

The regular meeting of the Orderville Town Board was held Wednesday, April 1, 2026, at 7:00 p.m. in the basement of the Orderville Town Office.

Board Members present were: Mayor Ray Spencer, Council Members: Susan Esplin, Shanda Frost, & Shaun Sharkey.

Employees present Chelcie Cox -Treasurer, Breanna Crofts-Town Clerk, Chris Esplin -Building Inspector, and Verl Sawyer – Public Works Director.

Public present: Ty Gant, Ann Bolander, Commissioner Celeste Meyeres, Commissioner Patty Kubeja, Steve Stevens, Kobe & Priscilla Shatto, and Ava Pecora, Nancy Cozzens & Sarah Montgomery with Zion Canyon Fiber Optics Project via teams meeting.

Mayor Ray Spencer called the meeting to order. Minutes of the previous meeting March 11, 2026, were reviewed. Susan Esplin motioned to approve the minutes. Shanda Frost seconded the motion. All were in favor. Motion carries. Bills were presented for payment. Susan Esplin motioned to pay the bills. Shanda Frost seconded the motion. All were in favor. Motion carries.

BUSINESS:

1. PUBLIC HEARING – DATE & TIME CHANGE

The proposed amendments are in TITLE 1 CHAPTER 10 TOWN COUNCIL MEETINGS:

Current: The town council shall conduct one regular meeting per month which shall be held on the first Wednesday of each month at the Orderville Town Hall, 425 E State Steet, Orderville, UT, 84758. Meetings shall begin at 7:00 p.m. or as modified by the town council. If at any time the business of the town requires a special meeting of the town council, such meeting(s) may be ordered by the mayor or any two (2) members of the town council. Procedures and process for a special meeting shall follow Title 10, Chapter 3, of the Utah Code. Noticing shall be as prescribed by Title 52, Chapter 4, of the Utah Code.

Proposed Amendments: The town council shall conduct one regular meeting per month which shall be held on the first **Monday** of each month at the Orderville Town Hall, 425 E State Steet, Orderville, UT, 84758. Meetings shall begin at **5:30 p.m.** or as modified by the town council. If at any time the business of the town requires a special meeting of the town council, such meeting(s) may be ordered by the mayor or any two (2) members of the town council. Procedures and process for a special meeting shall follow Title 10, Chapter 3, of the Utah Code. Noticing shall be as prescribed by Title 52, Chapter 4, of the Utah Code.

Shanda Frost motioned to enter the public hearing at 7:03. Shaun Sharkey seconded the motion. All were in favor. Motion Carries. A resident expressed concern about meetings running past 7:30 pm. No other comments. Susan Esplin motioned to close the public hearing at 7:05. Shaun Sharkey seconded the motion. All were in favor. Motion carries.

2. CONSIDER/APPROVE AMENDMENTS TO TITLE 1 CHAPTER 10 TOWN COUNCIL MEETINGS DATE AND TIME CHANGE AS LISTED ABOVE

After some discussion amongst the council Susan Esplin motioned to approve Town Council meetings be held the first Monday of every month at 5:30 pm or as modified by the town council. Shanda Frost seconded the motion. All were in favor. Motion carries.

3. ZION CANYON FIBER OPTICS PROJECT PRESENTATION – AVA PECORA, NANCY COZZENS & SARAH

MONTOGOMERY Ava and Nancy from the Design Canyon Fiber Optics project's engagement team, along with lead designer Sarah, presented an overview of an upcoming fiber installation project. This partnership between UDOT, the National Park Service, and South-Central Communications aims to install over 50 miles of high-speed fiber optic cable along SR-9 to fill gaps in UDOT's broadband network.

4. **CONSIDER FOR APPROVAL/DENIAL A RECOMMENDATION FROM THE ORDERVILLE PLANNING AND ZONING COMMISSION FOR A CONDITIONAL USE PERMIT FOR WEEBACH (SAM CUBIS) AT 1045 S PINYON PINE DR, ORDERVILLE FOR USE OF HOME AS A VACATION RENTAL** Recommendation of approval came from the Orderville Planning & Zoning Commission. Susan Esplin motioned to approve the conditional use permit for Weebach at 1045 S Pinyon Pine Dr for use of home as short-term rental. Shanda Frost seconded the motion. All were in favor. Motion carries.
5. **CONSIDER FOR APPROVAL/DENIAL A RECOMMENDATION FROM THE ORDERVILLE PLANNING AND ZONING COMMISSION FOR A CONDITIONAL USE PERMIT FOR SHAWN REILLY AT 390 W PRICKLY PEAR CIR, ORDERVILLE FOR USE OF HOME AS A VACATION RENTAL** Recommendation of approval came from the Orderville Planning & Zoning Commission. Susan Esplin motioned to approve the conditional use permit for Shawn Reilly at 390 W Prickly Pear Cir for use of home as short-term rental. Shanda Frost seconded the motion. All were in favor. Motion carries.
6. **CONSIDER FOR APPROVAL/DENIAL A RECOMMENDATION FROM THE ORDERVILLE PLANNING AND ZONING COMMISSION FOR A CONDITIONAL USE PERMIT FOR MARLENE COHEN AT 1750 S STATE ST, ORDERVILLE FOR USE OF HOME AS A VACATION RENTAL** Recommendation of approval came from the Orderville Planning & Zoning Commission. Susan Esplin motioned to approve the conditional use permit for Marlene Cohen at 1750 S State St for use of home as short-term rental. Shanda Frost seconded the motion. All were in favor. Motion carries.
7. **BUSINESS LICENSES:**
 - **WEEBACH LLC – SAM CUBIS**
 - **REILLYS ZION HIDEAWAY – SHAWN REILLY**
 - **ZION VACATION HOME – MARLENE COHEN**
 - **THE DARTBOX CABIN – SARAH ESPLIN**

Shaun Sharkey motioned to approve Weebach LLC, Reillys Zion Hideaway, & Zion Vacation Home as presented. Shanda Frost seconded the motion. All were in favor motion carries.

After discussion Susan Esplin motioned to approve The Dartbox Cabin. Shanda Frost seconded the motion. Ayes: Susan Esplin, Shanda Frost. Nays: Shaun Sharkey. Motion passes 2 to 1 vote.

8. **REQUEST FOR PROPOSAL TOWN ATTORNEY (CIVIL)**

Shaun Sharkey motioned to issue a request for proposal for a civil attorney. Susan Esplin seconded the motion. All were in favor. Motion carries.
9. **WATER MASTER PLAN DISCUSSION**

Verl Sawyer led a detailed review of the Water Master Plan, last updated in May 2025. Key points included: Recommended projects, water rights & capacity, water sources, maintenance, and SCADA system.
10. **XPRESS BILL PAY DISCUSSION**

Breanna Crofts shared a live demonstration on setting up online bill pay and paperless billing through Xpress Bill Pay service.
11. **UTAH TRAIL NETWORK AGREEMENT**

The council discussed a 10-year maintenance agreement for the trail. Concerns about a 48-hour snow removal clause was eased after it was noted that enforcement would likely be lenient. The Mayor will seek further clarification before a vote next month.

DEPARTMENT BUSINESS:

- **Orderville Easter Egg Hunt:** The event was announced for Saturday, April 4, 2026, at 10:30 a.m. at the town office. 1,972 eggs have been prepared.
- **Valley Little League Funding:** The council confirmed that previously approved funds would be released to the league once it provides paperwork showing it has applied for 501(c)(3) status.
- **Town Cleanup:** A citizen requested the council organize town cleanup days in April and May, a suggestion the council noted.
- **Kane County Commissioners:** Commissioners Celeste Meyeres & Patty Kubeja gave updates on the shooting range enhancements, the County Fair will begin the 1st week in August, and closure of the east entrance of the Zion tunnel to oversized vehicles impact to the Coral Pink Sand Dunes.

ADJOURN Shanda Frost motioned that the meeting be adjourned. Susan Esplin seconded the motion. All were in favor. Motion carries.

On May 4, 2026, Susan Esplin motioned to approve these minutes. Shanda Frost seconded the motion. All were in favor. Motion carries.