

**MINUTES** of the public meeting of the Historic Preservation and Museum Advisory Board held **March 2, 2026**, at the Museum of Uintah County at 155 East Main, Vernal, Utah. The meeting commenced at 4:30 pm.

**Participants:** Amber Koski, Gabriela Salazar, Lee Buschkowsky, Stephanie Tippets, Hannah Glass, Jessica Briggs

**Attendance:** Amber Koski, Karen England, Gabriela Salazar, Loren Anderson, Lee Buschkowsky, Alycia Luke, Stephanie Tippets, Hannah Glass, Jessica Briggs, Nicole Zamora-Wilson, Lana Fullbright

### **1. Approval of Minutes from the January 14, 2026, meeting.**

- **Motion:** Gabriella Salazar made a motion to approve the minutes for July 14, 2025. Stephanie Tippets seconded the motion. **Motion Passed Unanimously.**

### **2. Municipal Code Amendment**

Karen England presented an amendment to the county code concerning the **Regional History Center**.

- **Integration:** The center is now recognized as a branch of the library, facilitating better grant funding.
- **Deaccessioning Protocol:** If the Regional History Center deaccessions items, it will seek advice from the Preservation and Museum Advisory Board before final action by the Library Board.
- **Status:** The amendment has already been approved through the Library Board's processes.

### **3. Communication Protocols**

Hannah Glass raised concerns regarding after-hours communication.

- **Guidelines:** The board agreed to prioritize professional communication (email/text) during business hours (**9:00 AM – 5:00 PM**), excluding weekends, unless an urgent project update (e.g., current church renovations) is required.
- **Social Networking:** Members expressed interest in casual dinners or brainstorming sessions to build community, provided no formal board decisions are made during these gatherings.

### **4. Establishment of Subcommittees**

The board discussed the need to formalize roles and divide the workload using four primary "pillars" or subcommittees:

1. **Public Outreach**
2. **Marketing**
3. **Education**
4. **Historical Preservation** (focused on structural sites like the Gibson House).

**Next Steps:** Alycia set up folders in the shared drive for each subcommittee. Members have **two weeks** to add their interests and ideas to the shared document.

## 5. Project Reports

- **St. Paul's Episcopal Church:** Amber presented a video produced by the State Historic Preservation Office (SHPO) regarding the church's restoration.
- **Grant Progress:** The Request for Information (RFI) for the church restoration has closed with high professional interest. The project will be presented to the County Commission on **March 4th** to move toward a Request for Proposal (RFP).
- **Funding:** The project requires a **\$10,000** cash match and **\$6,000** in-kind service contribution.

## 6. Adjournment

A motion was made to adjourn for a staff-led tour of recent museum updates.

- **Motion:** Lee Buschkowsky
- **Second:** Stephanie Tippetts

**Meeting adjourned at 5:18 PM.**

The next regular meeting is scheduled for **Monday, May 4, 2026, at 4:30 PM.**