

# Jefferson Academy

## Board of Directors Meeting

**Date:** May 1, 2026

**Location:** 1425 S Angel Street, Kaysville, UT 84037

**In Attendance:** Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

**Excused Board Members:** Katie Browning

**Others Present:** Hannah Dorius, Heidi Bauerle, Dawn Benke, Nicole Jones



## MINUTES

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### CALL TO ORDER

Keith Facer called the meeting to order at 10:02AM.

### CONSENT ITEMS

- 03.16.2026 Board Meeting Minutes

*Keith Facer made a motion to approve the 03.16.2026 Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

### VOTING AND DISCUSSION ITEMS

- RFP for Janitorial Services

Nicole Jones spoke to the board about the RFP for Janitorial Services. An evaluation committee reviewed each of the companies that submitted the RFP and scored each based on experience, references, scope of work, and cost. The evaluation committee recommended to award the RFP to Prokleen for a period of five years.

*Keith Facer made a motion to award the RFP for Janitorial Services to Prokleen. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

### CALENDARING

- Next Board Meeting June 8, 2026, at 6:00pm at AW Services Office at 290 N Flint Street Kaysville, UT.

### ADJOURN

*At 10:11AM Keith Facer made a motion to adjourn. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*