

## Student Survey Policy

### 1. Purpose

- 1.1. Gateway Preparatory Academy may administer student surveys for purposes related to school safety, school climate, student support, and school improvement. Gateway Preparatory Academy shall administer student surveys in accordance with applicable state and federal law, including the [Protection of Pupil Rights Amendment](#), [Utah Code 53E-9-203](#), [Utah Code 53G-8-802](#), [Utah Administrative Rule R277-623](#), and [Utah Administrative Rule R277-609](#).

### 2. Definitions

- 2.1. For purposes of this policy, “student survey” means any survey, analysis, evaluation, or questionnaire administered to a student that solicits information regarding the student’s beliefs, attitudes, experiences, behaviors, or perceptions. Gateway Preparatory Academy may define and identify surveys containing social-emotional learning questions and other surveys subject to notice or consent requirements under Utah law.

### 3. Parent Notice and Consent

- 3.1. Gateway Preparatory Academy shall provide parent notice and obtain prior written parent consent for any student survey when required by law, including:
  - 3.1.1. surveys associated with an early warning program;
  - 3.1.2. surveys containing social-emotional learning questions;
  - 3.1.3. school climate surveys; and
  - 3.1.4. surveys or evaluations soliciting information regarding protected topics identified in [Utah Code 53E-9-203](#).
- 3.2. For surveys that require consent at registration, Gateway shall provide the required notice and the opportunity for parents to opt in during registration.

### 4. Required Contents of Notice

- 4.1. Any notice required under this policy shall include, as applicable:
  - 4.1.1. the actual survey or survey questions;
  - 4.1.2. the intended purpose and uses of the data collected;
  - 4.1.3. the types of persons or governmental entities that may share or receive the data, including recipients of student-level data;
  - 4.1.4. the types of persons or governmental entities that regularly or contractually receive the data; and
  - 4.1.5. any applicable records retention information.

**5. Survey Administration**

5.1. If Gateway Preparatory Academy elects to administer a school climate survey, administration shall comply with [Utah Code 53G-8-802](#) and [Rule R277-623](#). Gateway may use survey results to review school climate, safety, student support, and discipline practices consistent with [Rule R277-609](#).

**6. Voluntary Participation**

6.1. No student shall be rewarded for participating in a survey subject to this policy, and no student shall be penalized or disciplined for declining to participate in such a survey.

**7. Data Privacy**

7.1. Where applicable, survey responses shall be handled in accordance with law, vendor privacy terms, and Academy procedures. When Gateway administers the USBE model school climate survey, parent notice shall include information about data collection, access, and reporting consistent with the model parent notification and opt-in form.

**8. Implementation**

8.1. The Executive Director shall be responsible for reviewing proposed student surveys, determining whether notice and consent are required, maintaining appropriate consent records, and ensuring compliance with this policy and applicable law.