



AGENDA – Saratoga Springs Community Development and Renewal Agency (CDRA) Meeting

Chair Chris Carn
Vice Chair Lance Wadman
Board Member Audrey Barton
Board Member Edon Davenport
Board Member Robert Taylor
Board Member Emma Wilson

CITY OF SARATOGA SPRINGS
Tuesday, May 5, 2026 ~6:00 PM, in conjunction with City Council meeting
City of Saratoga Springs Council Chambers
319 S. Saratoga road, Saratoga Springs, UT 84045

CALL TO ORDER

1. Roll Call.

PUBLIC HEARING

1. Resolution Approving the Fiscal Year 2026-2027 CDRA Tentative Budget; CDRA R26-01 (05-05-26).

MINUTES

1. Approval of Minutes from May 6, 2025.

ADJOURNMENT

Supporting materials are available for inspection on the City Website, www.saratogasprings-ut.gov. Questions and comments to Staff and/or Council may be submitted to comments@saratogasprings-ut.gov. Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more board members may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.

CDRA RESOLUTION NO. R26-01 (05-05-26)

RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) FOR THE FISCAL YEAR 2026-2027; SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING AND ADOPTION OF THE FISCAL YEAR 2025-2026 BUDGET; AND ORDERING THAT NOTICE OF THE PUBLIC HEARING BE PUBLISHED AT LEAST SEVEN DAYS IN ADVANCE.

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires each Agency shall prepare and adopt a budget on or before June 30th adopt a budget for the next fiscal year; and

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that a public hearing should be scheduled to obtain public comment prior to the final budget adoption; and

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that the CDRA establish the date, time, and place of a public hearing to consider its adoption and to order that notice of the public hearing be published at least seven days prior to the hearing on May 19th, 2026; the Agency's website, the Utah Public Notice Website, and in a public area.

NOW THEREFORE, be it resolved by the Governing Body of the CDRA of Saratoga Springs, Utah, that:

1. The CDRA of Saratoga Springs does hereby adopt the tentative budget for fiscal year 2026-2027 as set forth and attached hereto.
2. A public hearing on the proposed budget is hereby scheduled for Tuesday, May 19th, 2026 at 6:00 pm at the City Council Chambers at 319 S Saratoga Rd, in Saratoga Springs, Utah, for the purpose of receiving public comment and input on the CDRA budget for the fiscal year 2026-2027.
3. The CDRA Board shall, within 90 days after adopting the final budget, file a copy of the annual budget with the Utah County Auditor, the Utah State Tax Commission, the Utah State Auditor, and the Utah State Board of Education.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Signed: _____

Chris Carn, Chair

Attest: _____

Nicolette Fike, Secretary/City Recorder

_____ Date

Community Development Renewal Agency (42)

	2024 Actuals	2025 Actuals	2026 Adj. Budget	2027 Budget	% Change Between 2026 and 2027
Transfers and Other Sources	\$ 880,000	\$ 1,775,820	\$ 1,115,389	\$ -	-100%
Total Revenue	\$ 880,000	\$ 1,775,820	\$ 1,115,389	\$ -	-100%

Materials, Supplies and Services	\$ 808,401	\$ 896,650	\$ 1,115,389	\$ -	-100%
Total Expenses	\$ 808,401	\$ 896,650	\$ 1,115,389	\$ -	-100%
Net Revenue Over Expenditures	\$ 71,599	\$ 879,170	\$ -	\$ -	0%



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, May 6, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 6:20 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Michael McOmber, Chris Carn, Lance Wadman, Audrey Barton and Stephen Willden.

Staff Present City Manager Mark Christensen, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Police Chief Andrew Burton, Planning Director Sarah Carroll, Budget Analyst Spencer Quain, Senior Planner Austin Roy, City Recorder Nicolette Fike, City Events Planner Corrine Prestwich, Finance Director Chelese Rawlings, Public Works Director Jeremy Lapin and Deputy City Recorder Kayla Moss

PUBLIC HEARING

- 1) **Resolution Approving FY 2025-2026 CDRA Final Budget; CDRA R25-2 (05-06-25).** Budget Analyst Spencer Quain advised that there were no changes to this budget since it was presented as a tentative budget. They have budgeted the amount to pay off what is owed to Costco.

Council Member McOmber mentioned that Costco was the main reason for this Community Development and Renewal Agency. This was to reimburse them for the improvements they made to the area. We didn't pay them 100% of sales tax, it was tiered over time. It is projected that they will be able to pay them back months earlier than expected.

Chairman Miller opened the meeting for public hearing at 6:21 p.m. There were no comments and the public hearing was closed.

Motion by Board Member Willden to approve Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25) was seconded by Board Member McOmber.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

MINTUES

- 1) **Approval of minutes for March 18, 2025.**

Motion by Board Member Willden to approve and approve the minutes of March 18, 2025 was seconded by Board Member McOmber.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

ADJOURNMENT: There being no further business, Chairman Miller adjourned the meeting at 6:22 p.m.

Approved:

Chris Carn, Chairman

DRAFT