

HighMark Charter School Board of Directors Meeting

Date: April 28th, 2026

Location: (801) 928-7660

Time: 4:00PM



The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

AGENDA

CALL TO ORDER

PUBLIC COMMENT (limited to three minutes)

- 2026/2027 Fee Schedule (2nd comment opportunity)

CONSENT ITEMS

- March 16, 2026 Board Meeting and Closed Session Minutes

VOTING & DISCUSSION ITEMS

- 2026/2027 Fee Schedule
- Technology Purchase
- Award RFP for Speech and Language Therapy Services

CALENDARING

- Board Meeting June 3rd, Park City at 1:30PM

ADJOURN

HIGHMARK CHARTER SCHOOL BOARD OF DIRECTORS



EXECUTIVE SUMMARY

FEE SCHEDULE

This is the second comment period for the fee schedule.

Per state law, if a school charges any school fees, the school must approve a fee schedule for the upcoming school year by June 1 before the school year begins. In addition, prior to the June 1 deadline, the school must also allow public comment on the proposed fee schedule at no fewer than two board meetings. A school's fee schedule must include a description of all fees charged, the amount of any fee, an explanation of how the fees will be spent by the school, a per student annual maximum fee amount for the school year (the maximum amount a student would pay in fees if the student participated in all activities, classes, clubs, etc. that charge a fee), and a statement notifying parents that their student might be eligible for a fee waiver.

Action: *Public Comment Opportunity, Board Vote*

TECHNOLOGY PURCHASE

Proposed is a refresh of teacher computers following the current school year to ensure staff have updated, reliable technology to support instruction and operations. A quote has been obtained **totaling \$41,316** for the replacement devices, as outlined in the attached proposal. The Board is asked to consider whether to proceed with this purchase within the current fiscal year budget or incorporate it into next year's budget planning. This update represents a planned investment in maintaining effective classroom technology and supporting staff productivity.

Action: *Board Vote*

RFP FOR SPEECH AND LANGUAGE THERAPY SERVICES

HighMark Charter School issued an RFP for Speech and Language Therapy Services on March 13, 2026, and received three proposals. An evaluation committee reviewed and scored the submissions on April 9, 2026, determining that Something to Talk About best met the requirements of the RFP, earning a top score of 100/100 and demonstrating strong experience, qualified personnel, and competitive pricing. The provider has a proven track record, including prior successful work with the school. Based on this review, the committee recommends awarding the contract to Something to Talk About for a term not to exceed five years and authorizing the Director to finalize and execute the agreement.

Action: *Board Vote*



HIGHMARK CHARTER

2026-2027 Student Fee Schedule

The following student fees may be assessed to students of HighMark as follows:

REQUIRED FEES (for all fully and partially enrolled students in grades 6-9)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Grade 7		
	CCA Course Supplies	\$15.00
	Elective Course Supplies	\$35.00
Grade 8		
	Elective Course Supplies	\$60.00
Grade 9		
	Elective Course Supplies	\$60.00

OTHER FEES, INCLUDING FEES FOR OPTIONAL AFTER-SCHOOL CLUBS, ACTIVITIES, AND SPORTS (for participating students)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Cheerleading	• Stipend for coach, judges,	\$80
	• Uniforms, camp – approximate	\$800-1200
Student Government	• Activities, stipend for advisor	\$80
	• Sweater, training – approximate	\$80-100
Volleyball	• Supplies, referees, stipend for coaches	\$75
Cross Country	• Supplies, stipend for coaches	\$35
Soccer	• Supplies, referees, stipend for coaches	\$75
Wrestling	• Supplies, referees, stipend for coaches	\$75
Baseball/Softball	• Supplies, referees, stipend for coaches	\$75
Track and Field	• Supplies, referees, stipend for coaches	\$35
Academic Bowl	• Supplies, stipend for coaches	\$20
Basketball	• Supplies, referees, stipend for coaches	\$75
Flag Football	• Supplies, referees, stipend for coaches	\$75
Sport Uniforms	• Sport uniforms – approximate	\$20-100
Sport Clinics	• Supplies, stipend for coaches; each sport may have a 2-day clinic	\$15
After School Care	• Supplies, stipend for teacher	\$80 per week
9 th Grade <i>Optional</i> Business trip	• Air fare, hotel, bus, food	\$2000

PER STUDENT (GRADE 6) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$3792

This amount reflects the total student fees any student in grade 6 would be required to pay if the student participated in all after-school activities provided, sponsored, or supported by the School for students in grade 6th for the year.

PER STUDENT (GRADES 7-8) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$3861

This amount reflects the total student fees any student in grades 7-8 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grades 7-8 for the year.

PER STUDENT (GRADE 9) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$5758

This amount reflects the total student fees any student in grade 9 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grade 9 for the year.

Notice to Parents: Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials provided on the School website (School Fees Posters and Notices, Fee Waiver Policy, Fee Waiver Applications, Fee Waiver Decision and Appeal Form, etc.). If you file a fee waiver request with the School and the request is denied, you may appeal the School's decision.

**HighMark Charter School
Evaluation Committee Statement
RFP for Speech and Language Therapy Services**

Background

HighMark Charter School (the “school”) issued an RFP for one or more Speech and Language Therapy Services Providers on March 13, 2026. Three companies submitted proposals to the school: Something to Talk About, ESS Clinical, and The Stepping Stones Group.

Evaluation and Scoring of Proposal

The Evaluation Committee on this RFP was Shawn Miehke, Krystal Dahl, and Day Thomas-Smith. They reviewed and scored the proposals on April 9, 2026. Together they determined that Utah Something to Talk About’s proposal met the minimum requirements of the RFP and that their pricing and terms were reasonable. The committee determined that it would be in the school’s best interest to award the contract to Something to Talk About.

Based on the Committee’s review of the proposal, Something to Talk About (a) has the requisite experience and qualifications to provide quality speech and language therapy services and (b) has successfully done this type of work for schools in the past, including HighMark.

The Committee awarded each offeror the following points:

- Something to Talk About
 - Offeror’s Description and Past Experience – 30/30 points
 - Offeror’s Personnel and Management – 25/25 points
 - Quality of Offeror’s Service Based on References – 15/15 points
 - Pricing – 30/30 points
 - **Total – 100/100 points**
- ESS Clinical
 - Offeror’s Description and Past Experience – 25/30 points
 - Offeror’s Personnel and Management – 20/25 points
 - Quality of Offeror’s Service Based on References – 15/15 points
 - Pricing – 25/30 points
 - **Total – 85/100 points**
- The Stepping Stones Group
 - Offeror’s Description and Past Experience – 25/30 points
 - Offeror’s Personnel and Management – 20/25 points
 - Quality of Offeror’s Service Based on References – 15/15 points
 - Pricing – 20/30 points
 - **Total – 80/100 points**

Award Recommendation

The Evaluation Committee recommends to the school’s Board of Directors that it award the contract for Speech and Language Therapy Services to Something to Talk About for a period not to exceed five years and authorize the Director to negotiate and execute an agreement with the provider.

FINAL EVALUATION COMMITTEE SCORE SHEET

RFP for Speech and Language Therapy Services

Name of Offeror: Something to Talk About

Names of Evaluation Committee Members: Shawn Miehltke, Day-Thomas, Kristal Dahl,

Date of Scoring: 4/9/26

Points Recommended by Evaluation Committee for Non-Cost Criteria:

1. Offeror's Description and Past Experience (30 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(1).** (30 points possible) 30

2. Offeror's Personnel and Management (25 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(2).** (25 points possible) 25

3. Quality of Offeror's Service Based on References (15 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(3).** (15 points possible) 15

Total Evaluation Points for Non-Cost Criteria (70 points possible) 70

5. Pricing (30 points): This criterion is based on the pricing proposal provided in response to the specifications in **Section V(A)(4).** (30 points possible) 30

Total Evaluation Points for Non-Cost and Cost Criteria (100 points possible)

100

FINAL EVALUATION COMMITTEE SCORE SHEET

RFP for Speech and Language Therapy Services

Name of Offeror: ESS Clinical

Names of Evaluation Committee Members: Shawn Michlke, Day-Thomas, Krystal Dahl,

Date of Scoring: 4/9/26

Points Recommended by Evaluation Committee for Non-Cost Criteria:

1. Offeror's Description and Past Experience (30 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(1)**. (30 points possible) 25

2. Offeror's Personnel and Management (25 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(2)**. (25 points possible) 20

3. Quality of Offeror's Service Based on References (15 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(3)**. (15 points possible) 15

Total Evaluation Points for Non-Cost Criteria (70 points possible) 60

5. Pricing (30 points): This criterion is based on the pricing proposal provided in response to the specifications in **Section V(A)(4)**. (30 points possible) 25

Total Evaluation Points for Non-Cost and Cost Criteria (100 points possible)

85

FINAL EVALUATION COMMITTEE SCORE SHEET

RFP for Speech and Language Therapy Services

Name of Offeror: The Stepping Stones Group

Names of Evaluation Committee Members: Shawn Michlke, Day-Thomas, Klystal Dahl

Date of Scoring: 4/9/26

Points Recommended by Evaluation Committee for Non-Cost Criteria:

1. Offeror's Description and Past Experience (30 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(1)**. (30 points possible) 25

2. Offeror's Personnel and Management (25 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(2)**. (25 points possible) 20

3. Quality of Offeror's Service Based on References (15 points possible). This criterion is based on the information provided in response to the specifications contained in **Section V(A)(3)**. (15 points possible) 15

Total Evaluation Points for Non-Cost Criteria (70 points possible) 60

5. Pricing (30 points): This criterion is based on the pricing proposal provided in response to the specifications in **Section V(A)(4)**. (30 points possible) 20

Total Evaluation Points for Non-Cost and Cost Criteria (100 points possible) 80

SSA TECHNOLOGY

2419 W Glover LN,
WEST HAVEN, UT 84401
Phone: 714-335-3586

Quotation

Number: **NB-1022**

Date: **04/13/2026**

Quote prepared for: **Krystal Dahl**

Bill To:
Krystal Dahl
Highmark Charter School
2467 E South Weber Dr
South Weber, UT 84405
Phone: (801)476-4627
Email: kdahl@highmarkhawks.com

Ship To:
Krystal Dahl
Highmark Charter School
2467 E South Weber Dr
South Weber, UT 84405

Item #	Mfr. Part	Description	Price	Qty.	Extended
*1	BB3Q6UT#ABA	HP ProBook 4 G11 16" Notebook - WUXGA - Intel Core Ultra 5 225U - 16 GB - 512 GB SSD - English Keyboard - Pike Silver - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel - In-plane Switching (IPS) Technology - Front Camera/Webcam - IEEE 802.11ax Wireless LAN Standard Mfr: HP INC. UNSPSC: 43211503	\$ 1,032.92	40	\$ 41,316.80
1 item(s)				Sub-Total	\$ 41,316.80
				Tax @ 7.25%	\$ 0.00
				Freight	\$ 0.00
				Total	\$ 41,316.80

(*) Tax exempted Part(s)

Quote Valid Until: 05/13/2026

Payment Details

Pay by: To Be Invoiced

Shipping and Delivery Details

Shipping via: Free Delivery

Other Details

Terms and Conditions

Signature: _____

Prepared by: **Nyles Brown**

Email: **nyles@gossatech.com**

Phone: **714-335-3586**

Mobile: **714-335-3586**