



Wasatch Recreation Special Service District #21 Meeting Minutes Draft Minutes for April 8, 2026

The Wasatch County Recreation Special Service District #21 met in regular session live and on-line Wednesday, April 8, 2026, in the Wasatch County Chambers located in the Wasatch County Administrative Building at 25 North Main, Heber City, Utah 84032.

A video recording of the meeting may be viewed by using the Wasatch County Public Portal (<https://wasatchcout.portal.civicclerk.com/>) and selecting the desired meeting.

Agenda

Call to Order

3:16 p.m.

Public Issues for future meetings

Councilmember Searle asked if this item needed to be on the agenda, since we also have "Public Comment" on the agenda. Heath answered that this has always been a standard agenda item. Dustin confirmed that, but said that it could be deleted given that "Public Comment" is also there.

Governing Board Issues for future meetings

None

Public Comment

None

Approval of Minutes

1. Approval of Minutes – January 7, 2026 – N/A

Action Taken: Councilmember Bonner made a motion to **Approve the January 7, 2026 minutes as presented..** Councilmember Rowland seconded the motion. The motion passed with the following vote:

Voting Aye: Colleen Bonner, Erik Rowland, Kendall Crittenden, Luke Searle, Mark Nelson, Spencer Park

Voting Nay: None

Parks and Recreation Agenda Items

1. Consideration/Approval of revised Parks & Recreation Advisory Board Bylaws – Heath

Summary: Heath presented the Revised Parks & Recreation Advisory Board Bylaws and asked if everyone had a chance to review them and if they had any changes. He explained that the Advisory Board consists of three council members and four at large members. The County Manager and Assistant County Manager attend the meetings as non-voting staff support. The frequency of the meetings are now quarterly, or on an as-needed basis. The Advisory Board approved these Bylaws at their last meeting.

Luke asked what changes have come about through the role of the Advisory Board. Heath explained that within the first two years they were instrumental in developing the MOU, Memorandum of Understanding, to define the County and Parks & Recreation roles and financial responsibilities and eliminate Parks & Recreation's deficit. Currently, they have been involved in planning for the future through the IFA and Master Plan. Kendall commented that they are a very active board with a lot of knowledge, experience, and expertise. The council did not have any changes to the Bylaws.

Action Taken: Councilmember Rowland made a motion to **approve the Revised Parks & Recreation Advisory Board Bylaws as presented.** Councilmember Bonner seconded the motion. The motion passed with the following vote:

Voting Aye: Colleen Bonner, Erik Rowland, Kendall Crittenden, Luke Searle, Mark Nelson, Spencer Park

Voting Nay: None

2. Consideration/Approval of Impact Fee Analysis (IFA) – Heath

Summary: Heath reminded the council that he had presented this Impact Fee Analysis a couple of weeks ago at the regular County Council Meeting. After a lengthy discussion, noting that Midway and Heber City charge impact fees, but do not pay any portion of those fees to the county, even though the county provides all the regional sports programs and facilities. It was recommended that we come up with a plan and discuss it at a future Interlocal Meeting. Dustin reported that we have some options such as, property tax, TRT funds, grants, and county general funds. He believes it would be in the best interest of the county to adopt new impact fees. Colleen asked Dustin to bring three different options to the council on April 22nd.

3. Consideration/Approval of Skate Park Seasonal Closure Policy – Heath

Summary: Heath presented the Skate Park Seasonal Closure Policy and asked if everyone had a chance to review it and if they had any changes. He explained that the Skate Park will be closed from November 16th to March 14th each year, but the dates could be adjusted at the discretion of Wasatch County Parks & Recreation due to weather conditions. The council did not have any changes to this policy.

Action Taken: Councilmember Searle made a motion to **Approve the Skate Park Seasonal Closure Policy as presented.** Councilmember Rowland seconded the motion.

The motion passed with the following vote:

Voting Aye: Colleen Bonner, Erik Rowland, Kendall Crittenden, Luke Searle, Mark Nelson, Spencer Park

Voting Nay: None

4. Set Date for County Council Retreat – Parks – Heath

Summary: Heath reported that the date for the County Council Retreat to visit the parks has already been set. It is scheduled for June 10, 2026, at 11:00 a.m. at Southfield Park. They will tour Southfield Park and Veteran's Park and have lunch at the large pavilion.

Director's Report

1. Osprey Project – Heath

Summary: Heath turned the time to Jonathan Baker, Director of Parks, and he explained that we have installed a camera at Southfield Park to record the osprey nest. He was able to go to the Parks & Recreation website and show the live feed of the Osprey nest on the overhead screens. The kick-off for this project is to have the public submit names for the birds on social media. This is great for public relations and environmental awareness in our community. Jonathan also explained that the camera can be used to film different events at the park such as: fair days and baseball tournaments.

2. Amaria's Retirement – Received Utah Recreation & Parks Association (URPA) Lifetime Award – Heath

Summary: Heath reported that Amaria Scovil, Parks & Recreation Center Director, will be retiring at the end of April after 30 years of service. He stated that she received the Utah Recreation & Parks Association (URPA) Lifetime Achievement Award at their conference this past March. Heath and the council recognized her amazing career and thanked her for her service, dedication and expertise in making the Parks & Recreation Department what it is today. A reception for her will be held in a couple of weeks. An invitation will be emailed to all county employees once the date and time is finalized.

Closed Session - as needed

Closed sessions may be held in accordance with Utah State Code 52-4-205 to discuss the following: Purchase, Exchange or Lease of Property; Pending or Reasonably Imminent Litigation; The Character, Professional Competence, or Physical or Mental Health of an Individual.

Adjournment

Councilmember Bonner made a motion to adjourn. Councilmember Rowland seconded the motion. Motion passed with the following vote:

Voting Aye: Colleen Bonner, Erik Rowland, Kendall Crittenden, Luke Searle, Mark Nelson, Spencer Park

Voting Nay: None

Meeting was adjourned at 4:12 p.m.

Wasatch County Parks & Recreation SSD #21 Governing Board

Kendall Crittenden, Chairman; Karl McMillan, Vice Chairman; Colleen Bonner; Spencer Park; Mark Nelson; Erik Rowland; Luke Searle

Parks & Recreation Staff

Heath Coleman, Director; Chris Burton, Asst. Director; Amaria Scovil, Recreation Center Director; Erik Lappe, Facility Manager; Jon Provost, Events Complex Director; Taylor Baker, Director of Programming; Mike Winward, Senior Citizen Director; Laurie Duke, Administrative Assistant