

The **Beaver City Council** met in a **regular session** at **5:30 pm** in the Beaver City Center located at 30 West 300 North on **April 15, 2026**. The following Members of the Council were present: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, and Randy Hunter. Also, present were City Manager Monte Hawkins, City Attorney Justin Wayment, City Recorder Meranda Martin, Executive Assistant Taylor Gillins, Treasure Patty Simard, Power Superintendent David Martin, and Public Works Supervisor Bret Black. Public present: Jackie and Mark Whittlesey

Work meeting for city council started at 4:30 PM. Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Mayor Matt Robinson, Attorney Justing Wayment, Recorder Meranda Martin were present for the work meeting. Also present Executive assistant Taylor Gillins, Treasure Patty Simard, Sharm Lopshire, David Martin, Shawn Limb, Bret Black, Beau Bradshaw, Mark and Jackie Whittlesey. In the work meeting the council discussed wording for HSA and Utility Connection Requirements.

During the HSA discussion City Manager Hawkins asked employee Sharm Lopshire to review the evolution of the city's HSA policy. It was an open discussion with council and employees that are present. The discussion revealed that the new "dollar-for dollar" matching language remains unfinalized in the new employee handbook. The wording will be approved later when the final draft of the policy and procedure manual is complete.

City Manager Hawkins brought to the council attention the issue of an increase in Detached Accessory Dwelling Units as residents seek creative affordable housing solutions, but this growth has highlighted a significant conflict between current city ordinances and homeowner expectations. Existing city code for water, electricity, and sewer strictly requires every independent residence to have its own separate and independent utility connection and meter, a requirement that often leads to mounting costs and frustration for residents who are caught off-guard by these fees. Manager Hawkins has asked David Martin and Bret Black to discuss this issue with the council.

#### **Closed Session:**

Council Member Tyler Schena motioned, and Council Member Randy Hunter seconded to move into closed session to discuss pending or imminent litigation. Council Members Holt, Cox, Schena, Albrecht, and Hunter voted yea by roll call vote. Motion passed with a unanimous vote. The Council moved into closed session at 5:52 p.m. and moved out at 5:58 p.m.

Present in the above closed session: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Randy Hunter, and City Manager Monte Hawkins, City Recorder Meranda Martin, and City Attorney Justin Wayment.

City Manager Monte Hawkins offered the opening prayer, pledge and thought.

#### **City Council Minutes Approved:**

Minutes of the **regular council meeting from March 24, 2026**, were presented. Council Member Randy Hunter motioned, and Council Member Hunter Holt seconded to approve the minutes from **March 24, 2026**. All voted in favor. None opposed.

### **Bills Approval:**

Bills were presented and reviewed by City Council member Hunter Holt and David Albrecht. Council Member Holt highlighted several larger expenditures. Council Member Randy Hunter motioned, and Council Member Lance Cox seconded to approve the proposed bills for **March 24<sup>th</sup> to April 14, 2026**, as presented. All voted in favor. None opposed.

### **Policy/ Handbook HSA/ Definitions:**

Manager Hawkins referenced discussions from the work session regarding HSA policy definitions. The council discussed the structure of HSA contributions, determining that employees would have a choice to participate and must declare their contribution amount at the beginning of the year. The city would front-load the money, and employees would pay back through the year.

Council Member Schena clarified that the city would match 50/50 up to \$2,500. Council Member Hunter Holt brought to the council's attention that the federal contribution limits for single versus family plans. The council agreed to have Justin help with specific wording to accommodate both single and family plan scenarios while ensuring equal treatment of employees.

### **Utility Connection Requirements:**

The Council continued discussion about modifying ordinances for secondary dwelling utility connections. Manager Hawkins explained the current situation where property owners adding secondary dwellings must pay full utility connection fees, which some view as penalizing those who follow proper procedures. Manager Hawkins would like to find a middle ground between protecting city infrastructure needs and supporting housing solutions. Mayor Robinson noted this following a previous conversation about creating an appropriate fee schedule for accessory dwelling units rather than requiring full connection fees. Council members debated whether to create a discounted fee structure for secondary dwellings. Several council members advocated for being "part of the solution" to the housing crisis by modifying fees, while others expressed concerns about subsidizing connections and setting precedents.

The council agreed to have staff research other municipalities' approaches and potentially develop a modified fee structure for council consideration.

### **Beau Bradshaw -Impact Fees and Water Acquisition:**

This agenda item was addressed in conjunction with the work meeting as well as the utility connection requirements. Beau wanted to discuss utility connection requirements and fee structure for secondary dwellings.

### **Fee Schedule Considerations:**

Manager Hawkins presented several fee schedules updated that are needed to cover associated costs:

Conditional use permit fee: currently the fee is set at \$25, which does not cover the cost of postage and processing costs for mailing notices to adjacent property owners. Council discussed that the fee should cover actual labor costs. Council Member Albrecht suggested that it should be calculated based on employee time and materials. It is agreed that Manager Hawkins will do research on actual time and costs involved with Paula to determine appropriate pricing.

Hydrant meter fee: Currently the fee is \$1,000. The current fee does not cover the cost of replacing the meter if one were to be taken from those who are using the meter. It is recommended that the fee be moved to \$1,500 to cover the cost of the meter and attachments. Council members supported this increase.

Sound trailer daily rental: Currently the cost to rent the sound trailer is \$250 per day. The fee currently does not cover hourly wage plus wear and tear on the equipment.

The Council would like to look over our fees every year and make sure they cover our costs.

### **Wellness Program Survey Results:**

At the previous meetings the council has discussed a possible wellness program to be implemented in our policy manual. The program would allow time for employees to work out during the workday. The council has asked Manager Hawkins to have the employee fill out a survey to see if there is interest in the program and to make sure it would get used. Hawkins has the results from the survey and presented them to the council.

19 out of 23 employees responded to the survey. Key findings showed strong support: 63.2% strongly agreed with implementing a wellness program allowing exercise during work hours, and 68.4% said they would very likely use such program.

Several Council Members raised concerns on the best way to manage the program. City Council Member Randy Hunter suggested making clear expectations on separation of workout time and work time. He thinks a trial period would be crucial to figure out the loopholes. Mayor Robinson proposed a different approach, suggesting the city retain a third-party vendor to develop a comprehensive wellness program including biometric screening, annual physical, and Tobacco-free affidavits. He advocated for incentives like gym membership, HSA contributions, or insurance discounts rather than paid time during work hours.

It was decided to include language in the policy handbook that would support a wellness program.

Council members motioned to approve the following language in the policy handbook  
Beaver City shall support and follow an approved wellness program as adopted and authorized by Beaver City. The wellness program is intended to encourage employees to participate in activities and initiatives that promote physical health, mental well-being, and overall wellness. Full-time employees may participate in Beaver City's approved Wellness Program. Employees who participate in the program and reach their approved fitness goals may qualify for incentives intended to recognize and reward healthy behaviors. Council Member Tyler Schena made the motion, second by Council Member Randy Hunter. All voted in favor. None Opposed.

### **FY27 Capital Project Priorities List:**

Mayor Robinson ask council to come up with a capital project priorities list. Mayor Robinson, Council member Holt and Albrecht gave their list to City Manager Hawkins. Hawkins recommended creating both a 12-month fiscal year snapshot and a 5-year outlook plan for better organization. Council Member Randy Hunter suggested a physical walkthrough of potential projects to better understand scope and priorities. The council agreed to schedule a field trip on May 26<sup>th</sup> starting at 9:00 AM to visit various city facilities and projects including hydro plants, sewer facilities, the penstock project, industrial park, and other city assets. The walkthrough will include department heads providing technical information at each site. Council Member Schena added bucking chutes for the rodeo grounds to the FY 2027 priority list.

### **Sound Trailer Plan:**

Beaver City needs a new plan for operations for the sound trailer. The city purchases the sound trailer from Val Smith and was managed by city employee Sharm Lopshire. Sharm decided to depart from managing the trailer. The trailer covers annual events like Easter Egg Hunt, Memorial Day, Pioneer Day, and the Christmas Light Parade.

City manager Hawkins wants the council to consider a \$1200 stipend on top of time and half for an employee. If no internal staff member is willing to take on responsibility, the city may transition to hiring a part-time contractor.

Council discussed a per event scenario and paying more instead of a stipend. They also discussed updating equipment to more modern, user-friendly systems that would be easier to transport and operate. The council supported exploring both new equipment options and the proposed compensation structure to find someone willing to take on this responsibility.

### **New Beaver City Coin:**

Mayor Matt Robinson presented to the council to do a new commemorative coin for Beaver City. Noting it had been approximately 20-30 years since the last one was struck. He suggested producing about 200 coins for special occasions and visits. This would have an estimated budget of \$2,000-\$3,000. Mayor Robinson indicated he would work on a formal design proposal and budget details for future council consideration.

### **Conflict Of Interest Statement:**

No other conflicts of interest were voiced at this time.

### **Reports, Updates, Old Business Follow Up: Elected Officials and Staff:**

#### **City Manager Hawkins:**

Discussed America 250 celebrations plans. Initial discussion had centered on combining with a county celebration on July 5<sup>th</sup>, but the new information indicated. Milford and Minersville are doing their own celebration instead of combining. Craig Wright expressed concerns about logistics and distance for a reservoir celebration. The council decided to proceed with planning their own July 4<sup>th</sup> celebration unless circumstances change.

**Mayor Matt Robinson:**

Mayor Robinson announced he would forward an invitation for an event at the creamery and legislative lunch.

**Council Member Albrecht:**

Reminded the Council about the BIG 16<sup>th</sup> luncheon at the crazy cow. Mayor will be giving a state of the city presentation.

**Council Member Schena:**

Proposed changing the annual Easter egg hunt from the Saturday before Easter to the Saturday one week before Easter to avoid conflicts with spring break travel.

**Public Comment:**

No public comment at this time.

**Closed Session:**

Council Member Lance Cox motioned, and Council Member Tyler Schena seconded to move into closed session to discuss the character, professional competence, or physical or mental health of an individual. Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, and Randy Hunter voted yea by roll call vote. Motion passed with a unanimous vote. The Council moved into closed session at 8:21 p.m. and moved out at 9:56 p.m.

Present in the above closed session: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Randy Hunter, and City Manager Monte Hawkins, and City Recorder Meranda Martin.

**Action:**

No actions resulting from the closed session discussions.

**Adjournment:**

Council Member Tyler Schena motioned, and Council Member Lance Cox seconded to adjourn the meeting. All voted in favor. None opposed.

The Council Meeting was adjourned at 9:59 p.m. The next scheduled regular Council meeting will be held April 28, 2026, at 5:00 p.m.



**APPROVED:** \_\_\_\_\_

**MATTHEW ROBINSON**  
**MAYOR**

**ATTEST:** \_\_\_\_\_

**MERANDA MARTIN**  
**CITY RECORDER**