

Present:	Commissioner:	Megan Downs Anne Spackman Darin Mathis Linda Spackman Daris Page
	Councilmember: Clerk	Kyle Kingston Macall Smith

Commissioner Downs called the meeting to order at 7:00 p.m.

Guests: Andrew Sparks and Mayor Erick Simmonds

**Approval of Agenda**

Chairperson Mathis asked for a motion to approve the agenda. COMMISSIONER ANNE SPACKMAN MOVED TO APPROVE THE AGENDA AS WRITTEN. COMMISSIONER DOWNS SECONDED THE MOTION WITH ALL COMMISSIONERS IN ATTENDANCE VOTING AYE.

**Approval of Minutes**

The Commission reviewed the minutes from the January 20, 2026 meeting. They noted that Seth Buttars was in attendance and that “ask” should be “asked” in the paragraph that dealt with Seth Butters. COMMISSIONER PAGE MOVED TO APPROVE THE JANUARY 20, 2026, MEETING MINUTES WITH THE DISCUSSED CHANGES. COMMISSIONER LINDA SPACKMAN SECONDED THE MOTION WITH ALL COMMISSIONERS IN ATTENDANCE VOTING AYE.

**Public Comment**

There was no public comment at this time.

Councilmember Kingston shared with the Commission that a suggestion had been made to require a survey along with the other documentation when someone is submitting a Zoning Clearance.

**Agenda Items**

**Temporary Dwelling Permit- Andrew Sparks**

Andrew Sparks was in attendance at the meeting and explained that he has a couple that are currently parking their RV on his property. He wasn’t aware that he needed a permit until just recently. The Commission asked him to share the details. Mr. Sparks stated that the RV is not hooked into the town’s water supply and that they use an offsite location, L.W.’s, to dump the waste water. The Commission asked if it was a temporary dwelling. Chairperson Mathis reminded Mr. Sparks that this permit was only for 6 months. COMMISSIONER DOWNS MOVED TO APPROVE THE TEMPORARY DWELLING PERMIT OF ANDREW SPARKS WITH COMMISSIONER SPACKMAN SECONDING THE MOTION AND ALL COMMISSIONERS IN ATTENDANCE VOTING AYE.

The Commission discussed why a survey would need to be done for a Zoning Clearance. Councilmember Kingston stated that he would like them to think about it and that they can discuss at a later meeting. Commissioner Spackman wondered if this would be more useful for a shed or smaller building and not a house. They discussed that the older survey markers and what is shown online are not always correct.

**Adjournment**

COMMISSIONER ANNE SPACKMAN MOVED TO ADJOURN THE MEETING AT 7:17 P.M. COMMISSIONER PAGE SECONDED THE MOTION WITH ALL COMMISSIONERS IN ATTENDANCE VOTING AYE.