

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AT
6:15 PM AND A REGULAR MEETING AT 7:30 PM ON TUESDAY, APRIL 7TH, 2026,
AT THE CITY OFFICES**

AGENDA

6:15 pm – Work Session – FY 2027 Budget First Look and Priorities Discussion

7:30 pm – Regular Meeting

Invocation/Thought – Julie Thompson; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. UTA Front Runner Double Track Presentation.
4. Consider Johnson Utility Overcharge Reimbursement Request.
5. Consider Toastmasters Club City Hall Rental Fee Waiver Request.
6. Consider Request to Defer the Construction of Public Improvements for Gappmayer Property at 1307 West 400 North.
7. Consider Playground Options for Child's Park Remodel.
8. Consider Proposed Police Department Budget Amendment Request.
9. Consider Miscellaneous Concrete Award.
10. Consider Purchase Approval of Asphalt at Lakeside Golf Course.
11. Consider Mill/Pavement Award.
12. Consider 2026 Storm Water Coalition Interlocal Agreement with Davis County.
13. Monthly Finance Report.
14. Meeting Minutes from February 17th and 27th, 2026.
15. Staff Reports—Police, Public Works, Engineering, Admin & Community Development.
16. Mayor/Council Reports.
17. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
18. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmnn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on April 3rd, 2026.

1 Minutes of the West Bountiful City Council meeting held on **April 7th, 2026**, at West Bountiful City
2 Hall, 550 N 800 West, Davis County, Utah.

3
4 Those in attendance:

5
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield,
7 Kelly Enquist, Jenn Nielsen, and Julie Thompson

8
9 **STAFF:** Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve
10 Maughan (Public Works Director), Kris Nielsen (City Engineer), and Remington Whiting
11 (City Recorder)

12
13 **PUBLIC:** Alan Malan, Alan Sutton, Joyce Price, Richmond Thornley, Dennis Vest, Anne
14 Williams, Michael Johnson, Justin Hosino, Ryan Kitchen, Braden Andersen, Mike Hansen,
15 Simon Mortensen, Gray Thomas, Lauren Wallentine, Hayley Mortensen, Paula Ferionte,
16 Trisha Hepworth

17
18 **EXCUSED:** Steve Doxey (City Attorney)

19
20 **Work Session – FY 2027 Budget First Look and Priorities Discussion**

21
22 Duane began by reviewing the budget process. He then reviewed the general fund over the past five
23 years. He reported that the general fund is in a healthy state. He then reviewed projected unrestricted
24 revenues and baseline operating expenses.

25
26 Expenditures categories were reviewed, including employee wages and benefits. Other expenditure
27 topics included capital projects and equipment. Council member Enquist inquired about employment
28 tuition reimbursement and Duane explained that there have been no funds used from the current
29 year's budget.

30
31 Duane then reviewed the Golf Fund for the last five years. He then discussed projected expenditures
32 on new golf equipment, fencing, and cart paths.

33
34 Other enterprise funds were then discussed. He outlined possible expenses for water line
35 replacement projects. He then noted that expenditures for the Solid Waste fund could include fee
36 structures and green waste.

37
38 Parks Capital (RAP and Impact) Funds were then discussed. He discussed the RAP tax and stated
39 that there are no big projects planned for next year, and the city will likely continue to save. He then
40 explained that a portion of the park impact fees need to be spent. Potential projects discussed
41 previously were lighting and trailhead improvements. Mayor Romney asked what the time frame
42 was for the spending. Duane will research the deadline. There was some discussion on if trees were
43 eligible under impact fees and about adding a dump station at the trailhead.

44
45 The next item discussed was the Council priorities list in conjunction with the budget. Duane then
46 asked for additional budgetary items to consider. Item brought up included the possibility of sharing
47 a code enforcement officer with Centerville, providing programs for senior citizens and young

48 adults, increased youth city council funds, a concert stage at the park, and future EMPAC committee
49 requests. Duane concluded by again reviewing the budget process, with the Tentative Budget being
50 presented in May.

51
52 **Regular Meeting**

53
54 Mayor Romney called the meeting to order at 7:30 pm. Julie Thompson gave an invocation, and the
55 Pledge of Allegiance was led by Kelly Enquist.

56
57 **1. Approve Agenda**

58
59 **MOTION:** *Jenn Nielsen made a motion to approve the agenda. James Ahlstrom*
60 *seconded the Motion which PASSED by unanimous vote of all members*
61 *present.*

62
63 **2. Public Comment.**

64
65 Alan Malan - 772 W 1400 N – Mr. Malan requested a correction to the February 17th meeting
66 minutes, clarifying that he attended the Emergency Operation Center opening with the HAM
67 Radio Club, not a HAM radio meeting.

68
69 **3. UTA Front Runner Double Track Presentation.**

70 Braden Anderson presented on behalf of UTA and UDOT, including a video outlining the
71 project's goals which included increasing frequency, ridership, reliability, transportation
72 options, and economic development. He noted that existing demand supports the project, and
73 there will be minimal impact on the city. Completion is anticipated in 2030.

74 Council discussion included questions about whether the project creates or responds to
75 demand, train frequency and crossing shutdown coordination, and city access during
76 construction. Responses indicated that the demand already exists, crossings will not have
77 consecutive shutdowns, and access points will remain open without extended closures, and
78 coordination between UTA and UDOT. The mayor asked for confirmation that UTA will
79 cover quiet zone crossing requirement costs. Additional bus routes to and from the station
80 were also discussed.

81
82 **4. Consider Johnson Utility Overcharge Reimbursement Request.**

83 Duane explained that Mr. Johnson had likely been billed for two garbage cans since 1991,
84 resulting in an overcharge of approximately \$3,332.50. Staff recommended deliberation in a
85 closed session. Mr. Johnson addressed the council, described how he discovered the error, and
86 provided supporting records, and requested reimbursement. Council member Ahlstrom asked
87 about the discrepancy between the requested amount and the memo amount, and Duane
88 explained that at the time of the initial request, Mr. Johnson was still compiling the full
89 documentation. Duane then outlined upcoming changes to the billing process.

90
91
92 **5. Consider Toastmasters Club City Hall Rental Fee Waiver Request.**

93 Duane presented a request from TnT Toastmasters Club to waive fees associated with renting
94 the conference room at City Hall. Alan Sutton thanked staff and explained the club's nonprofit

95 status, purpose, community contributions, and need for renting the space. Council discussion
96 addressed alternative locations, scheduling conflicts, prior fees, and benefits to residents. Mr.
97 Sutton noted the club is open to all and currently has no formal outreach but is open to future
98 opportunities, including involvement with Youth City Council and other groups.
99

100
101 **MOTION:** *James Ahlstrom made a motion to authorize the City Administrator to waive*
102 *the fee contingent upon an approved service plan that benefits the residents*
103 *of West Bountiful and potentially nearby schools. Jenn Nielsen seconded*
104 *the motion which PASSED.*
105

106 The vote was recorded as follows:

107 James Ahlstrom – Aye	Dell Butterfield – Aye
108 Kelly Enquist – Aye	Jenn Nielsen – Aye
109 Julie Thompson – Aye	

110
111 **6. Consider Request to Defer the Construction of Public Improvements for Gappmayer**
112 **Property at 1307 West 400 North.**

113 Duane explained that the property owner demolished the existing residence and is applying
114 for a permit to build a new home. Required public improvements include road widening,
115 storm drainage, curb, and sidewalk; however, installing them now would not connect to
116 existing infrastructure.
117

118 Under city code, these improvements are required for permit approval but may be deferred by
119 agreement if the council determines deferral better serves the city's interests.
120

121
122 **MOTION:** *James Ahlstrom made a motion that the city council finds that there are*
123 *compelling reasons why the city's interests are better served by deferring the*
124 *construction of certain public improvements related to the proposed*
125 *Gappmayer Building Permit (#1929), and that the mayor is hereby*
126 *authorized to execute the city's standard deferral agreement, subject to*
127 *review by the city engineer and city attorney. Kelly Enquist seconded the*
128 *motion which PASSED.*
129

130 The vote was recorded as follows:

131 James Ahlstrom – Aye	Dell Butterfield – Aye
132 Kelly Enquist – Aye	Jenn Nielsen – Aye
133 Julie Thompson – Aye	

134
135 **7. Consider Playground Options for Childs Park Remodel.**

136 Following a prior presentation of three playground options, residents requested more natural
137 designs. Duane shared updated illustrations and discussed safety and liability. The council
138 reviewed cost, and scope, noting that the park would primarily serve nearby residents.
139

140 Lauren Wallentine expressed support for the park as a space for community connection,
141 including seating. Duane suggested setting a cost limit and having staff collaborate with

142 residents and a council member to refine the plan. Julie Thompason agreed to work with staff
143 on the project.

144
145
146 **MOTION:** *James Ahlstrom made a motion to authorize the City Administrator to move*
147 *forward with expenditures up to \$75k for park playground, benches, and*
148 *improvements for the Charnell Project. Julie Thompson seconded the*
149 *motion which PASSED.*

150
151 The vote was recorded as follows:
152 James Ahlstrom – Aye Dell Butterfield – Aye
153 Kelly Enquist – Aye Jenn Nielsen – Aye
154 Julie Thompson – Aye
155

156 **8. Consider Proposed Police Department Budget Amendment Request.**
157 Chief Erekson is working to consolidate data in a central location and expand use of Lexipol
158 for policies and training. Staff will proceed in hopes of not needing a budget amendment.
159

160 **9. Consider Miscellaneous Concrete Award.**
161 Staff recommended awarding the 2026 Concrete Replacement Project to JMR Construction
162 Inc. as a per-unit contract, with no total dollar amount specified. Staff explained the bid
163 submission, review, and award process, followed by council discussion. Staff will send out a
164 summary sheet to council members.
165

166 **MOTION:** *Kelly Enquist made a motion to award the 2026 Concrete Replacement*
167 *Project JMR Construction. Dell Butterfield seconded the motion which*
168 *PASSED.*

169
170 The vote was recorded as follows:
171 James Ahlstrom – Aye Dell Butterfield – Aye
172 Kelly Enquist – Aye Jenn Nielsen – Aye
173 Julie Thompson – Aye
174

175 **10. Consider Purchase Approval of Asphalt at Lakeside Golf Course.**
176 Duane reviewed the memo, noting that the FY 2026 budget includes \$50,000 for asphalt/cart
177 path work at the golf course, including improvements to the maintenance area and cart paths.
178 Quotes were obtained for multiple project areas. Staff recommended awarding the project to
179 Preferred Paving. Discussion followed regarding the variance in bids, with staff noting
180 differences in company size and pricing.
181

182
183 **MOTION:** *Dell Butterfield made a motion to approve the purchase of Asphalt at*
184 *Lakeside Golf Course from Preferred Paving. James Ahlstrom seconded the*
185 *motion which PASSED.*

186
187 The vote was recorded as follows:

188 James Ahlstrom – Aye
189 Kelly Enquist – Aye
190 Julie Thompson – Aye
191
192

Dell Butterfield – Aye
Jenn Nielsen – Aye

193 **11. Consider Mill/Pavement Award.**

194 Duane explained that the project involves asphalt repairs. The project was publicly advertised,
195 and four complete bids were received. Staff reviewed qualifications and recommended
196 awarding the project to Preferred Paving LLC as the lowest responsible bidder.
197

198
199 **MOTION:** *Dell Butterfield made a motion to award the Mill/Pavement project to*
200 *Preferred Paving. Kelly Enquist seconded the motion which PASSED*
201

202 The vote was recorded as follows:

203 James Ahlstrom – Aye Dell Butterfield – Aye
204 Kelly Enquist – Aye Jenn Nielsen – Aye
205 Julie Thompson – Aye
206
207

208 **12. Consider 2026 Storm Water Coalition Interlocal Agreement with Davis County.**

209 Duane introduced a proposed interlocal agreement for continued participation in the regional
210 storm water coalition. Kris Nilsen noted a potential future amendment. Staff recommended
211 authorizing the mayor to execute the agreement.
212

213
214 **MOTION:** *James Ahlstrom made a motion to approve the 2026 Storm Water Coalition*
215 *Interlocal Agreement with Davis County. Jenn Nielsen seconded the motion*
216 *which PASSED.*
217

218 The vote was recorded as follows:

219 James Ahlstrom – Aye Dell Butterfield – Aye
220 Kelly Enquist – Aye Jenn Nielsen – Aye
221 Julie Thompson – Aye
222
223

224 **13. Meeting Minutes from February 17th and 27th, 2026.**

225 Alan Malan requested a correction to the February 17th meeting minutes, clarifying that he
226 attended the Emergency Operation Center opening with the HAM Radio Club, not a HAM
227 radio meeting.
228

229 **MOTION:** *James Ahlstrom made a motion to approve the meeting minutes, with the*
230 *corrections made to February 17th and 27th, 2026. Dell Butterfield seconded*
231 *the motion which PASSED by unanimous vote of all members present.*
232

233 **14. Staff Reports**
234

- 235 Police Department – Brandon Erikson
- 236 • Interviews will be held on Monday for the open police officer position.
- 237 • The department received an application for the crossing guard position.
- 238 • The new EV vehicle will be delivered in the next couple of weeks.
- 239 Public Works – Steve Maughan
- 240 • Austin Hermansen started full-time today and has been a great addition so far.
- 241 • Spring Cleanup will be held this week.
- 242 • Staff will meet with the contractor on the 660 W Phase II Project, and it will be starting soon.
- 243 Engineering – Kris Nilsen
- 244 • Working on several subdivision finals and bonding.
- 245 • Staff continue to work on finalizing a plan for the Baldwin water line.
- 246 Administration/Community Development – Duane Huffinan
- 247 • Due to updates in Utah State Code, laws related to detached ADUs are required. The
- 248 Planning Commission and staff requested a joint meeting to discuss the changes, and Duane
- 249 will follow up with proposed dates.
- 250 • UDOT requested landscaping options for the I-15 interchange project. Dell Butterfield and
- 251 Kelly Enquist will work with staff and UDOT to develop solutions.

252

253 **15. Mayor/Council Reports**

254

255 Kenneth Romney:

- 256 • Jeff Larsen has been appointed the interim fire chief. The committee is currently reviewing
- 257 the process for hiring a new fire chief.
- 258 • The South Davis Sewer District is continuing upgrades at the treatment plant.

259 Dell Butterfield:

- 260 • Attended a county emergency management meeting and tour of the new facility.
- 261 • A work session was held at the Recreation Center yesterday to review membership needs and
- 262 determine required staffing.

263 James Ahlstrom:

- 264 • Nothing to report.

265 Kelly Enquist:

- 266 • The Arts Council will be hosting the Viewmont High Guitar Club for the monthly concert.
- 267 • Mosquito Abatement has completed all the tree-hole canvassing and will start spraying
- 268 within the next couple of weeks.

269 Jenn Nielsen:

- 270 • Wasatch Integrated is awaiting the award decision for field trip busing services.
- 271 • Methane recovery facility (Ameresco) will be up and running by March.
- 272 • Attending the Solid Waste Association Conference (RCon) at the end of September.
- 273 • YCC Easter Egg Scramble was amazing and attendance was great.
- 274 • YCC is being restructured. Melissa will be resigning in May, and the council will need to
- 275 appoint a new advisor.
- 276 • The Youth City Council is interested in enrolling in a training program offered through USU
- 277 Extension.
- 278 • Preparations for the 4th of July celebration are underway, with a planning meeting scheduled
- 279 for the 27th.

- 280 • Discussion was held regarding a dog waste station located on city property near the school
281 and whether it should be removed.

282 Julie Thompson:

- 283 • Recognition was given to the Youth City Council and Parks Department for their work on the
284 Easter Egg Scramble.
285 • The Planning Commission discussed detached dwelling units and ADU's in preparation for
286 the upcoming joint meeting.

287

288 **16. Adjourn.**

289

290 **MOTION:** *James Ahlstrom made a motion to move into closed session in the police*
291 *conference room to discuss pending or reasonably imminent litigation and*
292 *to have the adjournment of that meeting be the adjournment of this meeting.*
293 *Dell Butterfield seconded the motion which PASSED by unanimous vote of*
294 *all members present.*

295

296

297

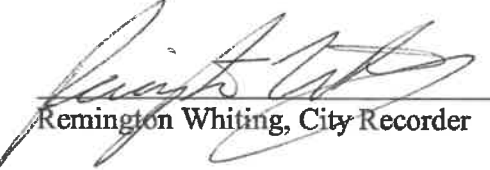
298 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
299 *present on April 21st, 2026.*

300

301

302

303


Remington Whiting, City Recorder