



Regular City Council Meeting

Minutes

Tuesday, April 14, 2026 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Herron conducted the meeting. Deputy City Recorder, Jessica North took minutes. City Council Members present were Bryce Hamilton, Mark E. Nielsen, Cody Ivie, and Jason Baker, Marty A. Herrera was absent. Mayor Herron offered the prayer. Mayor Herron led the Pledge of Allegiance.

Duchesne City Employee Attendees: Stephanie Skewes, Lane Genereaux, Jay Garritson.

Public Attendees: Russell Grant, Greg Buxton, Katrina Spencer, Becky Weimer, Susan Aggard, Janet Jenkins, Janice Shipman, Jordyn Bell, Mckenlee Sprecher, Rexlynn Jessen, Autumn Munoz, Kendra Reilley, DaKoda Keel, Kenzlee Van Wyck, Maddison Ivie, Lucy Tom, Valerie McLean, Clint Larsen, Melinda Larsen, Gayln Wilson, Leah Ivie, Kim Swasey, Danny Swasey, Roger Marrett, Dawna Marrett, Matt Betts, Conley Moon, Jerry Allred, Paul Reinhardt, Cheryl Landon, Ariahana Jones.

2. 2A State Wrestling Champions - DHS Wrestling Team

Minutes:

Mayor Herron recognized the Duchesne High School Girls 2A State Wrestling Team. She invited their coach Clint Larsen up to say a few words about their team. Clint acknowledged how well they represented the Duchesne High School, the team and the community well. Clint also thanked the Mayor, Council, and community for all the support and donations and it made a huge difference. The Wrestling Team spokesperson Leah Ivie thanks everyone for their support. The team was then presented with some certificates and grab bags from the Mayor and Council. A photo was taken with the group.

3. Minutes

Minutes:

The City Council reviewed the minutes.

MOTION by Council Member Ivie seconded by Council Member Baker to approve the minutes from Regular City Council Meeting 03/10/2026.

Council Member Hamilton - Aye

Council Member Nielsen - Aye

Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.

4. Bills

Minutes:

The City Council reviewed the bills.
MOTION by Council Member Baker, seconded by Council Member Hamilton to pay the bills.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.

5. Charges and Credits

Minutes:

The City Council reviewed the Charges and Credits

6. Business License

Minutes:

The City Council reviewed the following Business Licenses:
-Sissys Salon
-Left Behind (Thrift Store)

7. Planning And Zoning

Minutes:

Mayor Herron reported there is no Planning & Zoning commission at this time.

8. Interviews for Planning & Zoning Commission

Minutes:

Mayor Herron stated that Katrina Spencer had applied to serve on the Planning and Zoning Commission. Council Members confirmed they had reviewed her application and letter of intent.
Council Member Baker asked Katrina whether she had any pending litigation or other disputes that might create a conflict of interest if she were appointed to serve on the Planning and Zoning Commission. Katrina responded that she does not.
There were no other questions asked.
Mayor Herron thanked Katrina for applying and expressed appreciation for her willingness to serve, noting that serving on the Planning and Zoning Commission is an important service to the community and that the City has struggled to find residents willing to serve in that capacity.
MOTION by Council Member Neilsen, seconded by Council Member Baker to appoint Katrina to the Planning & Zoning Commission.
Council Member Hamilton - Aye

Council Member Nielsen - Aye
Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye

Motion carried by unanimous vote.

Mayor Herron stated that Becky Weimer had applied to serve on the Planning and Zoning Commission. Council Members confirmed they had reviewed her application and letter of intent.

Council Member Baker asked Becky whether she had any pending litigation or other disputes that might create a conflict of interest if she were appointed to serve on the Planning and Zoning Commission. Becky responded that she does not.

There were no other questions asked.

MOTION by Council Member Ivie, seconded by Council Member Baker to appoint Becky to the Planning & Zoning Commission.

Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye

Motion carried by unanimous vote.

Mayor Herron stated that Jerry Allred had applied to serve on the Planning and Zoning Commission. Council Members confirmed they had reviewed his application and letter of intent.

Council Member Baker asked Jerry whether he had any pending litigation or other disputes that might create a conflict of interest if he were appointed to serve on the Planning and Zoning Commission. Jerry responded that he does not.

There were no other questions asked.

MOTION by Council Member Hamilton, seconded by Council Member Baker to appoint Jerry to the Planning & Zoning Commission.

Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye

Motion carried by unanimous vote.

Mayor Herron thanked them all for applying and expressed appreciation for their willingness to serve, noting that serving on the Planning and Zoning Commission is an important service to the community and that the City has struggled to find residents willing to serve in that capacity. She stated that she will follow up and get them a packet regarding upcoming meetings and the training materials and a W9 because they do get a small stipend for serving, also there is a 4 hour required training for Planning Commission members. Mayor Herron stated that Nate Robinson was previously confirmed as a member of the planning commission, and she will get him the packet as well.

9. Ratification of the Appointment of Recorder

Minutes:

Mayor Herron informed the Council that by way of discussion in the city office there has

been some imbalance of duties and due to that Mayor Herron reported that she is appointing Jessica North as City Recorder and Myra Young will focus fully on HR. Her title will be Human Resources Director.

Council Member Ivie clarified that the council can advise on appointing a City Recorder and City Treasurer but that they do not actually get a vote.

Mayor Herron asked if there were any questions or concerns by the City Council, there were none.

10. Swearing-in of City Recorder

Minutes:

Jessica North, City Recorder was sworn in by Mayor Deborah Herron.

11. Master Plan - Chuck Richins

Minutes:

Chuck Richins presented the Duchesne City Infrastructure Master Plan with a PowerPoint presentation and is available in the City Council agenda packet.

Chuck Richins provided an overview of the plan, including:

- Existing and future infrastructure for culinary water, sewer, secondary water, and storm drainage systems.
 - Population projections and anticipated growth.
 - Design criteria used for system modeling, including equivalent residential connections.
 - Identification of priority projects, long-term improvements, and associated cost estimates.
 - Current system capacities and areas requiring upgrades or expansion Discussion included:
 - Sewer system capacity, including projected needs for future upsizing of the main outfall
 - Secondary water system limitations and potential future improvements, including pressurization of D Hill and Blue Bench
 - Coordination with irrigation companies and other entities for future secondary water infrastructure
 - Storm drainage concerns in several areas of the city and proposed mitigation projects
 - Regulatory requirements for stormwater treatment prior to discharge into waterways
 - Data limitations in certain areas and the need for additional modeling and analysis for future projects
- Council also discussed the relationship between the General Plan and the Master Plan. It was noted that:
- Both a General Plan and a Master Plan are required by the State of Utah
 - The General Plan provides a broad, policy-level framework reflecting the City's vision, values, and land use goals
 - The Master Plan provides detailed infrastructure analysis, engineering data, and capital improvement planning
- It was further noted that:
- Adoption of the Master Plan is required in order to receive Community Impact Board (CIB) funding
 - The plan may be reviewed and updated as needed
 - Regular updates are recommended approximately every five (5) years
- Action:
Council agreed to review the Master Plan and supporting materials prior to formal

adoption at the next City Council Meeting on April 28,2026.

12. Public Works Department - Lane Genereaux

Minutes:

Lane Genereaux presented an update on Public Works activities and ongoing projects.

- Cemetery Maintenance:

Doug has been overseeing cemetery operations and is doing a great job. He is currently working on straightening and aligning headstones to improve overall appearance.

- Certifications & Staffing:

Doug and Zack have successfully passed their water certification tests.

Cole Harris has been designated as the City's Cross Connection Officer.

Lane, Jay, and Cole are all certified in cross connection and water systems.

- City Cleanup & Seasonal Work:

Preparations are underway for the annual City Cleanup and upcoming seasonal maintenance.

- Pool Operations:

The City pool is in the process of being prepared for the season. Materials needed for repairs (including wrap/tape for features) have been ordered and are expected soon.

The goal is to have the pool operational ahead of the busy season.

- Water Meters Project:

The City continues installing and upgrading water meters. Approximately 280 meters remain, with a goal of completing installations by July. Stephanie has been assisting in getting meters brought online.

- Strawberry Pump:

Work at the Strawberry pump site is anticipated to begin soon, pending scheduling.

- Seasonal Staffing:

Jase Harris has been rehired for the summer and will assist with cemetery and general public works duties through Memorial Day and beyond.

- Ball Fields Use:

There has been a high level of activity at the ball fields, with strong youth participation noted. Public Works is working to keep up with maintenance demands.

- General Operations:

Lane reported that overall operations have been steady with no major issues.

Lane recognized Jay Garritson for his five years of dedicated service to Duchesne City.

Lane Genereaux spoke about Jay's contributions, noting his certifications in water, sewer, cross connection, and water conservation, as well as his leadership role in roads and sewer operations. Jay was commended for his strong work ethic, willingness to assist wherever needed, and commitment to serving the community.

In appreciation of his service, Jay was presented with a 5-year service certificate and commemorative pin.

Council members expressed their gratitude for his hard work and dedication.

13. 2025 Annual Drinking Water Report - Lane Genereaux

Minutes:

Lane Genereaux presented the 2025 Annual Drinking Water Report.

Lane reported that the 2025 Annual Drinking Water Report is available in the City Office as well and on the Duchesne City's website.

Lane also reported that the system is operating normally with no significant issues. Chlorine levels and overall water quality are monitored through the report, and no concerns were noted at this time.

14. Sponsorship Request for inter-faith council - Roger & Dawna Marett

Minutes:

Roger and Donna Marett and Troy Thompson, presented a request from members of the LDS Uintah Basin Interfaith Council, including regarding City participation and potential sponsorship.

The Interfaith Council's purpose is to bring together members of different faiths and the community through service projects, outreach efforts, and community events. It was noted that the group is inclusive and welcomes participation regardless of religious affiliation. Troy Thompson also shared information about a recovery-based program and related community efforts they are hoping to expand locally.

The group expressed interest in:

Having a City representative or employee participate to help keep communication open Assistance with sharing information through the City's Facebook page Coordinating efforts to strengthen community relationships across churches and organizations It was noted the organization is not yet formally structured, but may consist of approximately 6-8 members, meeting once per month. Discussion included whether the City's role would be voluntary or a paid assignment, and whether an elected official could serve. It was determined that participation could be filled by any willing individual.

Council discussion also addressed the City's use of social media. It was clarified that: Council Member Baker stated that the City's Facebook page is used primarily for announcements and informational posts the City generally does not engage in public comment discussions, due to public records retention requirements and capacity limitations

Mayor Herron indicated she would organize a meeting to further explore participation and coordination efforts.

The Council expressed general support for involvement and coordination, with no formal vote taken.

15. Tesla Charging Station - Jose Beltran

Minutes:

The Council discussed a proposed Tesla charging station project to be located at the Chevron site, east of the existing building. The proposal includes the installation of four electric vehicle charging stations with associated parking spaces. Mayor Herron explained that the site is commercially zoned and that the proposed placement would utilize existing pavement, with no setback requirements, because it is zoned commercial allowing the installation to extend to the current property line. The project has been reviewed in coordination with Moonlake Electric, which has indicated that the current electrical service will support four charging stations. Any future expansion would require a service upgrade. It was noted that additional elements shown on the concept (such as future chargers or retail development) are not part of the current request and will be reviewed at a later date through the Planning and Zoning process once engineering and architectural plans are completed. Council discussed access to the site, noting that no additional access points to Highway 40 are proposed, and

access will remain through the existing gas station circulation. UDOT jurisdiction over highway access was acknowledged. Discussion also included permitting requirements. Mayor Herron indicated that the project would proceed through the building permit process, with inspections to ensure proper installation. Council Member Ivie expressed that the project would be a benefit to the community, providing a service for travelers and potentially increasing local revenue through utility and franchise tax impacts. Motion by Council Member Ivie and seconded by Council Member Hamilton to approve moving forward with the Tesla charging station project as presented.

Council Member Hamilton - Aye

Council Member Nielsen - Aye

Council Member Herrera - Absent

Council Member Ivie - Aye

Council Member Baker - Aye

Motion carried by unanimous vote.

16. **Cats of Duchesne County Trap, Neuter, Release Program - Janice Shipman**

Minutes:

Janice Shipman presented information regarding the Cats of Duchesne County Trap-Neuter-Release program, including clarification of the program's purpose, operations, and legal considerations.

Janice began by addressing misconceptions circulating in the community, including social media rumors suggesting that the organization is removing or taking owned cats. She clarified that the group does not take owned animals, but instead responds to residents requesting help with feral or community cat populations.

She explained that when residents have multiple cats on their property and are unable to manage them, volunteers will:

Provide loaned traps Assist with coordination Arrange for cats to be transported to participating veterinarians Ensure cats are spayed/neutered, vaccinated, and ear-tipped Return the cats to their original location Janice noted that the program is supported by approximately 10 volunteers and relies heavily on community cooperation.

Definitions & Legal Framework

Janice referenced Utah State Code (Community Cat Act) and provided definitions:

A community cat is a feral or free-roaming cat without a known owner that has been sterilized, vaccinated, and ear-tipped A community cat caregiver is an individual who provides food, water, or shelter She clarified that feral cats are often trapped, treated, and then transitioned into community cats through the program.

Legal Considerations

Janice addressed common misunderstandings regarding the law, noting:

Shooting or killing cats is generally illegal, even on private property Animal cruelty laws apply to both owned and unowned animals Discharging firearms within city limits is typically prohibited Legal exceptions are very limited and generally apply only to immediate threats to persons or livestock Use of pellet guns, BB guns, or poison does not avoid liability and may result in criminal charges She emphasized the importance of public education to ensure residents understand what actions are lawful.

Program Status & Challenges

Janice reported that since approximately July 2020, nearly 700 cats have been treated through the program. Despite these efforts, the population remains a concern due to: Continued reproduction Residents giving away kittens before they can be fixed Limited

access to veterinary services Costs to spay/neuter a cat typically range from \$170–\$200, though vouchers from organizations such as Best Friends Animal Society may reduce costs to approximately \$20 per animal when available. Veterinary capacity is limited, with only certain clinics participating and offering services on a restricted schedule.

Janice indicated that while food donations are generally sufficient, the program is in need of:

Additional traps (approximately \$90–\$120 each) Increased access to veterinary services Continued volunteer support Traps are frequently shared among volunteers and are often insufficient to meet demand.

Community Impact & Education

The Council discussed the impact of community cats, including nuisance concerns and ongoing complaints. It was noted that the issue is widespread and that the volunteer group is actively working to map colonies and identify caregivers to better manage the situation.

Janice emphasized the need to:

Increase public awareness of the program Encourage residents to allow kittens to be fixed before rehoming Clarify legal responsibilities related to feeding and caring for cats Council Discussion

Councilmember Baker expressed appreciation for the efforts of the program and discussed potential ways the City could assist, including:

Providing additional traps Supporting public education efforts Assisting with coordination and communication It was noted that even modest support from the City could have a meaningful impact.

17. Water Fill Station Fee Schedule - Mayor Herron

Minutes:

The Council discussed the Water Fill Station Fee Schedule. It was noted that any changes must be made by resolution.

Mayor Herron indicated that the resolution had not yet been completed but will be prepared and presented at the April 28th meeting.

18. City Council Meeting Agenda Adjustments - Mayor Herron

Minutes:

Mayor Herron presented proposed adjustments to the City Council agenda process. The Council discussed establishing a deadline for submitting agenda items and supporting materials to allow adequate time for review prior to meetings.

It was proposed that all agenda items and attachments be submitted by Thursday at 3:00 p.m. prior to the meeting, with a goal of providing completed agenda packets by Thursday at 5:00 p.m. The Council also discussed allowing flexibility in cases of emergencies or time-sensitive matters.

Following discussion, the Council agreed that exceptions may be made in emergency situations, with the ability to update or add items within a 24-hour timeframe when necessary.

MOTION by Council Member Baker seconded by Council Member Hamilton to approve the agenda deadline of Thursday at 3:00 p.m., with allowances for emergency adjustments within 24 hours.

Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Absent
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.

19. Rocky Pont Carriage Agreement - Council Discussion

Minutes:

The Council discussed the Rocky Point Carriage Agreement, including turnout locations, infrastructure limitations, and requirements for a potential agreement. The system currently lacks sufficient pressure; water delivery will require pumping. Service is inconsistent in some areas due to infrastructure limitations. Turnouts Approximately four existing turnouts were identified, with a possible fifth related to Old Farm Road.

Some users are currently accessing water through unclear or informal connections. Matt Betts from Rocky Point would like all turnouts clearly defined as well as it all metered at the turnouts.

Existing valves may be buried or difficult to access due to changes over time. Additional or secondary valves may be needed to allow the City to control water flow more effectively.

Easements for the pipeline are believed to be recorded, but may need verification. The City must ensure it has adequate access to infrastructure for maintenance and operation.

Ongoing confusion exists regarding turnouts and usage in the Old Farm Road area. Council agreed these issues need to be clarified before finalizing any agreement. All turnouts must be clearly identified and documented (location and user). Additional coordination is needed to resolve outstanding issues. No final decisions were made; further discussion will be required before moving forward with an agreement.

20. Chapter 9 Purchasing System – Council Discussion

Minutes:

The Council reviewed and discussed proposed revisions to the City's purchasing policy, including dollar thresholds, quote requirements, and documentation standards. The discussion focused on improving accountability while maintaining practical flexibility for staff making purchases in the field.

Council member Ivie stated current small purchase limit (approximately \$100) was widely viewed as too low and impractical for operational needs. Staff noted that routine purchases (such as materials, tools, and billing supplies) frequently exceed current limits. Council Member Nielsen commented that increasing the threshold to allow employees to make necessary purchases efficiently, particularly in urgent or field situations. Concerns were raised about allowing unrestricted spending at higher amounts (e.g., up to \$5,000) without oversight. Council emphasized the need to balance operational efficiency with safeguards to prevent misuse of funds.

The Council discussed current language allowing verbal quotes and expressed a preference to eliminate that option. Consensus was reached that: Quotes should be documented in writing whenever possible a paper trail is important for accountability

and transparency It was also discussed that: At least two (2) quotes should be obtained when practical and if multiple quotes are not available, the reason should be documented by the purchasing agent.

The role of the purchasing agent was discussed as a key control point in the process. Council agreed that purchases above a certain threshold should require review or approval by a designated purchasing authority.

While no final action was taken, discussion reflected general support for the following framework:

\$0 – \$1,000 May be purchased directly without formal quotes purchases must remain reasonable and documented. \$1,000 – \$8,000 Require at least two written quotes when practical for purchases \$8,000 and above. Existing formal procurement requirements remain unchanged.

Council Member Nielsen emphasized the importance of maintaining a record of purchases, including: Written quotes obtained, or Written explanation if quotes were not available The removal of “verbal” quote language was discussed in favor of requiring documentation.

The Council discussed real-world purchasing scenarios (e.g., emergency repairs, field purchases, tools and materials) and the need for policies that support timely response. It was noted that staff should not be delayed in addressing urgent issues due to overly restrictive purchasing limits. The policy changes are intended to: Protect the City from inappropriate spending, provide clear guidance to staff and ensure transparency and accountability

Mayor Herron will draft an amendment to the Ordinance and have it ready for the April 28th Meeting.

21. 15-Minute Open Session

Minutes:

Bryce Hamilton reiterated his concerns regarding irrigation, specifically related to his property and others located on the east side of the highway.

He expressed concern about the availability and delivery of irrigation water and questioned whether residents in that area had been considered in current or prior planning efforts. A suggestion was made to explore potential infrastructure connections or extensions, including utilizing existing easements and routing water lines to serve additional properties on the east side.

Bryce also shared concerns about limited access to irrigation water throughout the season, noting reliance on city water outside of a short irrigation period.

22. Book Of Complaints, Concerns And Comments

Minutes:

City Recorder Jessica North read submitted complaints/comments.

April 8, 2026 Stop lights are being run by semi's too much, need to have officer writing citation. Bryan Wiesma

April 9, 2026 I have really tried hard to think of anything to complain about but came up with NOTHING! Everyone who works here and contributes seem to be happy too. I love our little 2 light town and all of the tumbleweeds blowing through it. Complaining doesn't help anything. Counciling maybe might help those that can't see past the simple shake-ups of life. Have a Great Day! Travis Grover

23. Mayor And Council Review Of Old Business

Minutes:

Mayor Deborah V. Herron provided an update on ongoing city projects, issues, and departmental activities.

Water & Sewer Project

- The water and sewer project funded through CIB continues to progress well.
- Positive feedback has been received regarding contractor interaction with residents.
- A concern was raised regarding sewer laterals for property owned by Shane Jenkins.
- The property owner indicated there may have been a prior agreement with the city for water and sewer hookups; however:
 - o No documentation or record of payment has been found.
- Mayor Herron stated:
 - o The City is willing to install laterals while construction crews are in the area, but payment or documented proof of agreement is required prior to installation.

Mickelson Building – Safety & Upgrades

- A safety walkthrough was conducted with Mayor Herron and Russ Young the Fire Chief.
- Several items were identified for replacement or installation.
- Fire extinguishers were:
 - o Removed, serviced, and reinstalled with proper mounts.
- A list of needed purchases has been compiled.

HVAC /Mickelson Building Improvements

- An estimate was received with Councilmember Ivie for HVAC upgrades:
 - o Potential furnace installation and upgrades to existing units
 - o Recommendation for mini-split systems in bathroom areas
- Estimated cost: approximately \$40,000 (rough estimate)

Pope House

- Discussion with the Polson's regarding project scope and cost adjustments.
- Mayor Herron asked if other council member have received or will be getting bids for the cabinets. Council Member Baker replied he will get his guy in to do one.
- Mayor Herron and Dee Skewes will be moving all the Pope House artifacts down to the Mickelson Building to consolidate artifacts into one location for accurate measurement and planning.
- Mayor Herron reached out to Jared Torgenson to get a bid from his construction class at the high school to build and out building by the city build for the Pope House that would look like a log cabin, that would be climate controlled and small windows to eliminate the UV damage that may occur if put in the old welcome center room at the city building. The Mayor believes this would be a great partnership opportunity with he High School

Airport / Public Works Updates

- Airport budget draft has been received and distributed for review.
- Roto mill stockpile relocation is pending direction.
- Discussion held with county regarding use of material for future taxi lane:
 - o Recommendation to apply sealant if used to prevent damage from loose material.

Weed Control & Water Study

- Coordination meeting held with Public Works staff regarding weed control efforts.
- Focus areas include:
 - o Sewer Pond

- o Airport
- o City rights-of-way
 - Russian olive mitigation discussed:
- o Proposal to install an inline water meter at Murray Springs
- o Goal: measure water usage before and after removal for grant application data
- o Estimate: a mature Russian olive may use up to 200 gallons per day
 - Further research will be conducted before moving forward.
- Parks & Recreation / Grants
 - Public Works guys are preparing parks, pool, and facilities for the season.
 - Request made to include city building in maintenance rounds.
 - No update yet on playground equipment grant; optimism remains.
- Water Conservation
 - The City has been encouraged to reduce water usage by 50% voluntarily.
 - The Mayor noted concerns about conflicting messaging from the State regarding:
 - o Proving water need vs. conservation requirements.
 - Staff will continue evaluating conservation strategies.
- Upcoming Meetings
 - Proposed staff work meeting:
 - o May 5, 6:30–8:00 AM (City Office)
 - o Will be publicly noticed due to quorum
 - Proposed budget work meeting:
 - o May 19, evening session
 - o Goal: finalize budget with input from departments and public
- City Website Update
 - Two bids were received for updating the city website.
 - Both bids were within approximately \$1,200 of each other.
 - Proposal includes:
 - o One-time setup cost differences (\$5,300 vs. \$4,100)
 - o Ongoing monthly costs (\$150 vs. \$100)
 - Preference expressed for a local provider due to service responsiveness.
 - Mayor indicated intent to move forward with awarding the contract to Andy North.
- Law Enforcement / Business Compliance Issue
 - The Mayor reported a recent incident involving a local business:
 - o Sale of vape products and drug paraphernalia to a minor
 - o Business operating without a valid license
 - Coordination with the Sheriff's Office is ongoing.
 - The City:
 - o Posted cease and desist notices on the property
 - o Is awaiting direction from law enforcement
 - o The City has limited authority beyond local code enforcement
- Code Enforcement – Property Use Discussion
 - Discussion held regarding My Best Convenience Store on Main Street property currently being used for living space.
 - o Property is being treated and billed as commercial
 - o Current city code does not clearly define when a commercial property becomes residential
 - Concerns raised:
 - o Lack of clarity may limit enforcement ability

