

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES MEETING**



Date: February 27, 2026

Location: 9067 S 1300 W #204, West Jordan, UT 84088

In Attendance: Kari Malkovich, Jen Robison, Wade Glathar, Kara Finley, Royce Kimmons

Others In Attendance: DeLaina Tonks, Cathie Hurst, Priscilla Stringfellow, Hannah Dorius, Steve Davis

MINUTES

CALL TO ORDER

Kari Malkovich called the meeting to order at 11:55AM.

PUBLIC COMMENT

There was no public comment.

REPORTS

- Directors Report
 - 2024/2025 School LAND Trust Report

Dr. Tonks presented the Directors Report to the board, sharing positive feedback from both employees and students. Dr. Tonks also reported that she has been invited to present at the WICHE Conference in Salt Lake City in April. Current enrollment as of January 21, 2026 is 2,265 full-time and part-time students. Steve Davis reviewed the School Report Card data with the Board, outlining key advantages and areas for consideration. Dr. Tonks also provided an update on the 2024/2025 School Land Trust Report.

- Finance Report

Cathie Hurst presented the Finance Report to the board. January financials were reviewed, with the school 58.3% through the fiscal year. Revenue is tracking ahead of budget largely due to state funding adjustments. Expenses are at 56.1% and are on track for this time of year. Insurance and annual dues are tracking higher due to upfront payments made earlier in the year. Overall, the financials are healthy and on track for this time of year.

CONSENT ITEMS

- December 12, 2025 Board Meeting Minutes

Jen Robison made a motion to approve the December 12, 2025 board meeting minutes. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Wade Glathar, Aye; Jen Robison, Aye; Kara Finley, Aye; Royce Kimmons, Aye.

VOTING AND DISCUSSION ITEMS

- School Land Trust Plan 2026/2027

Dr. Tonks presented the School Land Trust Plan 2026/2027. The plan is identical to the 2025/2026 plan. Funds from the School Land Trust will support the MAP testing

platform, additional math staffing to maintain lower class sizes in SM1 and SM2, and a reading specialist to strengthen the literacy program.

Royce Kimmons made a motion to approve the 2026/2027 School Land Trust Plan. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Salary Schedule Increase Proposal

Dr. Tonks proposed a \$5,150 increase to the 2026/2027 teacher and counselor salary schedule, with each licensed employee moving up one step and receiving the increase. After reviewing five years of surplus data and current enrollment, it was determined that funds are available to make this a sustainable, ongoing adjustment.

Wade Glathar made a motion to approve the Salary Schedule Increase Proposal. Jen Robison seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye; Wade Glathar, Aye.

- All Access Andy Garcia Show Proposal

Dr. Tonks presented the All Access Andy Garcia Show Proposal. The proposal is for a PR/marketing opportunity to produce high-quality video assets that MHA will own upon completion.

Kara Finley made a motion to approve the All Access Andy Garcia Show Proposal and approve an amount up to \$25,900. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- 2025-2030 Strategic Plan

Dr. Tonks and the board reviewed the 2025-2030 Strategic Plan prior to the board meeting. The Strategic Plan was updated to align with the new MHA values and goals. The Strategic Plan reflects the current framework being used by the administrative team to track progress toward goals.

Wade Glathar made a motion to approve the 2025-2030 Strategic Plan. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Board Member Handbook

The board reviewed the handbook prior to the board meeting to ensure the handbook is up to date. There are no suggested additions at this time.

Jen Robison made a motion to approve the Board Member Handbook. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Tuition Reimbursement
Dr. Tonks is supportive of Ashley Pollock and Jennifer Holliday being reimbursed for their tuition which is needed to pursue job-related courses that will strengthen their professional competence and further benefit the students they serve. Ashley Pollock will be working on Calculus I to complete her endorsement. Jennifer Holliday will be working on completing her Master's in Psychology which will enable her to teach Concurrent Enrollment Psychology courses upon completion.

Wade Glathar made a motion to approve the Tuition Reimbursement for Ashley Pollock and Jennifer Holliday. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Supplies for 2026/2027
Dr. Tonks requested up to \$200,000 for supplies for the 2026/2027 school year. This early approval will secure the lowest possible bulk pricing for necessary supplies.

Wade Glathar made a motion to approve the Supplies for 2026/2027 up to \$200,000. Jen Robison seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Conference Discussion
The board discussed attendance at the National Charter School Conference and the local Charter School Conference. Several board members will be in attendance at these conferences.

- Policies:

- Fee Waiver Policy

Priscilla Stringfellow presented the changes to the Fee Waiver Policy. The amendment is related to updates to HB 344 which separates courses into "non-fee" and "fee" courses and further restricts allowable fees. Beginning in 2026/2027, secondary schools must offer at least one no-fee option for each graduation credit requirement. These changes have been incorporated into the school's Fee Waiver Policy

Kara Finley made a motion to approve the Fee Waiver Policy. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Student Conduct & Discipline Policy

Priscilla Stringfellow presented the changes to the Student Conduct & Discipline Policy. The amendment stems from SB 170 regarding emergency safety interventions, including physical restraint and seclusion. Additional revisions were made to ensure compliance with updated law and rules. These

requirements have been incorporated into the Student Conduct & Discipline Policy.

Royce Kimmons made a motion to approve the Student Conduct & Discipline Policy. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

CALENDARING

- Board Meetings
 - Next meeting: April 17, 2026

ADJOURN

At 1:10PM Kara Finley motioned to adjourned the meeting. Jen Robison seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Wade Glathar, Aye; Royce Kimmons, Aye; Jen Robison, Aye.