



**Heritage Elementary**  
747 East Riverside Dr.  
St. George, UT 84790  
(435)628-4427  
heritage.washki2.org  
Amy Wilcox, Principal

April 17th, 2026

Dear Washington County School Board Members,

I am writing to respectfully request an amendment to the TSSA plan for Heritage Elementary for the 2026–2027 school year.

As I transition into the principal role at Heritage Elementary next year, I have had the opportunity to review the current TSSA plan developed by the previous principal. While I appreciate the thoughtful work that has gone into the existing plan, I would like to make adjustments to better align with the specific needs of our students and staff moving forward.

The proposed changes will continue to support and strengthen our overarching goal of increasing student growth and proficiency in both English Language Arts and Mathematics. I am committed to ensuring that our TSSA plan reflects a focused, data-driven approach that maximizes student achievement and supports high-quality instruction across all grade levels.

Thank you for considering this request and for your continued support of our schools. I look forward to working collaboratively to ensure the success of all students at Heritage Elementary.

Sincerely,

Susan Moore  
Incoming Principal, Heritage Elementary

Allocate funds for math and scheduling software (\$6,600)

Allocate funds for PBIS and attendance rewards (\$500)

Allocate funds for educational field trips (\$1,000)

Allocate funds for Professional Development travel (\$1,000)

Allocate funds for supplies to support our goal (\$366.53)

Change wording from “Provide supplies and food for professional development sessions” to “Provide supplies, snacks, and meals for PD, PLC, and staff meetings”.

Change wording for additional TSSA funds to “If additional funds are available, we will use them to increase the funds in any of the above-mentioned categories.”

*Learners Are Leaders!*