

Hinckley Town Council
Hinckley Town Council Chambers
161 E. 300 N., Hinckley, UT
Digital Recording
Thursday, April 2, 2026

The meeting was called to order at 7:00 PM.

Invocation: Skip Taylor

I. Pledge of Allegiance: Led by Mayor Alan Miller

II. Roll Call:

Mayor Alan Miller
Council Members: Skip Taylor, Kristi Townsend
Remote On-line: Council Member Ron Black
Excused: Council Member Chris Mork
Town Clerk Tresa Taylor

III. Guests:

None

IV. Approval of Minutes

Council Member Skip Taylor moved to accept the meeting minutes as presented for March 19, 2026. Council Member Kristi Townsend seconded the motion, all voted aye.

V. Petitions, Remonstrances and Communication:

None.

VI. Report of Governing Body - Boards - Committees:

Mayor Miller reported that the town cleanup went well, though there was discussion regarding the operating hours of the limb pile during town cleanup.

Council Member Townsend discussed the need to contract with Millard County to ensure town ordinances can be properly enforced.

The Easter Egg Hunt is scheduled for Saturday morning; the park has been cleared of dog waste.

The Council discussed dog waste issues in the park and the possible need for a dedicated dog park.

The dog license and vaccination clinic is scheduled for Saturday, April 18, 2026, 10 am to Noon at Town Park.

The Council discussed the need for a long-term road repair plan, focusing on pothole repairs and crack sealing. It was noted that road repairs should not occur until aging and undersized water lines are identified and repaired. There was discussion about applying for grants to upgrade water lines and fire hydrants.

VII. Staff Reporting

None.

VIII. New Business

1. Review all sealed bids received from herbicide applicators for the 2026 season and consider the acceptance or rejection of any or all bids.

Mayor Alan Miller noted two bids were received.

Total Control Spraying: Bid at \$.006/sq. Ft., this price includes (Piper) pre-emergent and (Glyphosate Glystar 5 Extra) post-emergent.

Best Kept Lawncare and Maintenance: Bid \$.0053/ sq. ft., One application includes (Flumiguard) pre-emergent and (Credit 41 Extra) post-emergent. The applicant included copies of the Commercial Pesticide Applicator License and Certificate of Liability Insurance.

The council reviewed and discussed the bids and the price difference. Council Member Skip Taylor moved to accept the bid from Best Kept Lawn Care for the 2026 season. Council Member Kristi Townsend seconded the motion, all voted aye. Motion carried.

2. Review letters of interest for the Planning & Zoning Commission Vacancy.

Mayor Alan Miller noted Heather Wright resigned from the commission and Crista Kaman submitted a letter of interest for the vacancy. The Council consented to the appointment of Crista Kaman.

3. Review the Draft of the “Updated Town Code Book” from the Hinckley Town Municipal Code Update Initiative 2025-2026.

a. Subdivision 11.19-10.3 Final Application 4. Signature blocks to include Attorney and Utility Companies (Gas, Electric, Cable, and Phone)

The Council reviewed the draft regarding subdivision signature blocks and agreed with the proposed changes to include requiring signatures from the Town Attorney and various utility companies.

An ordinance has been prepared for the Hinckley Town Land Use Ordinance and Codification Update, An Ordinance Revising the Land Use Ordinance of Hinckley, Utah. The Planning Commission held a public hearing on March 11, 2026, on proposed revisions to Title 10, Building Regulation and Flood Control, Title 11, Land Use as well as the Land Use Zoning Map and the Commission will make their formal recommendation to the Town Council on April 8, 2026.

IX. Outstanding Business

1. Park Pavilion Electricity

Council Member Skip Taylor stated he is working on getting a bid for electrical work.

2. Hinckley Industrial Park - Business Development

No discussion.

3. CDBG Grant Water Improvements Project Update

This project is complete and invoices and cancelled checks are being submitted for reimbursement.

4. Celebration Planning

Doyle and Sue Dutson accepted the Grand Marshal nomination.

Speaker of the Day nominee Dale Hamaker is not fully confirmed.

The Council decided no fees will be charged for the vendors in the park to encourage growth.

The parade route registration point will move to the rodeo grounds.

X. Miscellaneous Discussion

The Council reviewed two different proposals drafted by James Saunders, Jones & DeMille Engineering regarding the Apex Development (Hinckley Topaz Townhomes) and concerns were expressed in the differences in the scope of work in the proposals and over language in the second proposal in the assumption and limitations section.

There was discussion that Jones & DeMille Engineering has been heavily involved in engineering work for the Town (Water Master Plan, Sewer Master Plan, and Construction Design Standards) and the Council seeks to ensure that Jones & DeMille Engineering is representing the Town's interests and that liabilities are properly placed on the engineering firm or developer.

Mayor Miller mentioned the following items:

- A UPS power supply needs to be purchased for the Scada system at the treatment plant.
- He would like to plant a tree in the park possibly at the Hot Dog Roast event in May.
- He received a scholarship to attend the ULCT Convention in St. George, April 22 - 24.

XI. Training

None.

XII. Payment of Bills


Council Member Kristi Townsend moved to approve the following purchase orders and pay bills:

- PO # 319 IPA, \$2,200.00, Irrigation Water Rental,
- PO # 320 Utah Division of Water Quality, \$350.00, Annual Wastewater Treatment Fee,
- PO # 321 Reladyne, \$201.74, Fire Department fuel,
- PO # 322 Steven Howell, \$763.28, Fire Department control burning,
- PO # 323 Heather Johnson, \$684.32, Fire Department control burning,
- PO # 324 Bill Partridge, \$565.88, Fire Department control burning,
- PO # 325 Stacy Howell, \$500.08, Fire Department control burning,
- PO # 326 Steve Thatcher, \$263.20, Fire Department control burning,
- PO # 327 KJ Plumbing, \$1,320.00, Water line repair
- PO # 328 Jones & DeMille Engineering, \$1,190.00, Engineering Review Hinckley Topaz Townhomes
- PO # 329 Lake Philgas, \$286.50, Propane for controlled burning,
- PO # 330 Bankcard Center, \$488.50, Window envelopes,
- PO # 331 Bankcard Center, \$875.00, Rodeo Queen Saddle and Breast Collar
- PO # 332 Bankcard Center, \$359.64, Bluehost webhosting renewal, and
- PO # 333 Bankcard Center, \$310.83, Office supplies.


Council Member Skip Taylor seconded the motion, all voted aye.

XIII. Adjournment

Council Member Kristi Townsend moved to adjourn the meeting at 7:57 PM, seconded by Council Member Skip Taylor, all voted aye.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk



Mayor Alan J. Miller