

FARMINGTON CITY
HISTORIC PRESERVATION COMMISSION MEETING AGENDA

Monday, April 27, 2026

6:00 PM | 160 S Main St. Farmington 84025

1. UPDATE/FOLLOW-UP on prior projects:
 - a. Lagoon Historic Barn: post-City Council discussion
 - b. Status of Clark home at 368 W State St
2. REVIEW HPC Bylaws for potential updates
3. UPDATES/DISCUSSION Festival Days booth and parade
4. DISCUSSION of potential projects aligning with 3-3-040:
 - a. Subsidizing plaque program
 - b. Plaques for sites or buildings that no longer exist (both east and west Farmington)
 - c. Historic Pop-Ups at City Hall, open houses, etc.
 - d. Walking tours (fundraising opportunity) or tours of historic homes with owner consent
 - e. Scanning documents as digital archive – museum, etc.
 - f. Art commissions of historic sites existing or not
 - g. Festival Days art commission raffle for art of historic home
5. Other items.

CERTIFICATE OF POSTING I hereby certify that I posted a copy of the foregoing Notice and Agenda at Farmington City Hall, Farmington City website www.farmington.utah.gov and the Utah Public Notice www.utah.gov/pmnp. Posted on April 24, 2026. Carly Rowe, Planning Secretary

EXHIBIT "A"

FARMINGTON CITY HISTORIC PRESERVATION COMMISSION

RULES AND REGULATIONS

Approved and Adopted 02/19/1997

Amended: 11/01/2000 and X/X/2026

**FARMINGTON CITY HISTORIC PRESERVATION COMMISSION
RULES AND REGULATIONS**

HPC.10 Purpose

HPC.20 Members

HPC.30 Organization and Procedure

HPC.40 Sub-Committees

HPC.50 Duties

HPC.60 Amendments

HPC.10 Purpose

The purpose of the Historic Preservation Commission is to assist the City in identifying, preserving, protecting, and enhancing historic buildings, sites, monuments, streetscapes and landmarks within the City which are deemed architecturally or historically significant in order to protect and preserve such structures and sites for the use, observation, education, pleasure and general welfare of the present and future residents of the City.

HPC.20 Members

(a) Number. The Historic Preservation Commission shall consist of a minimum of five (5) members who shall have a demonstrated interest, competence or knowledge in historic preservation or architecture. When possible two (2) Commission members may be "professionals" from the disciplines of history, architecture, or architectural history as defined by the National Park Service regulations.

(b) Term. Each member of the Commission shall be appointed by Resolution of the City Council to staggered terms of four (4) years commencing on the day of resolution approval. The City Council may reappoint members to successive terms on the Commission.

(c) Removal. Members shall serve at the pleasure of the City Council and may be removed with or without cause by majority vote of the City Council.

(d) Vacancies. Vacancies on the Commission occurring for reason of death, resignation, removal, or disqualification of a member shall be promptly filled by the City Council in accordance with the procedures for appointment for the unexpired term of such member.

(e) Compensation. Members shall serve without compensation, provided that members may be reimbursed for reasonable and necessary expenses incurred in the performance of their duties as determined appropriate and approved by the City Council.

HPC.30 Organization and Procedure

I Chairperson. The Commission shall elect one of its members as chairperson to oversee the proceedings and activities of the Commission. The chairperson shall be a voting member of the Commission. The Commission may appoint other members to act as officers.

(a) Meetings. The Commission shall meet at least twice each year. Meetings of the Commission may be called by the Chairperson, a majority of the members of the Commission, the Mayor, or the City Manager. Meetings shall be conducted in accordance with Robert's Rules of Order.

(b) Open Meetings. Meetings of the Commission shall be conducted in accordance with the Open Public Meetings laws of the State of Utah, including public notification of meeting place, time, and agenda items. The Commission shall keep a public record of its proceedings, and all minutes of the meetings and decisions of the Commission shall be filed in the office of the City Recorder as public records open to inspection in accordance with the Farmington City Government Records Access and Management Ordinance.

(c) Quorum. No official business of the Commission shall be conducted except in the presence of a properly constituted quorum. A quorum shall consist of the attendance of not less than a majority of the voting members.

HPC.40 Sub-Committees

Sub-committees of the Historic Preservation Commission may be established to assist the Commission in meeting its overall objectives, Sub-committees shall be established and sub-committee members appointed by resolution of the City Council upon recommendation of the same by the Historic Preservation Commission. Sub-committee members shall serve for a term of two (2) years, and may be reappointed by the City Council for successive terms. Sub-committee members appointed to assist with a

specific task or project shall have an appointment term not to exceed one (1) year for such task or project, provided such term may be extended by the City Council. Each sub-committee shall appoint a Chairperson and Secretary to assist in administrative responsibilities of the sub-committee.

HPC.50 Duties

The Commission shall perform the following duties and any other duties as designated by the City Council.

I Survey and Inventory Community Historic Resources. The Historic Preservation Commission may conduct or cause to be conducted a survey of the historic, architectural and archeological resources within the City. The survey shall be compatible with the Utah Inventory of Historic and Archeological Sites. Survey and inventory documents shall be maintained and open to the public in accordance with the Farmington City Government Records Access and Management Ordinance. The survey may be updated at least once every ten (10) years.

(a) List of Historic Buildings and Sites. The Historic Preservation Commission shall establish and maintain a list of Historic Buildings and Sites within the City in accordance with Farmington City Zoning Ordinances regarding the same, known as the "Farmington Historic Sites List."

(b) Historic Landmark Register. The Historic Preservation Commission shall establish and maintain a Historic Landmark Register designating significant historic sites within the City in accordance with Farmington City Zoning Ordinances regarding the same, known as the "Farmington Historic Landmark Register."

(c) Review Proposed Nominations to the National Register. The Historic Preservation Commission shall review and comment to the State Historic Preservation Office on all proposed National Register nominations for properties within the boundaries of the City. When the Historic Preservation Commission considers a National Register nomination which is normally evaluated by professionals in a specific discipline and that discipline is not represented on the Commission, the Commission will seek expertise in this area before rendering its decision.

(d) Provide Advice and Information. The Historic Preservation Commission shall act as an advisory committee to City officials, departments and committees regarding the identification and protection of local historic and archeological resources.

(e) Provide Assistance. The Commission will help sponsor historic home tours and help educate citizens regarding historic preservation and the community's history. The Commission shall assist with

local preservation projects including, but not limited to, the creation of historic districts, , and the creation of public engagement materials and events about Farmington History.

(I) Support of Enforcement Provisions. The Historic Preservation Commission shall support the enforcement of all State laws relating to historic preservation, including, but not limited to Utah Code Ann. § 17A-3-1301, et seq., as amended, regarding the Historic District Act; Utah Code Ann. § 9-8-301, et seq., as amended, regarding the protection of Utah antiquities; and Utah Code Ann. § 9-8-401, et seq., as amended, regarding notification of the State Historic Preservation Office of any known proposed action which will destroy or affect a site, building or object owned by the State of Utah and included on or eligible for the State or National Registers.

(g) Annual Update. The Historic Preservation Commission shall report its activities to the City Council annually, and as otherwise requested by the City Council.

HPC.60 Amendments

The Commission may amend these rules and regulations in accordance with the provisions set forth herein for governing the conduct of its business. All such rules and regulations shall be submitted to the City Council for review and approval by resolution.