

Lincoln Academy Board Meeting Minutes March 2026

March 26, 2026

6:30 PM

Conference Room

Pending Meeting Minutes

Lincoln Academy Board Members Present

Adam Revelli

Cade Close

Cherstyn Stockwell

Michelle Hild

Mitch Beck

Sarah Chaffin

Kayla Bills

Lincoln Academy Board Members Absent

Dave Merrick

Lincoln Academy Employees Present

Jake Hunt

Marie Eads

Others Present

Leilani Maldonado

Brittany Jones

Kelsey Barclay

Meeting commenced at: 6:35pm

Agenda:

Approval of Minutes

Motion made by Mitch Beck to approve February 2026 board meeting minutes.

Seconded by Michelle Hild.

Voting was unanimous in the affirmative.

Public Comment

-No public comment.

Agenda Items

Consent Agenda

1 - Wellness Policy Revision

2 - Board Bylaws Review

Motion made by Sarah Chaffin to approve the consent agenda.

Seconded by Michelle Hild.

Voting was unanimous in the affirmative.

3 - School Fee Schedule and Spend Plan

Motion made by Cade Close to approve the School Fee Schedule and Spend Plan.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.

4 - PC Update

-Brittany Jones and Kelsey Barclay gave an update on the parent council.

5 - CSP Application and Required Board Attendance

-Colleen and Jake submitted a grant to the Utah Association of Public Charter Schools for roughly \$1.7 million dollars. Part of the grant application process is a capacity interview. The committee has asked that all major stakeholders in the school be a part of the capacity interview process with a specific invitation for board members. The interview is on April 15th at 8:30am.

6 - School Closure Policy

-First read.

7 - Board Training

-Leilani Maldonado presented the required annual training on the Open Public Meetings Act.

8 - Expansion Update

-Board approved to move forward and begin working with an architect to design the expansion in December.

-Turned in Waiver application for additional students to State Charter board- was reviewed on March 12, 2026 and approved by the state charter board.

-Submitted waiver to State Board of Education on Mar 18. The Law and Licensing will review the waiver on April 3rd and the board will review the request in May.

-Lincoln Academy issued an RFP to secure the services of a contractor and architect to complete a design/build expansion project and remodel with a completion date of August 1, 2027.

-The RFP called out the following:

- Addition of 9 classrooms and 1 district administrative office area
- Remodeling the current kitchen and expanding it into the classroom immediately north

- Working together to find solutions to ensure there are enough elementary classrooms to support the remodel.
- Working with team to redesign recess and playground area as well as maximizing space for carpool.

-After reviewing the RFP, the committee decided to move forward with: Eckman Construction.

-Information about the project shared with stakeholders via video.

-Meeting with Bond Counsel and Eckman construction was held on Feb 18th. Deadline of Guaranteed Max contract by first of May set.

-Kickoff meeting with Design/Build team and Lincoln held Feb 25th.

- Lincoln will provide the scope and programming of classrooms in the new school section.
- Meetings will be held each Thursday at 8:30 to coordinate efforts.
- A survey and Geotech report will be ordered to start the process.

-Weekly meetings focused mostly on the design of the building have been held.

-Core samples will be taken on April 6th.

-Finance meeting with S&P took place on March 24th- seeking rating for new purchase.

-Meeting with Utah Finance Authority will be on March 27th seeking state approval to participate in program.

-Contract signed with Eckman that sets the parameters for the Design Build process and will be revisited once drawings are complete.

9 - Financials

Motion made by Cade Close to approve the February financials and the amended budget.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.

10 - Employee Compensation for 2026-2027 School Year

Motion made by Mitch Beck to approve up to \$159,000 to be allocated for raises for certified teaching staff.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.

11 - Core Values and Goals (ELP August 2025)

-No new update.

12 - Summary of what needs to be submitted to stakeholders

-The board approved the Wellness Policy, School Fee Schedule and Spend Plan, and the Board Bylaws.

-Have you had a chance to volunteer yet this year? Our goal is for each family to contribute up to 40 hours annually, and there's still time to get involved. Every hour makes a difference! Thank

you for helping build a positive and supportive school culture—your time and effort do so much for the school!

Closed Meeting

-Break out to closed meeting to discuss ongoing legal issues, character, and competency of employees.

Motion made by Michelle Hild to close open meeting and break out to closed meeting to discuss ongoing legal issues, character, and competency of employees.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.