



MIDWAY SANITATION DISTRICT REGULAR MEETING & DISTRICT AUDIT COMMITTEE MINUTES

Midway Sanitation District

Monday, September 9, 2024, 3:00 p.m.

Midway Sanitation District Offices North 100 West, Midway, Utah

Via Zoom

Meeting ID: 850 0237 8528

Passcode: 199751

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, September 9, 2024, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway Sanitation District Offices Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order, Opening Remarks or Invocation

Roll Call:

Clair Provost, Chairman
Don Huggard, Trustee
Becky Wood, Manager

Celeste Johnson, Mayor, Vice-Chairwoman
Wes Johnson, District Engineer

Excused:

Eric Mecham, Public Works

General Consent Calendar

- a. Agenda for the September 9, 2024, Regular Meeting
- b. Minutes of the July 8, 2024 Regular Meeting
- c. Warrants and Financials

Note: Copies of items a, b and c are contained in the supplemental file.

Motion: *Celeste Johnson made a motion to approve the agenda, minutes, warrants and financials. Don Huggard seconded the motion that carried with all members voting aye.*

Operators Report: Becky Wood updated the board on grease trap inspections.

As recommended by the State of Utah- Fraud Risk Assessment Compliance under the Direction of the Board of Trustees of the Midway Sanitation District and hereby ordered by Resolution 2023-03, Fraud Risk Assessment Findings Report (approved April 10, 2023) requires a subset audit committee, tasked with assisting the governing body in its financial oversight responsibilities to convene no less than annually.

Reconvene as District Audit Committee:

Motion: *Don Huggard made a motion to Reconvene as District Audit Committee. Clair Provost seconded the motion that carried with all members voting aye.*

The District Audit Committee Board Reviewed the minutes of the January 8, 2024 Organization Meeting.

Motion: *Don Huggard made a motion to approve the January 8, 2024 District Audit Committee Meeting Minutes. Clair Provost seconded the motion that carried with all members voting aye.*

Annual Audit Report Certification: The District Audit Committee discussed the 2023 Audit report as submitted by the State Auditor, Ben Probst of Child Richards.

Motion: *Clair Provost made a motion to Approve and Certify the 2023 Audit Report as Presented. Don Huggard seconded the motion that carried with all members voting aye.*

Reconvene as District Board Regular Meeting:

Motion: *Clair Provost made a motion to Reconvene as Midway Sanitation District Board. Don Huggard seconded the motion that carried with all members voting aye.*

Officially Award Bid Contract for the 2024/25 Capital Improvement Projects: The board reviewed and discussed the 2024/25 CIP Bids for Burgi Hill Park Sewer Line Replacement & Area Projects.

Motion: *Don Huggard made a motion to ratify the replacement of the Malinka Line on 100 East/100 North as part of the 24/25 Capital Improvement Projects and Show Support for the Contractor as chosen by Midway City as part of a bidding process (BD Bush). Clair Provost seconded the motion that carried with all members voting aye.*

Resolution 2024-04 (Midway Sanitation District Contracted City Employees Training Agreement/Policy): The board discussed Resolution 2024-04 Outlining a Policy/Agreement Clarification in Regard to Costs Associated with Training, Maintaining Employee CEU Status and Merit Reward Benefits for Contracted City Employees working for Midway Sanitation District. It was determined that the board would support 5 employees of public works to be certified, taking of the certification test up to 3 times, at or above current certification level as required by the state and approved by the district board, allowing up to an amount of \$3,000 per certification period, and support ongoing merit increases at the discretion of the board, limited to one increase.

Motion: *Clair Provost made a motion to Approve Resolution 2024-04 Regarding Certification and Ongoing Training of Staff Members as discussed. Celeste Johnson seconded the motion that carried with all members voting aye.*

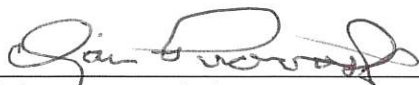
Discuss Potential Rate Increase: The board reviewed and discussed billing rates and if all expenses were covered on an ongoing basis. It was determined that the board would look at the need for a potential increase during budget discussions coming up in the October meeting.

Department Reports: The board discussed flows, sewer project updates, infiltration, claims and potential issues.

Discuss the Future of Midway Sanitation District: The board members each discussed their view of how they would like the district to proceed. It was unanimously seen as a benefit to everyone involved to keep the district as is in cooperation with the city.

Adjourn:

Clair Provost made a motion to adjourn the meeting at 5:03p.m. that carried with all members voting aye.



Clair Provost, Chairman



Becky Wood, District Clerk