



Regular Town Council Meeting

Minutes

Wednesday, April 8, 2026 at 7:00 pm

Meeting Location: Dutch John Community Center 530 South Blvd.

Public Access

Meeting access is available electronically. See <https://dutchjohn.gov/pages/calendar> for more details.

1. Call to Order / Pledge of Allegiance

Minutes:

- Call to order at 7pm

2. Roll Call

Minutes:

- Council & Town Staff: Butch Johns, Harriet Dickerson, Amy McDonald, Rachel Albritton, Allen Parker, Sandy Kunkel (absent - excused)
- Public: Al Pulham, Terri Winn

3. Consent Agenda

Minutes:

Motion

- Harriet made a motion to accept the consent agenda. Amy second. All in favor. No opposed.

a. Minutes of meeting: March 25, 2026

Minutes:

- Minutes were accepted as presented.

b. Expenditures: Voucher List

Minutes:

- There were questions about expected future bills from Timberline; it was noted that approximately \$16,000 has been paid so far of the approximate \$30,000 total suggesting additional payments should be

anticipated.

c. Correspondence:

Minutes:

- The Little Library will be changing to summer hours starting May 4 on Mondays from 3-4.
- FEMA: Flood insurance rate map training on April 28 @ 11am in Manilla. Harriet will attend.

4. Committee / Staff Reports

a. Mayor's Report

Minutes:

- Butch attended the Governing the Basin meeting last week.
- The town has started the paperwork process to receive funding for the ambulance.

b. Volunteer Fire Department

Minutes:

- The fire engine is in SLC to be worked on. It may be a few weeks until we get it back.

c. Planning and Zoning

Minutes:

- James McGuirk submitted his resignation letter.

d. Building and Grounds

Minutes:

- The construction guy will be looking at the building tomorrow at 10am to provide a bid.

e. Cemetery

Minutes:

- Terri Winn presented the new budget for the Cemetery to the Council. Amy noted the this budget should be out of the red by the end of the current fiscal year (June 30th) once transfers are made, but the funds will not be enough to sustain the cemetery through the next year.
- The Cemetery Boards future plan is to bring in more road base next year to preserve the road project that has already started.
- The Forest Service turned the water on to the cemetery on the day of the meeting (April 8th), which was considered unusually early. The water system is pressurized, though the sprinkler system will not be programmed until late May.

f. Freedom Festival: July 4, 2026

Minutes:

- A Request for Proposal (RFP) has been sent out, with a return date of the 20th, the Monday before the next meeting.
- Brian Raymond (Manilla) offered assistance in filing for a related grant. The grant is due by the 30th.

g. America 250 Utah Celebration

Minutes:

- The next event, a potluck organized by JayDee and John, is scheduled for May 14th.

5. Public Comment

Minutes:

- Al Pulham offered his time as a volunteer, along with his wife, to help with the cemetery, including maintaining the system, mowing the grass, and monitoring sprinkler use as well as miscellaneous maintenance for the town. He offered (and Council agreed) to sign a volunteer form to absolve the city of liability, which Harriet agreed to provide.
- Al also asked about the green waste disposal. Butch stated that the area formerly used for that is now owned by Sun Drop Resorts, and the public is not supposed to be using it. The town hopes to acquire public works land soon to establish a proper green disposal area.
- Butch asked about the job announcement for part time help, and it was noted that the job announcement should be posted soon.

6. Old Business

a. Livestock Grazing - Discussion

Minutes:

- The council discussed the need for a temporary ordinance or a modification to the zone that would allow livestock grazing to help reduce fire fuels until the end of October without permanently changing the current ordinance. The council agreed to figure out a temporary solution to avoid creating open-ended zone changes.

7. New Business

a. Business Licenses: Chris Graeff, Colby Crossland, Grey Willis, Matthew Trzebiatowski, Luke Wilson, Tyler Ham, B&B Fishing

Minutes:

Motion

- Amy made a motion to approve the business licenses listed. Harriet second. All in favor. No opposed.

b. Update the General Plan - Discussion Only

Minutes:

- The General Plan needs to be updated due to recent development, and the update will be started after the employee policy workshop is finished.
- The discussion focused on incorporating language regarding recreation opportunities on federal land that is directly adjacent to town (i.e. trails, gun range etc.) so that the Town can utilize the Federal Land Policy and Management Act (FLPMA), which would require that the federal government facilitate these items on the surrounding federal land.

c. Cemetery Budget for FY 2027 - Discussion

Minutes:

- The requested \$6,000 budget for the cemetery was discussed and deemed acceptable, as it is the standard annual amount.

d. Nuisance Complaint - Discussion and Possible Action

Minutes:

- A complaint regarding a neighbor's barking dogs at the Dutch John Resort was discussed.
- Harriet will be sent to the neighbor and a copy will be sent to David Orr at the resort (property manager). The letter will set a short deadline (e.g., 6 to 10 days) for the neighbor to remedy the nuisance, with potential subsequent action including a fine and the filing of a misdemeanor charge if there is no compliance.

Motion

- Amy motioned that Harriet write a letter for the nuisance complaint and she can determine the timeline. Rachel seconded the motion. All in favor. No opposed.

8. Closed Session, if necessary* Pursuant to 52-4-20

9. Adjournment

Minutes:

- Meeting adjourned at 7:44pm.

Contact: Amy McDonald (amcdonald@dutchjohn.org 801-243-1463) | Minutes published on 04/23/2026, adopted on 04/22/2026


Deputy Clerk