

# PCSD All Day Board Meeting Minutes

Friday, March 27, 2026

All Day Study Session, Closed Executive Session,  
and Business Meeting

Grandview Technology Center

1591 Jordan Ave.

Provo, UT 84604



## All Day Board Meetings

### Held at GTC 1591 N Jordan Ave, Provo UT 84604

The following YouTube links are available to watch the meetings live or at the viewer's convenience:

PCSD Live YouTube Channel: [youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbyUQ](https://youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbyUQ)

AM Study Session: <https://youtube.com/live/2zckmCm6NqE?feature=share>

PM Study Session: <https://youtube.com/live/87XWMtjVWOk?feature=share>

Business Meeting: <https://youtube.com/live/diFMWplKqn8?feature=share>

### A. 9:00am Study Session

#### 1. Welcome: Board President Jennifer Partridge

Meeting called to order at 9:00am

#### 2. Roll Call (*Audio Timestamp 00:00:26*)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

*\* Board Member Lisa Boyce not present for Roll Call*

#### 3. Motion to Convene (*Audio Timestamp 00:01:00*)

I move we convene our study session. This motion, made by Megan Van Wagenen and seconded by Melanie Hall, Carried.

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

*\*Board Member Lisa Boyce not present for vote*

#### **4. Board Member Training: Emily Harrison, Best Practice Handbook Section 1.2**

*(Audio Timestamp 00:1:22)*

Most meetings will include a training presented by rotating board members on the Board Handbook, USBE Guide, or Policies. This training will come from Best Practice Handbook, pp. 12-16 Boards Focus on Learning and Achievement and Strategic Plan.

- School boards should be focused on student learning, the district strategic plan
- Board should not just monitor, but inspire, guide and enrich student growth and achievement

#### **5. Policy Review 1st Readings** *(Audio Timestamp 00:04:16)*

Wendy Dau, Superintendent

##### **Issue**

District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the policies come before the board in multiple readings, are posted on the district website for public review and finally are voted on by the board.

##### **Background**

The following policies will be discussed by the board tonight as 1st readings before being posted on the district website for public comment.

1. Updated Policy 3200 Student Records
2. Updated Policy 3210 FERPA
  1. 3210 Procedure 1 FERPA Protocols
  2. 3210 Procedure 2 Prohibited Disclosure or Psychological Testing
3. New Policy 3116 Married Students
4. New Policy 3117 Pregnant Students
5. New Policy 3328 Student Complaints
6. New Policy 5082 Limitations on Extra Duty Assignments
7. New Policy 5080 Employee Contracts: Education Support Professionals
8. Updated 5320 Procedure 3 Employee Compensation and Benefits: Overtime
9. New Policy 5026 Mediation of Contract Negotiations
10. New Policy 5095 Reporting Child Sexual Abuse
11. New Policy 5096 Reporting Student Prohibited Acts
12. New Policy 5125 Personal Protective Equipment
13. New Policy 5328 Nursing Mothers
14. New 7060 Procedure 3 Visitors to District Schools: Students Leaving with an Adult During School Hours
15. New Policy 3220 School Uniforms
16. New Policy 3006 Special Programs: Higher Education Savings Options
17. Updated Policy 3510 Student Activities
  1. 3510 Procedure 1 Eligibility for Student Activities

## 2. 3510 Procedure 2 Student Conduct

*\*Board Member Lisa Boyce arrived at 9:12am*

### **6. Policy Review 2nd Readings** – Moved to the business meeting (*Audio Timestamp 01:11:14*)

Superintendent Wendy Dau

#### **Issue**

*District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the board reviews the policies in multiple readings and posts on the district website for public comment before approving the policies.*

#### **Background**

*The following policies will be reviewed as second readings and possibly brought to the board for a vote tonight.*

1. *Updated Policy 3170, School Readiness: Student Toilet Training*
  - a. *3170 P1 Confirmation of Student Toilet Training*
2. *Updated Policy 3540 Student Clubs*
  - a. *3540 P1 Secondary Student Clubs*
3. *New Policy 3530 Student Publications*
4. *New Policy 3550 Student Demonstrations*

*\*These 2<sup>nd</sup> reading policies were discussed in the business meeting due to time constraints*

### **7. TSSP High Needs Positions** (*Audio Timestamp 01:11:20*)

TSSP is an outdated acronym - it's now SHINE.

- This refers to high-needs positions.
- The district needs to identify each year what those positions are and it is recommended that Sped k-12, Secondary Science and Secondary Math continue to be the high needs areas for which we use this funding.
- The state funds part of this with a one-time payment in May.
- The board will vote on this in the April 21st meeting.

### **8. Break** (*Audio Timestamp 01:21:14*)

Back at 10:29am

### **9. 2026-27 Teacher Allocation (FTE) Overview** (*Audio Timestamp 01:28:40*)

Summary:

Discussion around individual school needs and how the process works to assign numbers of teachers to each school that will be funded with district funds

- Each school administration is able to ask for help when needed and they can use different funds, like LandTrust Funds, TSSA, etc., to help supplement where necessary.

- There has been a decrease from last year, but enrollment is down as well

#### **10. Property Taxes Update** *(Audio Timestamp 01:37:19)*

Summary:

Discussion about requirements and new legislation for budgets, hearings and truth in taxation.

- Date: August 4th is the proposed date for the truth in taxation public hearing with a vote on August 11th

- The district will communicate through various avenues, including the summer newsletter with QR code, handouts, emails, podcasts and other means.

#### **11. Large Purchase Requests: Chromebooks, Asbestos Removal, and Wireless Routers**

*(Audio Timestamp 01:57:15)*

The board must approve expenditures over \$50,000. For review tonight:

1. Chromebooks, \$347,116.00
2. Dixon Asbestos Removal, \$98,550.00
3. Wireless Routers for Erate, \$422,000.00

#### **12. SET (Behavior) Data** *(Audio Timestamp 02:00:55)*

Summary:

Discussion on SET survey results regarding tier 1 behavior, and next steps and reasons for some of the scores.

- Deputy Superintendent Jason Cox helped with this discussion

- Assistant Superintendent Jarod Sites also helped with this discussion

#### **13. CAS Updates: Rename and Preparing for Next Year** *(Audio Timestamp 02:21:22)*

Summary:

Discussion regarding the CAS program, new name: E3, Educate, Engage, and Elevate

- Shauna Sprunger, Communication and PR Coordinator helped with this discussion

- Jarod Sites, Assistant Superintendent over Elementary Education also helped with this discussion regarding testing that has happened already

#### **14. Motion to Adjourn Study Session and Convene a Closed Executive Session**

*(Audio Timestamp 02:27:08)*

I move that we adjourn the study session and convene a closed executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried. Roll Call Vote as Follows:

Jennifer Partridge:	Aye
Gina Hales:	Aye
Megan Van Wagenen:	Aye

Emily Harrison: Aye  
Melanie Hall: Aye  
Lisa Boyce: Aye  
Teri McCabe: Aye

## **B. Closed Executive Session**

Roll call vote: Jennifer Partridge, Aye; Gina Hales, Aye; Meg Van Wagenen, Aye; Emily Harrison, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Teri McCabe, Aye

### **Character, Professional Competence or Physical or Mental Health of an Individual**

#### **Motion to Adjourn**

## **C. Lunch**

## **D. 12:30pm Afternoon Study Session**

### **1. Welcome: Board President Jennifer Partridge**

Meeting called to order at 12:30pm

### **2. Roll Call** (*Audio Timestamp 00:00:35*)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Rachel Ryu, Student Board Member; Lisa Boyce, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

### **3. Motion to Convene** (*Audio Timestamp 00:02:35*)

I move that we convene the afternoon study session. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye  
Gina Hales: Aye  
Melanie Hall: Aye  
Emily Harrison: Aye  
Teri McCabe: Aye  
Jennifer Partridge: Aye  
Megan Van Wagenen: Aye

**4. Special Education Location Restructure** *(Audio Timestamp 00:01:03, pause to have a motion to convene at 00:02:35, then started the discussion again at 00:02:54)*

Summary:

Director of Special Education, Nathan Edvalson led this discussion

- Presentation: [Strengthening Access, Outcomes, and System Sustainability in Elementary Special Education](#)

- Discussion about the Provo Peaks Elementary Special Education Program and Proposal to move Special Education Special Classes from one school (currently only at Provo Peaks) to 3 schools.

- Many reasons to make this change. It would help with load at Provo Peaks, offer more options for students and integrate Special Education students more where appropriate.

- The district will move forward on this and next steps can come back to the board

- District Leadership will meet with Provo Peaks Elementary

- Provo Peaks potentially has CAS moving too, so be aware of impact there. There will be a public hearing Tuesday March 31<sup>st</sup> regarding this.

**5. School Boundary and Dual Language Immersion Options and Discussion**

*(Audio Timestamp 00:42:35)*

Summary:

This is the start of a long conversation for the board and the community and there will be a lot of emotions involved, nothing has been decided this is just the beginning of the conversation.

- Discussion regarding cost of running small schools (money and resources/challenges)

- Efficiency of running programs, especially DLI

- Make sure the reason we are having this discussion is crystal clear

- School choice is always in play and complicates things, but with less schools and more schools closer to capacity, some of that would decrease.

- The board would like to know how much money closing schools will save

- District leadership will ask other Business Administrators and Superintendents how it has worked out for them when closing schools

- Possibility of pulling kids back into district schools from charters, marketing is a piece of this conversation

- Two DLI languages at one school might not eliminate DLI vs Non-DLI issues, would just be the same issues with two foreign languages

- Remember that there are no forgone conclusions, this is the beginning of these discussions

- Would like to see what it would look like to go down to 4 DLI languages

- Possibly look at DLI first and then look at closing elementary schools later and boundary changes later, what is the cost difference? What is the impact on enrollment?

- Other districts similar in size to Provo District have 1 language for DLI, possibly have more language options on the secondary education level

- DLI and neighborhood schools both important in our community and they also compete with each other

- Priority should be what is best for our students, academically, socially, etc.

**6. Motion to Adjourn** *(Audio Timestamp 02:13:15)*

I move that we adjourn. This motion, made by Megan Van Wagenen and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

**D. 2:45pm Business Meeting**

**1. Welcome: Board President Jennifer Partridge**

Meeting called to order at 2:52pm

**2. Roll Call** *(Audio Timestamp 00:20)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Rachel Ryu, Student Board Member; Lisa Boyce, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

**3. Motion to Convene** *(Audio Timestamp 00:43)*

I move that we convene a business meeting. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

**4. Pledge of Allegiance** *(Audio Timestamp 01:01)*

Led by Rachel Ryu

**E. Community Connections** *(Audio Timestamp 01:32)*

Public Input (No more than 30 min)

None

**F. Business Items**

**1. Business Item: Updated Policy 3170 School Readiness: Toilet Training**

*(Audio Timestamp 01:46)*

I move that we approve updated Policy 3170 School Readiness: Toilet Training as discussed in open meetings today. This motion, made by Megan Van Wagenen and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

**2. Business Item: Updated Policy 3540 Student Clubs** *(Audio Timestamp 04:36)*

I move that we approve updated Policy 3540 Student Clubs as discussed in open meetings today. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

**3. Business Item: New Policy 3530 Student Publications** *(Audio Timestamp 06:51)*

I move that we approve new Policy 3530 Student Publications as discussed in open meetings today. This motion, made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye

Teri McCabe: Aye  
Jennifer Partridge: Aye  
Megan Van Wagenen: Aye

**4. Business Item: New Policy 3550 Student Demonstrations** *(Audio Timestamp 07:52)*

I move that we approve new Policy 3550 Student Demonstrations as discussed in open meetings today. This motion, made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce: Aye  
Gina Hales: Aye  
Melanie Hall: Aye  
Emily Harrison: Aye  
Teri McCabe: Aye  
Jennifer Partridge: Aye  
Megan Van Wagenen: Aye

**5. Large Purchase Item: Chromebooks** *(Audio Timestamp 08:50)*

I move that we replace the previous approval for Chromebooks and approve this large purchase request for Chromebooks in the amount of \$347,116 as discussed in open meetings today. This motion, made by Gina Hales and seconded by Melanie Hall, Carried.

Lisa Boyce: Aye  
Gina Hales: Aye  
Melanie Hall: Aye  
Emily Harrison: Aye  
Teri McCabe: Aye  
Jennifer Partridge: Aye  
Megan Van Wagenen: Aye

**6. Large Purchase Request: Dixon Building Asbestos Removal** *(Audio Timestamp 10:34)*

I move that we approve the large purchase request for the Dixon building asbestos removal in the amount of \$98,550 as discussed in open meetings today. This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye  
Gina Hales: Aye  
Melanie Hall: Aye  
Emily Harrison: Aye  
Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

**7. Large Purchase Request: Wireless Routers for Erate** *(Audio Timestamp 11:46)*

I move that we approve the large purchase request for wireless routers for Erate in the amount of \$422,000 as discussed in open meetings today. This motion, made by Melanie Hall and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

**8. Motion to Adjourn** *(Audio Timestamp 13:36)*

I move that we adjourn. This motion, made by Megan Van Wagenen and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

*- Tuesday March 31st, Public Hearing regarding moving Gifted and Talented Program from Provo Peaks*

*- Tuesday April 21<sup>st</sup>, next regular Study Session and Business Meeting*