

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, April 14, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts & Randy Asay attended in person. Commissioner Jack Lytle attended virtually. Auditor Keri Pallesen & Attorney Kent Snider attended virtually. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Peggy White. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Cordell McCracken, Bret Reynolds, Mike Musclemen, Debbie Rose, Trevor Brooksby

**Present Online or by Phone:** Lynn Sitterud Representative with Senator Curtis, Bryan Meirer, Bret Reynolds, Jordynn Hewitt

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Approve Minutes:** Minutes from the April 7, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Asay motioned to approve the minutes from April 7, 2026 Commission and RDA Meeting. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

## Issue Updates

**RDA and MBA:** There were no new updates at this time.

**Affordable Workforce Housing, Sheriff Office, EMS, Code Enforcement:** No updates provided at this time.

**Airports:** Bret Reynolds is starting to organize things to start work on Manila Airport.

**Clinic:** Finishing up the sheetrock and paint to move on to the next part of the project. Cement pads and curbside will hopefully start this week.

**Roads:** Army Corp. needs more work on the design work and on the wetland mitigation.

**Tourism:** Adventure Safe is May 16th at Lucerne. There is a trap shoot this weekend.

**Citizen Comment:** Mike Musclemann has expressed his opposition to the RV Dump Project being situated near his residence, citing significant safety concerns. During the discussion, it was noted that he has not yet reviewed the updated project plans. It was recommended that he attend the upcoming town meetings to stay informed and provide further input.

## Legislation

**Cash Summary and Accounts Receivable Reports:** The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated April 9, 2026. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated April 10, 2026 in the amount of \$25,373.16. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Reimbursement Register:** There was no Reimbursement Register.

**County Disbursement Summary:** The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed from April 3, 2026 to April 10, 2026 for Daggett County Zion's Checking in the amount of \$130,877.00 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Calendar /Correspondence:** UAC Conference is the 28 - 30 of April which is the same date as Commission Meeting. It has been decided to cancel the meeting on the 28th to accommodate the UAC Conference. Meeting with the Commissioners & Auditor today at noon to discuss the budget. Leadership lunch is today at noon. Bureau Of Reclamation will be meeting in Dutch John at 5:00 pm tonight at the resort. The Bishop of the Manila Church Of Jesus Christ Of Latter Day Saints wanted to extend the request of fasting and prayers on April 26th for the Drought.

**Recess 9:33 for the MBA Meeting. Back from recess at 10:02 am.**

## **POLICY AND LEGISLATION**

**Discussion And Consideration of Weed Board Duties & Responsibilities:** There was some discussion. Commission recommends that Brock Logan be responsible for the notices, as he is a county paid employee. Commissioner Asay motioned to approve the Weed Board duties & responsibilities. Commissioner Lytle second the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Severe Drought & Possible Fire Restriction:** Further discussion is required to determine the specifics of this matter, and the involvement of key stakeholders will be necessary. Mayor Kathi Knight has indicated that the Town Council will meet next month to discuss and plan for firework restrictions.

**Discussion And Consideration Of Amending Daggett County Ordinance 26-11 For Clerical Error:** Commissioner Lytle motioned to accept the amend Ordinance 26-11 which fixed clerical error Daggett County Ordinance 25-21 “establishing salaries for 2026” and adjusting the County Auditor’s annual 2026 salary. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Waiving The Fee For The Town Of Manila’s Conditional Use Permit For The Purpose Of Installing An RV Sanitary Station:** There was some discussion. Commissioner Lytle motioned to approve waiving the \$300.00 fee for the town of Manila’s conditional use permit for the purpose of installing an RV sanitary station. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Event Grant Winner’s & T Tab Recommendations:** Time was given to Peggy White. She is requesting direction to proceed from the Commissioners. There was some discussion. Peggy will bring it back to the Commission next week.

Commissioner Lytle motioned to go into closed session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			

Commissioner Lytle: X  
Commissioner Asay: X  
The motion carried.

**Closed session at 11:00 am.**

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Back to open session at 1:00 pm.**

**Discussion And Consideration Of Change Order With WesTech For Dutch John Water Membrane Filtration Plant In The Amount Of \$19,262.00 For Programming & Controls**

**Modifications:** Commissioner Lytle motioned to approve the change order with WesTech for Dutch John water membrane filtration plant in the amount Of \$19,262.00 for programming & controls modifications. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried. Sunrise Engineering will ultimately cover the cost of the WesTech in the amount Of \$19,262.00 for the Dutch John culinary water membrane filtration plant for programming & controls modifications, per Brian Mierer.

**RDA Participation Agreement With DJ57, LLC:** There was some discussion. Attorney Kent Snider provided detailed information on the agreement. It was \$5,000.00 per developable acre & \$1,000.00 per non-developable acre. This will benefit the community and the county. Commissioner Asay motioned to approve the participation agreement with DJ57, LLC as it is written.

Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**RDA Addendum To Participation Agreement With JOMAC LLC:** Commissioner Tippetts tabled this item until next week.

**Ratification Of Sponsorship Of DL Invitational Donation Of \$5,000.00:** Commissioner Lytle motioned to approve the ratification sponsorship of the DL Invitational donation Of \$5,000.00. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			

Commissioner Asay: X  
The motion carried.

**Discussion And Consideration Of Awarding Bid For Dutch John 2026 Pavement Preservation Project:** There were 5 (five) bids received in the Clerk's office for the 2026 Pavement Preservation Project.

1- Highlight Airfield Services, LLC	- received 4/6/26	\$282,386.50
2- American Road Maintenance	- received 4/3/26	\$345,760.00
3- Maxwell Asphalt, Inc.	- received 4/3/26	\$238,250.00
4- Asphalt Preservation, LLC	- received 4/2/26	\$243,572.20
5- Straight Stripe Painting, Inc	- received 4/6/26	\$312,256.60

The Dutch John Pavement Preservation Project was tabled while Bret Reynolds reaches out to CIB.

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 1:16 pm.

/s/Matt Tippetts  
Commissioner/Matt Tippetts

/s/Larinda Isaacson  
Clerk/Larinda Isaacson

/s/Randy Asay  
Commissioner/Randy Asay

/s/Jack Lytle  
Commissioner/Jack Lytle