CITY OF OREM
ADVISORY BOARD/COMMISSION MEETING MINUTES

This meeting may be held electronically to allow a board/commission member to participate.

PUBLIC BODY: Neighborhood Advisory Commission (NAC)

DATE: 04/15/2026 ROOM: Emergency Operations Center (EOC)

TIME: 5:30 PM ADDRESS: 56 N State St, Orem, UT 84057

Commission Members in Attendance: Amy Green (chair), Reed Farnsworth (vice-chair), Cheryl Radmall, Debbie Lamb, Lisa Lesser, Kim Anderson, Tami Rodriguez, Laurel Martinson

City Council: Chris Killpack [excused]

City Staff: Bradley Day, Melissa Mullins, Pete Wolfley (online)

AGENDA ITEMS:

1. Orem's birthday
    A. May 6th Celebration Options (Handout)
        a. Farmers Market - First Farmers Market of the Year - Expecting 6,000 attendees
        b. City would provide a canopy and commission members would serve cake
        c. First 1070 people at the booth will receive a slice of birthday cake.
        d. Costco cake will be provided. Donation and/or purchase will be considered based on what budget allows. If commission purchases the cakes outright, cost will run approximately $720.
        e. Advertise May 9th service project at Farmers Market event

Action Item: Bradley or Amy will call Costco and see if they would be willing to work with the commission on pricing or through donation.
Action Item: Bradley will arrange a canopy for the Farmers Market
Action Item: Bradley will arrange for flyers promoting the May 9th Service Project to be created/printed

2. May 9th Service Project Options (Handout)
    A. After discussion of several service opportunities, Nielson's Grove Park was selected as the service project. This is a "large flower planting project" scheduled from 9:00 am - 12:00 pm.

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Action Item: Bradley will arrange for the service project information to be distributed to the schools so it can be included in their digital newsletters.

3. America 250 announcements

A. Currently displayed in Library Hall, “The Pen is Mightier”. This display has different items communicating life, liberty and the pursuit of happiness. It opened in February and is running until May 10th. Open during regular library hours.
B. Liberty Tree in Orem City Center Park is lit nightly in red, white and blue. The Liberty Tree will light up every evening until July 4th.
C. Patriotic concert “Let Freedom Ring” with Timpanogos Chorale, Thursday, April 30th @ 7:00 pm, Library Hall.

Action Item: Put above listed America 250 Announcements and other relevant calender dates in a follow-up email so commission members have the information.

4. Spring clean up dates

Action Item: Spring clean-up dates will be sent out again via email.

5. Police Picnic Dates

A. June 25th, 6-8pm @ Westmore Park
B. August 27th, 6-8pm @ Cherry Hill Park
C. April 23rd, 5-7pm @ All Together Playground & Park (Autism related)

6. Beautification Awards:

A. Review plans from March 11, 2026 meeting (HANDOUT)
    a. Nomination period May 10th - June 30th, 2026
    b. After discussion, the committee felt 10 signs per district was too many and dropped the amount of signs to 5 per district.
    c. Citizens will have the opportunity to nominate their neighbors or self-nominate through official City channels
    d. Commission members will be provided a way to access or receive the nominations particular to their neighborhood.
    e. Commission members can choose which 5 yards in their neighborhood receive the signs regardless of whether or not a citizen nomination was received.
    f. Commission members are encouraged to invite their friends and neighbors to submit nominations.
    g. Signs will be distributed to commission members at the meeting on May 13th

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B. Determine next steps
    a. City Staff will prepare and distribute the nominations via email the week of July 1 - July 8 for voting by commission members.
    b. Voting results will be reviewed during the July 8th meeting.
    c. Each district will have one winner per district with one overall winner being selected
    d. Awards for each winner will be ordered and distributed to the recipients mid-July

Action Item: The City will create a way for citizen nominations to be received.

Action Item: The City will advertise through its social media channels the Beautification awards and the ability to nominate their neighbors or self-nominate.

Action Item: The City will train commission members on how to access the nominations for their district or provide the nominations to district leaders for review.

7. Community gardens (Handout)
    A. Grow boxes on the North side of the Library

Action Item: Bradley will check with Bryce Merrill on the plants for this area. Bradley will then update the commission on his findings.

8. Adjourn
    A. Meeting adjourned; no vote taken.
    B. Simple majority not present; meeting minutes were unable to be approved.
        a. Please fix minutes from 3/11, agenda item #3, change date from May 10th to May 9th.

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