

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, April 7, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Cordell McCracken. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Cordell McCracken, Bret Reynolds, Jeff Shipton

Present Online or by Phone: Jordynn Hewitt, Adam Roundy, Lynn Sitterud with Senator Curtis.

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the March 31, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes from March 31, 2026 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA and MBA: There were no new updates.

Affordable Workforce Housing: Peggy White is reaching out to Quinn Benyon regarding tiny homes. She is doing some research regarding this type of housing for our area.

Sheriff Office, EMS, Code Enforcement: Nothing new was reported at this time.

Airports: The night flight testing is ready to be done. Bret Reynolds will let them know the airport is ready. Ken Campbell is the Airport Manager in Vernal. He has been assisting us in improving the Daggett County airports.

The BLM has an interest in using the Brown's Park airstrip commercially. This is a concern. This will change the liability of the air strip. There was some discussion and it was recommended not to use it commercially.

Clinic: Heat is now available in the building.

Roads: Browns Park roads are being worked on. The bike path trail is slowly moving forward. We are proceeding on the wetlands that have been discussed in the past. There will need to be more conversation with the town of Manila.

Tourism: Mountain West Trails will be taking place in May. There will be a pontoon boat tour of the Gorge.

Citizen Comment: There were no citizen comments.

Recess at 9:48 am for MBA. Back From Recess at 10:47 am.

Legislation

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated April 2, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle had an issue with the lack of documentation of the donation to the DL Invitational. Jordynn Hewitt was asked to reach out to Keri Pallesen to make sure the proper procedure for the transfer of funds is met. Commissioner Lytle motioned to approve the Open Invoice Register dated April 3, 2026 in the amount of \$35,908.40 for the County contingent on the sponsorship Form being approved this week and ratified on the agenda next week. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated March 15, 2026 to March 28, 2026 in the amount of \$104.40. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

County Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed from March 25, 2026 to April 3, 2026 for Daggett County Zion's Checking in the amount of \$152,647.40 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: UAC Conference is the 28 - 30 of April which is the same date as commission meeting. It has been decided to cancel the meeting on the 28th to accommodate the UAC Conference. Leadership lunch is next week after the commission meeting.

POLICY AND LEGISLATION

A vote was held on the \$5,000.00 donation to the DL Invitational after Commissioner Jack Lytle questioned the corresponding line item on the Open Invoice register. Commissioner Jack Lytle motioned to approve the \$5,000.00 donation to the DL Invitational for June 19-20, 2026 funded through the TRT. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried. This will need to be ratified in next week's meeting.

10:00 am Opening, Discussion And Consideration Of Closed Bids For Dutch John 2026 Pavement Preservation Project: There were 5 (five) bids received in the Clerk's office for the 2026 Pavement Preservation Project.

1- Highlite Airfield Services, LLC	- received 4/6/26	\$282,386.50
2- American Road Maintenance	- received 4/3/26	\$345,760.00
3- Maxwell Asphalt, Inc.	- received 4/3/26	\$238,250.00
4- Asphalt Preservation, LLC	- received 4/2/26	\$243,572.20
5- Straight Stripe Painting, Inc	- received 4/6/26	\$312,256.60

Bret Reynolds reviewed the bids. All bids are over budget. Another concern is the work should be done before June. There was some discussion. It was recommended to put the award of the bid on next week's agenda.

Discussion And Consideration of Single Event Permit and \$1,000.00 donation To SingleFly Fundraiser: This has been an annual event. It was discussed that the donation was not included in this year's budget. There was some discussion. It was asked if the donation could come out of the Daggett Designation. Keri stated that there is \$2000 in that fund. Commissioner Lytle motioned to approve the Single Event Permit for SingleFly and the \$1,000.00 donation. Commissioner Asay second the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			

Commissioner Lytle: X
Commissioner Asay: X
The motion carried.

Discussion And Consideration Of Final CIB 1 (One) Year List: Commissioner Lytle motioned to approve CIB 1 (One) year list. Commissioner Tippetts seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Opened Public Hearing at 11:12 pm regarding the Ordinances to change the county Assessors Salary and Duties and the Auditor/HR salary and duties. Commissioner Tippetts Adjourned the public hearing at 1:01 pm by acclamation.

Discussion And Consideration Of Daggett County Ordinance 26-10: An Ordinance Of The Daggett County Commission Amending Daggett County Ordinance 25-21 “Establishing Salaries For 2026” And Adjusting The County Assessor's Annual 2026 Salary: Commissioner Lytle motioned to adopt the Ordinance 26-10: An ordinance of the Daggett County Commission Amending Daggett County Ordinance 25-21 “establishing salaries for 2026” and adjusting the County Assessor’s annual 2026 salary from \$67,053.00 to \$97,053.00. This addition is for managing the construction of the new clinic building. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County Ordinance 26-11: An Ordinance Of The Daggett County Commission Amending Daggett County Ordinance 25-21 “Establishing Salaries For 2026” And Adjusting The County Auditor’s Annual 2026 Salary: Commissioner Asay motioned to adopt Ordinance 26-11: An ordinance of the Daggett County Commission amending Daggett County Ordinance 25-21 “Establishing salaries for 2026” and adjusting the County Auditor’s annual 2026 salary from \$67,053.00 to \$97,053.00. This is Combining the existing HR annual salary with the existing Auditor annual salary. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of The Daggett County Jail Filming Fee: A university student requested to use the Daggett County Jail for a class film project. Due to the Jail currently lacking water, the Commission discussed the request and set conditions for approval.

It was decided that the student would be charged a \$1,500.00 fee, must provide their own restroom facilities, and would be required to clean up thoroughly after filming.

Commissioner Lytle motioned to approve the \$1,500.00 fee and to have Kent draft a contract outlining the aforementioned requirements for the use of the Daggett County Jail for filming.

Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County Ordinance 26-06: An Ordinance Adopting Changes To The Daggett County General Plan To Add Water Conservation Plan In Compliance With SB 110(2022) And §17-27a-401 Of Utah Code: Carrie Poulsen was recognized for her hard work and diligence in preparing this. Commissioner Lytle motioned to adopt Ordinance 26-06: An ordinance adopting changes to the Daggett County General Plan to add the Water Conservation Plan in compliance with SB 110(2022) and §17-27a-401 Of Utah Code. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County Ordinance 26-07: An Ordinance Adopting Changes To Title 8, Chapter 15 Of The Daggett County Code Regarding Short Term Rentals: Commissioner Lytle motioned to adopt Ordinance 26-07: An ordinance adopting changes to title 8, Chapter 15 of the Daggett County Code regarding short term rentals. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Recess at 12:42 pm. Back from recess at 1:00 pm

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 1:05 pm.

/s/Matt Tippetts

Commissioner/Matt Tippetts

/s/Larinda Isaacson

Clerk/Larinda Isaacson

/s/Randy Asay

Commissioner/Randy Asay

/s/Jack Lytle

Commissioner/Jack Lytle

