

# Minutes of Regular Meeting

**Board of Education**  
**Ogden City School District**  
1950 Monroe Boulevard, Ogden Utah

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A Regular Meeting of the Board of Education of Ogden City School District was held Thursday, March 19, 2026 beginning at 5:30 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members:**

Joyce Wilson, President  
Arlene Anderson, Vice President  
Amber Allred

Stacy Bernal  
Jamie Nunley  
John Peterson  
Jennifer Zundel

**Staff:**

Luke D. Rasmussen, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Nelida Gil, Executive Assistant  
Adam McMickell, Exec. Director, Student Achievement  
Chad Carpenter, Assistant Superintendent  
Ken Crawford, Exec. Director, Support Services

**Regular Meeting, 5:30 p.m.**

**1. Welcome and Acknowledgment of Visitors**

Board President Joyce Wilson called the meeting to order and welcomed attendees.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Edwin Huerta, Student Board Representative.

**3. Celebrations (Students & Staff)**

- a. March Students of the Month were introduced and recognized by their respective high schools.
- b. Shauna Haney, Ogden High Administrator, introduced and recognized students for their Academic All State Recognition for Fall and Winter sports.
- c. Ben Lomond Art teacher Erica Lyon introduced 10th-grader Hailey Compton, who won the Weber County "I Voted" sticker design contest. County Clerk/Auditor Ricky Hatch presented the award and distributed the winning stickers to the Board and attendees.
- d. Shannon Wilcox, District ELA Administrator, recognized recipients Vicky Barlow (Wasatch), Kimberly Pickett (Lincoln), and Delaney Jundt (Wasatch).
- e. Stan Renda, Ogden High Band Director and District Master Music Teacher, presented an update on secondary music programs.

**4. Consent Calendar**

The consent calendar was reviewed.

**MOTION:** A motion was made by Jennifer Zundel to move item 4.d.iii (SEOCSC Construction) off of the Consent Calendar to Action Items. This motion, made by Jennifer Zundel; seconded by Jamie Nunley, passed unanimously.

**MOTION:** A motion was made to approve the remainder of the Consent Calendar. This motion, made by Amber Allred; seconded by Jennifer Zundel, passed 6-1 (John Peterson opposing)

**a. Recommended Personnel Actions**

- i. Administrator Appointment
- ii. Administrator Approval-Liberty Elementary Principal
- iii. Personnel Events for March Board Meeting FY26

**b. Financial Reports**

- i. Monthly Board Report

**c. Minutes**

**d. Other**

- i. Personal Family Finance for Financial Literacy - Graduation Credit Approval
- ii. Student Chromebook Refresh  
Mike Hipwell
- iii. SEOCSC Field #3 construction and Field #2 turf replacement
- iv. Board Policy, Awareness of Policy Reviews: 1.100, 2.105, 9.104

5. **Public Participation - None**

6. Superintendent Rasmussen announced the following appointments:
- Robbie Kinghorn: Principal of Liberty Elementary (effective 2026-27 school year).
  - Christine Heslop: CTE Administrator (effective immediately).

7. Business Administrator Zane Woolstenhulme reported that the demolition project was completed approximately \$370,000 under budget.

8. Edwin Huerta, BLHS Student Board Representative, provided updates on recent and upcoming school events.

9. **Information Items (FYI Items....Possible future discussion)**

a. **Student Health Presentation**

Assistant Superintendent Chad Carpenter introduced the Student Health team: Tina Skerl, Mitzi Christoffersen, Angela Points, and Mindy Garcia. The team detailed their oversight of student medical plans, immunization compliance, and staff training. Mindy Garcia highlighted SightFest (Feb. 19–20, 2026), which provided 158 eye exams and 140 pairs of glasses to students in need.

b. **2026 Proposed Instructional Materials Adoptions and Public Comment**

Adam McMickell, Executive Director of Student Achievement, recommended Houghton Mifflin Harcourt (HMH) – English 3D for its alignment with district goals. The five-year contract totals \$446,340 (approx. \$111.59 per student annually). The vendor will provide staff orientation in May and implementation training in August. President Wilson opened the floor for public comment at 7:23 p.m.; there was no participation.

c. **Annual District Gifted and Talented Program Report**

Adam McMickell, Executive Director of Student Achievement, presented an overview of the Gifted & Talented Grant Program and the Advanced Learning Academy (ALA), focusing on funding and student performance. ALA Specialist Olivia Lott and teacher Bri Weber shared program highlights, emphasizing the district's commitment to equitable access and expanded opportunities for advanced learners.

10. **Action Items (Motion, possible discussion and vote intended)**

- a. Approval to utilize Edovo courses and sequence of courses aligned to USBE's standards and graduation requirements for OSD's Adult Education Program

**MOTION:** To approve the use of Edovo online courses for OSD's Adult Education Program. This motion, made by Jamie Nunley; seconded by Arlene Anderson, passed unanimously.

- b. **Approval: 2026/27 Proposed Student Fee Schedule | Public Comment on proposed fee schedule**

Reviewed and opened for public comment at 8:32 p.m. No comments were made.

**MOTION:** Motion to approve the 2026/27 Proposed Student Fee Schedule. This motion, made by John Peterson; seconded by Jennifer Zundel, passed unanimously.

- c. **Board Policy, 1st Reading: 2.100 and 3.116**

Proposed revisions of policy 2.100 - Superintendent's Contract Appointment and 3.116 Time and Effort.

**MOTION:** Motion to adopt the revisions to policy 2.100 and 3.116 on First Reading.

This motion, made by Jennifer Zundel; seconded by Arlene Anderson, passed unanimously.

d. **Award Audit & Assurances Contract**

Following an RFP process, the District Audit Committee (Arlene Anderson, Jennifer Zundel & John Peterson) recommended awarding the contract to Squire & Company.

**MOTION:** Motion to approve awarding the RFP for independent audit services to Squire & Company. This motion, made by Amber Allred; seconded by Arlene Anderson, passed unanimously.

e. **Award Project Management Services — BDK**

Business Administrator Zane Woolstenhulme presented a proposal to hire BDK for project management of three major initiatives: the transportation/maintenance facility, district-wide athletic field installations, and Ogden Opportunity Center improvements. The total fee is \$860,000, based on a 3% fee structure.

**MOTION:** To award BDK the contract to work with the three projects. This motion, made by Amber Allred; seconded by Arlene Anderson, passed unanimously.

f. **SEOCSC Field Construction (Moved from Consent):** Ken Crawford, Executive Director of Support Services, detailed an offer from the Utah Youth Soccer Association to fund the construction of Field #3, allowing the district to focus funds on the Field #2 turf replacement.

**MOTION:** To approve Field #3 construction via a \$1.7M Utah Youth Soccer Association grant and authorized Field #2 turf replacement (not to exceed \$950,000). This motion made by Amber Allred; seconded by John Peterson, passed unanimously.

**Closed Session**

The regular meeting adjourned at 8:36 p.m. to enter Closed Session.

**MOTION:** To adjourn the Regular Meeting and enter into closed session. This motion, made by John Peterson and seconded by Jennifer Zundel, passed unanimously by voice vote.

Closed session adjourned at 8:49 p.m.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

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President

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Business Administrator