

# JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED  
MINUTES

MARCH 19, 2026 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.  
JENSEN, UT 84035

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| MEETING CALLED BY | Randan Vincent   |
| TYPE OF MEETING   | Regular Scheduled Board Meeting  |
| FACILITATOR       | Randan Vincent   |
| NOTE TAKER        | Trudy Wheeler  |
| ATTENDEES         | <b>Board Members:</b> Russell Tomlinson, Monty Pratt, Lorn Ruppe (Randan Vincent-on Google Meet)<br><b>Absent:</b> Jake Wilkins<br><b>Employees:</b> Trudy Wheeler, Travis Ruppe<br><b>Community Participants:</b> Brooks Jones (Jones & Demille Engineering), Craig Nebeker (Sunrise Engineering), Rick Buist |

## Agenda topics

### TOPIC: REVIEW BOARD MEETING MINUTES 2-19-2026

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| DISCUSSION   |  |          |  |
| CONCLUSIONS  | Randan made a motion to approve the meeting minutes, Monty 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For. Absent: Jake Wilkins, Lorn Ruppe. Motion passed; board approved. |          |  |
| ACTION ITEMS | PERSON RESPONSIBLE   | DEADLINE |  |
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### TOPIC: MOVE METER –SIMONS HIGHWAY 149

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| DISCUSSION   | Matt was unable to make the meeting but came into the office. His meter is currently installed, and he just wants to move it north to the lot he purchased that is on highway frontage.   |          |  |
| CONCLUSIONS  | Randan made a motion to move Matt's meter north to his lot with all costs on him. Contactors and labor. Monty 2 <sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For. Absent: Jake Wilkins, Lorn Ruppe. Motion passed; board approved. |          |  |
| ACTION ITEMS | PERSON RESPONSIBLE  | DEADLINE |  |
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### TOPIC: WATER CONNECTION – 8135 S REDWASH ROAD JOSH & MANDY COOK

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| DISCUSSION   | Customer had to work late and won't make it. |          |  |
| CONCLUSIONS  |  |          |  |
| ACTION ITEMS | PERSON RESPONSIBLE                           | DEADLINE |  |
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**TOPIC: SUNRISE ENGINEERING/LEAD & COPPER REMAINING FUNDING**

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| <b>DISCUSSION</b>   | <p>Craig came and discussed that they have been working on the lead &amp; Copper. The EPA has now approved equipment used for lead and copper but are only reimbursing the cost of what percent the equipment will be used to complete it. Sunrise called the manufacturer and got the life of the item. They then took our connections and how much time it will take to expose the laterals. The life of the item is expected to be 2000 hours and time used would be 1812 hours. Cost of the Vac/pump trailer is \$56,500 and it would cover 90% of that. Jensen Water would still need to cover approximately 15,000 above what is covered.</p> <p>Asset Management Plan – Trudy contacted Bryan and asked question on the asset management plan. Sunrise could do a basic plan since they have all the info from the Master Plan and CASI the cost would be approximately \$10,000. Or we could put it on our 1-year list and go to CIB for it which will probably be around 80,000 for an in-depth version. CIB would be a 50/50 split. DDW might still do the planning grants at 100%.</p> |                 |
| <b>CONCLUSIONS</b>  | <p>Monty made a motion to purchase the vac truck with overage coming out of PTIF account. Randan 2<sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For. Absent: Jake Wilkins, Lorn Ruppe. Motion passed; board approved.</p> <p>Randan made a motion to move \$10,000 from PTIF to operational for Asset Management Plan. Refer to the auditor whether we can capitalize or put it in the operational budget. Monty 2<sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For. Absent: Jake Wilkins, Lorn Ruppe. Motion passed; board approved.</p> <p>We will need to open the budget early for the Vac Trailer and Asset Management Plan</p>  |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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Lorn Ruppe and Travis Ruppe arrived.

**TOPIC: JONES & DEMILLE ENGINEERING**

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| <b>DISCUSSION</b>   | <p>Williams is uncovering 300' of line. Burdick came within 12" of their line. Currently 75' is uncovered so far. Will have more of an update Tuesday. Williams hired a contractor. Pipe is 2-3 weeks. Discussed moving the line by Powells on Redwash by the 3 10' culverts where Burdick hit our line today now, it will now only be covered 1-2 feet and the culverts will also have a headwall there. We need to stay in our right of way. Russell asked Jones and Demille to check right-of- way and cost per foot to move line. If we did go under the berm, would it provide any washout protection? If we went under the apron, we would be protected. If we have the money in our project we should move forward with it.</p>                             |                 |
| <b>CONCLUSIONS</b>  | <p>Randan made a motion to move forward with a redesign and move the line to the north with the construction. Lorn 2<sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For. Absent: Jake Wilkins. Motion passed; board approved.</p> <p>Russell added let's work with everyone and find the best option, there may be a 3<sup>rd</sup> option. Would this be change order and how will the cost affect the project. It could be based on either, it is based on Burdick, we are just extending the line so it should be an overage. If the project is more than 10% it would be a change order. Also send a letter to SSD to help them with this or ask them to split the cost with us.</p> |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |
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**TOPIC: ASSET MANAGEMENT PLAN/1 YEAR LIST**

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| <b>DISCUSSION</b>   | Covered under Sunrise     |                 |
| <b>CONCLUSIONS</b>  |                           |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
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**TOPIC: GREEN RIVER WATER RIGHT**

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| <b>DISCUSSION</b>   | Randan proposes we make the water available to BCDS to show usage. We don't pay for it. We can show beneficial use to our community. The expense would come from BC Water users. We would distribute throughout the system.  |                 |  |
| <b>CONCLUSIONS</b>  | Randan made a motion to make water available to Brush Creek Distribution System. Lorn 2 <sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For Absent: Jake Wilkins. Motion passed; board approved. |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |  |
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**TOPIC: LEAK DETECTION - ASTERRIA**

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| <b>DISCUSSION</b>   | Vernal City approached Trudy and Ryan in St. George about a leak detection company called Asterrria. They do 2 Satellite images 6 months apart that read chlorinated water 10 feet in the ground. It costs \$48,000 for 2 passes, each district that signs on \$2,000 will be saved. It also comes with 40 hours on boots on the ground leak detection. |                 |  |
| <b>CONCLUSIONS</b>  | We will pass for now and see how much our master meters and individual meters help with water loss.   |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |  |
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**TOPIC: WATER CONSERVATION DISCUSSION**

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| <b>DISCUSSION</b>   | Randan asked everyone to think about water conservation and bring their ideas this month. Lorn recommended we lower the minimum gallons to 8,000 and leave the billing as is. Trudy addressed we need tiers to qualify for the discount on the state charge. Discussed different tiers, gallons used, also lowering the min charge to \$50. Travis thinks we should also have a conservation rate and follow what Ashley does. |                 |  |
| <b>CONCLUSIONS</b>  | Trudy will get with Rural Water and do a water rate study with different tiers. Also looking into the possibility for a conservation rate too. Try to move as quickly as possible.   |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |  |
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**TOPIC: OFFICE REPORT:**

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| <b>DISCUSSION</b>   | Trudy presented the office report, April 1 <sup>st</sup> 3-8 pm Government in the Basin meeting Uintah Conference center. April 16 Community Impact Fund Tutorial at 10 am.<br>We have a customer who called about their meter they purchased in 2008. I didn't have anything on the books for them but found all the paperwork showing it was indeed purchased and will add it to our count for Boyd Davis. Bureau of Reclamation emailed back that we can amend our agreement to allow a 3 <sup>rd</sup> party to install the meters. If it is over 10% of the total, we will need to submit a revised budget. It will be over 10% of the total so I will work on getting them a revised budget. If I have any questions, can I reach out to Sunrise for help? Board agreed yes. |                 |  |
| <b>CONCLUSIONS</b>  | Monty made a motion to amend the agreement to update and revise the budget with Bureau of Reclamation for our WaterSmart grant and work with Sunrise if needed. Lorn 2 <sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For. Absent: Jake Wilkins. Motion passed; board approved.   |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |  |
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**TOPIC: MAINTENANCE REPORT:**

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| <b>DISCUSSION</b>   | Redwash has a break today by the 3 10' culverts. There are a few areas of concern that he has discussed with Jared. Ashley Valley and Travis did the master meter on dump road. Travis will be flushing the Brush Creek tank approximately 100K, will also begin flushing quarterly to keep it fresh. He revamped the drain where the cows exposed the line. We will also need another valve or something on that tank.<br>Worked on John Piantes line the ghost line had a pinky size hole in it. Gale Trucking came and helped fix it with their pump truck as we couldn't find anyone else. Board agreed to add them to the list and also see if BHI has one and add them. |                 |  |
| <b>CONCLUSIONS</b>  |   |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |  |
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**TOPIC: FINANCIAL REPORT – MONTY PRATT**

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| <b>DISCUSSION</b>   | Review current budget <ul style="list-style-type: none"> <li>• Bank Statement - <b>Board Review and Initial</b></li> <li>• A/P Register - <b>Board Review and Initial</b></li> <li>• PTIF Accounts - <b>Board Review and Initial</b></li> <li>• Past Due and Shut off Notice List - <b>Board Review and Initial</b></li> <li>• 2026 Budget Worksheet Report - <b>Board Review and Initial</b></li> <li>• 2026 Ashley Valley Water Statement of Water Used Report - <b>Board Review and Initial</b></li> <li>• G/L Account – <b>Board Review and Initial</b></li> </ul> |                 |  |
| <b>CONCLUSIONS</b>  | Monty asked if we have got any quotes for asphalt this year and to start working on the sealing of the parking lot.  |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |  |
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**TOPIC: OPERATION DISCUSSIONS**

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| <b>DISCUSSION</b>   | None                      |                 |  |
| <b>CONCLUSIONS</b>  |                           |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |  |
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**ADJOURN**

Lorn made a motion to Adjourn, Monty 2<sup>nd</sup> the motion.

APPROVED MINUTES