

CITY OF HOLLADAY

RESOLUTION NO. 2015-04

**A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
WITH SALT LAKE COUNTY FOR A LICENSE GRANTING ACCESS TO CONSTRUCT
A TRAIL ON CITY-OWNED LAND**

WHEREAS, the City is the owner of property in Heughs Canyon in proximity to the location of the Bonneville Shoreline Trail; and

WHEREAS, the County desires to continue the trail over the property owned by the City and the City desires to provide for public use of the property and for the County to construct the trail improvements;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1. Approval of Interlocal Agreement. The City hereby approves that certain Interlocal Agreement with Salt Lake County, attached hereto as Exhibit "A," and incorporated herein by reference. The City Manager is hereby authorized to execute the Interlocal Agreement on behalf of the City.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED this 19th day of February, 2015.

HOLLADAY CITY COUNCIL

By: _____
Rob Dahle, Mayor

[SEAL]

VOTING:

Lynn Pace	Yea	___	Nay	___
J. James Palmer, Jr.	Yea	___	Nay	___
Sabrina Petersen	Yea	___	Nay	___
Patricia Pignanelli	Yea	___	Nay	___
Steven H. Gunn	Yea	___	Nay	___
Rob Dahle	Yea	___	Nay	___

ATTEST:

Stephanie N. Carlson, MMC
City Recorder

DEPOSITED in the office of the City Recorder this 19th day of February, 2015.

RECORDED this 19th day of February, 2015.

CITY OF HOLLADAY

RESOLUTION No. 2015-03

**A RESOLUTION APPROVING AN AGREEMENT FOR ELECTION SERVICES
WITH SALT LAKE COUNTY FOR 2015 MUNICIPAL ELECTIONS**

WHEREAS, during 2015, Municipal Elections will be conducted within the City of Holladay for three municipal council seats; and

WHEREAS, the City Recorder has recommended that the municipal election be conducted by election officials of Salt Lake County (“the County”); and

WHEREAS, the County has the expertise and election equipment to provide such services at a cost equal to or less than the City may be able to conduct the election; and

WHEREAS, the County has proposed an Interlocal Agreement to provide said election services at a sum not to exceed \$41,000.00;

WHEREAS, the parties desire to continue by contract said services under the same terms and conditions;

NOW, THEREFORE, be it resolved by the Holladay City Council that the City Manager is authorized to execute the Interlocal Agreement with Salt Lake County providing for the conducting of the 2015 Municipal Elections within the City as set forth in Exhibit “A” attached hereto.

PASSED AND APPROVED this 19th day of February, 2015.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Lynn Pace	Yea ___	Nay ___
J. James Palmer, Jr.	Yea ___	Nay ___
Sabrina Petersen	Yea ___	Nay ___
Patricia Pignanelli	Yea ___	Nay ___
Steven H. Gunn	Yea ___	Nay ___
Robert Dahle	Yea ___	Nay ___

ATTEST:

Stephanie N. Carlson, MMC
City Recorder

DEPOSITED in the office of the City Recorder this 19th day of February, 2015.

RECORDED this 19th day of February, 2015.

**SALT LAKE COUNTY CLERK ELECTIONS DIVISION
INTERLOCAL COOPERATION AGREEMENT**

-AND-

**SALT LAKE COUNTY on behalf of the
COUNTY CLERK ELECTION'S DIVISION**

FOR MUNICIPAL ELECTION

THIS AGREEMENT is made and entered into the 19th day of February 2015, by and between the City of Holladay (“City”), and SALT LAKE COUNTY, a political subdivision of the State of Utah (“County”), on behalf of the Salt Lake County Clerk’s Office, Elections Division.

WITNESSETH:

WHEREAS, the County desires to provide the services of its Clerk’s office, Elections Division, to the City for the purpose of assisting the City in conducting the City’s 2015 primary and general municipal elections; and

WHEREAS, the City desires to engage the County for such services; and

WHEREAS, the governing bodies of the Parties are public agencies and are, therefore, authorized by the Utah Interlocal Cooperation Act, §11-13-101, et seq., Utah Code Ann., 1953 as amended, to enter into agreements to cooperate with each other in a manner which will enable them to make the most efficient use of their resources and powers; and

NOW THEREFORE, in exchange for valuable consideration, including the mutual covenants contained in this Agreement, the Parties covenant and agree as follows:

1. **Term.** County shall provide election services described below to the City commencing on the date this Agreement is executed and terminating on December 31, 2015. Either party may cancel this Agreement upon thirty (30) days written notice to the other party. Upon such cancellation, each party shall retain ownership of any property it owned prior to the date of this Agreement, and the City shall own any property it created or acquired pursuant to this Agreement.

2. **Scope of Work.** The services to be provided by the Salt Lake County Clerk’s Office, Elections Division shall be as set forth in the Scope of Work, attached hereto and incorporated by reference as Exhibit “A.” Generally, the County Clerk shall perform the listed election functions as set forth in Exhibit “A” and as needed to ensure implementation of the City’s 2015 primary and general municipal election.

3. **Legal Requirements.** The County and the City understand and agree that the 2015 City primary and general municipal election is the City's election. The City shall be responsible for compliance with all legal requirements for these elections. The City agrees to translate ballot issues, if any, into Spanish. The County will provide the remaining Spanish translations for the ballot and other election materials. County agrees to work with the City in complying with all legal requirements for the conduct of these elections and conduct these elections pursuant to the direction of the City, except as provided in this Agreement and Exhibit A. County agrees to disclose and maintain election results through its website merely as a courtesy and convenience to the City. The City, not the County, is responsible to resolve any and all election questions, problems, and legal issues that are within the City's statutory authority.

4. **Cost.** In consideration of the services performed under this Agreement, the City shall pay the County an amount not to exceed the estimate given to the City by the County, attached as Exhibit B. The County shall provide a written invoice to the City at the conclusion of the elections, and the City shall pay the County from the invoice within thirty days of receiving it. The invoice shall contain a summary of the costs of the election and shall provide the formula for allocating the costs among the issues and jurisdictions participating in the elections. In the case of a vote recount, election system audit, election contest, or similar event arising out of the City's election, the City shall pay the County's cost of responding to such events, based on a written invoice provided by the County. The invoice amount for these additional services may cause the total cost to the City to exceed the estimate given to the City by the County. For such consideration, the County shall furnish all materials, labor and equipment to complete the requirements and conditions of this Agreement.

5. **Governmental Immunity.** The City and the County are governmental entities and subject to the Governmental Immunity Act of Utah, Utah Code Ann. §§ 63G-7-101, *et seq.*, 1953, as amended ("Act"). Nothing in this Agreement shall be deemed a waiver of any rights, statutory limitations on liability, or defenses applicable to the City or the County under the Act or common law. Each party shall retain liability and responsibility for the acts and omissions of their representative officers. In no event shall this Agreement be construed to establish a partnership, joint venture or other similar relationship between the parties and nothing contained herein shall authorize either party to act as an agent for the other. Each of the parties hereto assumes full responsibility for the negligent operations, acts, and omissions of its own employees, agents and contractors. It is not the intent of the Parties to incur by Agreement any liability for the negligent operations, acts, or omissions of the other party or its agents, employees, or contractors.

6. **No Obligations to Third Parties.** The parties agree that the County's obligations under this Agreement are solely to the City. This Agreement shall not confer any rights to third parties.

7. **Indemnification.** Subject to the provisions of the Act, the City agrees to indemnify and hold harmless the County, its agents, officers and employees from and against any and all actions, claims, lawsuits, proceedings, liability, damages, losses and expenses (including attorney's fees and costs), arising out of or resulting from the performance of this Agreement to the extent the same are caused by any negligent or wrongful act or omission of City, its officers, agents and employees and including but not limited to claims that the County violated any state or federal law in the provision of election services under this Agreement.

8. **Election Records.** The City shall maintain and keep control over all records created pursuant to this Agreement and to the elections relevant to this Agreement. The City shall respond to all public record requests related to this Agreement and the underlying elections and shall retain all election records consistent with the Government Records Access and Management Act, Utah Code Ann. §§ 63G-2-101 to 901, 1953, as amended, and all other relevant local, state and federal laws.

9. **Service Cancellation.** If the Agreement is canceled by the City as provided above, the City shall pay the County on the basis of the actual services performed according to the terms of this Agreement. Upon cancellation of this Agreement by either party, the County shall submit to the City an itemized statement for services rendered under this Agreement up to the time of cancellation and based upon the dollar amounts for materials, equipment and services set forth herein.

10. **Legal Compliance.** The County, as part of the consideration herein, shall comply with all applicable federal, state and county laws governing elections.

11. **Agency.** No agent, employee or servant of City or County is or shall be deemed to be an employee, agent or servant of the other party. None of the benefits provided by each party to its employees including, but not limited to, workers' compensation insurance, health insurance and unemployment insurance, are available to the employees, agents, or servants of the other party. City and County shall each be solely and entirely responsible for its own acts and for the acts of its own agents, employees, and servants during the performance of this Agreement.

12. **Force Majeure.** Neither party shall be liable for any excess costs if the failure to perform arises from causes beyond the control and without the fault or negligence of that party, e.g., acts of God, fires, floods, strikes, or unusually severe weather. If such condition continues for a period in excess of 60 days, City or County shall have the right to terminate this Agreement without liability or penalty effective upon written notice to the other party.

13. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be deemed sufficient if given by a written communication and shall be deemed to have been received upon personal delivery, actual receipt, or within three (3) days after such notice is deposited in the United States mail, postage prepaid, and certified and addressed to the parties as set forth below:

Salt Lake County

Salt Lake County Mayor
2001 South State Street, N-2100
Salt Lake City, Utah 84190

and

Ms. Dahnelle Burton-Lee
Chief Deputy
Salt Lake County Clerk's Office
2001 South State, Suite S-2200
Salt Lake City, Utah 84190-1050
email: dburton-lee@slco.org

City

Ms. Stephanie Carlson
City Recorder
City of Holladay
4580 S 2300 E
Holladay UT 84117
Email: scarlson@cityofholladay.com

14. **Required Insurance Policies.** Both Parties to this Agreement shall maintain insurance or self-insurance coverage sufficient to meet their obligations hereunder and consistent with applicable law.

15. **Independent Contractor.** Because the County is consolidating election functions in order to conduct multiple, simultaneous elections on November 3, 2015, certain decisions by the County referenced in Exhibit A may not be subject to review by the City. It is therefore understood by the Parties that the County acts as an independent contractor with regard to its decisions regarding resources, procedures and policies based upon providing the same scope and level of service to all participating jurisdictions made for the benefit of the whole as set out in Exhibit A.

16. **No Officer or Employee Interest.** It is understood and agreed that no officer or employee of the County has or shall have any pecuniary interest, direct or indirect, in this Agreement or the proceeds resulting from the performance of this Agreement. No officer or employee of City or any member of their families shall serve on any County board or committee or hold any such position which either by rule, practice, or action nominates, recommends, or supervises City's operations, or authorizes funding or payments to City.

17. **Ethical Standards.** City represents that it has not: (a) provided an illegal gift to any County officer or employee, or former County officer or employee, or to any relative or business entity of a County officer or employee, or relative or business entity of a former County officer or employee; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide

commercial agencies established for the purpose of securing business; (c) breached any of the ethical standards set forth in State statute or Salt Lake County Code of Ordinances § 2.07; or (d) knowingly influenced, and hereby promises that it will not knowingly influence, any County officer or employee or former County officer or employee to breach any of the ethical standards set forth in State statute or Salt Lake County ordinances.

18. **Interlocal Agreement.** In satisfaction of the requirements of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (“Interlocal Act”), in connection with this Agreement, the City and the County (for purposes of this section, each is a “party” and collectively the “parties”) agree as follows:

- (a) This Agreement shall be approved by each party, pursuant to § 11-13-202.5 of the Interlocal Act;
- (b) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each party, pursuant to Section 11-13-202.5 of the Interlocal Act ;
- (c) Any duly executed original counterpart of the Agreement shall be filed with the keeper of records of each party, pursuant to § 11-13-209 of the Interlocal Act;
- (d) Except as otherwise specifically provided herein, each party shall be responsible for its own costs of any action done pursuant to this Agreement, and for any financing of such costs; and
- (e) No separate legal entity is created by the terms of this Agreement. No real or personal property shall be acquired jointly by the parties as a result of this Agreement. To the extent that a party acquires, holds, and disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such party shall do so in the same manner that it deals with other property of such party.
- (f). County and City Representatives
 - (1) County designates the County Clerk as the County’s representative to assist in the administrative management of this Agreement and to coordinate performance of the services under this Agreement.
 - (2) City designates the City’s Recorder as the City’s representative in its performance of this Agreement. The City’s Representative shall have the responsibility of working with the County to coordinate the performance of its obligations under this Agreement.

19. **Counterparts.** This Agreement may be executed in counterparts by the City and the County.

20. **Governing Law.** This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance. All actions including but not limited to court proceedings, administrative proceedings, arbitration and mediation proceedings, shall be commenced, maintained, adjudicated and resolved within Salt Lake County.

21. **Integration.** This Agreement embodies the entire agreement between the parties relating to the subject matter of this Agreement and shall not be altered except in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY:

By: _____

Name: _____

Title: _____

SALT LAKE COUNTY

By _____

Mayor Ben McAdams or Designee

Agreed to:

By _____

Sherrie Swensen, County Clerk

Approved as to form:

Paula Smith

Deputy District Attorney

Exhibit "A"
2015 Municipal Elections
Scope of Work

The County shall provide to the City an Official Register as required by Utah Code Ann. § 20A-5-401, U.C.A. (as amended). The City shall perform all administrative functions related to candidate filing requirements and all other requirements of Utah Code Ann. § 20A-9-203 (as amended), including all administrative functions related to financial disclosure reporting.

The City agrees to the consolidation of all election administrative functions to ensure the successful conduct of multiple, simultaneous municipal elections and the County agrees to conduct a vote by mail/consolidated polls election for the City.

In a consolidated election, decisions made by the County regarding resources, procedures and policies are based upon providing the same scope and level of service to all the participating jurisdictions and the City recognizes that such decisions, made for the benefit of the whole, may not be subject to review by the City.

Services the County will perform for the City include, but are not limited to:

- Ballot layout and design
- Ballot ordering and printing
- Machine programming and testing
- Delivery of supplies and equipment
- Provision of all supplies
- Election Vote Center/Early Vote Locations
- Absentee Ballot administration
- Updating state and county websites
- Tabulating, reporting, auditing and canvassing election results
- Conducting recounts as needed
- All notices and mailings required by law (except those required by Utah Code Ann. § 20A-9-203)
- Direct payment of all costs associated with the election to include poll workers, training, polling places, rovers.

The City will provide the County Clerk with information, decisions, and resolutions and will take appropriate actions required for the conduct of the elections in a timely manner.

The County will provide a good faith estimate for budgeting purposes (Exhibit "B"). Election costs are variable and are based upon the offices scheduled for election, the number of voters, the number of primaries, the number of jurisdiction participating as well as any direct costs incurred.

The City will be invoiced for its pro-rata share of the actual costs of the elections which will not exceed the estimate in Exhibit B. In the event of a state or county special election being held in conjunction with a municipal election, the scope of services and associated costs, and the method of calculating those costs, will remain unchanged.

**Exhibit “B”
2015 Election Estimate
Holladay**

Below is the good faith estimate for the upcoming *2015 Municipal Election* for the city of Holladay. The city will be billed for actual costs, which will not exceed this estimate.

Assumptions for providing this estimate consist of the following:

- A. Active voters (as of 12/5/2014): 9,807
- B. Permanent Vote by Mail voters (as of 12/5/2014): 3,348
- C. Worst case primary election.
- D. General election for the 2015 offices below.

2015 Offices	Estimate
Council #2	
Council #4	
Council #5	
Vote By Mail Election	\$38,443.44
Consolidated Polls Election	\$40,579.87

Your estimate for traditional polls would have been \$43,150.80. However, we are not offering that option this year.

County Contract No. _____
District Attorney No. 2015-02619

INTERLOCAL COOPERATION AGREEMENT

By and between
SALT LAKE COUNTY
For its Parks and Recreation Division

and
THE CITY OF HOLLADAY CITY

for
A LICENSE GRANTING ACCESS TO CONSTRUCT A TRAIL ON CITY-OWNED LAND

THIS INTERLOCAL COOPERATIVE AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2015, by and between SALT LAKE COUNTY, a body corporate and politic of the State of Utah on behalf of its Division of Parks and Recreation (“County”), and THE CITY OF HOLLADAY CITY (“City”), a municipal corporation of the State of Utah (“City”). The County and City are sometimes referred to as the “Parties.”

WITNESSETH:

WHEREAS, City is the owner of certain real property which is identified on the attached map (Exhibit “A”) and which is located in Salt Lake County, State of Utah, near Heughs Canyon on the Wasatch Mountain range (“Premises”); and

WHEREAS, the County has proposed to construct a segment of the Bonneville Shoreline Trail (BST) which will cut across the Premises; and

WHEREAS, County is desirous of entering into this Agreement with the City for access to the Premises for County or its designee to construct a segment of the ~~Bonneville Shoreline~~

Trail; and

WHEREAS, once the trail is constructed, County intends to survey the trail alignment and prepare a thirty foot wide trail easement and record said easement; and

WHEREAS, City is willing to enter into this Agreement for such purposes.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions, mutual covenants and the payments herein mentioned to be performed and paid, the Parties agree as follows:

1. License. City hereby grants permission and license to County to enter upon the premises identified in Exhibit "A", attached hereto and by this reference made a part hereof ("Premises") for purposes of constructing or having constructed a portion of the ~~Bonneville Shoreline Trail~~ and for surveying the completed trail. The County agrees to stake the intended trail alignment to allow the City to review the location prior to construction. Once approved by the City, the County may proceed with construction in the approved route.

2. County's Duties. Once construction of the segment of the ~~Bonneville Shoreline Trail~~ located on the Premises is complete, County shall survey the trail alignment and prepare a legal description of the 30' wide trail easement and record and provide the description to the City. Upon approval by the City and incorporation as Exhibit A to this Agreement, the County and the public shall be permitted to use said easement the alignment for recreational purposes.

3. Term. This Agreement shall become effective upon execution and shall ~~terminate two~~ (2) continue for a term of fifty (50) years, thereafter or upon the County successfully recording its easement on the Premises, whichever occurs first.

4. Amendment. This Agreement may only be modified or terminated prior to December 31, 2015 by written amendment, signed by both Parties.

5. Indemnification. Both Parties are governmental entities under the Utah Governmental Immunity Act, Title 63G, Chapter 7, Utah Code Annotated. Consistent with the terms of the Governmental Immunity Act, it is mutually agreed that each Party is responsible and liable for its own wrongful or negligent acts which it commits or which are committed by its agents, officials, or employees. Neither Party waives any defenses or limits of liability otherwise available under the Governmental Immunity Act.

6. Authority of Signators. The Parties represent that the person executing this instrument on their behalf has the authority to do so and the authority to bind that Party.

7. Notices. All notices and other communications, provided for in this Agreement, shall be in writing and shall be sufficient for all purposes if personally delivered or mailed by certified or registered U.S. mail, return receipt requested postage prepaid, and addressed to the respective Party at the address set forth below or at such addresses as such Party may hereafter designate by written notice to the other Party.

To the County: Director - Division of Parks and Recreation
2001 South State Street, N4400
Salt Lake City. Utah 84190

and

Contracts Administrator
Salt Lake County
2001 South State, Suite, N-4500
Salt Lake City, Utah 84190-3100

To the City: City Manager
City of Holladay
4580 S. 2300 E.
Holladay, UT 84117

8. Interlocal Cooperation Act.

- a. Pursuant to Utah Code Ann. § 11-13-206, the Parties agree that no new entity is created by the provisions of this Agreement.
- b. Pursuant to Utah Code Ann. § 11-13-207, the Parties agree that the cooperative undertaking under this Agreement shall be administered by a joint board consisting of the County's designee and the District's designee. The joint board shall meet as needed to review the operation of this Agreement.
- c. This Agreement will not take effect until: (a) it has been approved by both Parties, as required by Utah Code Ann. §§ 11-13-202(2), it has been submitted to the attorney authorized to represent each Party for review as to proper form and compliance with law, as required by Utah Code Ann. § 11-13-203, and (c) it has been filed with the keeper of records of each Party, as required by Utah Code Ann. § 11-13-209.
- d. Pursuant to Utah Code Ann. § 11-13-207, the Parties agree that, there is no financing of this Agreement and no separate budget will be established or maintained. Rather, each Party will be responsible for budgeting its own money.
- e. Pursuant to Utah Code Ann. § 11-13-207, the Parties agree that no real or personal property will be acquired, held, or disposed of under this Agreement.

9. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the District and the County have caused this agreement to be duly executed as of the dates indicated below.

SALT LAKE COUNTY

Mayor, Salt Lake County

By: _____

Date: _____

APPROVED AS TO FORM AND
LEGALITY

By: _____
MEGAN L. SMITH
Salt Lake County Deputy District Attorney
HOLLADAY CITY

By: _____
[Mayor City Manager](#)

Date: _____

APPROVED AS TO FORM AND
LEGALITY

By: _____
Attorney for City