



## CLEARFIELD PARKS & RECREATION COMMISSION MINUTES

**Wednesday March 18, 2026**

*Community Service Conference Room, 1st floor.*

*55 South State Street*

*Clearfield, Utah*

**PRESIDING:** Chair Barbara Bloomfield

**PRESENT:** Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commission Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson

**ABSENT:** Commissioner Connie Dooley, Commissioner Matthew Mangum, Councilmember Dakota Wurth, Youth Commission Member Ashlyn Peterson

**STAFF PRESENT:** Admin Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson, Community Services Director Eric Howes, Aquatic and Fitness Center Manager Clint Warnick

**VISITORS:** No Public Attended

**CALL TO ORDER/ROLL CALL:** Chair Bloomfield called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES:** February 25, 2026

*Commissioner Mayer moved to approve minutes, seconded by Commissioner DeMille.*

*RESULT: Passed [7 TO 0]*

*Yes: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commission Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson*

*NO: N/A*

### **SCHEDULED ITEMS:**

#### **OPEN COMMENT PERIOD**

No public present

#### **EMPLOYEE AWARD PRESENTATION**

The Excellence Award was scheduled to be presented to Brett Johnson, Swim Team Coach, for his outstanding contributions. Brett was unable to attend the meeting.

The Commission recognized his accomplishments, including:

- Leading the swimming team to 7th place in state competition out of 80 teams
- Serving as both assistant and head coach
- Continued involvement and dedication to the program
- Current leadership of the Platinum Swim Team

The Commission agreed to present the award at a future staff meeting.

*Dated the 17 April 2026*

*/s/Elizabeth Schwab, Administration Assistant*

## **STAFF REPORT – Aquatic and Fitness Manager Clint Warnick**

### Upcoming Events:

- April 4 – Egg Dive (10:30 AM and 1:30 PM sessions; improved prize distribution for fairness)
- July 3 – Pool Bash (7:30–9:00 PM)
- September 12 – Dog Splash
- October 23 – Boonanza (Pirate-themed event)

### Operational Updates:

- Adjustments to operating hours, including Sundays and weekday evenings
- Concession changes to pre-packaged items only
- Staff scheduling improvements to align with peak usage
- Continued focus on improving management of high attendance and youth participation

## **COMMUNICATION ITEMS:**

### **A. DEPUTY DIRECTOR’S REPORT – Curtis Dickson**

#### Programs & Activities Update

##### Recreation:

- Winter programs (basketball, indoor pickleball) are concluding
- Spring registration underway for multiple youth and adult programs

##### Arts:

- Ongoing classes include Snapology, painting, and youth crafts
- Community band preparing for performance at George Mason University on June 6
- “Latin Fiesta” concert successfully held with strong attendance
- Arts Center production Aristocrats Jr. sold out each night

##### Aquatics:

- Swimming lessons, swim teams, and lifeguard training are ongoing

##### Upcoming Events:

- April 4 – Egg Dive & Hunt
- April (TBD) – Arbor Day Event at Steed Park (10:00 AM–12:00 PM)
- June 22 – Search the City
- June 27 – Movie in the Park
- June 29 – Paint the Bridge
- July 2 – Patriotic Concert
- July 3 – Pool Bash
- July 4 – Race, Parade, Festival, and Fireworks

##### URPA Recognition:

- Tyler Pace – Aquatic Professional of the Year
- Curtis Dickson – Executive Professional of the Year

##### Project Updates:

- Elevators completed and operational
- All-abilities playground in design phase
- Canal Trail grant secured

- Thornock Park pads scheduled for installation

## **B. DIRECTOR'S REPORT – Eric Howes**

### Water & Pond Updates:

- Canal water service delayed until May 1 due to low snowfall
- Steed Pond water levels expected to remain low
- Mabey Pond well is down and under repair

### Cemetery & Fee Updates:

- Limited availability of cemetery plots
- Proposed updates to fee structures, including interment and residency considerations
- Exploration of additional space and maintenance yard separation
- Simplification of special event fees
- Impact Fee Facilities Plan:
- Study underway to evaluate allowable uses and future projects
- Expected completion in 6–8 months

### Departmental Reorganization:

- Recreation and Arts divisions combined
- Parks implementing team-based approach for large Open Spaces
- Facilities relocating for improved coordination

### Capital Projects:

- Canal Trail (300 N to 200 S connection)
- Bicentennial Park improvements, including:
  - Utah Jazz grant-funded basketball court
  - New restroom facility
  - Hillside slide and activity areas
- Steed Park parking lot expansion funded by PARAT

### Additional Updates:

- Coordination with BlueLine Design on future projects
- Floating dock planned for Steed Pond

### Funding:

- Budget constraints noted, emphasis on grants and external funding sources

## **C. COUNCIL LIAISON MINUTE**

Council member Dakota Wurth was not present.

## **D. COMMISSIONERS' MINUTE**

Commissioners did not have anything additional to discuss.

## **PARK WATCH REPORTS:**

### Reporting Process:

- Continued use of the Google Forms based reporting system
- Staff monitor submissions and track follow-up actions on Commissions Google Doc

### General Discussion:

- Inquiry about potential dog park at Steed Park. Plans are still on future project list
- Minimal public concern regarding the community garden not being utilized this year

## **COMMISSIONERS ORGANIZATIONAL ITEMS**

### **Upcoming Volunteer Opportunities:**

- Volunteer sign-up sheet circulated
- Need for improved communication, clear assignments, and advance notice
- Staff will provide better coordination and follow-up details for events

### **Yard of the Week / Yard of the Year Program Review**

Commissioners discussed program goals and improvements.

#### **Key Points:**

- Program purpose is to recognize and encourage community pride
- Installation of 12" x 16" yard signs for winners
- Distribution of flyers to increase awareness
- Increased use of social media and photos
- Encouragement of resident nominations

#### **Process:**

- Current judging system will remain in place
- Emphasis on consistency and meeting deadlines
- Continued use of assigned zones

### **Event Committee Discussion**

- Committee members will meet following the meeting to review assignments and responsibilities

**\*\*PARKS AND RECREATION COMMISSION MEETING ADJOURNED\*\***

*Commissioner Mayer moved to adjourn at 8:57pm, seconded by Commissioner DeMille.*

*RESULT: Passed [7 TO 0]*

*Yes: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson*

*NO: N/A*