



CLEARFIELD PARKS & RECREATION COMMISSION MINUTES

Wednesday March 18, 2026

Community Service Conference Room, 1st floor.

55 South State Street

Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commission Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson

ABSENT: Commissioner Connie Dooley, Commissioner Matthew Mangum, Councilmember Dakota Wurth, Youth Commission Member Ashlyn Peterson

STAFF PRESENT: Admin Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson, Community Services Director Eric Howes, Aquatic and Fitness Center Manager Clint Warnick

VISITORS: No Public Attended

CALL TO ORDER/ROLL CALL: Chair Bloomfield called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: February 25, 2026

Commissioner Mayer moved to approve minutes, seconded by Commissioner DeMille.

RESULT: Passed [7 TO 0]

Yes: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commission Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson

NO: N/A

SCHEDULED ITEMS:

OPEN COMMENT PERIOD

No public present

EMPLOYEE AWARD PRESENTATION

The Award of Excellence was scheduled to be presented to Brett Johnson, Swim Team Coach, for his outstanding contributions. Brett was unable to attend the meeting.

The Commission recognized his accomplishments, including:

- Leading the swimming team to 7th place in state competition out of 80 teams
- Serving as both assistant and head coach
- Continued involvement and dedication to the program
- Current leadership of the Platinum Swim Team

The Commission agreed to present the award at a future staff meeting.

*Dated the 16 April 2026
/s/Elizabeth Schwab, Administration Assistant*

STAFF REPORT – Aquatic and Fitness Manager Clint Warnick

Upcoming Events:

- April 4 – Egg Dive (10:30 AM and 1:30 PM sessions; improved prize distribution for fairness)
- July 3 – Pool Bash (7:30–9:00 PM)
- September 12 – Dog Splash
- October 23 – Boonanza (Pirate-themed event)

Operational Updates:

- Adjustments to operating hours, including Sundays and weekday evenings
- Concession changes to pre-packaged items only
- Staff scheduling improvements to align with peak usage
- Continued focus on improving management of high attendance and youth participation

COMMUNICATION ITEMS:

A. DEPUTY DIRECTOR’S REPORT – Curtis Dickson

Programs & Activities Update

Recreation:

- Winter programs (basketball, indoor pickleball) are concluding
- Spring registration underway for multiple youth and adult programs

Arts:

- Ongoing classes include Snapology, painting, and youth crafts
- Community band preparing for performance at George Mason University on June 6
- “Latin Fiesta” concert successfully held with strong attendance
- Arts Center production Aristocats Jr. sold out each night

Aquatics:

- Swim lessons, swim teams, and lifeguard training are ongoing

Upcoming Events:

- April 4 – Egg Dive & Hunt
- April (TBD) – Arbor Day Event at Steed Park (10:00 AM–12:00 PM)
- June 22 – Search the City
- June 27 – Movie in the Park
- June 29 – Paint the Bridge
- July 2 – Patriotic Concert
- July 3 – Pool Bash
- July 4 – Race, Parade, Festival, and Fireworks

URPA Recognition:

- Tyler Pace – Aquatic Professional of the Year
- Curtis Dickson – Executive Professional of the Year

Project Updates:

- Elevators completed and operational
- All-abilities playground in design phase
- Canal Trail grant secured

- Thornock Park pads scheduled for installation

B. DIRECTOR'S REPORT – Eric Howes

Water & Pond Updates:

- Canal water service delayed until May 1 due to low snowfall
- Steed Pond water levels expected to remain low
- Mabey Pond well is down and under repair

Cemetery & Fee Updates:

- Limited availability of cemetery plots
- Proposed updates to fee structures, including interment and residency considerations
- Exploration of additional space and maintenance yard separation
- Simplification of special event fees
- Impact Fee Facilities Plan:
- Study underway to evaluate allowable uses and future projects
- Expected completion in 6–8 months

Departmental Reorganization:

- Recreation and Arts divisions combined
- Parks implementing team-based approach for large Open Spaces
- Facilities relocating for improved coordination

Capital Projects:

- Canal Trail (300 N to 200 S connection)
- Bicentennial Park improvements, including:
 - Utah Jazz grant-funded basketball court
 - New restroom facility
 - Hillside slide and activity areas
- Steed Park parking lot expansion funded by PARAT

Additional Updates:

- Coordination with BlueLine Design on future projects
- Floating dock planned for Steed Pond

Funding:

- Budget constraints noted, emphasis on grants and external funding sources

C. COUNCIL LIAISON MINUTE

Council member Dakota Wurth was not present.

D. COMMISSIONERS' MINUTE

Commissioners did not have anything additional to discuss.

PARK WATCH REPORTS:

Reporting Process:

- Continued use of the Google Forms based reporting system
- Staff monitor submissions and track follow-up actions on Commissions Google Doc

General Discussion:

- Inquiry about potential dog park at Steed Park. Plans are still on future project list
- Minimal public concern regarding the community garden not being utilized this year

COMMISSIONERS ORGANIZATIONAL ITEMS

Upcoming Volunteer Opportunities:

- Volunteer sign-up sheet circulated
- Need for improved communication, clear assignments, and advance notice
- Staff will provide better coordination and follow-up details for events

Yard of the Week / Yard of the Year Program Review

Commissioners discussed program goals and improvements.

Key Points:

- Program purpose is to recognize and encourage community pride
- Installation of 12" x 16" yard signs for winners
- Distribution of flyers to increase awareness
- Increased use of social media and photos
- Encouragement of resident nominations

Process:

- Current judging system will remain in place
- Emphasis on consistency and meeting deadlines
- Continued use of assigned zones

Event Committee Discussion

- Committee members will meet following the meeting to review assignments and responsibilities

****PARKS AND RECREATION COMMISSION MEETING ADJOURNED****

Commissioner Mayer moved to approve minutes, seconded by Commissioner DeMille.

RESULT: Passed [7 TO 0]

Yes: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Jason Linder, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Vern Phipps, Alternate Samantha Hutchinson

NO: N/A