



MINUTES
Springville City Council Regular Meeting - March 17, 2026

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 17, 2026, AT 5:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Karen Ellingson
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Library Director Dan Mickelson, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Assistant Public Works Director Jeff Anderson, Water Reclamation and Storm Water Superintendent Terrance Harris and Wastewater Superintendent Tyler Lowe.

CALL TO ORDER

Mayor Packard called the meeting to order at 5:00 p.m.

INVOCATION AND PLEDGE

Councilmember Snelson offered the invocation, and Councilmember Millsap led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve the agenda as written. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

MAYORS' COMMENTS

Calendar

- April 07 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 21 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard welcomed the Council, staff, and those in attendance.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment portion of the agenda and asked if there were any written requests to speak.

Demetrius June-Castelazo reported concerns about safety at Spring Canyon Parkway as it transitions to 1000 South at 900 West. He described the area as dangerous and noted an incident in which a child was struck. He stated that he had contacted the streets and public works departments, which indicated they would review the situation. He wanted to ensure the Council was aware of the issue.

Jennell Reed stated, via email, that she had lived in the city for 13 years and inquired about whom to contact regarding the potential closure of Cherry Creek Elementary. She described the school as a valuable and positive resource for her children and community, questioned whether the decision was made by the school district or the city, and asked if alternative solutions could be considered given the impact on families.

Mayor Packard clarified that the city did not initiate the school closure and that the decision was made by the school district. Councilmember Snelson added that while the city had discussed the old gym building, it had not discussed the school building itself.

Brittany Knudsen shared her understanding based on conversations with school representatives and parents, stating that some believed the city's interest had been considered in the decision to allow the school to offload the building. She noted her family's positive experience with Cherry Creek Elementary since relocating from Florida and stated that the situation involved both advantages and disadvantages that had been evaluated.

Spencer Warren, speaking on behalf of Clyde Companies and Springville Rising, expressed appreciation for the city's support and presented the Council with a memento from the Allen's store, consisting of pieces of the plastic Allens logo from shopping carts.

CONSENT AGENDA

1. Approval of the minutes for the work meeting and regular meeting held on March 03, 2026.
2. Approval of the Mayor's appointments of Tammy Israilson, Kurtt Boucher, and Doug Holm to the PAR Board; Eric Nord, Samuel Anders Sorensen, Kellen Hyer, Frank Young, and Clair Anderson to the Utility Board; Carlyn Thompson, Caroline Collett, and Hannah Salzl to the Community Board.
3. Approval of a Resolution approving an Interlocal Agreement for 1200 West -1550 S to Canyon Creek Parkway Phase 3 - Jeff Anderson, Assistant Public Works Director
4. Approval of a Resolution approving an Interlocal Agreement for 2600 W Roadway 400 N -1400 N (SR-75) - Jeff Anderson, Assistant Public Works Director
5. Approval of a Resolution amending an Interlocal Agreement for 1200 W - 400 S to 550 N, amending agreement No 2020-125 to extend the completion date to December 31, 2026, requiring a one (1) year extension - Jeff Anderson, Assistant Public Works Director
6. Approval of a Resolution amending an Interlocal Agreement for 1200 W - 550 N to 1400 N (SR-75), amending agreement No 2023-1202 to extend the completion date to December 31, 2029, requiring a three (3) year extension - Jeff Anderson, Assistant Public Works Director
7. Approval of a Resolution amending an Interlocal Agreement for 800 S 800 E No.2024-81 for additional funding needed due to inflation in construction costs - Jeff Anderson, Assistant Public Works Director

Mayor Packard asked for a discussion or a motion on the consent agenda. There was none.

Motion: Councilmember Ellingson moved to approve the consent agenda as written. Councilmember Millsap seconded the motion. Roll Call Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 5-0. Approved Resolutions #2026-03, 2026-04, 2026-05, 2026-06, and #2026-07

REGULAR AGENDA

8. Consideration of a Resolution regarding Cherry Creek Elementary School located at 484 S 200 E Springville, Utah - John Penrod, Assistant City Administrator/City Attorney

City Attorney John Penrod reported that the Nebo School District Board of Education recently adopted a resolution indicating that, based on current and projected elementary enrollment in Springville, it may need to close an elementary school. The School Board initiated a study evaluating the potential closure of Cherry Creek Elementary school and designated the Property as surplus, contingent upon the school's closure.

John stated Cherry Creek Elementary is a valued school with many positive memories. He reviewed an aerial map of the parcels encompassing the school property and explained that the city does not own certain portions, including the parking lot adjacent to the museum. He noted that the museum, established in the 1930s, requires additional space to accommodate its growing collection and public interest, and that the Recreation Department also has space needs. He stated that declining enrollment in the school district had led the district to approach the city regarding potential interest in the property, and that the city had initially expressed interest in the old gym building. He asked the Council for directions on whether the city should consider proposing a purchase if the school is closed.

Mayor Packard asked whether there was a way for the public to provide input to the school district regarding the potential closure. John responded by reviewing information available on the Nebo School District website, including details on school closures and opportunities for public meetings.

Councilmember Ellingson invited School Board Member Shannon Acor, who was present in the audience, to comment. Shannon Acor confirmed that the website provides helpful information and stated that the board does review public comments.

John provided a historical timeline of the old 1909 high school building located next to the museum and explained that the property has long served the community. He stated that if the school were to be closed and be converted into a community center, it could provide an opportunity to expand community services.

Councilmember Millsap asked whether cities have the first right of refusal when a school closes. John explained the process, indicating that it would allow the city the opportunity to purchase and utilize the property.

Mayor Packard commented that the parking lot used by the Art Museum is part of the school property and has been an ongoing concern. John expressed that the city and school district work collaboratively on such matters.

Councilmember Ellingson clarified that the discussion reflected only a potential interest should the school district decide to close the school. John confirmed and noted that significant due diligence would be required by the city.

Councilmember Snelson reported that he had recently attended a school board meeting and noted that the issue had been under study.

Councilmember Ellingson commented that the boundary lines of the property would require substantial work to address.

Motion: Councilmember Smith moved to approve Resolution #2026-08 declaring Springville City's intent to purchase the Cherry Creek elementary school property pursuant to sections 53G-4-901, et seq., of the Utah Code and the Nebo School District's Board resolution adopted on March 11, 2026, declaring the Cherry Creek elementary school property surplus. **Councilmember Snelson seconded** the motion. **Roll Call Vote Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolution #2026-08 Approved.**

9. **Consideration of a Resolution approving the amended Power Pooling Agreement between Utah Associated Municipal Power Systems (UAMPS) and Springville City - Jason Miller, Power Director**

Power Director Jason Miller reported the UAMPS Power Pooling Project was first established in 1980 to create a power pooling framework for members. The agreement facilitated bilateral power purchases, scheduling, and surplus sales amongst UAMPS members. With the upcoming May 2026 entry of UAMPS into the Extended-Day Ahead Market (EDAM), the Power Pooling agreement must be adapted to accommodate both bilateral and market transactions. The amended and restated Power Pooling Agreement was presented to the Utility Board and discussed and was presented to the city council in a work session.

Jason explained that approval was being requested and stated he was available to answer questions. He provided a historical overview of future power pooling operations.

Mayor Packard asked for the Utility Board's recommendation. Councilmember Snelson responded that there was no alternative option. Councilmember Millsap referenced Rocky Mountain transmission lines and stated that entering into the agreement was necessary, noting that it could provide long-term cost savings. Jason added that there were no good alternatives and that prior investments had already been made in related projects.

Councilmember Ellingson stated that if there was no significant increase in cost to consumers, the arrangement should proceed as normal operations. Jason explained that while costs would increase for the organization overall, it was not expected to have a direct impact on consumers, and that the goal was to offset costs and bring more affordable power to the market.

Motion: Councilmember Snelson moved to approve Resolution #2026-09 for Springville City to enter into the amended and restated Power Pooling Agreement with the Utah Associated Municipal Power Systems. Councilmember Millsap seconded the motion. Roll Call Vote Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 4-0. Resolution #2026-09 Approved.

PUBLIC HEARING

10. **Public Hearing for consideration of an Ordinance and adoption of the Stormwater Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA) - Brad Stapley, Public Works Director**

Assistant Public Works Director Jeff Anderson reported on the review process of the impact fees. The three components of the stormwater impact fee are regional detention, conveyance, and planning. All capacities and costs are summarized into these components. Each project from the Capital Facility Plan is categorized into either detention or conveyance.

He explained single family residential lot ranges and impact fee eligible costs. Impervious square feet are the recommended fee unit for calculating the impact fee for non-residential developments. The typical single-family residential stormwater impervious area unit was estimated to be based on impervious surface within the parcel boundaries.

Mayor Packard opened the public hearing. No comments received.

Motion: Councilmember Snelson moved to close the public hearing. Councilmember Smith seconded the motion. Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 5-0

Motion: Councilmember Ellingson moved to approve Ordinance #08-2026 adopting the 2026 Springville City Storm Drain, Impact Fee Facilities Plan, and the Storm Drain Impact Fee Analysis; and

enacting Storm Drain Impact Fees. **Councilmember Wright seconded** the motion. **Roll Call Vote Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Ordinance #08-2026 Adopted.**

11. **Public Hearing for consideration of an Ordinance and adoption of the Wastewater Treatment Facility Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA) - Brad Stapley, Public Works Director**

Assistant Public Works Director Jeff Anderson reported the Utility Board and Planning Commission reviewed the plan and a council work meeting was part of discussions. The 2025 projected growth and increased demand for wastewater services are crucial for annual updates. The IFFP offers guidance to maintain regulatory compliance, accommodate anticipated loading/growth, and plan projects accordingly. The IFA calculates impact fees to cover proportional costs associated with existing plant capacity and the capacity expansion required for new development. The Impact Fee Facility Plan and Impact Fee Analysis establish a funding strategy that allocates expansion costs equitably to new developments to support infrastructure improvements. He said staff has done a great job in keeping the plant running.

Mayor Packard opened the public hearing. No comments received.

Motion: Councilmember Millsap moved to close the public hearing. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

Motion: Councilmember Snelson moved to approve Ordinance #09-2026 adopting the 2026 Springville City Water Reclamation Facility Impact Fee Facility Plan and Impact Fee Analysis and enacting Water Reclamation Facility Impact Fees. **Councilmember Millsap seconded** the motion. **Roll Call Vote Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Ordinance #09-2026 Adopted.**

12. **Public Hearing for consideration of an Ordinance and adoption of the Transportation Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA) - Brad Stapley, Public Works Director**

Assistant Public Works Director Jeff Anderson reported the update of the plans will guide the City in planning for needed transportation infrastructure improvements and establish updated impact fees to fund growth-related roadway capacity improvements. This update addresses current and projected transportation needs, incorporates changes in development demand, and adjusts project costs for inflation.

Jeff reported that the Planning Commission recommended approval, and it was brought before the council in a work meeting for discussion.

Councilmember Millsap asked for an explanation of the Institute of Transportation Engineers (ITE) Trips generation and the impact on roads. Jeff explained the way ITE calculates trips and the modeling of the Springville Traffic Management Plant (TMP) where new construction of roadways because of growth is paid for by growth.

Mayor Packard opened the public hearing. No comments received.

Motion: Councilmember Smith moved to close the public hearing. Councilmember Wright seconded the motion. Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

Motion: Councilmember Millsap moved to approve Ordinance #10-2026 adopting the 2026 Springville City Transportation Impact Fee Facility Plan, and Impact Fee Analysis; and Enacting Transportation Impact Fees. **Councilmember Smith seconded the motion. Roll Call Vote Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Ordinance #10-2026 Adopted.**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion. There was none.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.


ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the regular meeting at 6:08 p.m. Councilmember Millsap seconded the motion. Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, March 17, 2026.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, March 17, 2026.

DATE APPROVED: April 07, 2026



Kim Crane
City Recorder