

# GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

## APPROVED MINUTES

### Wednesday March 18, 2026

60 N Aaron Burr Big Water, UT 84741

Work Session 5:30 PM – Meeting 6:00 pm

#### WORK SESSION-

- 1. Call to Order** –Jennie calls o order at 5:31
- 2. Roll Call-** Jim Lybarger, Tara Chiasson, Jennie Lassen, Graydon Meeks all here. Luke McConville has resigned.
- 3. Discussion-** Item B- Republic Services representative is here to present. Jennifer Collins and Joe Ouderkirk. Have included possible recycling options in the future.  
**EPR Environmental Producer Responsibility-** may be mandated by the State soon. Republic is performing an audit per our agreement and should be ready next week. Reduction in price is proposed. In the past, transfer station containers 6 cubic yards have been throughout town to be more accessible to residents. Republic drivers presume that transfer station is mostly used by construction companies based on the materials that are dumped. They would like to make the town dumpsters a bigger event- help pick up trash throughout town, bring drivers to help. In the proposal, DEQ doesn't have a permit for our Transfer Station. Republic would like to pay the franchise fee, which is the \$1,600 to the SITLA for the lease, and pay for the bond.  
Recycling, they could bring in a recycle bins throughout town. This would reduce the residential trash volume and could potentially reduce residential pick-ups to every other week. They would help with public awareness. Tara asks with it being a five-year contract at the \$6105, if we were to adopt the recycling, is there any opportunity within that five-year period, if we're now reducing the trash pickup and adopting recycling, for us to look at those costs? Jennifer responds with we would negotiate everything. Tara: Even though we're still in contract at that point? Jennifer: Completely open transparency on that, yes. Recycling would be another cost but could reduce the trash cost. Recycle containers would have limited access to help ensure proper materials are dumped. Tara: Senior residents may have a harder time separating recycling vs just dumping everything in their trash. She would like to see the cost benefit be worth it to our citizens. Jennifer suggests starting small with just a few containers then see how fast they fill up and adjust services as needed.  
Jennifer proposes doing a household hazardous waste program once per year; TVs refrigerators, etc. At an additional cost but would help keep it out of the trash bins. Cost negotiable depending on needs.  
Republic speaks to the value of our relationship over the years. They would be taking the cost of the lease and transfer station risk. Drivers enjoy servicing our area, rooted in our community.  
Jennifer Hernandez sales manager is in attendance.  
Tara: What about charitable programs? Jennifer says there is a program on the back of the flyer that gives information about the program and an easy application. They have helped other communities with charitable projects. Jennifer speaks to how the recycling process works.  
Jennie mentions that we tried to get ahold of them a couple months ago trying to negotiate prices. Jennifer explains that communication started beginning of February and that vacations happen and that she had been out of the office.  
Graydon- Would Republic take over the transfer station? What is our transfer station classification now?  
Republic responds with The existing transfer station is not permitted as an official transfer facility. Permitting and constructing a fully compliant transfer station could take up to two years and require additional infrastructure.  
Republic Services proposed potentially assuming responsibility for the lease and bond costs associated with the site while maintaining operations under proper regulatory compliance.  
Tara- if we were to move forward, considering we are already in contract, what would the new contract look like?  
Jennifer says as soon as lawyers on both sides approve, this new contact would supersede our current contract.
- 4. Close Work Session-** 6:01pm

#### MEETING

- 1. Call to Order** – Jennie calls to order at 6:01pm

**2. Roll Call** – Jim Lybarger, Tara Chiasson, Jennie Lassen, Graydon Meeks all here. Luke McConville has resigned.

**3. Statement of Conflict** - None

**4. Citizen Comments** – None

**5. Approval of February Minutes** – Jim Lybarger motions to approve as written. Tara Chiasson seconds. All in favor.

**6. Water Master Report** - L&R will be here to pull the well on Tuesday along with Pat Bendel from Rebel Automation. Will also cost about \$50/ day and will be here about a week. Also requested a well monitor to check our draw down and where our water table is. Will get a quote for that monitor. Been working on fire hydrants, repairs and painting. Meter install, air vac. Estimated cost of a building for the North Well. 14x 20 building would be better for the North Well at a cost of \$55,000 not to include the panel. Stephanie and David went to RWAU conference and found that we need to do some backflow training, inspect equipment throughout the town and enforce Cross Connection Control Program. David will check on the manufacturer report from the old motor so we can submit to our insurance company. David explains it was most definitely a lightning strike because it was.

**7. Treasurer Report**- District is healthy financially. Peggy and Stephanie will sit down and work on a preliminary next month's budget to be ready for next month.

## **8. OLD BUSINESS-**

**A.) Discussion and Possible Action on Adopting a Privacy Policy-** Table

## **9. NEW BUSINESS**

**A.) Discussion and Possible action on Adopting Resolution 2026-02 GCSSD Rates and Fees Schedule-** Lassen motions to adopt Resolution 2025-02 with the correction of 2025 being changed to 2026 addition of accidental damage at cost of labor, materials to repair with no administrative fee. Meeks seconds. All in favor.

**B.) Discussion and Possible Action on Republic Services Audit and Proposal (Jennifer Collins, Municipality Relationship Manager, will be in attendance to present)**– Presentation by Republic gave a proposal of \$6,105 per month with some changes to the current service. Jennie assures that no action will be taken tonight. Kevin Barnes with Pro Waste says that their proposal price would not change for 5 years. Kevin also would like to address rumors that he is only an employee, not an owner and would like to clarify that he is a part owner. The prices they gave are the same price they gave years ago as Monument Disposal. Graydon requests a closed session at a special meeting next week. Jennie would like to see action items after the closed session.

**C.) Discussion and Possible Action on Adopting Resolution 2026-03 Amending the Personnel Policies and Procedures Manual to Clarify Appeals Procedures and to Adopt Section XXII Governing Appointed Officers-** Jim recommends getting the entire PPP manual to review before adopting the new section. Tabled for next month. -

**D.) Discussion and Possible Action Approving Financials and Check Register-**Graydon motions to approve the financials and check register as written. Tara seconds. All in favor.

**10. ADJOURNMENT** – Graydon motions to adjourn. Jim seconds. 6:29pm