

The following are the approved minutes of the Centerfield City Council meeting held March 18, 2026 in the Centerfield City Hall. Those in attendance; Mayor Travis Leatherwood, Brittney Fisher, Sherry Frasier, Ryan Smith, Jon Hansen, and Bart Hammond.

Other employees in attendance: Jonah Christensen, Lacey Belnap & Randi Hunt
Meeting is being conducted by Mayor Travis Leatherwood
Meeting opened at 7:01PM.

- 1- Roll Call
- 2- Pledge of Allegiance - Councilman Smith
- 3- Invocation - Councilwoman Frasier

Minutes of March 4, 2026

Councilman Hammond moved to approve the minutes from March 4, 2026. Seconded by Councilwoman Frasier. Carries 5-0.

Ryan Lind- Business License Redline Sales

Ryan Lind is in attendance for a business license for an ambulance dealership at 123 North Main. While there will be a physical address in Centerfield, there will not be any vehicles on this lot. Ryan needs a car lot to meet the Utah Motor Vehicle Divisions requirement. These vehicles come from the manufacturer straight to the customer. Any used vehicles that are acquired on trade-in will be stored at a secured off site facility. All sales are done from a home office or at the agency station that is placing an order for an ambulance.

Councilwoman Frasier made a motion to approve a business license for Redline Sales at 123 North Main for Ryan Lind. Seconded by Councilwoman Frasier. Carries 5-0.

Staci Peterson- Business License Honeybug Vintage

Staci Peterson was not in attendance

Tracey Park- Account 634

Tracey Park was not in attendance

Sean Nielsen- Bond Requirements for Building Permit

Sean explained a major issue with the previously agreed condition for his building permit. The council had allowed the permit to move forward pending a bond being secured. After further review, Sean clarified a bond functions like a loan, for which he is financially responsible. The bond would be in first position, preventing him from obtaining a construction loan or long-term financing. As a result, he cannot proceed with building his home if the bond requirement remains.

The bond was intended to guarantee installation of a sidewalk. However the project was not actually required to include a sidewalk under the agreement. This creates a contradiction, the bond exists to ensure something that is not required to happen. Since the sidewalk is not planned, the bond would never be released or fulfilled and would remain indefinitely, creating an ongoing financial barrier.

Sean stated that bonds are typically used for developers, not individual homebuilders. Based on his understanding of state law the city cannot require infrastructure (like a sidewalk) unless it is deemed critical to health or safety. He expressed willingness to cooperate in the future if circumstances change, but emphasized the current requirement is not legally or practically appropriate.

Councilman Hansen made a motion for Sean Nielsen to move forward with his building permit without the bond requirement for a sidewalk on the south side of his property removed, but with the acknowledgement that when the road gets put in they will put in the sidewalk. Seconded by Councilman Smith. Carries 5-0.

Sean agreed with the proposed approach. Indicated he would be open to installing a sidewalk later if development conditions justify it. Acknowledged that if infrastructure (like a road) is added, it could make sense to complete sidewalks.

Gunnison Valley Fire Department Report

Assistant Chief Zack Jensen is in attendance to give a report on the Gunnison Valley Fire Department. They recently had a fire board meeting. The new fire truck is delayed, the truck will not be here until May. Will be holding a community event with the new truck and the new wildland truck.

Gunnison Valley Police Department Report

Chief Jason Adamson is in attendance to give a report on the Gunnison Valley Police Department. Everything is pretty normal from month to month. Councilman Smith questioned when it comes to a point when another officer is needed. The chief thinks it is a way out. Current calls are around 900, chief believes it may come when there are 1500 calls.

Approval of Police Board Member- Keith Holder

Keith Holder currently serves on the Gunnison Valley Police Board as a representative for Centerfield City. Keith needs to be reappointed or another resident chosen.

Councilwoman Fisher made a motion to reappoint Keith Holder as a representative for Centerfield City on the Gunnison Valley Police Board. Seconded by Councilman Smith. Carries 5-0.

City Hall Basement Finish- Expend money

Discussion has been had with city staff about finishing a portion of the basement for rent to other interlocal boards to use as an office space and to host meetings. Currently there are a couple of boards that hold their meetings at the Centerfield or Gunnison City offices, and offices are being used at board members' homes. These boards need somewhere secure to store their documents that is not someone's home.

Councilman Hansen made a motion to expend up to \$1,000 for plans to be drawn up for the city hall basement finish. Seconded by Councilman Hammond. Carries 5-0.

Sanpete County Dispatch Discussion

A joint meeting was held involving: City council members and mayors from Centerfield and Gunnison, Law enforcement leadership, including the police chief, Fire department representation, Brenda Bartholomew (CEO/administration) for Gunnison Valley Hospital, Neil Johnson (Head Dispatcher) and County Commissioner Mike Bennett.

The purpose of the meeting was to discuss a proposal regarding county dispatch services, specifically focusing on funding and cost increases.

The county presented an inevitable and significant increase in dispatch costs. The discussion centered on: How dispatch services are currently funded and proposed changes to the cost-sharing structure among cities and the county. The increase is expected to have a notable financial impact on participating municipalities.

Neil Johnson (Head Dispatcher) and Commissioner Mike Bennett presented details of the proposed funding adjustments and the rationale behind the increase. The proposal prompted concern and discussion among attendees due to its financial implications.

During the meeting: Participating cities provided feedback and suggestions on the proposal and concerns were raised about how costs would be allocated and managed. The goal was to explore more balanced or feasible approaches to funding dispatch services.

Commissioner Bennett agreed to take the feedback and suggestions back to the full group of county commissioners.

A potential follow-up action includes: Organizing a future meeting with all mayors in the county. Continuing discussions to identify a workable solution for funding dispatch services.

No additional concerns or questions were raised during this council meeting. The discussion served primarily as a recap and update on the larger intergovernmental meeting.

Councilwoman Fisher- Community Information Page

Councilwoman Fisher introduced the idea of creating a dedicated informational page on the city website. The purpose of the page would be to serve as a centralized hub for community information, including: Local events (e.g., Harvest Festival), community activities and programs, local services and resources and general community information.

The idea was driven by personal experience as a newer resident. It took several years to learn how to access local services and programs. Difficulty finding information such as: youth recreation sign-ups and available community resources. Frequent questions from residents on social media (Facebook) asking where to find information. The goal is to make information more accessible, visible, and user-friendly for both new and existing residents.

Council members agreed that: The current website is functional but not easily navigable. Users often have to “dig” to find information, which can be frustrating. There was strong support for: A simple, easy-to-find page (e.g., a single click or quick-access section). Streamlining commonly requested information in one place

Councilwoman Fisher has already discussed the idea with Randi (website administrator) and offered to assist with building the page, leveraging prior experience with website work. Additional collaboration: Councilwoman Frasier may assist in identifying and gathering relevant resources.

It was discussed that: The major effort would be the initial setup. Ongoing maintenance would be minimal (primarily updating dates and content)

Staff indicated: The project is likely feasible in-house without hiring outside help. If challenges arise, staff would return to the council for further direction.

Council members highlighted that the page could also be used to: Share important public notices, especially regarding water conservation measures. Communicate: Water restrictions, potential shutoffs or changes in service. The page would provide another communication channel to improve outreach and transparency.

Secondary Meter Irrigation Project Discussion

The discussion on the Secondary Meter Irrigation Project was brought before the council. It was reported that the anticipated 70/30 grant funding split has been revised to approximately 62% grant / 38% city responsibility. This adjustment has resulted in a significant increase in the city's financial obligation, impacting the overall project budget.

As of the end of the previous year, 191 meters have been installed. A total of 289 meters are required for project completion. The project deadline has been moved up to October 31 of the current year, shortening the originally anticipated timeline. Staff indicated the need to accelerate installation efforts to meet the revised deadline. The project is being completed in-house by city staff, rather than through an outside contractor. This approach has been determined to be more cost-effective, though it has increased internal workload.

The city previously purchased equipment for the project, including a mini excavator/backhoe, trailer and a power wheelbarrow. Total cost of equipment to date is approximately \$60,000–\$65,000. Original plans included selling city-purchased equipment at project completion and retaining grant-funded equipment. Due to increased workload and timeline constraints, there is a need to purchase an additional set of equipment to support another crew.

The council discussed the potential to sell excess equipment in the future to recoup costs. Due to financial constraints, office staff (Lacey, Randi, and Gary – Project Manager) have taken significant wage reductions. Staff acknowledged dissatisfaction among affected employees, though wages remain at a reasonable level.

A proposal was presented to use any future funds recouped from equipment sales or project savings to reimburse affected employees for wage reductions. Reimbursement would be issued if and when funds become available. It was clarified that these funds would be directed toward employee compensation rather than returning to the city's general funds. Frustration was expressed regarding communication with the state representative, specifically related to changes in funding expectations after project initiation. It was reported that a potential additional grant opportunity (up to \$50,000) may be available, with an anticipated award date of July 1. The council acknowledged that this funding is not guaranteed and cannot be relied upon.

The council discussed the possibility of renting equipment instead of purchasing additional machinery. Concerns included availability of appropriately sized equipment and compatibility with grant requirements. Staff will research rental options and associated costs for further consideration.

Councilmembers acknowledged that the current plan involves financial risk. General consensus indicated support for continuing the project as planned and providing compensation to affected employees if funds are later recovered.

Councilmember Fisher made a motion to approve that any funds recouped from the sale of the third set of equipment or project savings be used to reimburse affected employees, restoring wages as closely as possible to prior levels. Seconded by Councilwoman Frasier. Carries 5-0.

Unfinished Business/Report of Council Members

Brittney Fisher-

Councilwoman Fisher as a beautification committee a concern was raised about significant structural damage to the Centerfield City sign on the south end of the city. The damage includes: Large cracks in the brick, signs of water intrusion, which has likely frozen and expanded, worsening the damage, possible splitting and collapsing at both ends. There is interest in doing beautification (artwork) on the structure, but don't want to proceed if the structure will require major repairs or reconstruction. Jonah was asked if he had inspected it. Initial impression suggests: It may not be easily salvageable, but could also be simply filling cracks. That may not be a reliable long-term fix if settling continues. Jonah will contact a brick specialist to assess whether the structure can be repaired or must be rebuilt.

The committee is discussing installing decorative flags on Main Street light poles, similar to those near the school. Ideas for flag designs include: Centerfield City logo, seasonal/harvest-themed designs for fall, City slogan branding. Work is being done to develop designs. Budget considerations are underway. Councilwoman Fisher was asked to prepare a cost analysis, including: Flags, mounting hardware for poles that don't currently have brackets. Review available budget, if funding is not currently available, submit the project as a budget proposal.

Jon Hansen-

Councilman Hansen raised concerns about how to implement water rationing effectively from the beginning. A key issue discussed: Over-releasing water early could lead to increased evaporation losses, ultimately wasting more water. A more controlled, steady release may be more efficient than trying to supply too much water upfront. Even with rationing, overall available water will be significantly lower than normal. Some residents may begin using culinary (drinking) water to irrigate lawns, which could: Strain the culinary water system, create uncertainty about whether supply systems can keep up with demand

Council discussed using emergency water rates to discourage excessive use, but still allow flexibility for those willing to pay more, while still promoting conservation.

Plans include: Sending notices on utility bills and issuing text alerts to residents about water restrictions and pricing. Residents must understand the need to conserve water regardless of pricing. An odds-and-evens watering schedule was discussed as a potential starting point: Water supply may last roughly 60 days. Water will be available April 1.

Ryan Smith

Councilman Smith presented a couple thoughts and ideas on storage units.

Jonah Christensen mentioned that crack seal needs to be done by the end of April if the city is wanting it done this year.

Mayor Leatherwood-

Mayor Leatherwood mentioned planning the first responder dinner. Find a way to incorporate the America 250, possibly with the Harvest Moon Festival. Summer BBQ possibly in May.

Councilman Hansen made a motion to go into an executive session for pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property at 8:23 PM. Seconded by Councilman Hammond. Carries 5-0. Roll call vote Yea- Councilwoman Fisher, Councilman Hansen, Councilman Hammond, Councilwoman Frasier and Councilman Smith.

Councilman Hansen made a motion to go out of an executive session for pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property at 8:33 PM. Seconded by Councilman Smith. Carries 5-0. Roll call vote Yea- Councilwoman Fisher, Councilman Hansen, Councilman Hammond, Councilwoman Frasier and Councilman Smith.

Back in the regularly scheduled meeting at 8:33 PM. Discussed pending litigation that the city is currently in with an update.

Councilwoman Fisher made a motion to adjourn the meeting. Seconded by Councilwoman Frasier. Carries 5-0. Meeting adjourned at 8:34PM.

Lacey Belnap Lacey Belnap, City Recorder
Travis Leatherwood Travis Leatherwood, Mayor
April 15, 2020 Approval Date