

DUCHESNE COUNTY WATER CONSERVANCY DISTRICT  
LOCAL BUILDING AUTHORITY (LBA) Semi Annual Meeting  
Monday 13 October 2025

Minutes of the Semi Annual LBA Meeting of the Duchesne County Water Conservancy District (DCWCD) board held at the room, 275 West 800 South, Roosevelt, Utah for the purpose of conducting business as posted on the agenda.

**MEETING CALL TO ORDER & WELCOME** – DCWCD Board Chairman welcomed everyone in attendance to today’s meeting and called the meeting to order. Roll call was taken with the following in attendance: Don Richards, Connie Sweat (taking minutes), Charlotte Atwood (Admin Assistant), Clyde Watkins (General Manager), Rodger Ames, Kelly Crozier, Kevin Rowley. Dex Winterton and Shawn Keel were absent today.

**MEETING MINUTES – MONDAY 14 APRIL 2025** – Don Richards made a motion to approve the April 14, 2025 minutes. The motion was seconded by Keith Hooper. All in favor. Motion Carried.

**MEETING MINUTES – MONDAY 14 OCTOBER 2024** – – Don Richards made a motion to approve the October 14, 2024 minutes. The motion was seconded by Keith Hooper. All in favor. Motion Carried.

**SHOP and BUILDING UPDATES / REPAIRS** – DCWCD General Manager Clyde Watkins gave an update on the projects. A new gate has been installed at the approach. The retaining wall is mostly complete. A portion of the fence was moved to comply with code. Brief discussion about the lighting in the foyer / front office area, and the purchase of a flat screen TV for use during meetings.  
*(Duane Houston and Eric Major entered at 8:48 a.m.)*

**OPPORTUNITY TO VIEW THE BUILDING AND SHOP BY BOARD MEMEBRS** – At this time, the board was not interested in touring the two buildings.

**MEETING ADJOURNED** – A motion was made by Kelly Crozier to adjourn this meeting at 8:51 a.m. Meeting adjourned.

  
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DCWCD Board Chairman – Rodger Ames

  
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DCWCD Board Member – Connie Sweat