



Coalition and Vineyard Days Planning Meetings

04/16/2026

VINEYARD CARES COALITION MEETING AGENDA

Thursday, April 16, 2026

Time: 6:00 PM – 7:15 PM

Location: UVHBA Building – Room 201

Presiding: David Pearce, Commission Chair

Facilitated by: Melissa Ghandour, Vineyard Cares Coordinator

Objectives: At the end of this session, participants will be able to:

- Identify potential key leaders, coalition members, and volunteers to invite
- Understand upcoming events and where support is needed
- Make at least one personal connection or outreach commitment

1. **Welcome and Introductions**

Brief welcome, introductions, and icebreaker

2. **Volunteer Appreciation Moment**

Recognition of coalition members and volunteers for National Volunteer Appreciation Month

3. **Resource & Partner Spotlight**

Kena Matthews – Community Action Services & Food Bank

Overview of services, community programs, partnerships, and opportunities for collaboration.

4. **Teen Mental Health & Prevention Night – Recap**

Highlights and key takeaways

5. **Upcoming Events**

Outreach & Volunteer Needs Discussion

April 25 – Drug Take Back Day

April 27 – Standout Film Screening with Q & A

May 4 – Key Leader Dinner

May 15 – Day with a Deputy

June 5 – Community Block/Park Party

6. **Recruitment Activity & Discussion**

Continue building our volunteer base, coalition membership, and key leader connections

Identify potential individuals and discuss outreach opportunities

7. **Open Discussion**

Additional ideas or updates

8. **Closing and Next Steps**

Key takeaways and reminders

9. Our next coalition meeting is **Monday, May 18** at Vineyard City Hall.

Adjourn

Public Notice: These meetings are noticed due to the possibility of more than two (2) Vineyard Cares Commission members being present. These meetings are open to the public and will be conducted in accordance with the Utah Open and Public Meetings Act.

ADA Accommodation Notice: Individuals needing special accommodations to participate in this meeting should contact Vineyard City at least 24 hours prior to the meeting by calling 801-687-7705.

VINEYARD CARES VINEYARD DAYS PLANNING MEETING AGENDA

Thursday, April 16, 2026

Time: ~7:15 PM – 8:15 PM (Immediately Following Coalition Meeting)

Location: UVHBA Building – Room 201

Chair/Commission Representative: David Pearce, Vineyard Cares Commission Chair

Facilitated by: Melissa Ghandour, Vineyard Cares Coordinator

Objectives: At the end of this session, participants will be able to:

- Provide input on key elements of the Community Block/Park Party plan
- Help confirm direction for activities, vendors, and event components
- Identify next steps and responsibilities to move planning forward

1. **Overview**

Event timing and overall goals

Estimated attendance range and planning assumptions

Confirm event name and alignment within Vineyard Days

2. **Activities & Vendors**

Carnival games and vendor options

Confirm direction

3. **Food, Prizes & Swag**

Food quantities and general plan

Prizes and branded items

Identify any donation or sponsorship opportunities

Confirm comfort level and adjustments

4. **Volunteers** (including parade and/or booth coordination)

Volunteer needs and coverage

Discussion on Parade and Park Booth participation

Identify leads and group connections

5. **Logistics & Flow**

Layout, equipment, signage, and general flow

Identify any concerns or gaps

6. **Direction to Proceed**

Confirm overall direction on vendors, volunteer outreach, and food and supply planning

Clarify any items needing board input

7. **Next Steps**

Assignments and immediate follow-up

Adjourn

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