



Municipal Building Authority / City Council Meeting

Minutes

Tuesday, March 10, 2026 at 7:00 pm

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott (Excused), City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos (via Phone), City Recorder Melissa Gill

Meeting Location: Hideout Community Center 648 S Hideout Way

Monticello City Council Meeting

1. Call to Order

Minutes:

Mayor Dunn called the Monticello City Council to order at 7:00 pm. The following visitors were present: Public Works Director Chris Baird, San Juan County EMS Director Jeremy Hoggard, EMS Representatives Dennis Hoggard and Shonnell Cortez, Jonathan English, Renee Dunn

2. Invocation/Opening Remarks/Pledge of Allegiance

3. Consider Minutes Review / Approval (action)

Minutes:

MOTION to approve the minutes of 02/10/26 and 02/24/26 as presented was made by Councilmember Chamberlain with the specified changes in 02/24/26 stated: agenda item 12 to read "MOTION to table agenda items 13, 14, and 15..." and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

4. Consider Payment of Bills (action)

Minutes:

MOTION to approve the bills as paid was made by Councilmember Crowley and seconded by Councilmember Brewer. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

5. Public Comment (discussion)

Minutes:

There was no public comment.

6. San Juan County EMS Update (discussion)

Minutes:

Jeremy Hoggard, SJC EMS Director, presented an EMS update to the Council. He stated that during the 2025 legislative session, Senate Bill 215 required municipalities and counties to provide EMS services as an essential service. He provided an “Annual Rural Ambulance Service Volumes Report and Request for Support of a Dedicated Sales Tax Initiative for Sustainable EMS Funding” which was included in the agenda pdf packet. This report outlined annual ambulance/EMS volumes for 2025, key challenges facing rural EMS in SJC, and a funding recommendation to add a dedicated sales tax for EMS services.

The Council asked clarifying questions including where the proposed taxes would be collected from, if it was possible to increase the reimbursement rate from Medicare and Medicaid, and what the County is doing to reduce costs.

Hoggard addressed the reimbursement rate of Medicare and Medicaid along with the question of what they were doing to become more cost efficient. He stated that the federal government sets the reimbursement rates and with only receiving three hundred thousand a year for six fully functional ambulances he does all he can to keep it lean. Hoggard informed the Council that the additional tax was affirmed by San Juan County and would be on the next election ballot.

7. Veterans Park Playground Equipment Removal and Disposal (discussion/action)

Minutes:

Assistant City Manager Gallegos joined the Council via phone call. City Manager Kulow informed the Council that the contractor was ready to begin work at the end of the month. He reminded them that Commissioner Stubbs had requested the City donate the old playground equipment to Westwater. He further stated that the contractor would like to take the equipment if it was not given to Westwater. There was a great deal of discussion regarding the pros and cons of each.

MOTION to extend an invitation to the Navajo Nation Chapter House for a donation of the playground equipment currently at Veterans Park with the condition that they remove it by March 23rd. If they are unable to remove the equipment by the specified date, the playground equipment may be donated to the contractor who is laying the groundwork for the new playground equipment was made by Councilmember Brewer and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

8. Consider for Approval: Purchase of Equipment for the Parks and Recreation Department (discussion/action)

Minutes:

After much discussion MOTION to approve the purchase of the Toro Sand Pro 5040 in the amount of \$50,592.68 was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

9. Building Permit/Nuisance Violation 617 W Oak Crest Dr. (discussion/action)

Minutes:

MOTION to give the owner of 317 W Oak Crest Drive a continued extension with some clear requirements. First, fines in abeyance being the homeowner must follow everything included in our motion on September 23, 2025. Those original plans and reports will still be required. A fine of \$50.00 per day will be set from this date forward but we won't collect it if they hit the revised milestones agreed upon by the Building Official and Homeowner. If they miss any milestone deadline, the homeowner will have to pay all the daily fines that have been built up to that point and forward. If they finish every milestone on time and get their certificate of occupancy by the specified date, we will forgive those daily fines completely was made by Councilmember Chamberlain and seconded by Councilmember Crowley. Roll Call Vote: Councilmember Brewer, Aye Councilmember Westcott, Absent Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

10. Introduction of New Parks and Beautification Committee Member (discussion)

Minutes:

Kulow informed the Council that a letter of request had been received by Christine Curtis to join the Parks and Beautification Committee stating that it was approved administratively. He further invited any members of the public who were interested in being involved contact him.

11. San Juan County Health Department Report (discussion)

Minutes:

MOTION to table item number 11 was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

12. Consider for Approval: Matching Funds for the Community Development Block Grant (CDBG) (discussion/action)

Minutes:

Kulow informed the Council that Monticello City had to sign a letter of support stating they approved of a \$25,000.00 matching grant if awarded the CDBG grant to purchase a brush truck for the Fire Department. MOTION to approve signing the letter of support was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

13. Consider for Approval: Revised Meeting Minutes for the Monticello City First CDBG Public Hearing (discussion/action)

Minutes:

MOTION to approve the revised meeting minutes for the Monticello City First CDBG Public Hearing so they would be in the format requested by the CDBG administrator was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

**14. Ordinance Prohibiting the Unauthorized Feeding of Deer, Elk, and Turkeys
Introduction (discussion)****Minutes:**

Kulow introduced the agenda item stating it was in response to the presentation made by the Department of Wildlife Resources presentation at the prior meeting. In order to create an urban deer control plan, an ordinance must be in place prohibiting the feeding of protected wildlife. After discussion, the Council asked the agenda item to go to a public hearing at the following meeting.

15. Consider for Approval: Secondary Water Rate Tier (discussion/action)**Minutes:**

Public Works Director Baird provided a brief update on the current water situation in Monticello. He stated that we were not at the point that we should prohibit outside watering but did recommend the Council set the secondary water rates at the fourth (crucial) tier to encourage water conservation among residents. MOTION to set the secondary water rates at stage 4 with the option to review if the situation changed was made by Councilmember Chamberlain and seconded by Councilmember Crowley. Roll Call Vote: Councilmember Brewer, Aye Councilmember Westcott, Absent Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

16. Consolidated Fee Schedule Update (discussion)**Minutes:**

Kulow outlined the suggested changes to the Monticello City Consolidated Fee Schedule. It was suggested that the airport fuel cost be set by a specified index by Councilmember Crowley. Council approved the agenda item to be moved to public hearing

17. Consider for Approval: Letters of Support Requesting Federal Grant Appropriations (discussion/action)**Minutes:**

Kulow introduced a letter of support and confirmation of public interest for funding of phase 1 – reservoir purchase as part of Monticello City’s Water Storage Expansion Project along with a letter of support for San Juan County to receive funding for Emergence Services. He requested the Council review and authorized. MOTION to approve the Letters of Support Requesting Federal Grant Appropriations was made by

Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

a. Monticello City Letter of Support for Water Infrastructure (action)

b. San Juan County Letter of Support for Emergency Medical Services (action)

18. Follow Up Items

Minutes:

There were no follow up items.

19. Governing Body / Administrative Communications

Minutes:

Kulow reminded all present that there will be a Monticello 101 on March 21, 2026, beginning at 8:30 am and on April 13, 2026, the Utah League of Cities and Towns would host a presentation for municipalities beginning at 5:30 pm.

20. Upcoming Agenda Items

Minutes:

Public Hearing Consolidated Fee Schedule – Public Hearing No Feeding Ordinance – Waterwise Solar Solutions Discussion – Parent Empowerment Presentation – Monticello City Community Survey Analysis – 2025 Planning Commission Recommendations Review – Truth In Taxation Discussion

21. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Monticello City Council meeting at 9:27 pm.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

Municipal Building Authority Meeting

22. Call to Order

Minutes:

Mayor Dunn called the MBA meeting to order at 9:28 pm.

23. Consider MBA Minutes Review / Approval (action)

Minutes:

MOTION to approve the minutes of 02/10/2026 was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

24. Consider Payment of MBA Bills (action)

Minutes:

MOTION to approve the bills as paid was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

25. Adjourn (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously and Mayor Dunn adjourned the Municipal Building Authority meeting at 9:28 pm.

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Audio File

<https://soundcloud.com/user-250815044/2026-03-10-city-council>