



City Council Meeting/Work Session

Minutes

Tuesday, March 24, 2026 at 7:00 pm

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Hideout Way

1. Call to Order

Minutes:

Mayor Dunn called the Monticello City Council Work Session to order at 7:03 pm. The following visitors were present: Chris Baird (Public Works Director), Gordon Kelley, Jim Anderson (Water Wise Solar Company), Leann Nielson, Marci Bothwell, Planning Commission Chair Lee Bennett

2. Invocation/Opening Remarks/Pledge of Allegiance

Minutes:

Mayor Dunn invited any members of the audience or Council to offer an invocation. An invocation was given by Councilmember Chamberlain. Mayor Dunn led all present in the Pledge of Allegiance.

3. Public Comment

Minutes:

There was no public comment.

4. Public Hearing: Monticello City Consolidated Fee Schedule Update (discussion)

Minutes:

Monticello City Consolidated Fee Schedule Update (discussion): Mayor Dunn opened the public hearing for the Monticello City Consolidated Fee Schedule at 7:05 pm. Councilmember Crowley asked if there were any additional changes made from the previous meeting's discussion. City Manager Kulow outlined the changes. There was no public present for the public hearing. Hearing no further comments, Mayor Dunn closed the public hearing at 7:06 pm.

5. Public Hearing: Ordinance 2026-03 An Ordinance Prohibiting the Unauthorized Feeding of Protected Wildlife (discussion)

Minutes:

Mayor Dunn opened the public hearing for Ordinance 2026-03: An Ordinance Prohibiting the Unauthorized Feeding of Protected Wildlife at 7:06 pm. There was no public present for the public hearing. Hearing no further comments, Mayor Dunn closed the public hearing at 7:07 pm.

6. Consider for Approval: Ordinance 2026-03 An Ordinance Prohibiting the Unauthorized Feeding of Protected Wildlife (discussion/action)

Roll Call Vote

Minutes:

MOTION to approve Ordinance 2026-03 An Ordinance Prohibiting the Unauthorized Feeding of Protected Wildlife was made by Councilmember Skinner and seconded by Councilmember Brewer. Roll Call Vote: Councilmember Brewer, Aye Councilmember Westcott, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

7. Water Wise Solar Solutions Presentation (discussion)**Minutes:**

Jim Anderson, a representative of Water Wise Solar Solutions, presented a Power Point outlining the benefits of Renewable Energy. The Power Point presentation was included in the packet. He would like to investigate the opportunity of using the City's sewer lagoons as a possible place to place solar panels. The Council asked clarifying questions about the feasibility of floating solar along with who would finance it. Anderson stated that they could discuss selling the power gained to either Empire Electric or PacifiCor. Anderson further stated that it would just depend on what the City or the Corporations wanted to do. Public Works Director Baird provided his thoughts on the proposed project stating that he did not feel it would affect the water department. Councilmember Westcott expressed concern over the amount of heat that would be generated from the panels, which would in turn would decrease the amount of electricity generated. Anderson responded by explaining that with the panels in the water the heat from the sun would be offset. This agenda item was simply a presentation and no decision was made.

8. Parent Empowerment Presentation (discussion)**Minutes:**

Kulow requested agenda item 8 to be moved to the April Council meeting.

9. Consider for Approval: Parent Empowerment Signage (discussion/action)**Minutes:**

Kulow requested agenda item 9 to be moved to the April Council meeting.

10. 2025 Planning Commission Recommendations Review (discussion)**Minutes:**

Planning Commission Chair Lee Bennett presented the 2025 Planning Commission Recommendations to the City Council Review.

11. Monticello City Community Survey Analysis (discussion)

Minutes:

Planning Commission Chair Bennett presented the Monticello City Community Survey analysis. Bennett compiled all the responses received to provide a planning element guideline for the Monticello City General Plan. There was a total of 219 responses which were translated into 12% of the population. She outlined key points learned from the survey such as citizens expectations of Monticello's growth over the next ten years, city hosted participation, city services, housing development and economic development. Bennett further explained the "take aways" for all required elements of a General Plan set by the State of Utah. She provided her thoughts and ideas on how the City could improve in various areas. Bennett informed the Council that the survey would not be the only opportunity the Citizens will be providing input stating there will be many public hearings in the future.

12. Justice Court Prosecuting Services Discussion

Minutes:

City Manager Kulow informed the Council that the contract to merge Monticello City and San Juan County Courts is undergoing further negotiations. San Juan County has requested that Monticello City pay an attorney to operate its cases independently. There were questions regarding how the expenses and revenue will be split under the current agreement with San Juan County. Kulow stated he will return to the Council when San Juan County sends him a revised contract to review.

13. Consider for Approval: Lloyd's Lake Operational Water Limits (discussion/action)

Minutes:

Kulow presented a breakdown of who owns Lloyds Lake water shares. He proposed recommendations for the conservation of water if the lake elevation reached specific elevations. His recommendations were as follows: Stage 4 Water Operations Lake Elevation Reaches: 7118 (1) Secondary Pond Limit to 50-acre feet (2) Golf Course Limit to 50-acre feet (3) Parks Water from Wells 7116 (1) Golf Course & Secondary Off Kulow stated that those limits would create a buffer of 300-acre feet that would be able to supply the City with 1 year of culinary water. With water from the mountain collection system, that meant that the reserve supply of water would last longer than one year, however, would depend on each snow season. Those recommendations would set operational limits only when the City was under Stage 4 Secondary Water Restrictions. He further stated that other restriction levels did not need to be developed due to the extra water the city has above the selling point at 7130 elevations. He explained that the proposal was precautionary only. There was a great deal of discussion on the agenda item between Kulow, Baird, and the Council. Brewer suggested education for the public be pursued regarding water usage, evaporation, and collection. Kulow will bring his recommendations back to the next Council meeting.

14. Consider for Approval: Purchase of Crumb Rubber Material for Crack Sealing (discussion/action)

Minutes:

MOTION to approve the purchase of crumb rubber material for crack sealing was made by Councilmember Chamberlain and seconded by Councilmember Skinner.

Councilmember Westcott stepped out of the room, so he did not vote on the motion. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

15. Truth in Taxation Process (discussion)

Minutes:

Kulow asked the Council if there were any projects they would like to start in the future that would necessitate an increase in property taxes. He informed the Council of the project's property taxes could and could not be used. Various projects along with grants available were discussed.

16. Follow Up Items (discussion)

Minutes:

Assistant City Manager Gallegos provided an update on the Lloyds Lake improvement project. She stated that she was anticipating groundbreaking to be in late May early June. Kulow provided an update on the Spring Creek project. Kulow reported that the Ballfields and Circle Park wells have been repaired and are operational. The 2nd East well is currently being evaluated along with the Golf Course well. Councilmember Chamberlain inquired about the progress of the Veterans Park playground equipment installation. Gallegos reported that excavation of the old equipment would begin the following Monday and the playground equipment would be installed by the manufacturer. She explained her reasoning behind deciding to have the manufacturer install the equipment rather than administration.

17. Administrative Communications

Minutes:

Kulow informed the Council that before the Council meeting on April 14 at 6:00 pm a photographer would come to take pictures for the website.

18. Consider Upcoming Agenda Items (action)

Minutes:

San Juan County Health Department Update – Truth in Taxation – Main and Center Street Lights Discussion – City Wells Discussion – Consolidated Fee Schedule – Lloyds Lake Operation Limits – Water Wise Solar Discussion

19. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Monticello City Council Work Meeting at 8:45 pm.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

AUDIO FILE

<https://soundcloud.com/user-250815044/2026-03-24-city-council>

NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Minutes published on 04/15/2026, adopted on 04/14/2026