



## MINUTES – Library Board

Tuesday, March 10, 2026

City of Saratoga Springs City Offices- Library Action & Adventure Room  
319 S. Saratoga Rd. Saratoga Springs, Utah 84045

---

### LIBRARY BOARD MEETING

**Call to Order:** 6:37 PM by Meredith Sager.

**Roll Call:** A quorum was present.

**Present:**

Board Members: Meredith Sager, Michael Hinckley, Stacy Taylor, Todd Carpenter, Trevyn Sagucio.  
Staff: Melissa Grygla, Library Director.

**Public Input:** No comments were made.

### REPORTS

1. **Friends of the Library** –Reminded the Library Board about the request for funding for the Launchpads since the video game collect received a \$10,000 grant to supplement items. Clarissa had the conversation with the Friends of the Library members at their meeting on January 14, 2026.

### BUSINESS ITEMS

1. **Approval of Minutes for February 10, 2026 with the edit that Todd Carpenter is not the vice-chair.**

Motion made by Todd Carpenter to approve the minutes of February 10, 2026. Seconded by Stacy Taylor.

Yes: Meredith Sager, Michael Hinckley, Todd Carpenter, Stacy Taylor, Trevyn Sagucio.

No: None.

Motion passed 5-0.

### DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided and discussion was held regarding the budget projections being updated in the financial software. Explanation was given regarding spending on equipment, board books and other areas now that we've settled into the new space to use the funding that was allocated. A budget amendment will go to City Council regarding the grant that is being used to purchase video games.

2. **Director Report.**

A monthly report was provided and the Library Board reviewed it.

3. **Policy violation issues.**

Staff are spending a lot of time reminding children about appropriate behavior. For the most part people have been kinder, however it's hard to repeatedly ask for appropriate behavior.

4. **AMH Unit and Overdue fines.**

A request for signage was submitted to Planning the day after the last meeting and is currently pending approval from Administration. We are also working with the vendor to address issues with their email and text alert system, which is not functioning when the system goes down. Additionally, a request to

transition to a fine-free model was submitted to Administration last month after ongoing concerns were identified regarding the proper use of the AMH units.

5. **Announcements**

- a. Next Meeting: Tuesday, April 14, 2026.

**ADJOURNMENT**

**Motion made by Stacy Taylor to adjourn the meeting. Seconded by Michael Hinckley.**  
**Yes: Meredith Sager, Michael Hinckley, Todd Carpenter, Stacy Taylor, Trevyn Sagucio.**  
**No: None.**  
**Motion passed 5-0.**

Meeting adjourned at 6:56 p.m.

4/14/2026

\_\_\_\_\_  
Date of Approval

  
\_\_\_\_\_  
Library Board Secretary  
Stacy Taylor



\_\_\_\_\_  
Library Director  
Melissa Gryla