

Newton Town Council Meeting
March 5, 2026, 7:00 P.M.
Newton Town Hall, 51 South Center, Newton UT
Minutes

Agenda

1. Call to Order/Roll Call
2. Opening ceremony, prayer or thought – Steven Jenkins
3. Approval of February 2026 Minutes
4. Public comment period open for items not on agenda (discussion only)
5. Newton Youth Council report
6. Clarke Park - pickleball court sound barrier mats, extension of fence b) trees, walking paths, and funding
7. CCCOG project for Center Street widening, Main Street to 100 South update
8. 2nd Quarter Financial Review
9. Review of Newton code
10. Building Improvements
 - a) security cameras
 - b) Classroom av monitor updates
11. Report on Mayor/ Council Member Assignments
 - Mayor Rigby – Animal Control/Administration/Nuisance
 - Steven Jenkins – Buildings/Land Management/Library/Fire Dept.
 - Anzl Rhodes – Planning/Clerks/Parks
 - Brandon Taylor – Special Events/Youth Council
 - Town Celebration Vice Chairs
 - Jed Woodward – Water/Streets

1. Call to Order and Roll Call of Members present.

Mayor Craig Rigby called the meeting to order at 7:00 p.m.

Members present: Craig Rigby, Steven Jenkins, Anzl Rhodes, Brandon Taylor and Jed Woodward

Absent: None. Electronic attendance by Zoom: None

Karla Ferguson (Recorder) and Kathryn Rigby (Treasurer)

Others in attendance: Kevin Rhodes, Rollie Griffin, Sarah Rigby, Dave Jones, and Garrett Phillips.

2. Opening ceremony conducted by Steven Jenkins

3. The Newton Town Council meeting minutes for February 5, 2026, were approved.

4. Public comment period open for items not on agenda (discussion only)

Dave Jones commented that the previous town council looked at having a dark skies code. Dave explained that dark skies code limits lighting for decreasing light pollution. He would like the current town council to investigate passing a dark sky code. Dave said Dell Vance could help get information on it. Dave is also concerned with jake brake noise and would like the town council to restrict the use of jake brakes within Newton.

5. Newton Youth Council report

Garrett Phillips reported that the Newton Youth Council will attend the annual leadership conference at USU on March 12-14. The 8th graders will only attend the Friday night dinner. On Saturday after the leadership conference the Newton Youth Council will do a service project at the Cache warming shelter.

6. Clarke Park - a) pickleball court sound barrier mats, extension of fence (b) trees, walking paths, and funding – Roland Griffin discussed that he has arranged for a landscaper, Jason Parkinson, to plant the new trees a week from Monday, March 16. He has the equipment to move trees and dig holes. The cost to plant the trees will be \$3,220. Newton has received \$3,500 in

donations so far for Clarke Park, with more promised. We have not received the bill for the trees yet, but it will be \$5,600 to \$5,700. We do not know yet if we will receive the tree grant. Rollie bought a hose and replaced the hose bib valve inside the valve box at Clarke Park to water the trees. Rollie said that Greg Phillips, owner of Red Iron Industries, will be donating a cement pad about 15' x 30', gravel, and labor to install it to the west of the new pickleball courts. They will incorporate two tables with benches into the pad. Rollie plans on planting grass seeds around the courts. Jed Woodward said the contractor was supposed to re-seed grass around the courts so Jed will ask the town engineer, Eric Dursteler, to follow up with the contractor. A sprinkler head near the bathroom needs to be replaced so it does not spray the courts. Rollie has also scheduled a weed and feed application for Clarke Park at a cost of \$700 for May and September. Anzl Rhodes agreed on the weed and feed application. The phone line that runs North across Clarke Park is hanging low and Rollie has check with neighbors and nobody is using the line and feels it can be removed. The main trunk phone line that runs east and west through Clarke Park still needs to be addressed. Rollie discussed that the landscaper has a large tree spade to dig holes and he will also pick up the new trees. Rollie said the extra dirt from digging the holes for the trees will be spread in low areas along the road of the park. Rollie plans on meeting with Gaylen Maughan to mark sprinkler heads and lay out trees. Rollie plans on not planting trees in the middle of the park so it can still be used for soccer. Rollie discussed the future plans to build another pavilion without a kitchen but with power and water. They will have plans for a pavilion drawn up next year. Steven Jenkins discussed turning on water after trees are planted. Rollie explained that Susie Maughan has applied to "Tree Utah" for a grant of \$2,500 but they have not heard back yet. Susie is also seeking funding from Utah Outdoor recreation for a trail grant. Susie will work with the mayor on the application. Rollie has gotten 3 bids for the walking trail. The lowest bid is \$29,500. The grant from Utah Outdoor recreation will require a 50% match from the town. But rural towns can get an exception for a 20% match. The cement pad donation from Red Iron industries can also be used for in-kind donations and matching grants and the town will be getting about \$7500 in cash donations. Rollie will plan to meet with Susie and the mayor for the Utah outdoor recreation grant. Jed will check on the grass seed from the contractor. Anzl Rhodes reported that he got a bid on the fence for the north side of the pickleball courts and running down each side for 18 feet (to the light pole) for extending the height to 10 feet. The sound damping mat company said the installation of the mat (on the pickleball fence) closest to the sound will dampen it by about 50%. Craig has received samples of the sound damping mats. To extend the fence will cost about \$9,880. Anzl talked with Providence where they enclosed one side of the court with the same sound damping product and they have not received complaints about noise from the neighbors since installation. The reduction of sound would not be very much if only put on the neighbor's fence because it needs to be closer to the source. Sound decibel reduction by the sound barrier mats was discussed. The cost for the sound barrier mats would be \$13,000. Anzl Rhodes will follow up with contractor to see if a sleeve could be put over the existing fence to increase fence height or if the bid is replacing the poles. Jed Woodward suggested doing a test with cement blankets on the 6-foot fence to see how much sound was reduced or put up 10-foot scaffolding with a cement blanket. Anzl plans to go to Providence to inspect their sound barrier mats. Craig will research if there are other options. It was decided to go ahead and unlock the courts and put up the nets so they can be played on but to continue to get costs on sound damping mats and increase fence height.

7. CCCOG project for Center Street widening, Main Street to 100 South update – Jacob Ames with Forsgren and Associates discussed the pre bid meeting was held today with 7 contractors in attendance. Forsgren and Associates will do an addendum to go out to the contractors for items brought up in the pre-bid meeting. Bids will be opened March 12. Jacob Ames explained that CCCOG funding will cover the road widening but parking expenses will be covered by town. We will need to see where the bids come in at but should receive \$205,000 from

CCCOG. Jacob explained the drainage. A new culvert will meet up to the old culver under the highway and will move to a 2' x 2' drain box to move water to a catch basin just east of the veteran's memorial over to a 12" storm drain line that will tie into the old drain line. Three trees would need to be removed for the new parking areas. Two of those trees are dead or dying. The old cable poles not in use have been removed.

8. 2nd Quarter Financial Review – Kathryn Rigby reviewed the financial statement from July – December 2025. Kathryn reviewed second quarter expenses and pickleball court expenses. Kathryn reviewed grants, donations and capital outlay for the playground equipment purchased. Kathryn reviewed RAPZ funding. Kathryn reviewed that \$347,000 is in the capital project fund and is unassigned. Funding is available to purchase sound barrier mats. Kathryn asked council members to email her with questions.

9. Review of Newton code – Newton code Title 4 was changed in 2024 with the change to the Cache Waste Consortium and Waste Management. Karla Ferguson discussed concerns brought up that Cache Waste Consortium would not be able to hold public hearings because they are not a legislative body. The code needs to be changed to reflect who can hold public hearings for Cache Waste Consortium and research completed on other communities' code regarding Cache Waste Consortium. Craig Rigby will investigate the requirements for Title 4 regarding Waste Management and Cache Waste Consortium. Anzl Rhodes discussed sections 11-8-12, 11-8-13 and 11-8-14 missing from the land use chapter. These sections are covered by other areas of Newton code and may just need the reference to these chapters. In 2022 changes to Utah code require changing animal control issues to infractions rather than misdemeanors. Newton has not changed our code to reflect the state of Utah requirements. Craig Rigby will follow up on the changes required for our code.

10. Building Improvements

a) security cameras – Steven Jenkins reported that Alltech submitted a cheaper alternative for security cameras options for the park playground area and pickleball courts. Steven discussed it would require a pole mounted camera at the park, and a camera mounted on the light pole at the pickleball courts. The pickleball courts would be a stand-alone system. This year the town budgeted \$10,000 for security cameras. **Brandon Taylor made a motion to purchase the two additional security cameras. Anzl Rhodes seconded the motion. All Town Council members agreed to purchase the proposed security cameras.**

b) Classroom av monitor updates – After discussing problems with the classroom AV monitor all Town Council members agreed to installing a lower port to be able to plug in individual devices.

11. Report on Mayor/ Council Member Assignments

- Mayor Rigby – Animal Control/Administration/Nuisance
- Steven Jenkins – Buildings/Land Management/Library/Fire Dept.
- Anzl Rhodes – Planning/Clerks/Parks
- Brandon Taylor – Special Events/Youth Council
 - Town Celebration Vice Chairs
- Jed Woodward – Water/Streets

Craig Rigby reported the dog rabies vaccination clinic was held February 21. Next month's regular Town Council meeting falls on April 2. Craig Rigby proposed moving the meeting because of spring break and the number of people out of town. **Steven Jenkins made a motion to move April's regular meeting schedule for April 2 to Wednesday, April 8 at 7 pm. Brandon Taylor seconded the motion. All Town Council members approved the motion.** Steven Jenkins reported the library is continuing migration to the new software. Anzl Rhodes reported he plans to

put up tennis court and pickleball court nets soon. The planning commission did not have a meeting last month because they did not have enough in attendance to hold a meeting. Jadd Shelton has resigned from the Planning Commission. Anzl plans to bring a name to replace him next month. Brandon Taylor reported that James and Amy NewMyer have agreed to be vice chairs for the town celebration. The town celebration will be July 24 and 25 with the parade on July 25. The town ski night was held on March 3. It was well attended with 137 tickets sold. The Easter Egg Hunt will be April 4th and Jake Christiansen and his wife Lauren have agreed to be in charge again. Help with fireworks has been requested for the July 4th holiday celebrating 250 years. Brandon will ask the town celebration committee if they would like to have money go towards July 4th fireworks rather than for the town celebration. The Town Council did not feel that they could support both fireworks shows. Jed Woodward reported that Bear River Health will no longer come out to do water samples, but we will need to take samples into them once a month.

The regular meeting was adjourned at 9:07 pm.

Minutes prepared by:

Karla R. Ferguson, Newton Town Clerk

Approval Date