



SUGAR HOUSE PARK

Sugar House Park Authority

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Sugar House Park Authority | March 12, 2026, MINUTES

Date/Time: Thursday, March 12, 2026, 6:00 – 9:00 pm

Location: Online

Attendees	Anchor Location
<p>Board Members Present: Roxanne Christensen (President), Richard Layman (Vice President), Jacqueline Rosen, Siavash Ghaffari, Patrick Leary, Richard Layman, Shehan Jaro, Maxwell Stocking, Eric Forbush</p> <p>Board Members Absent: Kim Shelley</p> <p>Staff Present: Jeniffer Goodman, Diane Booth, Public Present: Amy May, Daniel Dansie, Clayton Thomas, Isaac Astill, Taegen Keep, Tyler Leonard, Courtney Kinney, Bailey Moore.</p>	<p>Sugar House Garden Center 1602 E. 2100 S. Salt Lake City, UT 84106</p> <p>If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800.</p>

Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn/.

Call to Order

The meeting was called to order by President Roxanne Christensen at 6:00 PM.

Public Comment

President Roxanne Christensen opened the floor for public comments.

No public comment made.

Approval of Special Events

Event Approvals Table

Name/Organization/Event	Pavilion(s) or Field(s)	Document Reference	Reservation Date(s)	Board Decision
Light the Night Drone Show This event prev. appr in January as a walk, wants to add drone show.	Big Field and Pavilion	Portfolio 1	10/8/2026	Motion: Jaqueline Rosen Second: Richard Layman Approved unanimously.
May Day 2026 (Withdrawn)		Portfolio 2		
Unleash and Unwind Etiquette	Undetermined	Portfolio 3	4/1/2026	Motion: Siavash Ghaffari Second: Jaqueline Rosen Approved unanimously.
Biochemistry Awards Picnic	Big Field	Portfolio 4	6/5/2026	Motion: Richard Layman Second: Eric Forbush Approved Unanimously

Presentation – TreeUtah

- Amy May provided an overview of 2025 accomplishments, including planting 38 trees and hosting 10 events. Key discussion points included:
 - Arboretum Designation: Tree Utah is assisting with the official arboretum status and mapping tree zones.
 - Maintenance Challenges: Board members noted the difficulty of volunteer mulching, while Tree Utah highlighted the importance of supplemental watering during dry winter months.
 - Fruit Trees: A proposal for fruit trees was met with caution due to past issues with maintenance and "havoc" caused by public harvesting.
- *Informational Only*

Presentation - Salt Lake City School District

- The board reviewed Memorandums of Understanding (MoUs) related to the reconstruction of Highland High School:
- Retaining Wall & Grading: After negotiation, the board approved an MoU for a hybrid earth hill/retaining wall. SLCSO agreed to pay \$97,500 to compensate for the permanent loss of recreation facilities (volleyball court and horseshoe pits).
- Softball Field: SLCSO proposed renovating an existing backstop area for a high-school-level softball field for 24–30 months during school construction.
 - Agreement: The district will maintain the infield during the season; the Park Authority maintains the outfield.

- Design Changes: At the county's request, batting cages and a "warning track" were removed from the plan to reduce long-term maintenance.

Roll call Vote:

Wall Approval

Motion: Siavash Ghaffari

Second: Maxwell Stocking

- Maxwell Stocking - Yes
- Jacqueline Rosen - Abstain
- Siavash Ghaffari - Yes
- Eric Forbush - Yes
- Shehan Jaro - Yes
- Richard Laymen - Yes
- Patrick Leary - Yes
- Roxanne Christensen - Yes

Roll Call Vote:

Softball Field

Motion: Richard Layman

Second: Maxwell Stocking

- Siavash Ghaffari -Yes
- Maxwell Stocking - Yes
- Jacqueline Rosen - Abstain
- Eric Forbush - Yes
- Richard Layman - Yes
- Shehan Jaro - Yes
- Patrick Leary - Yes
- Roxanne Christensen - Yes

Roll Call Vote:

Sewer Line

Motion: Richard Layman

Second: Siavash Ghaffari

- Roxanne Christensen - Yes
- Siavash Ghaffari - Yes
- Maxwell Stocking - Yes
- Jacqueline Rosen - Abstain
- Eric Forbush - Yes
- Richard Layman - Yes
- Shehan Jaro - Yes
- Patrick Leary - Yes

Approval of Financials – Shehan Jaro

February 2026

- Light expenditure month; primary cost = legal invoices.
- Received ~\$100k payment from City, increasing bank balance.
- Garden Center rentals now processed via Wix; reporting lag noted.

Motion: Richard Layman

Second: Jacqueline Rosen

All Approve

Administrative – Roxanne Christensen

Richard Layman approval of second term.

Motion: Jacqueline Rosen

Second: Siavash Ghaffari

All Approve

General Updates – Patrick Leary

Pond Dredging

- Dredging complete.
- Next 3–4 weeks: debris removal, concrete repair, sod replacement, road repair.
- Aerators to be reinstalled after completion.

Culinary Water Line Study

- Engineering study underway; estimates are expected next month.
- Necessary for upcoming City/County budget processes.

Land & Water Conservation (LWCF) Grant

- SHPA applied for funding to replace a pavilion.
- Not selected; competitive year (23 selected out of 164).

County Pavilion Reservation System

- New county interface launched.
- Online pavilion reservations open for May 1 – Sept 30.

On-going Board Items

Security Report – Siavash Ghaffari

- Four incidents in February; nothing out of the ordinary.

Hotel Project – Jacqueline Rosen

- No major updates; City Council hearing March 24.

Garden Center – School District Lease Request – Roxanne Christensen

- Application for LWCF exemption submitted.
- Awaiting National Park Service response.

Future Agenda Items – Roxanne Christensen

- Level of service standards (fields, maintenance cycles).
- Potential use of sledding hill bowl for structured recreation.
- Review pavilion rental rates.
- Small-scale improvement priorities (e.g., signage).
- Water meter installation updates (SLC Public Utilities).

Motion to Adjourn: Shehan Jaro

All Approve

Meeting Adjourned