



CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT BOARD MEETING

EMS Building 520 E 100 N, Moab, UT 84532, Online through Zoom

- Wednesday March 4, 2026 at 5:30 p.m.

PRESENT: Dan Cook (President), Tawny Knuteson-Boyd (Vice-Chair), Ken Ballantyne (Treasurer), Joette Langianese, Melodie McCandless, Karen Feary, Camille Peters, Debbie Testa (Clerk), Colette Lyman, Todd Bramall

- I. Called to order at 5:38 PM
- II. Discussion and Consideration of Board Training from the Utah Association of Special Service Districts (Action Item)
The board discussed the possibility of rejoining the Utah Association of Special Service Districts for board training. KB clarified that the state auditor's office, specifically LeGrand, had provided training in the past, but this was separate from the association membership. The board discussed the importance of board training, particularly regarding responsibilities and compliance. They agreed that the current online training lacks clarity on board roles and responsibilities, and they plan to pursue more comprehensive training from UASD. DC mentioned that the meeting packet included helpful resources, including a manual and FAQ document, to review further.

The board discussed the organizational structure and communication channels, clarifying that Colette is the sole employee of the CHCSSD and the CEO of the care center. They agreed on the importance of supporting new board members by sharing their experience, with DC, KB, and TK identified as the primary spokespersons for board matters, while communications regarding the care center go through Colette primarily.

The discussion addressed a recent concern about staff communication, with JL acknowledging that the missing HR link at the care center contributed to the issue, and the board agreed to redirect future staff concerns through the established grievance policy rather than directly to the board.

Motion to approve moving forward with new board member training from the Utah Association of Special Service Districts by rejoining the association and authorizing the treasurer to make the budget adjustments to include the additional cost made by Joette, seconded by Melodie. Motion carried for approval 7-0.

- III. Discussion and Consideration of a Contract with Traditions for HR Consulting Services (Action Item)
TB explained that he is a certified HR professional and will work 2 days per month on-site. JL raised a question about funding for TB's services, which was clarified to come from the care center's budget, with the board agreeing to the \$15K cost over the 6-month contract term.

Motion to approve a Contract with Traditions for HR Consulting Services for the Canyonlands Care Center made by Karen, seconded by Melodie. Motion carried for approval 7-0.

- IV. Closed Session Discussion on Reasonably Imminent and/or Pending Litigation (*15 min*)

Motion to adjourn made by Melodie, seconded by Camille. Motion passes 7-0.

- V. Adjourned 6:12 PM