

# GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

## Agenda

**Wednesday April 15, 2026**

**60 N Aaron Burr Big Water, UT 84741**

**Work Session 5:30 PM – Meeting 6:00 pm**

### **WORK SESSION-**

- 1. Call to Order –**
- 2. Roll Call-**
- 3. Discussion**
- 4. Close Work Session-**

### **MEETING**

- 1. Call to Order**
- 2. Roll Call**
- 3. Statement of Conflict -**
- 4. Citizen Comments**
- 5. Approval of March Minutes –**
- 6. Approval of March Special Meeting Minutes-**
- 7. Water Master Report -**
- 8. Treasurer Report-**

### **9. OLD BUSINESS-**

- A.) Discussion and Possible Action on Adopting a Privacy Policy-**
- B.) Discussion and Possible Action on Adopting Resolution 2026-03 Amending the Personnel Policies and Procedures Manual to Clarify Appeals Procedures and to Adopt Section XXII Governing Appointed Officers-**

### **9. NEW BUSINESS**

- A.) Discussion and Possible action on Preliminary 2026-2027 Fiscal Year Budget**
- B.) Discussion and Possible Action on IFB (Invitation For Bids) for Solid Waste Services**
- C.) Discussion and Possible Action Approving Financials and Check Register-**
- D.) Discussion and Possible Action on Closed Session TO Discuss One or More of the Following Pursuant to Utah State Code § 52-4-205; The Character, Professional Competence Or Physical Or Mental Health Of An Individual; Collective Bargaining And Contract Negotiations; Pending Or Reasonably Imminent Litigation, The Purchase, Exchange, Or Lease Of Real Property, Including Any Form Of Water Rights Or Water Shares; Investigative Proceedings Regarding Allegations Of Criminal Misconduct; Deployment Of Security Personnel, Devices, or Systems**

### **10. ADJOURNMENT –**

**GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER**  
**DRAFT MINUTES**

**Wednesday March 18, 2026**

**60 N Aaron Burr Big Water, UT 84741**

**Work Session 5:30 PM – Meeting 6:00 pm**

**WORK SESSION-**

1. **Call to Order** –Jennie calls o order at 5:31
2. **Roll Call**- Jim Lybarger, Tara Chiasson, Jennie Lassen, Graydon Meeks all here. Luke McConville has resigned.
3. **Discussion**- Item B- Republic Services representative is here to present. Jennifer Collins and Joe Ouderkirk.

Have included possible recycling options in the future.

**EPR Environmental Producer Responsibility**- may be mandated by the State soon. Republic is performing an audit per our agreement and should be ready next week. Reduction in price is proposed. In the past, transfer station containers 6 cubic yards have been throughout town to be more accessible to residents. Republic drivers presume that transfer station is mostly used by construction companies based on the materials that are dumped. They would like to make the town dumpsters a bigger event- help pick up trash throughout town, bring drivers to help. In the proposal, DEQ doesn't have a permit for our Transfer Station. Republic would like to pay the franchise fee, which is the \$1,600 to the SITLA for the lease, and pay for the bond.

Recycling, they could bring in a recycle bins throughout town. This would reduce the residential trash volume and could potentially reduce residential pick-ups to every other week. They would help with public awareness. Tara asks with it being a five-year contract at the \$6105, if we were to adopt the recycling, is there any opportunity within that five-year period, if we're now reducing the trash pickup and adopting recycling, for us to look at those costs? Jennifer responds with we would negotiate everything. Tara: Even though we're still in contract at that point? Jennifer: Completely open transparency on that, yes. Recycling would be another cost but could reduce the trash cost. Recycle containers would have limited access to help ensure proper materials are dumped. Tara: Senior residents may have a harder time separating recycling vs just dumping everything in their trash. She would like to see the cost benefit be worth it to our citizens. Jennifer suggests starting small with just a few containers then see how fast they fill up and adjust services as needed.

Jennifer proposes doing a household hazardous waste program once per year; TVs refrigerators, etc. At an additional cost but would help keep it out of the trash bins. Cost negotiable depending on needs.

Republic speaks to the value of our relationship over the years. They would be taking the cost of the lease and transfer station risk. Drivers enjoy servicing our area, rooted in our community.

Jennifer Hernandez sales manager is in attendance.

Tara: What about charitable programs? Jennifer says there is a program on the back of the flyer that gives information about the program and an easy application. They have helped other communities with charitable projects. Jennifer speaks to how the recycling process works.

Jennie mentions that we tried to get ahold of them a couple months ago trying to negotiate prices. Jennifer explains that communication started beginning of February and that vacations happen and that she had been out of the office.

Graydon- Would Republic take over the transfer station? What is our transfer station classification now?

Republic responds with The existing transfer station is not permitted as an official transfer facility. Permitting and constructing a fully compliant transfer station could take up to two years and require additional infrastructure.

Republic Services proposed potentially assuming responsibility for the lease and bond costs associated with the site while maintaining operations under proper regulatory compliance.

Tara- if we were to move forward, considering we are already in contract, what would the new contract look like? Jennifer says as soon as lawyers on both sides approve, this new contact would supersede our current contract.

4. **Close Work Session**- 6:01pm

**MEETING**

1. **Call to Order** – Jennie calls to order at 6:01pm

2. **Roll Call** – Jim Lybarger, Tara Chiasson, Jennie Lassen, Graydon Meeks all here. Luke McConville has resigned.
3. **Statement of Conflict** - None
4. **Citizen Comments** – None
5. **Approval of February Minutes** – Jim Lybarger motions to approve as written. Tara Chiasson seconds. All in favor.
6. **Water Master Report** - L&R will be here to pull the well on Tuesday along with Pat Bendel from Rebel Automation. Will also cost about \$50/ day and will be here about a week. Also requested a well monitor to check our draw down and where our water table is. Will get a quote for that monitor. Been working on fire hydrants, repairs and painting. Meter install, air vac. Estimated cost of a building for the North Well. 14x 20 building would be better for the North Well at a cost of \$55,000 not to include the panel. Stephanie and David went to RWAU conference and found that we need to do some backflow training, inspect equipment throughout the town and enforce Cross Connection Control Program. David will check on the manufacturer report from the old motor so we can submit to our insurance company. David explains it was most definitely a lightning strike because it was.
7. **Treasurer Report**- District is healthy financially. Peggy and Stephanie will sit down and work on a preliminary next month's budget to be ready for next month.

## 8. OLD BUSINESS-

- A.) **Discussion and Possible Action on Adopting a Privacy Policy**- Table

## 9. NEW BUSINESS

- A.) **Discussion and Possible action on Adopting Resolution 2026-02 GCSSD Rates and Fees Schedule**- Lassen motions to adopt Resolution 2025-02 with the correction of 2025 being changed to 2026 addition of accidental damage at cost of labor, materials to repair with no administrative fee. Meeks seconds. All in favor.
- B.) **Discussion and Possible Action on Republic Services Audit and Proposal (Jennifer Collins, Municipality Relationship Manager, will be in attendance to present)**– Presentation by Republic gave a proposal of \$6,105 per month with some changes to the current service. Jennie assures that no action will be taken tonight. Kevin Barnes with Pro Waste says that their proposal price would not change for 5 years. Kevin also would like to address rumors that he is only an employee, not an owner and would like to clarify that he is a part owner. The prices they gave are the same price they gave years ago as Monument Disposal. Graydon requests a closed session at a special meeting next week. Jennie would like to see action items after the closed session.
- C.) **Discussion and Possible Action on Adopting Resolution 2026-03 Amending the Personnel Policies and Procedures Manual to Clarify Appeals Procedures and to Adopt Section XXII Governing Appointed Officers**- Jim recommends getting the entire PPP manual to review before adopting the new section. Tabled for next month. -
- D.) **Discussion and Possible Action Approving Financials and Check Register**-Graydon motions to approve the financials and check register as written. Tara seconds. All in favor.

10. ADJOURNMENT – Graydon motions to adjourn. Jim seconds. 6:29pm

**GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER**  
**SPECIAL MEETING DRAFT MINUTES**

**Wednesday March 25, 2026**

**60 N Aaron Burr Big Water, UT 84741**

**Special Meeting 7:00pm**

**MEETING**

- 1. Call to Order** Jennie calls to order at 7:02pm
- 2. Roll Call** Jim Lybarger, , Graydon Meeks, Tara Chiasson, Jennie Lassen present. Clerk Stephanie Burkett and Water Operator David Schmuker also present.
- 3. Statement of Conflict** None
- 4. Citizen Comments** None

**5. NEW BUSINESS**

- A.) Discussion and Possible Action Possible on Closed Session to Discuss One or More of the Following: Professional Competence or Physical or Mental Health of an Individual; Collective Bargaining and Contract Negotiations; Pending or Reasonable Imminent Litigation, the Purchase, Exchange, or Lease of Real Property, Including Any Form of Water Rights or Water Shares; Investigative Proceedings Regarding Allegations of Criminal Misconduct –** Jim Lybarger motions to go into closed session for the purpose of collective bargaining and contract negotiations. Graydon Meeks seconds. Lybarger, yes, Meeks yes, Chiasson yes, Lassen yes. Open meeting Closed at 6:04pm
  - B.) Closed Session Discussion- (Opening time and Roll call of All Persons Present)** Open at 7:04pm. Jim Lybarger, Graydon Meeks, Tara Chiasson, Jennie Lassen present. Clerk Stephanie Burkett and Water Operator David Schmuker also present. Attorney Justin Wayment joins meeting via phone call at 8:18pm.
  - C.) Discussion and Possible Action to Return to Open Meeting-** Tara motions to close the meeting at 8:51pm. Meeks seconds. Lybarger yes, Meeks yes, Chiasson yes, Lassen yes. Jim motions to go back into open meeting at 8:52pm. Meeks seconds. All in favor. Lybarger present, Meeks present, Chiasson present, Lassen present.
  - D.) Discussion and Possible Action on Closed Session Discussion Items-** Tara motions to rescind the February 18<sup>th</sup> motion approving the proposed solid waste agreement with Pro Waste due to inconsistencies between what was presented to the Board and the written agreement, to ensure compliance with the District's Purchasing Policy and the Utah Procurement Code, and to continue services under the current agreement with Republic, including rescinding the prior termination notice until a formal competitive procurement process is completed. Jennie seconds. Lybarger yes, Meeks yes, Chiasson yes, Lassen yes.
- 6. ADJOURNMENT** – Meeks motions to adjourn, Chiasson seconds. All in favor. Meeting adjourned at 8:53pm

**RESOLUTION NO. 2026-03**

**A RESOLUTION OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL TO CLARIFY APPEALS PROCEDURES AND TO ADOPT SECTION XXII GOVERNING APPOINTED OFFICERS**

 **DRAFT**

**WHEREAS**, the Glen Canyon Special Service District of Big Water (‘the District’) is a local government entity organized under the laws of the State of Utah pursuant to the Utah Code Title 17D Chapter 1 Special Service District Act; and

**WHEREAS**, pursuant to Utah Code §17D-1-301 and applicable provisions of Utah Code Title 17B Chapter 1 Part 8 Personnel Administration, the District Board serves as the governing body and appointing authority for district officers and employees;

**WHEREAS**, the District previously adopted a Personnel Policies and Procedures Manual to establish uniform employment practices; and

**WHEREAS**, the District finds it necessary to clarify the status of certain employees as well as employee appeal procedures apply only to non-appointed employees; and

**WHEREAS**, the District further finds it necessary to formally adopt policies governing appointed officers to ensure consistent with the Special Service District Act (Utah Code Title 17D) and applicable personnel administration provisions of Utah Code Title 17B-1-801 through 17B-1-805.; and

**WHEREAS**, the District determines that these amendments promote clarity in governance, reduce legal ambiguity, and protect the interests of the district and its employees by clarifying employee and appointee expectations, right and limitations;

**NOW, THEREFORE, BE IT RESOLVED** by the Glen Canyon Special Service of Big Water, Utah as follows:

**Section 1.** Amendment to Section 6.6 – Appeal Procedures

Section 6.6 of the GCSSD of Big Water Personnel Policies and Procedures Manual is hereby amended to include the following language at the beginning of the Appeals section:

“This Appeals procedure does not apply to appointed District positions. Appointed Officers serve at the pleasure of the District and are excluded from any appeal process and are subject to appointment each year unless otherwise provided by written employment agreement.”

All remaining provisions of Section 6.6 shall remain in full force and effect.

**Section 2.** Adoption of Section XXII – Appointed Officers

The Personnel Policies and Procedures Manual is hereby amended to include a new Section XXII titled “Appointed Officers,” which shall read as follows:

**SECTION XXII**

**APPOINTED OFFICERS**

The provisions governing Appointed Officers, including Sections 22.1 through 22.10 as presented to the District, are hereby adopted and incorporated into the GCSSD of Big Water Personnel Policies and Procedures Manual.

These provisions include, but are not limited to:

- Definition of Appointed Officers, including Water Clerk, Treasurer (if separate), Attorney and other officers appointed by resolution;
- Clarification of appointment authority pursuant to Utah Code §17D-1-301 – Powers of a Special Service District, including employing personnel
- Utah Code Title 17B Chapter 1 Part 8 Personnel Administration – Merit and personnel administration requirements for special districts
- Establishment of employment status as serving at the pleasure of the District Board;
- Supervision and reporting structure;
- Personnel matters involving discipline, dismissal, or character of an employee may be discussed in a closed meeting as permitted under Utah Code §52-4-205.
- Clarification that Appointed Officers are excluded from the internal Appeals Board process;
- Annual performance evaluation standards;
- Compensation and benefit eligibility provisions.

**Section 3. Consistency With Law**

Nothing in this Resolution or the amended Personnel Policies shall be interpreted to conflict with Utah Code. In the event of a conflict between policy language and state law, Utah Code shall control.

**Section 4. Severability**

If any provision of this Resolution or the amended Personnel Policies is held invalid or unenforceable, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

**Section 5. Effective Date**

This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the GCSSD of Big Water, Utah this \_\_\_\_ day of \_\_\_\_ 2026.

**GCSSD of Big Water**

	AYE	NAY	ABSENT	ABSTAIN
Chairperson Jennie Lassen	_____	_____	_____	_____
Board Member Jim Lybarger	_____	_____	_____	_____
Board Member Luke McConville	_____	_____	_____	_____
Board Member Graydon Meeks	_____	_____	_____	_____
Board Member Tara Chiasson	_____	_____	_____	_____

By: \_\_\_\_\_

Jennie Lassen, Chairperson

Attest: \_\_\_\_\_

Stephanie Burkett,  
District Clerk

## APPENDIX A

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### 6.6 APPEAL PROCEDURES

This Appeals procedure does not apply to appointed District positions. Appointed Officers serve at the pleasure of the District's Board and are excluded from any appeal process and are subject to appointment each year unless otherwise provided by written employment agreement.

## SECTION XXII APPOINTED OFFICERS

### 22.1 PURPOSE

This section establishes policies governing District-appointed officers of GCSSD of Big Water. These provisions clarify appointment authority, supervision, discipline, and removal procedures consistent with the Special Service District Act (Utah Code Title 17D) and applicable personnel administration provisions of Utah Code Title 17B-1-801 through 17B-1-805.

### 22.2 DEFINITION OF APPOINTED OFFICERS

An "Appointed Officer" is a position created or recognized by statute or District action and filled by formal appointment of the District by resolution. Appointed Officers may include, but are not limited to:

- District Clerk
- Treasurer (if separate)
- Attorney
- Any other officer formally appointed by the District

### 22.3 AUTHORITY OF APPOINTMENT

Pursuant to **Utah Code §17D-1-301 and §17D-1-201**, the District Board has authority to appoint officers, employ staff, and prescribe their duties, compensation, and terms of employment.

Appointment shall be made by formal resolution adopted by the District.

The resolution of appointment shall specify:

- The name of the appointee
- Compensation
- Effective date
- At-Will Employment status
- Reporting structure
- Any contractual terms (if applicable)

### 22.4 EMPLOYMENT STATUS

Unless otherwise provided by written employment agreement approved by the District, Appointed Officers:

- serve at the pleasure of the District and may be removed with or without cause, subject to applicable law.

- Do not receive property interest in continued employment.

## **22.5 SUPERVISION AND REPORTING**

Appointed Officers report directly to the District Chairperson.

The Chairperson of the District may provide day-to-day administrative coordination and operational direction consistent with District policy; however:

- Employment authority
- Discipline
- Compensation changes
- Removal

remain solely with the District Chairperson and the Board unless formally delegated by resolution.

## **22.6 APPLICATION OF PERSONNEL POLICIES**

Appointed Officers are subject to the provisions of this Personnel Policies and Procedures Manual except where:

- A statute provides otherwise; or
- A District resolution or employment agreement provides otherwise; or
- A provision conflicts with the District's authority over appointed officers.

Where this manual references authority of the Chairperson regarding hiring, discipline, or termination, such authority applies only to non-appointed employees unless specifically delegated by the District.

## **22.7 DISCIPLINE AND REMOVAL**

Disciplinary action or removal of an Appointed Officer shall:

1. Be initiated by the Chairperson and the District Board; and,
2. Be preceded by written notice of allegations.

Appointed Officers do not have access to the internal Appeals Board process outlined in Section VI. Final employment authority rests with the District's Board.

## **22.8 PERFORMANCE EVALUATION**

Appointed Officers may receive annual performance evaluations conducted by the Chairperson or a District Board-designated member.

## **22.9 COMPENSATION**

Compensation for Appointed Officers shall be established by resolution of the District and reflected in the annual budget. Adjustments to compensation require formal District action.

## **22.10 BENEFITS AND ENTITLEMENTS**

Appointed Officers are entitled to participate in District-sponsored employee benefits to the same extent as other full-time employees, unless otherwise provided by statute, District resolution, or individual employment agreement. These benefits may include, but are not limited to:

- Health Insurance (medical, dental, vision)
- Utah Retirement Systems (URS) participation, if eligible
- Paid Holidays
- Paid Time Off (PTO) Leave Accruals

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- Worker's Compensation Coverage
- Optional Deferred Compensation Plans (e.g., 401(k), 457(b))
- Training, Professional Development, and Conference Reimbursements
- Use of District Equipment and Facilities necessary for official duties

Eligibility for each benefit is subject to applicable plan documents, enrollment periods, and any waiting periods defined by the provider or policy. Appointed Officers are responsible for completing required enrollment documentation and complying with applicable benefit rules.

Any variation in benefits must be documented in a written employment agreement or specified in the resolution of appointment.

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Glen Canyon SSD of Big Water  
 Budgeting Worksheet  
 51 Water Fund - 07/01/2026 to 06/30/2027  
 100.00% of the fiscal year has expired

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	2024 Actual	2025 Actual	2026 Actual	2026 Budget	2027 Actual	Original Budget	Revised Budget	Worksheet Notes
<b>Income or Expense</b>								
<b>Income From Operations:</b>								
Operating income								
3100 Water service sales	216,429	324,011	220,531	286,200	0	292,350	0	
3101 Garbage income	86,930	92,219	70,186	90,000	0	80,000	0	
3121 Late fees	1,010	3,940	3,850	4,300	0	4,500	0	
3131 Water connection fees	6,554	75	1,405	100	0	1,000	0	
3147 Transfer Station Revenue	3,642	2,850	2,391	2,700	0	2,400	0	
3148 Backhoe Revenue	2,390	2,515	1,630	1,000	0	1,200	0	
3149 Other operating income	901	3,618	1,914	800	0	1,000	0	
3150 Water Grant revenues	39,300	21,160	0	0	0	0	0	
3152 Impact fees	4,658	2,329	2,329	2,300	0	0	0	
3160 Water Interest earnings	21,684	22,025	15,368	16,000	0	15,000	0	
3220 Water assessments	59,694	74,407	76,157	74,000	0	76,000	0	
3221 Delinquent Water Assessments	12,869	14,228	5,992	9,000	0	10,000	0	
3900 Fund Balance Appropriated	0	0	0	0	0	10,000	0	
<b>Total Operating income</b>	<b>456,061</b>	<b>563,378</b>	<b>401,752</b>	<b>486,400</b>	<b>0</b>	<b>493,450</b>	<b>0</b>	
<b>Operating expense</b>								
4010 Water salaries and wages	115,408	105,492	92,174	111,000	0	113,000	0	
4013 Water employee benefits	8,617	8,070	6,576	7,600	0	8,000	0	
4015 Water employee health insurance	38,178	39,311	26,968	37,000	0	36,000	0	
4016 Water employee retirement benefits	16,280	15,098	15,004	17,500	0	18,700	0	
4020 Water dues and subscriptions	2,978	1,505	1,517	1,400	0	1,600	0	
4021 Water public postings	0	1,531	0	1,500	0	500	0	
4022 Water travel, meals, lodging	4,076	5,088	3,301	6,800	0	6,500	0	
4023 Water education and training	2,635	2,672	1,788	4,000	0	4,000	0	
4030 Water office supplies & expenses	3,909	3,522	2,113	3,000	0	2,800	0	
4030.5 Attorney	2,470	892	210	2,000	0	3,000	0	
4031 Water postage and delivery	2,573	2,825	2,152	2,500	0	2,000	0	
4035 Water bank service charges	5,212	6,123	4,401	5,000	0	5,000	0	
4039 Water information technology (IT) services	0	0	0	0	0	4,000	0	
4040 Water professional services	6,417	8,612	5,450	7,900	0	8,100	0	
4041 Water accounting and auditing	2,215	2,275	3,000	2,500	0	3,250	0	
4042 Water engineering	44,071	16,047	1,068	10,000	0	4,000	0	
4045 Water testing	218	2,121	533	1,000	0	1,000	0	
4049 Water Tools	1,369	1,366	333	2,000	0	1,000	0	
4050 Water system maintenance and repairs	20,691	7,867	17,865	20,000	0	20,000	0	
4050.5 Impact Fee Expenditures	21,682	0	0	0	0	10,000	0	
4051 Water system equipment	20,100	6,661	17,331	15,000	0	20,000	0	
4052 Water contract labor	2,083	1,001	2,850	7,700	0	6,000	0	
4055 Water lease and ROW	3,115	2,515	2,515	2,600	0	2,600	0	
4060 Water building maintenance	1,357	2,694	73	500	0	300	0	
4064 Backhoe Maintenance	655	3,497	5,741	2,000	0	2,000	0	
4065 Water vehicle repairs	346	174	367	1,000	0	1,000	0	
4066 Water fuel expense	3,444	2,656	2,017	2,400	0	3,000	0	
4067 Water utilities	22,196	25,756	13,682	23,000	0	20,000	0	
4068 Garbage Collections	78,644	82,967	62,651	85,000	0	80,000	0	

**Glen Canyon SSD of Big Water**  
**Budgeting Worksheet**  
 51 Water Fund - 07/01/2026 to 06/30/2027  
 100.00% of the fiscal year has expired

	2024	2025	2026	2026	2027	Original	Revised	Worksheet
	Actual	Actual	Actual	Budget	Actual	Budget	Budget	Notes
4069 Transfer Station expense	4,090	2,090	2,001	2,500	0	3,000	0	
4069.5 Transfer Station Lease	0	600	1,600	1,600	0	1,600	0	
4070 Water property, liab. insurance	1,884	6,996	7,805	7,000	0	8,000	0	
4095 Water depreciation expense	69,529	71,255	47,503	71,250	0	71,200	0	
4098 Water interest expense	21,999	21,289	0	22,000	0	22,000	0	
4301 Miscellaneous Expenses	602	425	256	150	0	300	0	
<b>Total Operating expense</b>	<b>529,041</b>	<b>461,001</b>	<b>350,845</b>	<b>486,400</b>	<b>0</b>	<b>493,450</b>	<b>0</b>	
<b>Total Income From Operations:</b>	<b>(72,980)</b>	<b>102,376</b>	<b>50,907</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Income or Expense</b>	<b>(72,980)</b>	<b>102,376</b>	<b>50,907</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

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**Glen Canyon SSD of Big Water**  
**Operational Budget Report**  
**51 Water Fund - 07/01/2025 to 03/31/2026**  
**75.00% of the fiscal year has expired**

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
3100 Water service sales	226,253.04	27,547.84	220,521.77	286,200.00	77.05%
3101 Garbage income	68,461.46	7,762.30	70,186.11	90,000.00	77.98%
3121 Late fees	3,290.00	450.00	3,900.00	4,300.00	90.70%
3131 Water connection fees	60.00	873.77	1,355.05	100.00	1,355.05%
3147 Transfer Station Revenue	2,610.00	168.00	2,300.50	2,700.00	85.20%
3148 Backhoe Revenue	1,015.00	0.00	1,590.00	1,000.00	159.00%
3149 Other operating income	2,938.32	0.00	1,913.82	800.00	239.23%
3150 Water Grant revenues	21,160.14	0.00	0.00	0.00	0.00%
3152 Impact fees	0.00	0.00	2,329.00	2,300.00	101.26%
3160 Water Interest earnings	16,006.33	0.00	15,368.21	16,000.00	96.05%
3220 Water assessments	74,407.45	0.00	76,156.90	74,000.00	102.91%
3221 Delinquent Water Assessments	10,970.01	0.00	5,991.77	9,000.00	66.58%
<b>Total Operating income</b>	<b>427,171.75</b>	<b>36,801.91</b>	<b>401,613.13</b>	<b>486,400.00</b>	<b>82.57%</b>
<b>Operating expense</b>					
4010 Water salaries and wages	79,768.08	13,475.43	92,580.34	111,000.00	83.41%
4013 Water employee benefits	6,102.03	1,020.89	6,610.87	7,600.00	86.99%
4015 Water employee health insurance	26,061.84	3,270.18	26,968.30	37,000.00	72.89%
4016 Water employee retirement benefits	12,131.19	1,887.29	15,069.47	17,500.00	86.11%
4020 Water dues and subscriptions	1,379.89	0.00	1,517.26	1,400.00	108.38%
4021 Water public postings	151.00	0.00	0.00	1,500.00	0.00%
4022 Water travel, meals, lodging	4,600.23	536.10	3,300.77	6,800.00	48.54%
4023 Water education and training	2,634.96	0.00	1,787.50	4,000.00	44.69%
4030 Water office supplies & expenses	2,249.46	297.89	2,113.48	3,000.00	70.45%
4030.5 Attorney	892.00	120.00	210.00	2,000.00	10.50%
4031 Water postage and delivery	2,111.15	183.93	2,151.59	2,500.00	86.06%
4035 Water bank service charges	4,159.46	486.66	4,397.92	5,000.00	87.96%
4040 Water professional services	6,540.48	1,170.37	5,049.48	7,900.00	63.92%
4041 Water accounting and auditing	2,275.00	0.00	3,000.00	2,500.00	120.00%
4042 Water engineering	14,440.72	0.00	1,067.50	10,000.00	10.68%
4045 Water testing	2,001.00	412.49	533.49	1,000.00	53.35%
4049 Water Tools	834.08	238.93	333.16	2,000.00	16.66%
4050 Water system maintenance and repairs	6,468.68	627.97	18,073.40	20,000.00	90.37%
4051 Water system equipment	6,482.25	1,561.43	17,331.14	15,000.00	115.54%
4052 Water contract labor	1,000.83	0.00	2,850.00	7,700.00	37.01%
4055 Water lease and ROW	2,515.49	0.00	2,515.49	2,600.00	96.75%
4060 Water building maintenance	0.00	0.00	73.12	500.00	14.62%
4064 Backhoe Maintenance	3,497.15	0.00	5,740.54	2,000.00	287.03%
4065 Water vehicle repairs	0.00	50.26	367.13	1,000.00	36.71%
4066 Water fuel expense	1,795.66	245.12	1,855.76	2,400.00	77.32%
4067 Water utilities	14,847.65	3,824.48	13,681.91	23,000.00	59.49%
4068 Garbage Collections	61,624.16	20,752.56	62,651.36	85,000.00	73.71%
4069 Transfer Station expense	1,657.45	0.00	2,001.00	2,500.00	80.04%
4069.5 Transfer Station Lease	600.00	0.00	1,600.00	1,600.00	100.00%
4070 Water property, liab. insurance	6,996.47	0.00	7,804.80	7,000.00	111.50%
4095 Water depreciation expense	53,441.10	0.00	47,503.20	71,250.00	66.67%
4098 Water interest expense	0.00	0.00	0.00	22,000.00	0.00%
4301 Miscellaneous Expenses	125.00	0.00	255.90	150.00	170.60%
<b>Total Operating expense</b>	<b>329,384.46</b>	<b>50,161.98</b>	<b>350,995.88</b>	<b>486,400.00</b>	<b>72.16%</b>
<b>Total Income From Operations:</b>	<b>97,787.29</b>	<b>(13,360.07)</b>	<b>50,617.25</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Income or Expense</b>	<b>97,787.29</b>	<b>(13,360.07)</b>	<b>50,617.25</b>	<b>0.00</b>	<b>0.00%</b>

**Glen Canyon SSD of Big Water  
General Ledger - 3/1/2026 to 3/31/2026  
Wages/ Benefits/ Retirement**

Account					Balance
Date	Code	Description	Debit	Credit	
<b>51 4010 - Water salaries and wages</b>					<b>\$79,104.91</b>
3/1/2026	PR	Gross Pay	4,524.35		83,629.26
3/15/2026	PR	Gross Pay	4,336.87		87,966.13
3/16/2026	NBPT	Receipt 41632: BIG WATER MUNICIPAL CORPORATION - Clerk training reimbursement		931.24	87,034.89
3/29/2026	PR	Gross Pay	4,509.81		91,544.70
3/31/2026	AP	INV: March 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - Treasurer- Gross Pay	1,035.64		92,580.34
			<b>\$14,406.67</b>	<b>(\$931.24)</b>	<b>\$92,580.34</b>
			<b>Budgeted Amount:</b>		<b>\$111,000.00</b>
			<b>Budget Balance:</b>		<b>\$18,419.66</b>
<b>51 4013 - Water employee benefits</b>					<b>\$5,589.98</b>
3/1/2026	PR	Social Security Tax	280.50		5,870.48
3/1/2026	PR	Medicare Tax	65.60		5,936.08
3/15/2026	PR	Social Security Tax	268.89		6,204.97
3/15/2026	PR	Medicare Tax	62.88		6,267.85
3/16/2026	NBPT	Receipt 41632: BIG WATER MUNICIPAL CORPORATION - Clerk training reimbursement		81.21	6,186.64
3/29/2026	PR	Social Security Tax	279.61		6,466.25
3/29/2026	PR	Medicare Tax	65.39		6,531.64
3/31/2026	AP	INV: March 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - Treasurer- SS/ Med	79.23		6,610.87
			<b>\$1,102.10</b>	<b>(\$81.21)</b>	<b>\$6,610.87</b>
			<b>Budgeted Amount:</b>		<b>\$7,600.00</b>
			<b>Budget Balance:</b>		<b>\$989.13</b>
<b>51 4015 - Water employee health insurance</b>					<b>\$23,698.12</b>
3/31/2026	AP	INV: March 2026 SSD Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Water Op- Health/ Dental March	2,103.18		25,801.30
3/31/2026	AP	INV: March 2026 SSD Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk-Health/ Dental March	746.36		26,547.66
3/31/2026	AP	INV: March 2026 SSD Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer-Health/ Dental March	420.64		26,968.30
			<b>\$3,270.18</b>		<b>\$26,968.30</b>
			<b>Budgeted Amount:</b>		<b>\$37,000.00</b>
			<b>Budget Balance:</b>		<b>\$10,031.70</b>
<b>51 4016 - Water employee retirement benefits</b>					<b>\$13,182.18</b>
3/1/2026	PR	Retirement	189.57		13,371.75
3/1/2026	PR	401K	452.44		13,824.19
3/15/2026	PR	Retirement	179.83		14,004.02
3/15/2026	PR	401K	429.18		14,433.20
3/16/2026	NBPT	Receipt 41632: BIG WATER MUNICIPAL CORPORATION - Clerk training reimbursement		150.63	14,282.57
3/29/2026	PR	Retirement	188.96		14,471.53
3/29/2026	PR	401K	450.98		14,922.51
3/31/2026	AP	INV: March 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - Treasurer-Retirement	146.96		15,069.47
			<b>\$2,037.92</b>	<b>(\$150.63)</b>	<b>\$15,069.47</b>
			<b>Budgeted Amount:</b>		<b>\$17,500.00</b>
			<b>Budget Balance:</b>		<b>\$2,430.53</b>
<b>Report Total:</b>			<b>\$20,816.87</b>	<b>(\$1,163.08)</b>	<b>\$141,228.98</b>

**Glen Canyon SSD of Big Water  
Cash Summary  
All Bank Accounts as of 04/09/2026**

Description	Amount
Checking - Zions GCSSD	\$6,330.91
PTIF 0670 Loan	\$66,381.37
PTIF 1417 Impact Fees	\$17,673.02
PTIF 1733 Bond Fund	\$68,082.24
PTIF 8981 Capitol Improvments	\$257,608.65
PTIF 9046 General	\$219,290.50
Xpress Bill Pay Clearing	\$886.35
UNDEPOSITED PAYMENTS	\$6,738.29
<b>General Ledger Cash Total:</b>	<b>\$642,991.33</b>

Glen Canyon SSD of Big Water  
Check Register

All Bank Accounts - 03/01/2026 to 03/31/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Utah State Tax Commission	10004	PR020126-3161	02/02/2026	03/02/2026	178.68	State Income Tax	512221 - FICA, Med, FWT payable	
Utah State Tax Commission	10004	PR021526-3161	02/17/2026	03/02/2026	184.33	State Income Tax	512221 - FICA, Med, FWT payable	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	10.73	CHAT GPT -- Jan (split)	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	17.99	Amazon- Soundcard for computer	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	20.00	TH Water- Jan 2026	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	39.96	Verizon- Water Op Cell Phone- Jan	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	53.71	XEROX- January Lease (50%)	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	64.50	Total Tech- Soundcard replacement	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	67.72	TH Phone- (Split)Feb	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	87.50	Utah Assoc. Public Treas 2026 Spring Conference (	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	110.13	Garkane- TH Power- January	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	420.64	PEHP- Treasurer- Feb 2026	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	746.36	PEHP- Clerk-Feb 2026	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2124	Feb 2026 CLEAR	02/28/2026	03/12/2026	2,103.18	PEHP- Water Op- Feb 2026	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2124	Feb PAYROLL CI	02/28/2026	03/12/2026	53.81	February Treasurer ss/med tax- Feb 2026	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2124	Feb PAYROLL CI	02/28/2026	03/12/2026	99.80	February Treasurer Retirement- Feb 2026	514016 - Water employee retirement	
BIG WATER MUNICIPAL CORPORA	2124	Feb PAYROLL CI	02/28/2026	03/12/2026	703.36	February Treasurer gross wages- Feb 2026	514010 - Water salaries and wages	
EFTPS	10003	PR030126-3160	03/02/2026	03/02/2026	131.20	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	10003	PR030126-3160	03/02/2026	03/02/2026	239.39	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	10003	PR030126-3160	03/02/2026	03/02/2026	581.00	Social Security Tax	512221 - FICA, Med, FWT payable	
AMERICAN EXPRESS	99999	PR030126-3161	03/02/2026	03/31/2026	175.20	State Income Tax	512221 - FICA, Med, FWT payable	
Badger Meter	2121	80227559	03/03/2026	03/03/2026	5.41	Amex	514035 - Water bank service charges	
PAYMENTTECH FEE	EFT	332026	03/03/2026	03/04/2026	370.37	February Meter Read Services	514040 - Water professional services	
WEX FLEET	EFT	110971042	03/03/2026	03/03/2026	102.91	billing	514066 - Water fuel expense	
WEX FLEET	EFT	110971042	03/03/2026	03/03/2026	245.12	Water Operator Fuel	514066 - Water fuel expense	
B&L AUTOMOTIVE	2120	110971042	03/03/2026	03/03/2026	419.37	Generator Fuel	514066 - Water fuel expense	
GARKANE	EFT	Repair Order# 51	03/04/2026	03/04/2026	255.56	Generator Maintenance and oil change	514050 - Water system maintenance	
GARKANE	EFT	Acct 901100- Feb	03/04/2026	03/04/2026	680.06	North Well Power- Feb 2026	514051 - Water system equipment	
Lake Powell Automotive Supply Inc	2122	242605	03/04/2026	03/04/2026	912.10	South Well Power- Feb 2026	514067 - Water utilities	
LAKE POWELL BOAT STORAGE	DEBIT CRD	pkgs ID# 2090141	03/04/2026	03/04/2026	23.99	Diesel Antigel for Generator	514067 - Water utilities	
PELORUS METHODS	2123	260401	03/04/2026	03/04/2026	211.85	March Water Sample Shipping	514031 - Water system equipment	
REPUBLIC SERVICES #516	EFT	0516-000243207	03/04/2026	03/04/2026	800.00	2026 Q3 Software and Support	514040 - Water professional services	
Chemtech-Ford, LLC	EFT	2680972	03/06/2026	03/06/2026	6,917.52	February Residential Service-246	514068 - Garbage Collections	
Chemtech-Ford, LLC	EFT	2680973	03/06/2026	03/06/2026	32.00	Feb testing- GCSSD	514045 - Water testing	
REPUBLIC SERVICES #516	EFT	03062026	03/10/2026	03/10/2026	64.00	Feb testing-Fann Env	514045 - Water testing	
XPRESS BILL PAY	EFT	03062026	03/10/2026	03/10/2026	6,917.52	March Residential Services	514068 - Garbage Collections	
Chemtech-Ford, LLC	EFT	26C0092 and 26	03/11/2026	03/11/2026	302.20	March 2023 Xpress Fees	514035 - Water bank service charges	
EFTPS	9999	PR031526-3160	03/16/2026	03/16/2026	160.00	March Testing- GCSSD anf Fann	514045 - Water testing	
EFTPS	9999	PR031526-3160	03/16/2026	03/16/2026	125.76	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR031526-3160	03/16/2026	03/16/2026	228.11	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR031526-3161	03/16/2026	03/16/2026	537.78	Social Security Tax	512221 - FICA, Med, FWT payable	
Utah State Tax Commission	99999	PR031526-3161	03/16/2026	03/17/2026	1,021.52	State Income Tax	512221 - FICA, Med, FWT payable	
GARKANE	DEBIT CRD	Acct 900600 Feb	03/17/2026	03/17/2026	864.49	North Well Power- Feb 2026	512221 - FICA, Med, FWT payable	
HYDRO SPECIALTIES COMPANY	2125	30628	03/17/2026	03/17/2026	2,112.96	South Well Power- Feb 2026	514067 - Water utilities	
REDD'S ACE HARDWARE	2126	213639	03/17/2026	03/17/2026	50.26	Orange wipes, Power Steering fluid Motor treatme	514065 - Water vehicle repairs	
REDD'S ACE HARDWARE	2126	216859	03/17/2026	03/17/2026	129.00	20V Mx DRL DRVR	514049 - Water Tools	
REDD'S ACE HARDWARE	2126	224944	03/17/2026	03/17/2026	61.19	Spray Paint, wire brush paint brush, stainless steel	514049 - Water Tools	
REDD'S ACE HARDWARE	2126	224947	03/17/2026	03/17/2026	48.74	RSTP IE OB GLS RED 1G	514049 - Water Tools	
SCHOLZEN PRODUCTS	2128	6970975-00	03/17/2026	03/17/2026	208.60	24' Green lid Chlorine 5 gal	514050 - Water system maintenance	
ZIONS BANK	EFT	Feb Bank Fees	03/17/2026	03/17/2026	73.14	BANK FEES	514035 - Water bank service charges	
USABlueBook	2130	Refund: 1425	03/24/2026	03/24/2026	82.39	Refund: 1425 -	511311 - Accounts receivable	
USPS	2129	INV 00981122- C	03/24/2026	03/24/2026	284.49	Chlorine Sample Test Strips	514031 - Water postage and delivery	
ZIONS BANK	EFT	March stamps	03/24/2026	03/24/2026	78.00	March Water Billing Stamps	514031 - Water postage and delivery	
EFTPS	99999	03242026	03/24/2026	03/24/2026	585.63	fraudulant charge that is being disputed through Zi	511560 - Suspense	
EFTPS	99999	PR032926-3160	03/31/2026	03/31/2026	130.78	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	99999	PR032926-3160	03/31/2026	03/31/2026	254.26	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	99999	April Services	03/31/2026	03/31/2026	559.22	Social Security Tax	512221 - FICA, Med, FWT payable	
REPUBLIC SERVICES #516	EFT	PR032926-3161	03/31/2026	03/31/2026	6,917.52	April Residential Services	514068 - Garbage Collections	
Utah State Tax Commission	99999	PR032926-3161	03/31/2026	03/31/2026	172.79	State Income Tax	512221 - FICA, Med, FWT payable	
ZIONS BANK	EFT	03312026	03/31/2026	03/31/2026	3.00	paper fee	514035 - Water bank service charges	

\$39,180.52