



SYRACUSE CITY

Syracuse City Council Special Business Meeting

April 14, 2026 – 6:00 p.m.

In-Person Location: Syracuse City Hall, 1979 W. 1900 S.

Electronic Via [Zoom](#)

Connect via telephone: +1-301-715-8592 US, meeting ID: 814 7884 8561

Streamed on Syracuse City [YouTube Channel](#)

1. Meeting called to order.
Invocation or thought.
Pledge of Allegiance.
Adopt agenda.
2. Public Comment: This is an opportunity to address the Council regarding your concerns or ideas. Please limit your comments to three minutes. *(Individuals wishing to provide public comment may do so via email to City Recorder Cassie Brown, cassieb@syracuseut.gov, by 4:00 p.m. on April 14, 2026. Comments submitted by the deadline will be read for the record of the meeting.)*
3. Approval of minutes: (2 min.)
 - a. February 24, 2026 City Council Work Session
 - b. March 10, 2026 City Council Business Meeting.
 - c. March 24, 2026 City Council Work Session
4. Common consent: (5 min.)
 - a. Proposed Resolution R26-14 appointing Community and Economic Development (CED) Director Steele to the Great Salt Lake Scenic Byways Committee.
 - b. Proposed Resolution R26-19 authorizing the Mayor to sign Agreement Regarding Regional Transportation Improvements associated with development of property at 2000 West and 2700 South – Westlake.
 - c. Proposed Resolution R26-20 authorizing the Mayor to sign the First Amendment to Memorandum of Understanding (MOU) regarding the proposed sale/purchase of City-owned property located near 3000 West and Antelope Drive.
 - d. Authorize Administration to execute Franchise agreement with Lumen.
 - e. Proposed Resolution R26-18 adopting the Amended City Vision Statements and Key Performance Indicators.
5. Proposed Resolution R26-15 restricting and regulating the use of pressure irrigation water during 2026. (10 min.)
6. Public Hearing: Proposed Resolution R26-16 amending the budget for the Fiscal Year (FY) ending June 30, 2026. (10 min.)
7. Public Hearing: Proposed Resolution R26-17 amending the Syracuse City Consolidated Fee Schedule. (10 min.)
8. Report on status of tentative Fiscal Year (FY) 2026-2027 budget. (15 min.)
9. Mayor/Council reports and announcements.
10. Public Comment: This is an opportunity to address the Council regarding your concerns or ideas. Please limit your comments to three minutes. *(Individuals wishing to provide public comment may do so via email to City Recorder Cassie Brown, cassieb@syracuseut.gov, by 4:00 p.m. on April 14, 2026. Comments submitted by the deadline will be read for the record of the meeting.)*
11. Adjourn.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 12<sup>th</sup> day of April, 2026 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.gov>. A copy was also provided to the Standard-Examiner on April 12, 2026.

CASSIE Z. BROWN, MMC  
SYRACUSE CITY RECORDER



# CITY COUNCIL

## AGENDA

April 14, 2026

Agenda Item #3

Approval of Minutes.

### *Factual Summation*

- Please see the draft minutes of the following meeting(s):
  - a. February 24, 2026 City Council Work Session Meeting
  - b. March 10, 2026 City Council Business Meeting
  - c. March 24, 2026 City Council Work Session Meeting
- Any question regarding this agenda item may be directed at Cassie Brown, City Recorder.

2  
3 Minutes of the City Council Work Session of the Syracuse City Council, held on February 24, 2026 at 6:00 p.m., in a  
4 hybrid in-person/electronic format via Zoom, meeting ID 889 2514 0071 , in-person in the City Council Conference Room at  
5 1979 W. 1900 S., and streamed on the Syracuse City YouTube Channel in accordance with House Bill 5002, Open and Public  
6 Meetings Act Amendments, signed into law on June 25, 2020.  
7

8 Present: Councilmembers: Andrea Brown  
9 Brett Cragun  
10 Paul Watson  
11 Julie Robertson  
12 Abraham Pollard  
13

**DRAFT**

14 Mayor Dave Maughan  
15 City Manager Brody Bovero  
16 Deputy City Recorder Marisa Graham  
17

18 City Employees Present:  
19 Assistant City Manager Stephen Marshall  
20 City Attorney Colin Winchester  
21 Police Chief Alex Davis  
22 Parks and Recreation Director Kresta Robinson  
23 Community and Economic Development Director Noah Steele  
24 Public Works Director Robert Whiteley  
25 Communications Specialist Kara Finley  
26

27 The purpose of the Work Session was to receive public comments; review recommendation from Planning  
28 Commission, application for zone change for property located at approximately 2600 W. Quail Bluff Dr, Residential (R-1) to  
29 Professional Office (PO); discussion regarding proposed lease agreement with Antelope BMX; discussion regarding proposed  
30 amendments to Title Two of the Syracuse Municipal Code (SMC) pertaining to appointments to local districts; discuss proposed  
31 amendments to Title Two of the Syracuse Municipal Code (SMC) pertaining to government records retention; discussion  
32 regarding proposed amendments to the Syracuse City Personnel Policies and Procedures Manual; discussion and review of  
33 Syracuse City Mission and Vision Statements; discussion and update regarding key bills in the 2026 Utah Legislative Session;  
34 and receive report from the Mayor regarding his attendance at the Creating Epic Destinations – Economic and Tourism  
35 Development Workshop.  
36

37 **Public comments**

38 There were no public comments.  
39

40 **Planning item C1: Recommendation from Planning Commission:**  
41 **application for zone change for property located at approximately**  
42 **2600 W. Quail Bluff Dr, Residential (R-1) to Professional Office (PO).**

1 A staff memo from the Community and Economic Development (CED) Director explained the City has received a  
2 rezone application from Chris Lessig of Rake LLC for approximately 2.205 acres located approximately 2600 W Quail Bluff  
3 Drive. The request includes one parcel. The applicant provided the following reasons for the requested change: "We would like  
4 to build Professional Office space." The property is located on the south side of Antelope on the new frontage road. The north  
5 edge of the property has access on the frontage road. The frontage road is named Quail Bluff Drive; the road is a continuation  
6 of Bluff Road that was re-routed when the West Davis Highway was constructed. In 2021, Utah Department of Transportation  
7 (UDOT) demolished three homes to make room for the widening of Antelope Drive. To the south of the property is single  
8 family residential and a detention basin. The east is vacant surplus UDOT property and single family. The West is additional  
9 vacant UDOT property, Bluff Road, and West Davis Corridor. To the North is Antelope Drive and north of that, is more vacant  
10 surplus UDOT and single family residential. The current zoning on the parcel is Residential (R-1). Zoning to the west is  
11 Professional Office (PO) and Residential (R-1). Zoning to the south is Residential (R-1). Zoning to the east is Residential (R-  
12 2). Zoning to the north is commercial and Residential (R-1). The requested zoning is PO. The PO zone's purpose is "to provide  
13 appropriate locations for the development, maintenance, and protection of professional and administrative establishments. The  
14 regulations of this zone shall promote a quiet environment for business administration, professional/medical, and government  
15 activities, free from the congestion and traffic of the usual commercial business district. The professional office zone is intended  
16 to provide a buffer or transition along minor or major collector streets adjoining residential neighborhoods. To this end, the  
17 regulations permit professional office buildings, medical, and appropriate non-automobile oriented financial facilities primarily  
18 for the service of the area residents. The intensity of development of such a district shall reflect its environmental setting with  
19 building height and coverage generally similar to and harmonious with those of neighboring residential districts." The property  
20 is general planned for 'Commercial'. The PO zone is a permitted zone within the Commercial general plan designation and is  
21 therefore consistent with the General Plan. General Plan to the north of the property is Commercial and to the south is Low  
22 Density Residential. To the east is Low Density Residential, and to the west is Commercial. The Planning Commission held a  
23 public hearing on February 03, 2026 and is forwarding a recommendation for approval.

24 The Mayor and Council briefly discussed the proposed application for a zone change and the Council showed support  
25 for this item. The Mayor concluded that this item would move forward to the consent agenda at the March 10 business meeting.

26

27 **Discussion/review of proposed lease agreement with Antelope BMX.**

1 A staff memo from Assistant City Manager Marshall explained that the initial Memorandum of Understanding with  
2 Antelope BMX included design, specifications, location, and features for the BMX park and pump track. It also included  
3 responsibilities for the city as well as Antelope BMX for ongoing use and maintenance. In the initial agreement it stated:

4 *The BMX Track will be owned and operated as a private recreational use that occupies publicly owned land. In*  
5 *consideration for the use of such land, Antelope BMX shall lease the property from the City through a separate lease*  
6 *agreement. It is anticipated that the annual lease-rate will be negotiated at a later time, and that the initial lease*  
7 *period shall be ten (10) years in length.*

8 The proposed lease agreement determines the lease rate, start date, escalation in price for future years, and a 10-year  
9 initial lease term limit. We will collect the current year and next year's lease payment on March 1<sup>st</sup> and then payment will be  
10 due at the beginning of the lease year the following March 1st. We are proposing a base lease of \$1,200 with a 3% annual  
11 escalator. Here are some comparative lease rates at other BMX tracks:

- 12 • Santa Clara BMX in Santa Clara- Pays \$1200 per year, or \$100 a month to Santa Clara city.
- 13 • Virgin BMX in Virgin- Pays \$1 per year to the Bureau of Land Management.
- 14 • Rad Canyon BMX in South Jordan- Pays \$1 per year to Salt Lake County.
- 15 • Deseret Peak BMX in Tooele- Pays \$1000 per year to Tooele County.

16 Mayor Maughan reviewed the staff memo and facilitated discussion regarding the proposed lease agreement with the  
17 Council. Councilmember Watson asked who put in the infrastructure at the BMX park? City Manager Bovero answered and  
18 stated the City put in the electrical, water, and drainage and Antelope BMX put in the tracks at the BMX park.

19 Ultimately the Council felt comfortable with the proposed lease agreement and the Mayor stated this item would move  
20 forward to March 10 business meeting.

21  
22 **Discussion regarding proposed amendments to Title Two of the**  
23 **Syracuse Municipal Code (SMC) pertaining to appointments to local**  
24 **districts.**

25 A staff memo from City Attorney Winchester explained that the process for appointing persons to special district  
26 boards (such as the mosquito abatement district board, the sewer district board, and the waste management district board)  
27 currently requires a work meeting and a public hearing before the Council may consider/appoint a person to fill the vacancy.  
28 The Council recently indicated its desire to streamline the process and to provide for nomination by the Mayor followed by  
29 advice and consent of the Council. It is proposed that SMC Section 2.45.060 be amended to eliminate the work session

1 discussion, eliminate the public hearing, and provide for nomination by the Mayor followed by advice and consent of the  
2 Council.

3 The Mayor reviewed the staff memo and explained he is proposing to have all appointments for local districts be  
4 uniform and consistent. He explained that this proposal would provide for a nomination by the Mayor and then allow for  
5 consent from the Council. The Council felt comfortable with the proposed amendment and the Mayor indicated that this item  
6 would be on the consent agenda at the next business meeting for the Council to take action on.

7  
8 **Discussion regarding proposed amendments to Title Two of the**  
9 **Syracuse Municipal Code (SMC) pertaining to government records**  
10 **retention.**

11 A staff memo from City Attorney Winchester explained that local governments are required by state law to adopt  
12 retention schedules. Retention schedules dictate the length of time the local government must retain a record before it can  
13 destroy the record. Syracuse has, with one exception to date, adopted the retention schedules promulgated by the State's  
14 Division of Archives and Records ("Archives"). The Administrative Services Director/City Recorder proposes to eliminate that  
15 exception, which calls for permanent retention of audio recordings of City Council meetings. The State retention schedule  
16 indicates recordings should be retained for three years following the approval of the written minutes of a meeting, but in 2012,  
17 the City Council determined to retain audio recordings permanently. The issue with permanent retention is the amount of storage  
18 space the City will need to retain these large files on a permanent basis, the usefulness of the record (audio recordings are rarely  
19 accessed after meeting minutes are approved), and it may be difficult to ensure that the audio files are always usable given  
20 regular changes in technology. Additionally, Archives' retention schedule for prosecution files for all non-felony court cases is  
21 10 years after the court case is closed. It is proposed that Syracuse adopt a much shorter retention schedule for infraction cases  
22 2 years after case closure rather than 10 years after case closure. FYI, infractions are Utah's lowest level of criminal offenses  
23 and consist mostly of minor traffic offenses. Archives do not have a retention schedule for non-felony offenses that are declined  
24 for prosecution by a prosecutor. It is proposed that Syracuse adopt a retention schedule of 2 years after declination for non-  
25 felony cases that are declined for prosecution. Both of these proposals have been vetted by Archives and tentatively approved  
26 for adoption by the Syracuse City Council.

27 City Attorney Winchester reviewed his staff memo and explained that he is proposing the retention schedule be  
28 changed for all non-felony infraction cases to two years after the case closes rather than 10 years after case closure. Mr.  
29 Winchester explained he has already contacted the State Archives Department, and they have agreed to the proposed changes.

1 He explained that after the City approves these changes, he will submit the information to the State Archives Department for  
2 final approval. Mr. Winchester explained that the cases that get filed with the Justice Court remain with the Justice Court for  
3 their retention schedule and traffic citations are retained by the Police Department for two years. Additionally, City Recorder  
4 Brown is recommending following the States retention schedule for audio recordings of City Council meetings and they would  
5 be retained for three years following the approval of the written minutes of the meeting instead of retaining them permanently.

6 The Council briefly discussed the proposed amendments and showed support for this item. The Mayor concluded that  
7 this item would be on the consent agenda at the March 10 business meeting.

8  
9 **Discussion regarding proposed amendments to the Syracuse City**

10 **Personnel Policies and Procedures Manual.**

11 A staff memo from the Assistant City Manager Marshall explained that periodically City Administration and  
12 Department Heads propose changes to the personnel policies and procedures manual. Please read through and review  
13 the red line edits. This will be at the March 10th meeting for approval. Here is a summary of edits:

14 Summary of Redline Edits:

15 5.080 (e) – Added that an employee is not eligible to advance if they have received a disciplinary suspension within  
16 the last 6 months or if they are currently on disciplinary suspension.

17 7.080 (d) – added the Roth 401(k) plan account as an option under the retirement program policy that the city may  
18 match to. Since the URS is adding the Roth 401(k) plans to their program.

19 Assistant City Manager Marshall briefly reviewed the proposed amendments, and the Council expressed support for  
20 the proposed amendments. Mayor Maughan concluded that this item will move forward to the next business meeting for the  
21 Council to take action on.

22  
23 **Discussion/review of Syracuse City Mission and Vision Statements.**

24 A staff memo from Administration explained that Mayor Maughan previously asked the Council whether amendments  
25 are desired for the Mission and Vision Statements for the city. This discussion is meant to find consensus on any desired  
26 changes.

27 *Proposed Amendments*

28 Prior to the work session the following amendments were proposed by Councilmember Brown:

29 **Amend to Community & Economic Development Vision Statement #3:**

1           **Vision Statement:** The Community & Economic Development Department takes active steps to  
2           recruit and grow the business sector of the community.

3           **Key Results:**

- 4           • The city has a business-friendly environment.
- 5           • The city proactively engages with potential businesses.
- 6           • **The city proactively engages with existing businesses.**

7           **KPIs:**

- 8           • % increase in business-related tax revenue.
- 9           • Number of new jobs annually.
- 10          • Number of outreach events and discussions with business leads.
- 11          • **Number of outreach events and discussions with existing businesses.**
- 12          • Resources (staff time & budget) allocated to business development.

13          **Amendment to City-Wide Vision Statement #3:**

14          **Vision Statement:** We foster a strong sense of community pride, **involvement**, and public safety  
15          through improvements, events, and services.

16          **Key Results:**

- 17          • Overall safety in the community remains high.
- 18          • The city procedures and sponsors events and programs that improve the sense of community in the city.
- 19          • **The city seeks out and actively recruits and communicates with residents willing to volunteer skills and**  
20          **talents toward city initiatives/goals.**

21          **KPIs:**

- 22          • Crime rate per 1,000 residents.
- 23          • # of emergency preparedness classes, educational messages, trainings conducted annually.
- 24          • Number of volunteers engaged in city events, programs, civic bodies.
- 25          • **Number of “lead” volunteer positions created.**
- 26          • Social media engagement rates
- 27          • % positive ratings on citizen feedback surveys for events and customer-based services.

28          ***Other Proposed Changes***

1 Councilmember Cragun listed the following goals to discuss, however there was discussion on whether these items  
2 should be addressed differently than through the Mission and Vision Statements.

3 Fiscal Stability & Structural Issues:

- 4 1. Restore structural balance to the General Fund
- 5 2. Ensure sustainable funding for Fire Station 32
- 6 3. Establish short-term and long-term funding for emergency dispatch services
- 7 4. Stabilize utility funds
- 8 5. Implement fair cost allocation across funds

9 Planning & Growth Management:

- 10 6. Align capital projects with operating capacity
- 11 7. Prioritize economic development that expands the tax base
- 12 8. Develop a recruitment and retention strategy
- 13 9. Conduct a citywide staffing needs assessment

14 Budget process Improvements:

- 15 10. Provide budget scenarios (no tax increase vs tax increase)
- 16 11. Develop a rolling five-year financial forecast

17 Mayor Maughan reviewed the staff memo and explained he previously asked the Council if anyone wanted to make  
18 changes to the Mission and Vision Statements for the City. Councilmember Cragun stated he submitted questions that are  
19 included in the packet; he asked if his item regarding questions related to the budget could be added to a future agenda for the  
20 Council to discuss. The Mayor stated that Councilmember Cragun’s budget questions could be added to the next agenda.

21 Councilmember Brown submitted some changes to the Mission and Vision Statements and the Council felt  
22 comfortable with the proposed changes. The Mayor concluded that the amendments outlined would move forward to the next  
23 business meeting for the Council to take action on.

24  
25 **Discussion and update regarding key bills in the 2026 Utah**

26 **Legislative Session.**

27 A staff memo from Administration explained that Mayor Maughan added this item to the agenda to provide the Council  
28 an opportunity to discuss key legislative items moving through the 2026 Legislative Session.

1 Mayor Maughan discussed Senate Bill 203 and explained that this bill would help fund a second firefighter shift and  
2 continue to provide emergency services to Antelope Island. The Mayor explained that this bill hasn't received much support  
3 and he encouraged the Council to call or email the members of the committee on Senate Bill 203.

4 Mayor Maughan discussed House Bill 501 and explained that it would require the citizens to pay higher taxes towards  
5 special service districts. The Mayor explained that if this passed the City would have to collect this fee for the other districts  
6 on the City bill.

7 The Mayor concluded that this item was just to provide the Council with information.  
8

9 **Report from the Mayor regarding his attendance at the Creating Epic**

10 **Destinations – Economic and Tourism Development Workshop.**

11 A staff memo from Administration explained Mayor Maughan attended the Creating Epic Destinations – Economic  
12 and Tourism Development Workshop the week of February 16. The purpose of this agenda item is to allow him to report on  
13 the information he learned during the workshop.

14 The Mayor gave a brief report of his attendance at the Creating Epic Destinations – Economic and Tourism  
15 Development Workshop. He facilitated discussion among the Council to determine days that he could meet with them  
16 individually to go over ideas from his conference.  
17

18

19

20 The meeting adjourned at 6:56 p.m.  
21

22

23

24

25 \_\_\_\_\_  
Dave Maughan  
Mayor

26 \_\_\_\_\_  
Cassie Z. Brown, MMC  
City Recorder

27

Date approved: \_\_\_\_\_

1 Minutes of the Syracuse City Council Regular Meeting March 10, 2026

2  
3 Minutes of the Regular Meeting of the Syracuse City Council, held on March 10, 2026, at 6:00 p.m., in a hybrid in-  
4 person/electronic format via Zoom, meeting ID 811 8408 1513, in-person in the City Council Chambers at 1979 W. 1900 S.,  
5 and streamed on the Syracuse City YouTube Channel in accordance with House Bill 5002, Open and Public Meetings Act  
6 Amendments, signed into law on June 25, 2020.

7  
8 Present: Councilmembers: Andrea Brown  
9 Brett Cragun  
10 Abraham Pollard  
11 Julie Robertson  
12 Paul Watson

**DRAFT**

13  
14 Mayor Dave Maughan  
15 City Manager Brody Bovero  
16 Administrative Services Director/City Recorder Cassie Brown

17  
18 City Employees Present:  
19 Assistant City Manager Stephen Marshall  
20 City Attorney Colin Winchester  
21 Police Chief Garret Atkin  
22 Parks and Recreation Director Kresta Robinson  
23 Public Works Director Robert Whiteley  
24 Community and Economic Development Director Noah Steele  
25 Deputy Fire Chief Jo Hamblin

26  
27 1. Meeting Called to Order

28 Mayor Maughan called the meeting to order at 6:00 p.m. as a regular meeting, with notice of time, place, and agenda  
29 provided 24 hours in advance to the newspaper and each Councilmember. Councilmember Robertson provided an invocation.  
30 Councilmember Brown led the audience in the Pledge of Allegiance.

31 COUNCILMEMBER CRAGUN MOVED TO ADOPT THE AGENDA. COUNCILMEMBER WATSON  
32 SECONDED THE MOTION, ALL VOTED IN FAVOR.

33  
34 2. Public comment

35 Lorraine Too, 1595 South Bluff Road, addressed the Council regarding flagpole lots. She explained that she owns  
36 property with an odd shape consisting of two parcels, with one being landlocked. She inquired about the Council's feelings on  
37 potentially amending the code to allow flagpole lots for long, deep lots like hers.

38 The Mayor explained that flagpole lots are not currently allowed in the City Code and it would be necessary to amend  
39 that Code to allow the requested land use. He noted that this topic had been discussed and denied within the last two years, but  
40 indicated he would poll the Council to see if they wished to consider it again.

41  
42 3. Proposed Resolution R26-13 appointing Dillon Merchant and Gage  
43 Thomas to the Syracuse City Planning Commission.

1 An administrative staff memo explained Mayor Maughan has conducted interviews in an effort to fill two vacant  
2 positions on the Planning Commission. He is recommending the appointment of Dillon Merchant to fill the position previously  
3 held by Jace Burk, which expires June 2029 and the appointment of Gage Thomas to fill the position previously held by Peter  
4 Anderson, which expires June 2027.

5 COUNCILMEMBER POLLARD MADE A MOTION TO ADOPT RESOLUTION R26-13 APPOINTING DILLON  
6 MERCHANT AND GAGE THOMAS TO THE SYRACUSE CITY PLANNING COMMISSION. COUNCILMEMBER  
7 ROBERTSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

8  
9 4. Approval of minutes.

10 The following minutes were reviewed by the City Council: February 10, 2026 City Council Business Meeting.

11 COUNCILMEMBER ROBERTSON MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE  
12 AGENDA AS PRESENTED. COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED IN FAVOR.

13  
14 5a. Common consent: Proposed Ordinance 26-05 amending Title Two of  
15 the Syracuse Municipal Code (SMC) pertaining to government records  
16 retention.

17 An administrative staff memo explained local governments are required by state law to adopt retention schedules.  
18 Retention schedules dictate the length of time the local government must retain a record before it can destroy the record.  
19 Syracuse has, with one exception to date, adopted the retention schedules promulgated by the State's Division of Archives and  
20 Records ("Archives"). See SMC 2.40.020. That exception relates to the retention of audio recordings of Council meetings; in  
21 2012 the City Council amended the Code to call for permanent retention of audio recordings, but staff now feels that  
22 requirement is onerous and should be eliminated. The Administrative Services Director/City Recorder feels that relying upon  
23 the State of Utah General Retention Schedule (GRS) of three years for audio recordings is sufficient. Audio recordings are  
24 rarely accessed after the written minutes of a meeting are approved and requiring retention of the recordings permanently is  
25 taking a significant amount of file storage space on the City's servers. Additionally, there is no way to ensure migration of the  
26 records in a format that will always be accessible. Any questions regarding this recommendation can be referred to  
27 Administrative Services Director/City Recorder Brown. Additionally, Archives' retention schedule for prosecution files for all  
28 non-felony court cases is 10 years after the court case is closed. It is proposed that Syracuse adopt a much shorter retention  
29 schedule for infraction cases – 2 years after case closure rather than 10 years after case closure. FYI, infractions are Utah's

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1 lowest level of criminal offenses and consist mostly of minor traffic offenses. Archives does not have a retention schedule for  
2 non-felony offenses that are declined for prosecution by a prosecutor. It is proposed that Syracuse adopt a retention schedule  
3 of 2 years after declination for non-felony cases that are declined for prosecution. Both of these proposals have been vetted by  
4 Archives and tentatively approved for adoption by the Syracuse City Council. Any questions regarding these two  
5 recommendations can be referred to City Attorney Winchester.

6 COUNCILMEMBER WATSON MADE A MOTION TO ADOPT ORDINANCE 26-05 AMENDING TITLE TWO  
7 OF THE SYRACUSE MUNICIPAL CODE (SMC) PERTAINING TO GOVERNMENT RECORDS RETENTION.  
8 COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED IN FAVOR.

9  
10 5b. Common consent: Proposed Ordinance 26-06 amending Title Two of  
11 the Syracuse Municipal Code (SMC) pertaining to appointments to local  
12 districts.

13 A memo from the City Attorney explained the process for appointing persons to special district boards (such as the  
14 mosquito abatement district board, the sewer district board, and the waste management district board) currently requires a work  
15 meeting and a public hearing before the Council may consider/appoint a person to fill the vacancy. The Council recently  
16 indicated its desire to streamline the process and to provide for nomination by the Mayor followed by advice and consent of  
17 the Council. It is proposed that SMC Section 2.45.060 be amended to eliminate the work session discussion, eliminate the  
18 public hearing, and provide for nomination by the Mayor followed by advice and consent of the Council.

19 COUNCILMEMBER WATSON MADE A MOTION TO ADOPT ORDINANCE 26-06 AMENDING TITLE TWO  
20 OF THE SYRACUSE MUNICIPAL CODE (SMC) PERTAINING TO APPOINTMENTS TO LOCAL DISTRICTS.  
21 COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED IN FAVOR.

22  
23 5c. Common consent: Proposed Resolution R26-11 amending the  
24 Syracuse City Personnel Policies and Procedures Manual.

25 An administrative staff memo explained that periodically City Administration and Department Heads propose changes  
26 to the personnel policies and procedures manual. The following proposed changes were discussed by the City Council and  
27 staff during the February City Council work session.

28 **5.080. Position Adjustments.**

(e) Advancements An Advancement is defined as an extra pay increase that recognizes an employee's improved skill, knowledge, or capability. Some advancements also include a change in title to a higher position in the wage scale but typically does not include a significant increase in the employee's responsibilities or supervisory duties (e.g., Maintenance Worker I to a Maintenance Worker II) Frontline (non-supervisory) employees who meet the requirements for an advancement established in each department will receive an automatic 5% wage increase. Employees that also move to a higher titled position will receive at least the minimum of the wage scale of the new position. Each employee in a frontline position is eligible for a maximum of two advancements, if the position allows Employees are not eligible for an advancement if they have received disciplinary suspension within the last six (6) months or are currently on disciplinary probation. The wage increase becomes effective on the first pay period following the final approved date of the advancement

**7.080. Retirement Program.**

(d) Deferred Compensation Plan. Eligible employees shall be allowed to contribute to the deferred compensation plans provided by the Utah Retirement Systems. The City may match, dollar for dollar, up to four percent (4%) of an employee's base wages that the employee contributes to his or her deferred compensation plan(s), for qualifying and eligible employees. Such City contributions shall not exceed a total of four percent (4%) of the employee's base wages and shall be contributed directly into a URS 401(k) or Roth 401(k) plan account. The determination as to whether or not the City will match deferred compensation contributions will be based on the availability of funds and will be re-evaluated on an "as needed" basis.

COUNCILMEMBER WATSON MADE A MOTION TO ADOPT RESOLUTION R26-11 AMENDING THE SYRACUSE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED IN FAVOR.

5d. Common consent: Proposed Ordinance 26-07, zone change for property located at approximately 2600 W. Quail Bluff Dr, Residential (R-1) to Professional Office (PO).

A staff memo from the Community and Economic Development (CED) Department explained the City has received a rezone application from Chris Lessig of Rake LLC for approximately 2.205 acres located approximately 2600 W. Quail Bluff Drive. The request includes one parcel. The applicant provided the following reasons for the requested change: "We would like to build Professional Office space." The property is located on the south side of Antelope on the new frontage road. The

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March 10, 2026

1 north edge of the property has access on the frontage road. The frontage road is named Quail Bluff Drive. The road is a  
2 continuation of Bluff Road that was re-routed when the West Davis Highway was constructed. In 2021, UDOT demolished  
3 three homes to make room for the widening of Antelope Drive. To the south of the property is single family residential and a  
4 detention basin. The east is vacant surplus UDOT property and single family. The West is additional vacant UDOT property,  
5 Bluff Road, and West Davis Corridor. To the North is Antelope Drive and north of that, is more vacant surplus UDOT and  
6 single family residential. The current zoning on the parcel is R-1. Zoning to the west is PO and R-1. Zoning to the south is R-  
7 1. Zoning to the east is R-2. Zoning to the north is commercial and R-1. The requested zoning is PO. The PO zone's purpose  
8 is "to provide appropriate locations for the development, maintenance, and protection of professional and administrative  
9 establishments. The regulations of this zone shall promote a quiet environment for business administration,  
10 professional/medical, and government activities, free from the congestion and traffic of the usual commercial business district.  
11 The professional office zone is intended to provide a buffer or transition along minor or major collector streets adjoining  
12 residential neighborhoods. To this end, the regulations permit professional office buildings, medical, and appropriate non-  
13 automobile oriented financial facilities primarily for the service of the area residents. The intensity of development of such a  
14 district shall reflect its environmental setting with building height and coverage generally similar to and harmonious with those  
15 of neighboring residential districts." The property is general planned for 'Commercial'. The PO zone is a permitted zone within  
16 the Commercial general plan designation and is therefore consistent with the General Plan. General Plan to the north of the  
17 property is Commercial and to the south is Low Density Residential. To the east is Low Density Residential, and to the west is  
18 Commercial. As explained in 10.20.070 (D)(3-4), Planning Commission is the advisory body to the City Council for zoning  
19 and general plan map amendments. The Planning Commission is required to hold a public hearing and forward a  
20 recommendation to approve, approve with modifications, or deny the request. The City Council will then review the  
21 recommendation and make a decision. During the public meeting, the City Council can approve, approve with modifications,  
22 or deny the proposal. 10.20.070 (E) explains that amendments to the zoning map are matters of legislative discretion by the  
23 City Council after considering if the application would be harmonious with the overall character of the existing development,  
24 the extent to which it may adversely affect adjacent property, and the adequacy of facilities and services intended to serve the  
25 subject property, including but not limited to roadways, parks and recreation facilities, police and fire protection, schools, storm  
26 water drainage systems, water supplies, and waste water and refuse collection. The Planning Commission held a public hearing  
27 on February 3, 2026 and is forwarding a recommendation for approval. The City Council discussed this item during the  
28 February 24, 2026 work meeting.

1 COUNCILMEMBER WATSON MADE A MOTION TO ADOPT PROPOSED ORDINANCE 26-07, ZONE  
2 CHANGE FOR PROPERTY LOCATED AT APPROXIMATELY 2600 W. QUAIL BLUFF DR, RESIDENTIAL (R-1) TO  
3 PROFESSIONAL OFFICE (PO). COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED IN FAVOR.

4  
5 6. Authorize Administration to execute Lease agreement with Antelope

6 BMX.

7 A memo from the Assistant City Manager explained the initial Memorandum of Understanding (MOU) with Antelope  
8 BMX included design, specifications, location, and features for the BMX park and pump track. It also included responsibilities  
9 for the City as well as Antelope BMX for ongoing use and maintenance. The initial agreement stated: *“The BMX Track will  
10 be owned and operated as a private recreational use that occupies publicly owned land. In consideration for the use of  
11 such land, Antelope BMX shall lease the property from the City through a separate lease agreement. It is anticipated that  
12 the annual lease-rate will be negotiated at a later time, and that the initial lease period shall be ten (10) years in length.”*

13 The proposed lease agreement determines the lease rate, start date, escalation in price for future years, and a 10-year  
14 initial lease term limit. The City will collect the current year and next year’s lease payment on March 1<sup>st</sup> and then payment  
15 will be due at the beginning of the lease year the following March 1<sup>st</sup>. Administration is proposing a base lease of \$1,200 with  
16 a 3% annual escalator. Below are some comparative lease rates at other BMX tracks:

- 17
- Santa Clara BMX in Santa Clara- Pays \$1200 per year, or \$100 a month to Santa Clara city.
  - 18 • Virgin BMX in Virgin- Pays \$1 per year to the Bureau of Land Management.
  - 19 • Rad Canyon BMX in South Jordan- Pays \$1 per year to Salt Lake County.
  - 20 • Deseret Peak BMX in Tooele- Pays \$1000 per year to Tooele County.

21 Mayor Maughan reviewed the staff memo and introduced the item.

22 COUNCILMEMBER CRAGUN MADE A MOTION TO AUTHORIZE ADMINISTRATION TO EXECUTE  
23 LEASE AGREEMENT WITH ANTELOPE BMX. COUNCILMEMBER ROBERTSON SECONDED THE MOTION; ALL  
24 VOTED IN FAVOR.

25  
26 7. Proposed Resolution R26-12 authorizing submittal of the 2025

27 Municipal Wastewater Planning Program annual report to Utah Division of  
28 Water Quality (DWQ).

1 A memo from the Public Works Director explained the Utah Department of Environmental Quality, Division of Water  
2 Quality has established the Utah Sanitary Sewer Management Program for the purpose of monitoring wastewater facilities  
3 throughout the State. The State requires that the City submit an annual Municipal Wastewater Planning Program Report. This  
4 resolution acknowledges that the City Council has received and reviewed the annual report prior to its submittal; It is due by  
5 April 15.

6 Public Works Director Whiteley presented the annual sewer system health report required by state law. He reported  
7 that the city had experienced no sewer overflows or backups, indicating a well-functioning system maintained through regular  
8 maintenance. The resolution ensures the Council has reviewed the report before submission to the state.

9 The Mayor highlighted his decade of experience studying wastewater in northern Davis County and expressed  
10 satisfaction that Syracuse had experienced no issues.

11 COUNCILMEMBER WATSON MADE A MOTION TO ADOPT RESOLUTION R26-12 AUTHORIZING  
12 SUBMITTAL OF THE 2025 MUNICIPAL WASTEWATER PLANNING PROGRAM ANNUAL REPORT TO UTAH  
13 DIVISION OF WATER QUALITY (DWQ). COUNCILMEMBER CRAGUN SECONDED THE MOTION; ALL VOTED  
14 IN FAVOR.

15  
16 8. Authorize Administration to issue letter of support for Congressional  
17 Community Funding Projects for federal grant monies.

18 A memo from the City Manager explained that each year, members of Congress accept applications for Congressional  
19 Community Funding Projects (CFP) to support local infrastructure and community improvement initiatives. Syracuse City has  
20 the opportunity to submit project requests through the offices of Congressman Blake Moore and Senator John Curtis for  
21 potential federal funding consideration. In order to strengthen these applications, the City is requesting authorization for the  
22 administration to submit a **formal letter of support on behalf of Syracuse City** endorsing the proposed projects. The projects  
23 under consideration for submission include:

- 24 **1. Antelope Drive Improvements:** This project would provide improvements along the Antelope Drive corridor  
25 intended to enhance safety, mobility, and multimodal access. Proposed elements include:
- 26 • Construction of a **shared-use paved trail**
  - 27 • **Safety enhancements** for pedestrians, cyclists, and motorists
  - 28 • **Intersection performance improvements** to improve traffic operations and reduce congestion

1           These improvements would support regional connectivity, improve safety for non-motorized users, and enhance  
2 transportation infrastructure along a key corridor within Syracuse City.

3           **2. Police Station and Emergency Operations Center (EOC) Improvements:** This project would support  
4 modernization and operational enhancements within the Syracuse City Police Station and Emergency Operations  
5 Center. Proposed improvements include:

- 6           • **Communication and audio-visual system upgrades**
- 7           • **Associated furnishings and equipment**
- 8           • **Building security enhancements**
- 9           • **Victim interview room improvements** to better support sensitive investigations

10           These upgrades would strengthen the City’s emergency management capabilities and improve the functionality and  
11 security of critical public safety facilities.

12           The Antelope Drive Improvements project would require a 20% local match if federal funding is awarded. At this  
13 time, the City has **not identified a funding source for the required match**. The estimate project cost is between \$3 million -  
14 \$6 million. It is Administration’s understanding that the Police Station and Emergency Operations Center (EOC) Improvements  
15 project does not require a local funding match under the Congressional Community Funding Project program. Any project  
16 agreements or appropriations related to awarded funds would be presented to the City Council for approval through the normal  
17 budget and project authorization process.

18           Mayor Maughan noted that this item has not been discussed in a work session meeting, but timely action on the matter  
19 is necessary; City Administration was considering applying for a congressional community funding grant requiring Council  
20 support. The primary project under consideration was using federal money to accelerate the expansion and widening of  
21 Antelope Drive, a project on the City’s Master Plan for over 30 years. The grant would provide 80% funding with a 20% match  
22 requirement. While the Utah Department of Transportation (UDOT) has indicated they would not have funding until 2040 for  
23 this type of project, the Mayor outlined several alternative funding sources for the match, including Davis County's third quarter  
24 funding grant and the Wasatch Front Regional Council Transportation Fund. He noted that matching federal dollars typically  
25 receive favorable consideration from these sources.

26           The Mayor emphasized this was a State road serving over one million people visiting Antelope Island annually, with  
27 increasingly congested traffic. He stressed that notification of a grant award would not come until fall 2027 for funds released  
28 in spring 2028, providing time to secure matching funds or approach the legislature.

1 Council discussion of the proposal revealed the several key points; Councilmember Watson asked about project  
2 oversight and timelines. The Mayor confirmed UDOT would likely oversee the project and that it would probably be a 2027  
3 project if awarded, though potentially extending into fiscal year 2028.

4 Councilmember Cragun expressed concern about the City's budget impact, estimating the match requirement between  
5 \$500,000 and \$1 million. The Mayor confirmed this estimate but emphasized the project would triple in cost if delayed to 2043,  
6 making it a strong argument for alternative funding sources.

7 Councilmember Pollard noted the project's importance for commercial development along Antelope Drive and  
8 referenced Clinton's business impacts during their road construction. He emphasized that timing was crucial, with minimal  
9 current impact but increasing consequences with delay.

10 Councilmember Cragun raised concerns about commitment, noting that declining the grant after acceptance could  
11 harm future opportunities. He stressed the need for consensus that the City would find funding somehow if other sources failed.

12 The discussion revealed strong Council support for pursuing the grant while acknowledging the funding challenges.  
13 Multiple Councilmembers expressed confidence that alternative funding sources would be available, particularly given the  
14 State road designation and regional benefit.

15 COUNCILMEMBER ROBERTSON MADE A MOTION TO AUTHORIZE ADMINISTRATION TO ISSUE  
16 LETTER OF SUPPORT FOR CONGRESSIONAL COMMUNITY FUNDING PROJECTS FOR FEDERAL GRANT  
17 MONIES. COUNCILMEMBER POLLARD SECONDED THE MOTION; ALL VOTED IN FAVOR.

18  
19 9. Mayor/Council reports and announcements

20 The Council and Mayor then provided announcements about recent and upcoming community events, and other  
21 opportunities for public involvement.

22  
23 10. Public comments

24 There were no public comments.

25  
26 11. Consideration of adjourning into Closed Executive Session pursuant  
27 to the provisions of Section 52-4-205 of the Open and Public Meetings  
28 Law for the purpose of discussing the character, professional competence,  
29 or physical or mental health of an individual; pending or reasonably

1 imminent litigation; or the purchase, exchange, or lease of real property (if  
2 necessary).

3 COUNCILMEMBER CRAGUN MOVED TO ADJOURN INTO CLOSED EXECUTIVE SESSION PURSUANT  
4 TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF  
5 DISCUSSING THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN  
6 INDIVIDUAL; PENDING OR REASONABLY IMMINENT LITIGATION; OR THE PURCHASE, EXCHANGE, OR  
7 LEASE OF REAL PROPERTY. COUNCILMEMBER WATSON SECONDED THE MOTION. ALL VOTED AYE.

8 The Closed Session began at 6:30 p.m.

9 The Business Meeting reconvened at 6:57 p.m.

10  
11 COUNCILMEMBER WATSON MADE A MOTION TO ADJOURN. COUNCILMEMBER ROBERTSON  
12 SECONDED THE MOTION ALL VOTED IN FAVOR TO ADJOURN.

13  
14  
15 The meeting adjourned at 6:58 p.m.

16  
17  
18  
19  
20 \_\_\_\_\_  
21 Dave Maughan  
22 Mayor

20 \_\_\_\_\_  
21 Cassie Z. Brown, MMC  
22 City Recorder

23 Date approved: \_\_\_\_\_

Minutes of the City Council Work Session of the Syracuse City Council, held on March 24, 2026 at 6:00 p.m., in a hybrid in-person/electronic format via Zoom, meeting ID 824 8781 0028, in-person in the City Council Conference Room at 1979 W. 1900 S., and streamed on the Syracuse City YouTube Channel in accordance with House Bill 5002, Open and Public Meetings Act Amendments, signed into law on June 25, 2020.

Present: Councilmembers: Andrea Brown  
Brett Cragun  
Paul Watson  
Julie Robertson  
Abraham Pollard

**DRAFT**

Mayor Dave Maughan  
City Manager Brody Bovero  
Deputy City Recorder Marisa Graham

City Employees Present:  
Assistant City Manager Stephen Marshall  
City Attorney Colin Winchester  
Fire Chief Aaron Byington  
Police Chief Alex Davis  
Kresta Robinson Parks and Recreation Director  
Community and Economic Development Director Noah Steele  
Public Works Director Robert Whiteley  
Communications Specialist Kara Finley

The purpose of the Work Session was to receive public comments; discuss a request from Ed Green Construction, Inc., Westlake Landings, LLC, and Wagstaff Investments, LLC for consideration of an impact fee reimbursement agreement associated with the development of property at 2000 West and 2700 South; discuss proposed amendment to Memorandum of Understanding (MOU) regarding the sale/purchase of City-owned property located near 3000 West and Antelope Drive; discuss affordable housing opportunities on properties owned by the Utah Department of Transportation (UDOT); discuss proposed franchise agreement with Lumen; discuss proposed amendments to the Syracuse City Budget for the Fiscal Year (FY) ending June 30, 2026; discuss proposed amendments to Syracuse City Consolidated Fee Schedule updates; discuss Robinson Waste fee structure adjustments.; discuss secondary water strategy for 2026; discuss secondary water metering project and customer portal; discuss Great Salt Lake Scenic Byways Committee; review Anti-hate resolution; discuss America250 Fundraising and Planning for Syracuse Veteran Memorial; receive Ethics Act training; receive Biennial Review for Parks and Recreation Department; review large value new requests over \$10,000; and review staff increase requests for 2027.

**Public comments**

There were no public comments.

1 **Planning items C1: Discussion regarding request from Ed Green**  
2 **Construction, Inc., Westlake Landings, LLC, and Wagstaff**  
3 **Investments, LLC for consideration of an impact fee reimbursement**  
4 **agreement associated with the development of property at 2000 West**  
5 **and 2700 South.**

6 A staff memo from the Community and Economic Development (CED) Department explained that there is a new  
7 development planned for the southwest corner of 2000 West and 2700 South. The development will feature many new  
8 businesses and 29 single family homes. There are extensive roadway improvements needed at the site to accommodate the  
9 traffic from the proposed development, as well as the increased traffic generated by the growth in the surrounding areas. There  
10 are three developers involved. One developer plans to build a gas station on the corner and other retail pads next to it. The next  
11 developer plans on bringing in various active style businesses such as pickleball, tumbling, dance, and sports training. The third  
12 plans to build the residential component of the development. All three developers have agreed to work together in building  
13 their fair share of adjacent roadway improvements. The needed road improvements that are not attributable to this development  
14 are considered regional improvements that go above and beyond what would be reasonable for the developers to be responsible  
15 for building. This agreement would allow the City to provide a transportation impact fee credit to cover the extra improvements  
16 the City is requiring the developers to install.

17 CED Director Steele reviewed his staff memo.

18 Councilmember Watson asked how the credit amount will be calculated. The Mayor explained the amount is  
19 established by prorating amount of work required for the development when considering the bid amount for the total  
20 improvements. The developers will be required to submit clear documentation illustrating these numbers. Mr. Steele referenced  
21 a chart that was included in the meeting packet that details the credit breakdown; the City Engineer has reviewed and is  
22 comfortable with this proposal.

23 After brief discussion, the Mayor and Council expressed support for the proposed agreement. The Mayor concluded  
24 that this item would move forward to the April 14 business meeting for a vote.

25  
26 **Planning item C2: Discussion regarding proposed amendment to**  
27 **Memorandum of Understanding (MOU) regarding the sale/purchase**  
28 **of City-owned property located near 3000 West and Antelope Drive.**

1 A staff memo from the Community and Economic Development (CED) Department explained the City entered into a  
2 'Memorandum of Understanding Regarding the proposed Sale/Purchase of City-Owned Real Property Located Near 3000 West  
3 and Antelope Drive' in October of 2025. The developer is reporting good progress in attracting the required tenants, all except  
4 for the hotel portion of the project. An amendment is proposed to the Memorandum of Understanding (MOU) that would  
5 remove the hotel from the 'required users' to prevent delays and create additional leasable retail area. This does not mean that  
6 the developer could still not bring in a hotel if the market for the use improved. In exchange for removing the hotel requirement,  
7 the developer would agree to accelerate the performance timelines in the agreement. The proposed amendment is anticipated  
8 to expedite full project completion, which in turn expedites the sales tax and property tax revenues to the City. Also, removing  
9 the hotel makes room for an additional pad, which will bring in additional retail business.

10 The Mayor facilitated discussion among the Council and the CED Director Steele regarding the proposed amendments;  
11 the Mayor explained when the MOU was written there was a possibility of the City not receiving a hotel, but there is currently  
12 no option to remove that requirement from the MOU to allow the developer to find another tenant and have the project  
13 completed earlier. The developer has indicated it may be possible to secure a tire business to replac the hotel space. The Council  
14 showed support for moving forward with this item and the Mayor indicatd it will be listed on the April 14 business agenda for  
15 action.

16  
17 **Planning item C3: Discussion regarding affordable housing**  
18 **opportunities on properties owned by the Utah Department of**  
19 **Transportation (UDOT).**

20 A staff memo from the Community and Economic Development (CED) Department explained that Governor Cox has  
21 directed state agencies such as the Utah Department of Transportation (UDOT) to identify properties they own that could  
22 possibly be used for housing. In response, UDOT has published a map of their properties throughout the state that may be good  
23 candidates. The link can be found at the following web address: <https://gis.udot.utah.gov/affordable-housing>. There are some  
24 properties on the map that are located within Syracuse City limits. For this reason, UDOT has approached the City to further  
25 investigate the development potential of the properties that appeared on the map in preparation to sell them at auction. The first  
26 property is a 4.366-acre parcel located approximately 2700 S and West Davis Highway. The general plan for the property is  
27 medium density residential. The zoning is Residential (R-1) which has a minimum lot size of 12,000 sf. This triangular shaped  
28 property only has public road frontage from a narrow tip 69 feet wide. Also, this frontage location is only 114' feet away from  
29 2400 W, which would be too close to safely build another access road. The limited frontage also has many utility conflicts that

1 block the would-be road location. Because of its long and narrow shape, there are also concerns about fire response to the  
2 southern edge of the property. When staff met with the state officials, these concerns were communicated to them. The second  
3 is 3.905 acres located approximately 3700 S and West Davis Highway. The site is approximately 3.8 acres. It is zoned General  
4 Commercial (GC) and Agriculture (A-1). General plan is for 'Low Density Residential'. This property has approximately 660  
5 feet of road frontage and appears to have fewer development challenges as the first property. A single-family development  
6 project named Still Water Phase 1 is located directly to the west of the property and is comprised mostly of 6,000 square foot  
7 lots. To develop something of similar density on the UDOT property, a zoning amendment to the Planned Residential  
8 Development (PRD) zone would be required. PRD zones require a development agreement and since the PRD zone is not  
9 congruent with the 'Low Density Residential' designation in the master plan, an amendment of the general plan map from low  
10 to medium density residential would also be required. Future landowners would be required to apply for each of these  
11 amendments and go through the standard development approval process.

12 The Mayor reviewed the staff memo and explained staff's position on both properties. CED Director Steele explained  
13 he is seeking feedback from the Council in order to draft a letter to include with the paperwork at UDOT's auction and that will  
14 give perspective buyers an idea of the City's concerns and requirements. The Mayor and CED Director facilitated a high-level  
15 discussion that centered around the zoning of the proposed properties, zoning in the surrounding properties, and debating what  
16 type of development the Council would consider.

17 Councilmember Pollard expressed concerns regarding higher density housing and stated he will not consider it. City  
18 Manager Bovero stated that when staff met with UDOT they mentioned that the City most likely would not support higher  
19 density housing but may consider single family homes. Mr. Bovero indicated that UDOT was willing to consider owner  
20 occupied price restricted single-family homes.

21 The Mayor concluded that staff would draft a letter that reflects the comments from the Council and will have that  
22 prepared for the Council to review and take action on at the next business meeting.

23  
24 **Discussion regarding proposed franchise agreement with Lumen.**

25 A staff memo from City Administration explained that Lumen desires to provide certain telecommunication services  
26 within the City and in connection therewith establishing a telecommunications network in, under, along, over, and across City's  
27 present and future streets, alleys, easements, and Public Ways, consisting of telecommunication lines, cables, and all necessary  
28 appurtenances. With this agreement, Lumen agrees to pay a 3.5 percent franchise tax in accordance with the Municipal  
29 Telecommunication License Tax Act (Utah Code Ann. 10-1-401 to 10-1-410). Section 5. Term of Agreement. The first term of

1 this agreement shall be for a period of ten (10) years from March 10, 2026, and will continue thereafter on a year-to-year basis  
2 unless either party provides written notice to the other party one hundred twenty (120) days' notice of its intent to renegotiate  
3 the terms and conditions of this Agreement. At the end of that term, additional terms and extensions will be negotiated upon  
4 terms and conditions acceptable to both parties. The City has franchise agreements with other companies that provide  
5 telecommunications services in the City. This is a common practice in cities across Utah.

6 Assistant City Manager Marshall reviewed his staff memo; the Council briefly discussed the proposed agreement and  
7 showed support for this item and the Mayor indicated that this item would move forward to the consent agenda at the April 14  
8 business meeting for the Council to take action.

9  
10 **Budget item E1: Discussion regarding proposed amendments to the**  
11 **Syracuse City Budget for the Fiscal Year (FY) ending June 30,**  
12 **2026.**

13 A staff memo from the Assistant City Manager explained the following documents have been included in the Council  
14 packet for the Council to review.

- 15 a. FY2026 Budget Adjustments.  
16 b. Capital Projects Revised projects list.  
17 c. Vehicle and capital listing – capital project fund.

18 **Changes to operational budgets:**

19 **General Fund- major changes**

- 20 • \$4,500 – increase cost for jury trials.  
21 • \$13,000 - Property, auto, and general liability insurance increase.  
22 • \$55,425 – Increase in grants money and expense for purchase of radios, ebikes, and other equipment.  
23 • \$25,000 – increase in budget to maintain park and rides and station 33 land.  
24 • \$38,100 – increase in park and recreation fees charged for program registrations.

25 **All other Funds - Significant changes**

- 26 • \$3,200,000 - Regional Park costs – move remainder from park impact to capital fund.  
27 • Interest income changes in various funds.  
28 • Depreciation Expense adjustments in utility funds.

- 1           • Park Maint. Fund - \$38,000 – sale of equipment.
- 2           • Street Light Fund - \$10,800 – street light utilities.
- 3           • Secondary Fund - \$25,000 – Vac truck repairs.
- 4           • Secondary and Culinary Water impact Fee Plan Updates – \$55,000 & \$45,00.
- 5           • Culinary Water Fund – \$25,000 savings with paperless billing.
- 6           • Culinary Water Fund - \$45,000 increase with credit card processing fees.
- 7           • Sewer Fund – Updated revenues and expense with \$2.50 NDSO increase or \$315,000.
- 8           • Garbage fund – separated recycling revenue from waste revenue to be able to track program revenues and
- 9           expenses.
- 10          • Garbage fund – Green waste program fee adjustments.
- 11          • IT Fund – BCI Compliance Tool - \$5,000.
- 12          • MBA Fund – final closeout costs for station 32 - \$9,000.
- 13          • RDA Fund – added 30k to budget to design 1000 west realignment.
- 14          • Capital Projects Fund – See capital projects list.

15           Please review the detailed capital projects listing attached with this document for recommended changes. In this budget  
16 opening, we are carryover of projects from prior year that weren't completed and updates to approved projects as follows:

- 17           • **New – \$15,000 for dog park landscaping**
- 18           • **Change – Move regional park project expenses to capital fund.**
- 19           • **Change – Purchase of land on 6-way roundabout - \$355,000.**

20           Assistant City Manager Marshall briefly reviewed the proposed amendments, and the Council expressed support for  
21 the proposal. Mayor Maughan concluded that this item will move forward to the next business meeting for a public hearing  
22 and action.

23

24           **Budget item E2: Discussion regarding proposed amendments to the**  
25           **Syracuse City Consolidated Fee Schedule updates.**

26           A staff memo from the Assistant City Manager outlined the proposed amendments to the consolidated fee schedule.

27           Below is a list of proposed changes to the consolidated fee schedule:

28           **Utility Rate Changes (Effective 5/1/2026)**

- 1           • CPI Increase on garbage requested from Robinson Waste. Total request of 2.8%. This would increase the
- 2           bundled rate from \$17.14 to \$17.39 as follows:
- 3                     o Garbage: \$13.29.
- 4                     o Recycling: \$4.10.
- 5                     o Total Bundle Rate: \$17.39.
- 6           • Additional Black Can: Increase from \$9.85 to \$9.90.
- 7           • Additional Blue Can: Increase from \$4.00 to \$4.10.
- 8           • Green Waste: Increase from \$8.00 to \$8.14.

9           **CED Department (Effective on April 14, 2026)**

- 10           • Increase commercial signs fee from \$398 to \$498.
- 11           • Add residential solar plan review fee of \$120 and inspection fee of \$300.
- 12           • General Building Valuation increase from \$60 to 100 in all tiers.
- 13           • Change private pool - above ground temporary to \$100.

14           **Impact Fees (Effective on April 14, 2026)**

- 15           • Annual update for storm water impact fee increases the fee from \$9,484.00 per acre to \$9,582.00. Or an
- 16           increase from 0.218 per sq. ft. to 0.220 per sq. ft.
- 17           • Annual update for public safety impact fee increases the fee as follows:

| Category        | Current Fee                  | Proposed Fee                 |
|-----------------|------------------------------|------------------------------|
| Residential     | \$934.00 per application     | \$954.00 per application     |
| Residential ADU | \$467.00 per application     | \$477.00 per application     |
| Commercial      | \$0.80 per sq ft of building | \$0.81 per sq ft of building |

18

19           Mr. Marshall reviewed his staff memo and briefly reviewed the amendments proposed to the consolidated fee schedule

20           and the effective dates if approved. The Council felt comfortable with the proposed changes and Mayor Maughan concluded

21           that this item will move forward to the next business meeting for a public hearing and action on.

22

23           **Budget item E3: Discussion regarding Robinson Waste fee structure**

24           **adjustments.**

1 A staff memo from Administrative Services Director Brown explained that the City contracts with Robinson Waste  
2 Services for all curbside waste services. The solid waste contract is effective through April 30, 2027. Based upon the terms of  
3 the contract, Robinson Waste is eligible for a Cost of Living Adjustment (COLA) each year of the contract term to reflect the  
4 changes in the cost of doing business, as measured by fluctuations in the Consumer Price Index (CPI). Robinson Waste sent a  
5 letter to the City dated February 18, 2026 requesting their annual COLA; the consumer price index increased by 2.8 percent in  
6 2025 and, therefore, Robinson Waste is requesting a 2.8% increase effective May 1, 2026 as follows:

| <b>Current Rate:</b>  | <b>Requested Increase:</b> |
|-----------------------|----------------------------|
| 1st Can Trash \$ 5.19 | 1st Can Trash \$ 5.34      |
| 2nd Can Trash \$ 1.92 | 2nd Can Trash \$ 1.97      |
| Recycle Can\$ 3.45    | Recycle Can \$ 3.55        |
| Green Waste \$ 5.07   | Green Waste \$ 5.21        |

7  
8  
9  
10  
11  
12 Consolidated Fee Schedule that will result in an end-user fee increase. Staff is recommending the Council abide by  
13 the contract and include the proposed fee increases in the City’ s Consolidated Fee Schedule, which will result in end-user fee  
14 increases.

15 The Mayor reviewed the staff memo and explained that Robinson Waste is eligible for a CPI increase once a year  
16 based on their contract with the City. After a brief discussion the Council showed support for moving forward with this item  
17 and this item will be included in the consolidated fee schedule updates at the next business meeting.

18  
19 **Utility item F1: Discussion regarding secondary water strategy for 2026.**

20 A staff memo from the Public Works Director Whiteley explained that The U.S. drought monitor in the Weber  
21 Watershed this month ranges from abnormally dry near the GSL to moderate drought upstream along the Weber River through  
22 Morgan County and severe drought in the Uintah Mountains. Our upstream mountain reservoirs rely upon the high elevation  
23 Uintah Mountains to supply snowmelt to the reservoirs. Last winter the snowpack hit a historic low in the last 45 years of snow  
24 measurements. The rainstorms provided overall average levels, which helped soil moisture. Echo reservoir is 62% full as of  
25 March 15th. This is the largest mountain reservoir Syracuse relies upon to receive water. When Echo is full, about 15% of that  
26 water is delivered to Syracuse. Water suppliers are initiating discussions on drought reductions and a shortened season for this  
27 irrigation season. Weber Basin is hopeful that spring precipitation will improve the situation. In the best-case scenario, they are  
28 expecting a 20% reduction in irrigation water delivery. The water delivery will begin filling reservoirs and pipes on May 1st  
29 and be at full pressure on May 15th. The season will end October 1st or sooner if drought conditions become worse. Davis &

1 Weber will also determine what the drought reductions will be in the next few weeks. Past drought years: 2021 20% reduction,  
2 and 2022 60% reduction. These were very difficult to manage and required enforcement. Syracuse City Code 4.25.130 describes  
3 measures that the council can establish during drought conditions. SCC 4.25.140 describes water conservation plans from large  
4 property owners.

5 **Considerations:**

- 6 • Public information could be handled by: Utility bill notice, Magazine article, Website article.
- 7 • Weekly watering guide from the Division of Water Resources could be shared by social media.
- 8 • Watering only between 6:00 PM and 10:00 AM, with exceptions to establish new plantings, attended spot  
9 watering with a hose, and sprinkler system maintenance.
- 10 • Excess watering due to water pooling on neighboring properties, streets and storm drains is prohibited.
- 11 • Neglect of repairs 15 days after notification can be enforced.
- 12 • Escalating enforcement can be initiated, which includes 1. Notification, 2. \$200 fine, 3. \$500 fine, 4. \$1000  
13 fine and termination for remainder of the season.
- 14 • Water conservation plans are required each year from large-area properties (3 acres or greater). This is  
15 enforced by turning the water off until the plan is submitted to the city. This would typically include schools,  
16 parks, churches, businesses, and HOA's. Because agriculture, sewer district, and the golf course do not  
17 receive water from Syracuse City's pressurized system, they are excluded from this requirement.

18 Staff is requesting feedback from the Council regarding the secondary water season dates, water restrictions, and water  
19 enforcement.

20 Public Works Director Whiteley reviewed his staff memo and explained that he attended a customer agency meeting  
21 with Weber Basin and there will be a drought reduction this year, although it hasn't been decided on the exact reduction amount  
22 yet. Mr. Whiteley is recommending that the City continue with the quadrant watering system that the City has used for the past  
23 five years and enforce water restrictions with notices and escalating fines.

24 Councilmember Watson spoke to concerns from citizens pertaining to commercial and larger properties watering  
25 during restricted times. The Mayor and Public Works Director explained that in the City Code properties of three acres or more  
26 are required to submit a water conservation plan, including the City for parks properties. In the conservation plans those  
27 properties agree to overall water less but may water at different times throughout the day to avoid pressure issues. The Mayor

1 and Council recommended that the City put out more public information regarding the water restrictions for the coming summer  
2 and information pertaining to properties over three acres and the water conservation plans they are required to provide.

3 The Mayor concluded that staff had enough information to prepare a resolution for the Council to review and take  
4 action on at the next business meeting.

5  
6 **Utility item F2: Discussion regarding secondary water metering**  
7 **project and customer portal.**

8 A staff memo from the Assistant City Manager Marshall explained that the Utah State Legislature has adopted Utah  
9 Code 73-10-34, which requires all secondary water providers to install meters on every connection within their system by  
10 January 1, 2030. The City is also required to report annual water usage to the Division of Water Rights by March 31 each year,  
11 including usage by category (residential, commercial, and industrial).

12 In addition, the statute establishes the following requirements:

- 13 • **Billing Requirement:** By July 1, 2030, secondary water suppliers must implement a tiered conservation rate  
14 structure that considers:
  - 15 i. revenue stability;
  - 16 ii. water conservation; and
  - 17 iii. cost of service
- 18 • **Customer Education Requirement:** By April 1, 2030, secondary water suppliers must provide an  
19 educational component to end users. This may be delivered through monthly billing statements or through a  
20 customer-specific online portal that provides usage data more frequently than monthly.

21 To support compliance, the City received \$11,479,000 in ARPA grant funding through the State of Utah. In addition,  
22 the City issued a \$4,182,000 bond and contributed matching funds to complete the secondary meter conversion project. To  
23 date, approximately 88% of secondary water connections are converted and ready for meters. The project must be completed  
24 by November 2026 to ensure full utilization of grant funds. As part of the project, the city has secured grant funding to install  
25 base station towers to read the meters. These towers will provide data updates every four hours and support real-time access to  
26 water usage information through a customer portal. This grant funding will cover tower installation, initial software setup, and  
27 the first year of subscription services. To meet the customer data and education requirements, the City has entered into an  
28 agreement with Weber Basin Water Conservancy District to utilize its customer portal platform. This partnership includes

1 several other districts, and Weber Basin has successfully onboarded most entities to date. Staff are currently coordinating with  
2 Weber Basin to integrate the City’s customer data into the system.

3 The annual cost to utilize the Weber Basin portal is \$4,500. In addition, the City must provide meter data through one  
4 of the following options:

5 **Option 1 – City-Managed Data Subscription (Sensus)**

- 6 • Annual Cost: \$55,000
- 7 • Provides real-time usage data (updated every four hours)
- 8 • Allows direct access for City staff
- 9 • Improves responsiveness for customer service, troubleshooting, and operational efficiency

10 **Option 2 – Weber Basin-Managed Data Subscription (Sensus)**

- 11 • Annual Cost: \$35,000
- 12 • Data access is indirect; City staff must request reports from Weber Basin
- 13 • Limits real-time troubleshooting capabilities
- 14 • Provides an annual savings of \$20,000

15 Staff are recommending Option 1. While this option has a higher annual cost, it provides significant benefits in  
16 operational efficiency, real-time troubleshooting, and customer service. Additionally, the City has a larger number of  
17 connections compared to other districts, most of which have elected to maintain direct control of their data.

18 Assistant City Manager Marshall reviewed his staff memo and explained that the State of Utah is requiring all cities  
19 to have secondary water meters installed, a billing system, and customer education requirement by 2030. Mr. Marshall  
20 explained that the City is trying to get this completed by the end of the year due to grant funding that will expire. He explained  
21 that there are about 750 customers with backyard connections that would need to be moved to the front yard for accessibility.  
22 He explained that staff are recommending placing the meters in the front yard and using piping to loop the connections to the  
23 backyard until the City can replace the water lines and move the connections to the front yard. Mr. Marshall is proposing to ask  
24 for additional funding from the State to cover the cost of this project. He explained some cities have returned their grant funding  
25 and is hopeful the state can reallocate additional funds to the City.

26 The Mayor and Assistant City Manager Marshall facilitated high-level discussion among the Council that centered  
27 around the proposal for the City to purchase and install base station towers to read water meters and different options for a data  
28 subscription service for a customer portal and the benefits of receiving real-time data to educate citizens. Mr. Marshall explained

1 that originally the City was going to use the Weber-Basin towers and data but after consideration the City can use grant funding  
2 to purchase the towers and pay for the first year of the customer portal, this would allow the City to provide real-time data to  
3 customers regarding secondary water usage.

4 Assistant City Manager Marshall explained if the Council feels comfortable with this proposal the timeline for  
5 additional grant funding would most likely be received right before the projects are completed at the end of the year and the  
6 timeline for the towers is three to six months so those will be ready for the following year's water cycle.

7 The Mayor concluded that staff would apply for additional grant funding and if that is approved this item will be added  
8 to a future agenda.

9  
10 **Davis County Council of Governments (COG)/Mayor Maughan's item**

11 **G1: Great Salt Lake Scenic Byways Committee.**

12 A staff memo from Mayor Maughan explained the Country is asking that the City re-activate the Scenic Byways  
13 committee for the West Davis Highway. Why the committee is needed:

- 14 1. Shows the county and cities are committed to the scenic byway and are willing to spend time and resources to  
15 make it successful.
- 16 2. Set goals to increase public awareness of the scenic byway and what it has to offer.
- 17 3. Provide a working group to implement plans to achieve the goals set by the committee.
- 18 4. Provide coordination with other entities that have similar objectives.

19 Tasks for the Committee:

- 20 1. Promote the scenic byway and increase public awareness of the Great Salt Lake, Antelope Island, Davis County,  
21 and each of the cities Identify and access funding sources to fund projects to promote the scenic byway.
- 22 2. Welcome to Davis County monument marker at the south end.
- 23 3. Boundary marker for each city identifying the scenic byway with a common logo and city name Interpretive  
24 material at strategic points about the county, communities, the Great Salt Lake, and Antelope Island.

25 Who to appoint: The county is requesting that we appoint a staff member as the meetings are expected to be during  
26 workday hours and require information and materials that staff would have access to. In order to streamline the volunteer  
27 process, a staff member would provide efficiency.”

28 Mayor Maughan reviewed his staff memo and explained that this committee was formed before the West Davis  
29 Highway was approved and the county is asking to reinstate the committee. The committee would be used to apply for Federal

1 funding to provide uniform signage along the highway. The Mayor stated that a staff member would be assigned to the  
2 committee that has access to City data that will be used to help write grants. The Mayor is recommending Community and  
3 Economic Development Director Steele to be appointed to the Great Salt Lake Scenic Byways Committee. The Council showed  
4 support for this item and the Mayor concluded that the Council can take action on this item at the April 14 business meeting.  
5

6 **Davis County Council of Governments (COG)/Mayor Maughan's item**

7 **G2: Anti-hate resolution.**

8 A staff memo from Mayor Maughan explained that the County has approached all cities asking that we unite with  
9 resolutions that we are against hatred in general, religious hate specifically and some are asking specifically to call out Anti-  
10 Semitism. The City can write the resolution to our liking. Included is a sample resolution from the County. Specific concerns:  
11 Statistically Anti-Sematic incidents grew 344% over the last five years. And 893% over the past ten. (the source of that statistic  
12 is an organization combatantisemitism.org) While the FBI is reporting a decrease in hate crimes, hate crimes based on religion  
13 are on the rise steadily. If we lead as a government specifically to draw attention to the rise of hate crimes in general, the hope  
14 is we will curb that trend.”

15 The Mayor explained that the County has asked the cities to pass a resolution against hatred and antisemitism. The  
16 Council briefly discussed the proposed resolution and stated the City is already practicing these values and they were not  
17 interested in creating a resolution. City Manager Bovero indicated that the City could create an article promoting anti-hate in  
18 place of a resolution.

19 The Mayor concluded this item would not move forward due to lack of support.  
20

21 **Davis County Council of Governments (COG)/Mayor Maughan's item**

22 **G3: America250 Fundraising and Planning for Syracuse Veteran**

23 **Memorial.**

24 A staff memo from Mayor Maughan explained that the goal of this agenda item is to agree to begin fund raising for a  
25 veteran's memorial to be built in the city adjacent to one of our city parks on land that city owns that is currently undeveloped.  
26 The City is using the America 250 celebration to raise awareness of the project and to bring something to the city that we don't  
27 currently have that will both benefit the public and draw more visitors to the city. The proposed funding would be entirely  
28 donations for a variety of sources. The plan would not be to spend tax dollars on creating this project. As the project would be  
29 recognized as parkland it would require upkeep and maintenance as all parks do. The City is NOT committing to a design at

1 this time. The council will be able to review multiple design options and have input at a later date. These future designs will  
2 likely be heavily influenced by the amount of money we are able to raise for the project and the eventual location chosen by  
3 the council. Further exploration will be needed. We are not committed in this meeting to a site or design.

4 Current ideas are generated from brainstorming under the following parameters:

- 5 • Something that is unique to Syracuse.
- 6 • Something that is harmonious with the way the city is being developed.
- 7 • Specifically, do NOT want anything that includes names of individuals as that raises many questions as to  
8 what qualifies a name to be included and names would require updating.
- 9 • The overall design to be something where people can peacefully reflect on the veterans and their impact on  
10 our society.
- 11 • Specifically, do NOT want it to be limited to those who served in specific conflicts, those who passed, those  
12 who faced battle, or anything that would limit inclusion of all veterans' past, present or future."

13 The Mayor reviewed his staff memo and explained that he is recommending the money that is raised during the  
14 America 250 celebration be put towards a veteran's memorial project. Mayor Maughan explained that the City would need to  
15 pay and have a rendering created for the project and explained that the fee would be no more than \$5,000 and could be paid  
16 back through grant funding. The Mayor stated that he has identified 7 locations of undeveloped park space in the City as  
17 potential sites for the memorial. He explained the best place identified was the property adjacent to Jensen Nature Park and  
18 Fire Station 32. The Mayor stated if this is designed properly, he believes it can be fully funded through federal and state grants.

19 The Mayor concluded that this is not an action item, but staff will begin to raise money for a veteran memorial project  
20 and Council showed support for this item.

21  
22 **Ethics Act training.**

23 The Governing Body must receive annual training regarding the ethics act for the State of Utah; the training will be  
24 provided by City Attorney Winchester.

25 City Attorney Winchester provided Ethics Act training to the Council via PowerPoint presentation. For a copy of the  
26 presentation in its entirety, see the information packet for the meeting.

27  
28 **Biennial Review, Parks and Recreation Department.**

1 A staff memo from Administration stated the purpose of this memo is to introduce the biennial “deep dive” review of  
2 the Parks and Recreation Department. This review is part of the City Council’s ongoing commitment to effective governance,  
3 accountability, and continuous improvement across City operations. Council will review the department’s adopted Key Results  
4 and Performance Indicators to evaluate progress toward strategic goals related to park maintenance, events and recreational  
5 programming, financial sustainability of programs, staffing and the implementation of park and facility improvements aligned  
6 with the city’s master plan. These measures are intended to provide clear, objective insight into departmental performance,  
7 operational efficiency, and community impact. The biennial review is intended to support informed decision-making for Parks  
8 and Recreation related to policy direction, budget planning, and organizational needs, while maintaining alignment with City  
9 Council priorities and adopted policies.

10 Parks and Recreation Director Robinson used the aid of a PowerPoint presentation to provide the biennial review for  
11 her department; the presentation focused on the efforts to comply with the department’s vision statements, program participation  
12 numbers, and the need for additional staffing. Ms. Robinson reviewed the different maintenance plans that are in place for her  
13 department and the total acres of developed land with the regional park phase 1 as 176.7 that is maintained. Ms. Robinson  
14 reviewed how the benchmarking for her department is structured as the total number of employees per acreage of maintained  
15 space; she explained that adding 4 full-time equivalent (FTE) employees would bring the City in line with the benchmark  
16 average. Ms. Robinson is also requesting a full-time administrative professional to staff the parks maintenance facility, and a  
17 title change in the recreation department, Recreation Program Coordinator to Assistant Operations Manager of the Community  
18 Center.

19 Ms. Robinson reviewed the current program offerings in her department, she explained as part of the Key Performance  
20 Indicators KPI’s is to investigate 2 new programs a year and her department has added street hockey clinics, spring/fall hockey,  
21 baseball/softball clinics, and 3 on 3 adult basketball. Ms. Robinson explained her department is trying to get more contract  
22 classes and clinics into the Community Center, she explained there is a jump rope clinic on April 18. Currently her department  
23 is looking into spring flag football, adult co-ed softball, and baseball tournaments as future programs the Parks and Recreation  
24 department could offer.

25 Parks and Recreation Director Robinson suggested updating the Parks Master plan; Ms. Robinson explained that  
26 currently the goal in the Parks Master Plan is 5.6 acres of developed park space per 1000 residents. She explained the City  
27 should have 218 acres of developed space and currently there is 176.27 which leaves the City 41.73 acres short of that goal.  
28 She explained residents should have access to park space within 1 mile or less. In the Master Parks Plan the goal is to have an  
29 overall mix of 70% active and 30% passive but the current analysis is 64% active and 36 % passive. Ms. Robinson stated that

1 the City isn't meeting the goal that is being set in the Master Plan so maybe that needs to be reevaluated. In addition to updating  
2 the Parks Master plan she is recommending the Council review and make updates to the Trails Master Plan and update the  
3 Impact Fee Facilities Plan (IFFP). She reviewed the improvements and maintenance projects from fiscal year (FY) 2024-2026  
4 and stated her department has met 80% of the goal.

5 Future considerations for the Parks and Recreation department; 4 full-time parks maintenance workers would bring  
6 the City up to date with the surrounding benchmark cities. The current demand exceeds current staffing levels; the parks and  
7 recreation staff are overextended, and they continue to meet expectations but that is not sustainable. Ms. Robinson stated as the  
8 City grows its park system the Council needs to consider hiring more staff, in the future for every 10 acres developed an  
9 employee would need to be hired. If no staff are hired the Council may need to reduce service levels for the Parks and Recreation  
10 department.

11 Ms. Robinson reviewed the cemetery expansion and explained there are only 53 single plots available and the City is  
12 currently in the process of reclaiming 88 plots.

13 Lastly Ms. Robinson stated it is time to order signs and name the regional park, Mayor Maughan recommended waiting  
14 to name the regional park to see if the City can get a corporate sponsor to which the Council and Parks and Recreation Director  
15 Robinson agreed. The Council thanked Ms. Robinson for the valuable information provided.

16  
17 **2027 Budget overview discussion items J1: Review large value new**  
18 **requests over \$10,000 and 2027 Budget overview discussion item J2:**  
19 **Review staff increase requests for 2027.**

20 A staff memo from Assistant City Manager Marshall explained that this item is for budget requests for fiscal year 2027  
21 that are considered significant or "big ticket" items. These are new requests over \$10,000 split into two categories. The first  
22 categories are operational requests, and the second category are personnel requests. Our personnel requests will need to be  
23 discussed after the council discusses priorities with our employee recruitment and retention program. Staff wanted to present  
24 these items to the council as a high-level overview to familiarize you with them and give you a chance to ask staff questions.  
25 The goal is not to make decisions during this meeting.

26 **Category 1 – New operational requests over \$10,000**

27

|                                                 |            |                                                                         |
|-------------------------------------------------|------------|-------------------------------------------------------------------------|
| New HRIS System                                 | \$ 45,950  | New HRIS system to replace old systems and improve efficiency           |
| Facilities Maintenance                          | \$ 25,000  | Park and Rides and station 33 land maintenance                          |
| Dispatch Service Change                         | \$ 253,000 | Combined Police and Fire cost to switch to Layton Dispatch Center       |
| New AI reporting tool for police reports        | \$ 45,000  | AI technology to improve efficiency, quality, and prosecution of cases. |
| Ambulance Billing                               | \$ 30,000  | Increased DOH fee and first professional collection fee                 |
| Health & Safety & Mental Health                 | \$ 15,000  |                                                                         |
| Trailer, sound system, paint walls, scoreboards | \$ 43,500  |                                                                         |
| Stage Rental and Increase in Fireworks show     | \$ 14,000  |                                                                         |
| Metering Data - Sensus Analytics and FNI        | \$ 55,000  | State mandate to provide data to customers.                             |
| Public Works Facility Concept Plan              | \$ 50,000  | Design for new building                                                 |
| Total                                           |            | \$576,450                                                               |

1  
 2 Items in white are general fund expenses and items in green are utility fund expenses.

3 **Category 2 – New personnel requests**

|                                                         |            |                                                                          |
|---------------------------------------------------------|------------|--------------------------------------------------------------------------|
| 4 new crossing guards - Part-time                       | \$ 36,000  | 4 new crossing guards for new DSD school on 2000 West                    |
| Convert crossing guard into Crossing Guard Coordinator  | \$ 8,500   | Convert existing crossing guard into Crossing Guard Coordinator          |
| Convert Admin Prof. to Records Supervisor               | \$ 8,000   | Convert existing admin professional to records supervisor                |
| Fire Engineer - Full-time                               | \$ 154,580 | Station 32 - Budget at top of scale                                      |
| Fire Engineer - Full-time                               | \$ 132,310 | Station 32 - Budget at middle of scale                                   |
| Fire Engineer - Full-time                               | \$ 108,730 | Station 32 - Budget at bottom of scale                                   |
| Firefighter III / Paramedic - Full-time                 | \$ 132,310 | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Firefighter III / Paramedic - Full-time                 | \$ 132,310 | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Firefighter III / Paramedic - Full-time                 | \$ 116,590 | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Firefighter III / Paramedic - Full-time                 | \$ 116,590 | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Firefighter III / Paramedic - Full-time                 | \$ 99,560  | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Firefighter III / Paramedic - Full-time                 | \$ 99,560  | Station 32 - Budget 2 at top, 2 in the middle, 2 at bottom               |
| Fire Inspector - Part-time                              | \$ 31,500  |                                                                          |
| Park Maintenance Worker I - Full-time                   | \$ 80,000  | Regional Park Phase 1, Dog Park, Added Trails, Monument signs, etc       |
| Park Maintenance Worker I - Full-time                   | \$ 80,000  |                                                                          |
| Park Maintenance Worker I - Full-time                   | \$ 80,000  |                                                                          |
| Park Maintenance Worker I - Full-time                   | \$ 80,000  |                                                                          |
| New Secondary Water Superintendent                      | \$ 10,000  |                                                                          |
| Discuss 4 secondary maintenance workers - complete proj | ??         | Secondary Meter Project is ending. Discussion on staffing going forward. |
| Total                                                   |            | \$ 1,506,540                                                             |

4  
 5 The Mayor reviewed the staff memo and explained for item J1 the new dispatch service charge is something the City  
 6 must do and asked the Council if they had any questions regarding new requests over \$10,000. The Council did not have any  
 7 further questions pertaining to item J1.

8 The Mayor introduced item J2 and facilitated discussion among the Council regarding new staffing requests.

9 Councilmember Pollard stated that the 4 new part-time crossing guards are necessary from his understanding. The  
 10 Mayor explained that the new school in the City will require the 4 part-time crossing guards and the Crossing Guard Coordinator  
 11 is a new position but it would give time back to a sworn officer. Mayor Maughan spoke to the Fire Fighter positions and said  
 12 the Council could consider waiting another year and seeing if the legislation would pay for those positions.

1           Assistant City Manager Marshall noted that the Parks and Recreation Department has requested a full-time  
2 administrative professional to staff the parks maintenance facility and that was not included in the new personnel requests chart,  
3 but he will add that before the budget retreat for the Council to review.

4           Councilmember Cragun asked when will the Council discuss the employee recruitment and retention program. The  
5 Mayor answered and explained that City Manager Bovero will present that information at the budget retreat.

6

7

8           The meeting adjourned at 8:22 p.m.

9

10

11

12

13           \_\_\_\_\_  
14 Dave Maughan  
15 Mayor

13           \_\_\_\_\_  
14 Cassie Z. Brown, MMC  
15 City Recorder

15

16           Date approved: \_\_\_\_\_



# COUNCIL AGENDA

April 14, 2026

Agenda Item #4a                      Resolution R26-14 – Appointment of Noah Steele to the Great Salt Lake Scenic Byway Committee

## *Summary*

The proposed resolution appoints Community and Economic Development (CED) Director Noah Steele to serve as Syracuse City’s representative on the Great Salt Lake Scenic Byway Committee.

## *Background*

The Great Salt Lake Scenic Byway was formally designated in 2018 and includes key transportation corridors such as the future West Davis Corridor, portions of Antelope Drive, and the Antelope Island causeway.

State administrative rules provide for the creation of a local scenic byway committee to help preserve and promote the intrinsic values of the byway, as well as to prioritize related projects and funding opportunities.

Davis County and participating cities, including Syracuse, are working collaboratively to establish this committee and appoint representatives.

## *Duties on the Committee*

This resolution formally designates Director Steele as Syracuse City’s representative. His role will include:

- Participating in regional coordination efforts
- Supporting preservation and promotion of scenic byway assets
- Assisting in prioritization of projects and funding applications

This appointment ensures Syracuse has a voice in regional planning efforts that may impact tourism, economic development, and transportation corridors within and near the city.

***Fiscal Impact***

There is no significant direct impact associated with this appointment.

***Action Item***

Vote on whether to approve Resolution R26-14 appointing Noah Steele to the Great Salt Lake Scenic Byway Committee.

**RESOLUTION R26-14**

**A RESOLUTION APPOINTING COMMUNITY AND ECONOMIC DEVELOPMENT (CED) DIRECTOR NOAH STEELE TO REPRESENT SYRACUSE CITY ON THE GREAT SALT LAKE SCENIC BYWAY COMMITTEE.**

**Whereas,** On July 19, 2018 the future West Davis Corridor planned from Farmington to State Route 37, the portion of Antelope Drive west of the West Davis Corridor, and the causeway to the Antelope Island marina were added to the Great Salt Lake Legacy Parkway Scenic Byway and designated as the Great Salt Lake Scenic Byway; and

**Whereas,** UDOT administrative Rule 926-14 provides for the establishment of a local scenic byway committee to promote and preserve intrinsic values along a scenic byway as well as recommending and prioritizing projects and applications relating to a scenic byway; and

**Whereas,** It is the desire of Davis County and the cities encompassing the Great Salt Lake Scenic Byway to establish The Great Salt Lake Scenic Byway Committee and appoint members representing the county and each of the cities.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF SYRACUSE DAVIS COUNTY, STATE OF UTAH, AS FOLLOWS:**

**SECTION 1: Appointment.** Community and Economic Development (CED) Director Steele is hereby appointed to represent Syracuse City on the Great Salt Lake Scenic Byway Committee.

**SECTION 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 14<sup>th</sup> DAY OF APRIL, 2026.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Dave Maughan, Mayor



# COUNCIL AGENDA

April 14, 2026

## Westlake Impact Fee Reimbursement Agreement

Agenda item #4b

### *Summary*

There is a new development planned for the southwest corner of 2000 W and 2700 S. The development will feature many new businesses and 29 single family homes. There are extensive roadway improvements needed at the site in order to accommodate the traffic from the proposed development, as well as the increased traffic generated by the growth in the surrounding areas. There are three developers involved. One developer plans to build a gas station on the corner and other retail pads next to it. The next developer plans on bringing in various active style businesses such as pickleball, tumbling, dance, and sports training. The third plans to build the residential component of the development. All three developers have agreed to work together in building their fair share of adjacent roadway improvements. The needed road improvements that are not attributable to this development are considered regional improvements that go above and beyond what would be reasonable for the developers to be responsible for building. This agreement would allow the city to provide a transportation impact fee credit to cover the extra improvements the city is requiring them to install. Please see draft agreement attached.

City Council discussed this item during their work session on March 24, 2026.

### *Goals of Discussion*

Please review the attached agreement and provide comments and or concerns. If all is well, this item will be scheduled on a future business meeting for a vote.

### *Associated Staff*

Questions about this item can be directed towards Noah Steele, Director of Community and Economic Development, or city attorney Colin Winchester.

**RESOLUTION R26-19**  
**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE ATTACHED**  
**AGREEMENT REGARDING REGIONAL TRANSPORTATION IMPROVEMENTS - WESTLAKE**

**WHEREAS**, Ed Green Construction, Inc., Westlake Landing, LLC, and Wagstaff Investments, LLC (jointly “Developers”) propose to construct commercial and residential improvements on the southwest corner of 2000 West and 2700 South (“development”); and

**WHEREAS**, the development will require improvements to both 2000 West and 2700 South (“local improvements”); and

**WHEREAS**, the City, in the future, intends to widen 2000 West and 2700 South and redesign/relocate the intersection (currently a roundabout) at 2000 West and 2700 South (“regional improvements”), as set forth in the City’s Transportation Master Plan as amended; and

**WHEREAS**, developers have agreed to dedicate land to the City for the regional improvements and construct agreed-upon portions of the regional improvements; and

**WHEREAS**, the City has agreed to reimburse developers for the dedicated land and agreed-upon construction; and

**WHEREAS**, the agreement between the City and the developers is fully set forth in the attached Agreement Regarding Regional Transportation Improvements;

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

Section 1. The Mayor is authorized to sign the attached Agreement Regarding Regional Transportation Improvements.

Section 2. Severability: If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity of unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3: This Resolution shall become effective April 14, 2026.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 14TH DAY OF APRIL, 2026.**

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CASSIE Z. BROWN  
City Recorder

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DAVE MAUGHAN  
Mayor

Voting by the Council:

AYE

NAY

Councilmember Brown

\_\_\_\_\_

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Councilmember Cragun

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Councilmember Pollard

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Councilmember Robertson

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Councilmember Watson

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**AGREEMENT REGARDING REGIONAL TRANSPORTATION IMPROVEMENTS  
WITH ED GREEN CONSTRUCTION, INC., WESTLAKE LANDING, LLC,  
AND WAGSTAFF INVESTMENTS, LLC**

**AGREEMENT** dated this \_\_\_\_\_ day of March, 2026, by and between Syracuse City, a political subdivision of the State of Utah (“City”), Ed Green Construction, Inc. (“Green”), Westlake Landing, LLC (“Westlake”), and Wagstaff Investments, LLC (“Wagstaff”). The latter three parties are jointly referred to as “Developers.”

**WHEREAS**, Developers are owners of parcels of real property located immediately southwest of the intersection of 2000 West and 2700 South, as depicted in attached Exhibit A; and

**WHEREAS**, Developers desire to develop their respective properties with commercial and/or residential developments; and

**WHEREAS**, City, in the future, intends to widen 2000 West and 2700 South and redesign/relocate the intersection (currently a roundabout) at 2000 West and 2700 South (“the road improvements”), as set forth in the City’s Transportation Master Plan as amended; and

**WHEREAS**, a portion of the road improvements (“the local improvements”) are the financial responsibility of the Developers and a portion of the road improvements (“the regional improvements”) are the financial responsibility of the City; and

**WHEREAS**, the Developers agree to dedicate land to the City for the regional improvements and construction of the agreed-upon portions of the regional improvements, totaling \$339,026 in value as set forth in Exhibit B; and

**WHEREAS**, as they apply for building permits, Developers will be required to pay transportation impact fees pursuant to the City’s consolidated fee schedule; and

**WHEREAS**, the City desires to pay for the land required for the regional improvements and construction of the agreed-upon portions of the regional improvements by crediting Developers with transportation impact fees in the amount of \$339,026;

**THE PARTIES THEREFORE MUTUALLY AGREE AS FOLLOWS:**

1. Developers shall apply for approval for their respective concept, preliminary and final subdivision plats. Such plats shall include dedications to the City of the land required for both the local and regional improvements.
2. Developers shall apply for site plan approval for each commercial building.

3. Developers shall submit all required preconstruction documents and bond estimates prior to construction of public improvements.
4. Developers shall hold a preconstruction meeting with City prior to construction of public improvements.
5. Developers shall construct roadways, including the regional improvements, according to the approved plans.
6. Developers shall apply for and receive a building permit for each commercial building and for each residential building.
7. The City will credit Wagstaff up to \$166,036 in transportation impact fees on a building permit to building permit basis until full buildout of the Wagstaff property. If, after full buildout of the Wagstaff property, the Wagstaff development has not generated the full \$166,036 credit, the City shall pay Wagstaff the difference between \$166,036 and the total transportation impact fees credited to Wagstaff to date.
8. The City will jointly credit Westlake and Green up to \$172,990 in transportation impact fees on a building permit to building permit basis until full buildout of their respective properties. If, after full buildout of their respective properties, the Westlake and Green developments have not generated the full \$172,990 credit, the City shall pay Westlake and Green jointly the difference between \$172,990 and the total transportation impact fees credited to Westlake and Green to date. Westlake and Green shall divide any such payment among themselves as they deem appropriate.
9. For purposes of paragraphs 7 and 8, "full buildout" means all buildings, homes, and associated site improvements described in the approved site plans have been legally constructed on each lot, pad, and vacant area, thereby fully developing all square footage of each Developer's properties (which, in the case of Wagstaff, shall be limited to that portion of the Wagstaff property on which a convenience store and associated site improvements will be constructed in accordance with the approved site plan).
10. If Westlake desires to obtain building permits for buildings to be built within its development prior to the execution of this Agreement, Westlake shall pay all required transportation impact fees for those buildings. Upon execution of this Agreement, City shall issue a refund check to Westlake equal to the transportation impact fees paid, up to, but not exceeding, \$172,900.
11. If any provision of this Agreement shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision of this Agreement.

12. This Agreement may not be assigned or transferred without City's written prior consent, which shall not be unreasonably withheld.

13. No party shall be excused from complying with any provision of this Agreement for failure of any other party to insist upon or to seek compliance with any such provision. Each party expressly reserves any and all rights, remedies, and arguments it may have at law or equity under this Agreement.

14. This Agreement constitutes the entire understanding and agreement between the parties as to the subject matter herein, and no other agreements or understandings, written or otherwise, shall be binding upon the parties upon approval of this Agreement.

15. If any suit or other action is instituted in connection with any controversy arising under this Agreement, each party shall bear its own costs, expenses, and attorneys' fees.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. Venue and jurisdiction over any dispute related to this Agreement shall be with the Second Judicial District Court in Davis County, or with respect to any federal question, with the United States District Court for the District of Utah in Salt Lake City, Utah.

**SYRACUSE CITY:**

**ED GREEN CONSTRUCTION, INC.:**

\_\_\_\_\_  
Dave Maughan  
Mayor

\_\_\_\_\_  
Edward D Green  
President

**ATTEST:**

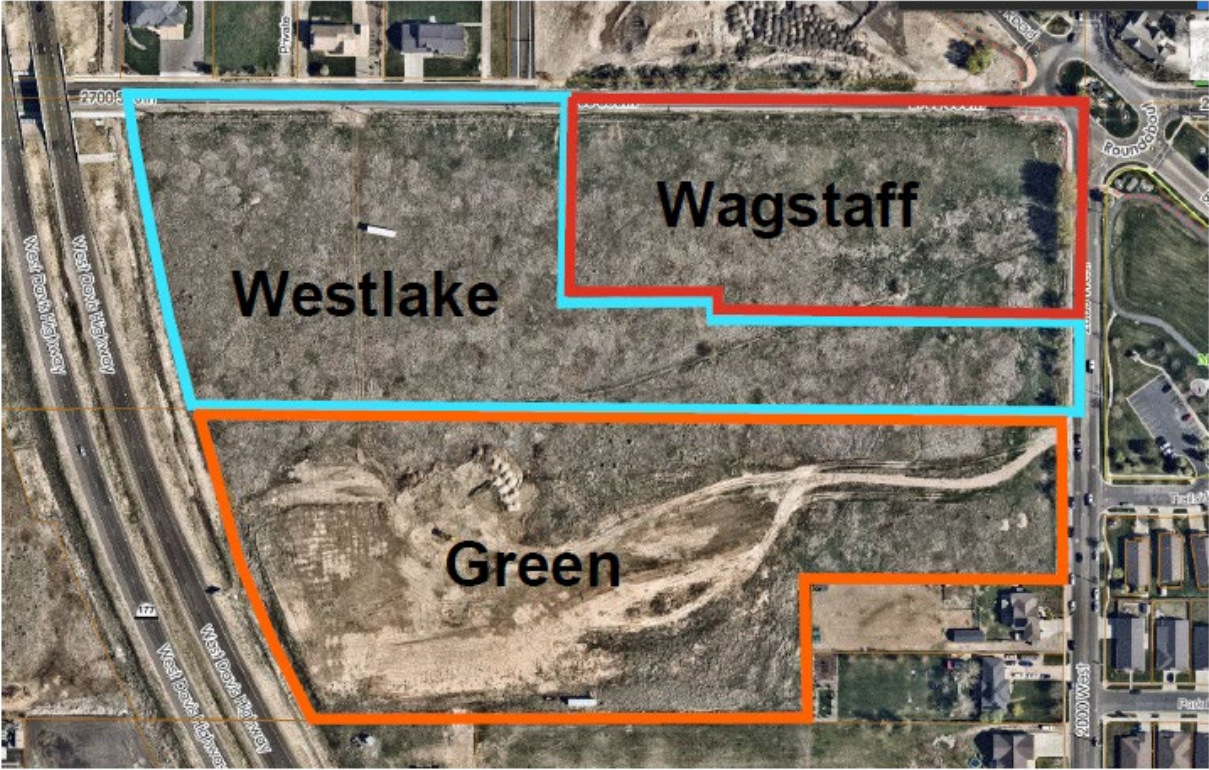
**WESTLAKE LANDING, LLC:**

\_\_\_\_\_  
Cassie Z. Brown  
City Recorder

\_\_\_\_\_  
Charles G Osman  
Manager

**WAGSTAFF INVESTMENTS, LLC:**

**EXHIBIT A**



# EXHIBIT B

| Parcel                    | ROW Dedication |          |          | Lot + ROW | Contribution to Outfalls |             |            | ROW TAKING CALCULATION |         |                  |
|---------------------------|----------------|----------|----------|-----------|--------------------------|-------------|------------|------------------------|---------|------------------|
|                           | Lot Area       | Centered | Expanded |           | Sewer                    | Storm Drain | Land Drain | Sq Ft                  | \$ PSF  | Value            |
| Lot 1                     | 134,860        | 12,702   | 299      | 147,861   | 0                        | 69,692      | 0          | 299                    | \$13.97 | \$4,176          |
| Lot 2                     | 58,331         | 16,709   | 398      | 75,438    | 58,331                   | 0           | 0          | 398                    | \$20.02 | \$7,969          |
| Lot 3                     | 72,542         | 0        | 0        | 72,542    | 72,542                   | 72,542      | 0          |                        |         |                  |
| Westlake Drive - Chazco   | 0              | 19,788   | 0        | 19,788    | 0                        | 19,788      | 0          |                        |         |                  |
| Westlake Drive - Wagstaff | 0              | 7,481    | 0        | 7,481     | 0                        | 7,481       | 0          |                        |         |                  |
| Lot 4                     | 49,763         | 0        | 0        | 49,763    | 49,763                   | 49,763      | 0          |                        |         |                  |
| Lot 5                     | 46,050         | 0        | 0        | 46,050    | 46,050                   | 46,050      | 0          |                        |         |                  |
| Lot 6 - Wall Companies    | 25,802         | 8,848    | 3,001    | 37,651    | 25,802                   | 0           | 0          | 3,001                  | \$24.98 | \$74,972         |
| Lot 6 - Ed Green          |                |          |          |           |                          |             |            |                        |         |                  |
| Construction              | 13,413         | 2,538    | 1,950    | 17,901    | 13,413                   | 0           | 0          | 1,950                  | \$24.98 | \$48,716         |
| Lot 7                     | 33,126         | 0        | 0        | 33,126    | 33,126                   | 33,126      | 0          |                        |         |                  |
| Lot 8                     | 49,256         | 2,668    | 2,055    | 53,979    | 49,256                   | 49,256      | 0          | 2,055                  | \$18.08 | \$37,157         |
| Trailside Drive           | 0              | 30,856   | 0        | 30,856    | 0                        | 30,856      | 0          |                        |         |                  |
| Residential - Ed Green    |                |          |          |           |                          |             |            |                        |         |                  |
| Const.                    | 292,313        | 101,190  | 0        | 393,503   | 0                        | 393,503     | 292,313    |                        |         |                  |
| Residential - UDOT        | 37,466         | 10,860   | 0        | 48,326    | 0                        | 48,326      | 37,466     |                        |         |                  |
| Wagstaff                  | 196,825        | 85       | 6386     | 203,296   | 100,961                  | 100,961     | 0          |                        |         |                  |
|                           |                |          |          |           |                          |             |            | 7,703                  |         | \$172,990        |
|                           |                |          |          |           |                          |             |            | 6,386                  | \$26.00 | \$166,036        |
|                           |                |          |          |           |                          |             |            | <b>TOTAL</b>           |         | <b>\$339,026</b> |



# COUNCIL AGENDA

April 14, 2026

## Proposed amendment to MOU

Agenda item #4c

### *Summary*

The city entered into a 'Memorandum of Understanding Regarding the proposed Sale/Purchase of City-Owned Real Property Located Near 3000 W and Antelope Drive' in October of 2025. The developer is reporting good progress in attracting the required tenants, all except for the hotel portion of the project. An amendment is proposed to the MOU that would remove the hotel from the 'required users' to prevent delays and create additional leasable retail area. This doesn't mean that he couldn't still bring a hotel if the market for it improved. In exchange for removing the hotel requirement, the developer would agree to move up the performance timelines in the agreement. The proposed amendment is anticipated to expedite full project completion, which in turn expedites the sales tax and property tax revenues to the city. Also, removing the hotel makes room for an additional pad, which will bring in an additional retail business.

City Council discussed this item during their work session on March 24, 2026.

### *Goals of Discussion*

Please review the attached draft amended agreement and provide comments and or concerns. If all is well, this item will be scheduled on a future business meeting for a vote.

### *Associated Staff*

Questions about this item can be directed towards Noah Steele, Director of Community and Economic Development, or city attorney Colin Winchester.

**RESOLUTION R26-20**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE ATTACHED FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING REGARDING THE PROPOSED SALE/PURCHASE OF CITY-OWNED REAL PROPERTY LOCATED NEAR 3000 WEST AND ANTELOPE DRIVE**

**WHEREAS**, Syracuse City Corporation (“City”) and Hawkins Development, LLC (“Developer”) previously entered into a written Memorandum of Understanding (“MOU”) regarding the proposed sale/purchase of City-owned property located near 3000 West and Antelope Drive (“property”); and

**WHEREAS**, the parties now desire to amend that MOU as provided in the attached First Amendment to Memorandum of Understanding Regarding the Proposed Sale/Purchase of City-Owned Real Property Located Near 3000 West and Antelope Drive;

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

Section 1. The Mayor is authorized to sign the attached First Amendment to Memorandum of Understanding Regarding the Proposed Sale/Purchase of City-Owned Real Property Located Near 3000 West and Antelope Drive and all other deeds and documents required to complete the sale of the Property.

Section 2. Severability: If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity of unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3: This Resolution shall become effective April 14, 2026.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 14TH DAY OF APRIL, 2026.**

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CASSIE Z. BROWN  
City Recorder

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DAVE MAUGHAN  
Mayor

Voting by the Council:

AYE

NAY

Councilmember Brown

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Councilmember Cragun

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Councilmember Pollard

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Councilmember Robertson

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Councilmember Watson

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**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING  
REGARDING THE PROPOSED SALE/PURCHASE OF CITY-OWNED REAL PROPERTY LOCATED  
NEAR 3000 WEST AND ANTELOPE DRIVE**

**THIS FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING REGARDING THE PROPOSED SALE/PURCHASE OF CITY-OWNED REAL PROPERTY LOCATED NEAR 3000 WEST AND ANTELOPE DRIVE** (this “First Amendment”) is made effective as of the \_\_\_ day of March, 2026 (the “Amendment Effective Date”), by and between **SYRACUSE CITY CORPORATION**, a political subdivision of the State of Utah (“City”), and **HAWKINS DEVELOPMENT, LLC**, a Utah limited liability company (“Developer”).

**RECITALS**

A. City and Developer entered into that certain Memorandum of Understanding Regarding the Proposed Sale/Purchase of City-Owned Real Property Located Near 3000 West and Antelope Drive dated October 15, 2025 (the “Memorandum”), regarding the proposed sale and purchase of that certain real property located near 3000 West and Antelope Drive (the “Property”).

B. City and Developer desire to amend the Memorandum in accordance with the terms and conditions of this First Amendment.

NOW THEREFORE, in consideration of the mutual covenants contained in this First Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Developer agree as follows:

**MEMORANDUM**

1. **Defined Terms.** Capitalized terms not otherwise defined herein shall have the meanings set forth in the Memorandum.

2. **Definitions.** City and Developer hereby agree that:

a. The term “Hotel User” set forth in Section 2 of the Memorandum is hereby deleted in its entirety.

b. The term “Required Users” set forth in Section 2 of the Memorandum is hereby deleted in its entirety and replaced with the following:

“ “Required Users” means the Restaurant Anchors.”

3. **Hotel.** City and Developer hereby agree that Section 5 of the Memorandum is hereby deleted in its entirety.

4. **Dates and Deadlines.** City and Developer hereby agree that the references to “April 15, 2028” set forth in Section 6.b.i., Section 15.a. and Section 19.c.ii. of the Memorandum are hereby deleted and replaced with “October 31, 2027.” City and Developer further hereby agree that the reference to “April 15, 2029” set forth in Section 6.b.i. of the Memorandum is hereby deleted and replaced with “December 31, 2028.”

5. **Site Plan.** City and Developer hereby agree that Exhibit B attached to the Memorandum is hereby deleted in its entirety and replaced with Exhibit B attached hereto.

6. **Effect of Amendment.** Except as expressly amended hereby, the Memorandum shall continue in full force and effect and unamended. In the event of any conflict or inconsistency between the provisions of the Memorandum and this First Amendment, the provisions of this First Amendment shall control in all instances.

7. **Severability.** In the event that any one or more of the provisions of this First Amendment shall

for any reason be held to be invalid or unenforceable, the remaining provisions of this First Amendment shall be unimpaired, and shall remain in full force and effect and be binding upon the parties hereto.

8. **Headings.** The paragraph headings that appear in this First Amendment are for purposes of convenience of reference only and are not in any sense to be construed as modifying the substance of the paragraphs in which they appear.

9. **Counterparts.** This First Amendment may be executed in one or more counterparts, each of which will constitute an original, and all of which together shall constitute one and the same Memorandum. Executed copies hereof may be delivered by electronic delivery and, upon receipt, shall be deemed originals and binding upon the parties hereto. Without limiting or otherwise affecting the validity of executed copies hereof that have been delivered by electronic delivery, the parties will use commercially reasonable efforts to deliver originals as promptly as possible after execution.

10. **No Offer.** THE SUBMISSION OF THIS DOCUMENT FOR EXAMINATION DOES NOT CONSTITUTE AN OFFER TO AMEND THE MEMORANDUM. THIS DOCUMENT BECOMES EFFECTIVE AND BINDING ONLY UPON THE EXECUTION AND DELIVERY HEREOF BY THE PROPER REPRESENTATIVE OF CITY AND DEVELOPER.

11. **Rule of Construction.** City and Developer have each read and fully understand the terms of this First Amendment, and each has had the opportunity to have this First Amendment reviewed by its own counsel. The rule of construction providing that ambiguities in a Memorandum shall be construed against the party drafting the same shall not apply.

12. **Governing Law.** This First Amendment shall be governed by and construed in accordance with the laws of the State of Utah.

*[balance of page intentionally left blank]*

IN WITNESS WHEREOF, Purchaser and Seller hereby execute this First Amendment as of the date first set forth above.

**CITY:**

**SYRACUSE CITY CORPORATION**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Colin Winchester, City Attorney

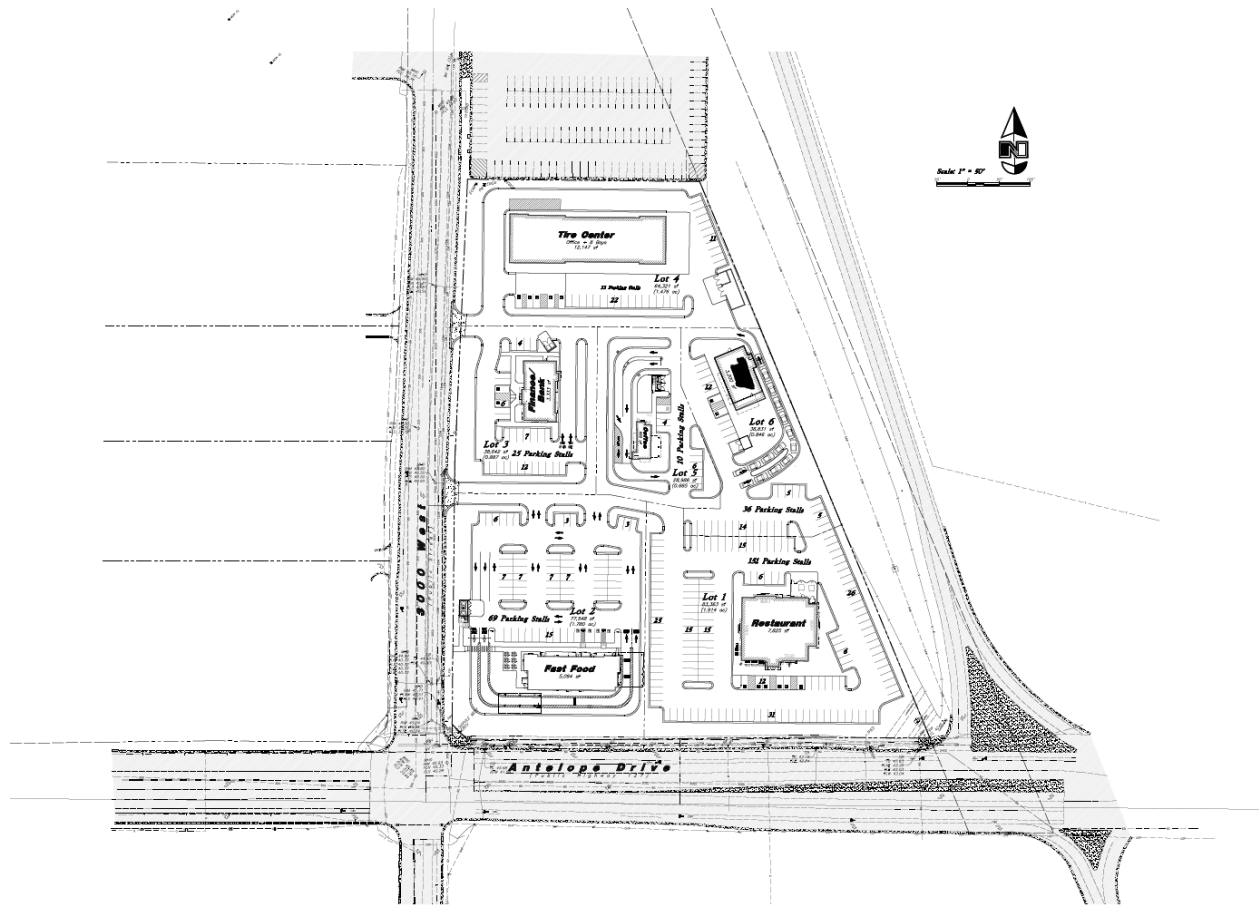
**DEVELOPER:**

**HAWKINS DEVELOPMENT, LLC**, a Utah limited liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**EXHIBIT B**

**SITE PLAN**



2025-68  
PERM

**MEMORANDUM OF UNDERSTANDING  
REGARDING THE PROPOSED SALE/PURCHASE OF CITY-OWNED REAL PROPERTY  
LOCATED NEAR 3000 WEST AND ANTELOPE DRIVE**

**MEMORANDUM OF UNDERSTANDING** ("MOU") dated October 15, 2025 ("Effective Date"), by and between Syracuse City Corporation, a political subdivision of the State of Utah ("City"), and Hawkins Development, LLC, a Utah limited liability company ("Developer").

**WHEREAS**, City owns three parcels of real property (the "Property") located at the northeast corner of Antelope Drive and 3000 West, consisting of approximately 7.57 combined acres, and more particularly depicted and described in Exhibits A-1 and A-2; and

**WHEREAS**, City desires that the Property be developed as a retail development in accordance with the general terms of this MOU (the "Development"); and

**WHEREAS**, City is willing to sell, and Developer is willing to purchase and develop, the Property pursuant to the terms of this MOU; and

**WHEREAS**, City and Developer mutually acknowledge and agree that the terms of this MOU are reasonable conditions and requirements to be imposed by City, and that such terms are necessary to protect, promote and enhance the public health, safety and welfare of the City.

**THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. Purpose. The purpose of this MOU is to set forth the terms and conditions under which City will sell the Property to Developer.
2. Definitions. For purposes of this MOU, the following terms shall have the following meanings:

"Affiliate" means a person or entity that directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with, Developer. For purposes of this definition, the term "control" means the power to direct or cause the direction of management and policies, through the ownership of voting rights, by contract or otherwise.

"Hotel User" means a hotel from one of the following Hilton brands (Hilton, Double Tree, Garden Inn, Hampton, TRU), or one of the following Marriott-Bonvoy brands (Marriott, Sheraton, Renaissance, Westin, Courtyard, Fairfield, Four Points, Springhill Suites), or another hotel approved by City.



“Restaurant Anchors” means both an Olive Garden restaurant and a Chick-Fil-A restaurant, or one of the named restaurants plus a substitute restaurant approved by City; provided, however, if a Chick-Fil-A restaurant is either under construction or open for business anywhere within Syracuse City, Developer may substitute Chick-Fil-A with a restaurant listed on Exhibit C or with any other restaurant approved by City.

“Required Users” means the Hotel User and the Restaurant Anchors.

3. Due Diligence Materials.

a. *General.* Within 10 days after the Effective Date, City shall provide to Developer copies of any plans, specifications, drawings, surveys, reports, appraisals, environmental reports and assessments, including, without limitation, any Phase I and Phase II Environmental Site Assessments, Asbestos and Lead Based Paint Surveys, if any, or other information for the Property in City's possession or commercially reasonable control.


b. *Title Commitment.* Within 180 days after the Effective Date, Developer shall, at Developer's expense, obtain a title insurance commitment, together with legible copies of all instruments referred to in such commitment as conditions or exceptions (collectively, the “Commitment”), for the issuance of a 2021 ALTA form of an extended owner's title insurance policy for the Property.

c. *Survey.* Within 180 days after the Effective Date, Developer shall, at Developer's expense, obtain a current ALTA survey prepared by a certified Utah surveyor showing all Property lines, improvements, if any, encroachments, setback lines, easements, adjoining roadways, proposed roads and proposed existing road extensions, and utility installments located therein and all other matters which are revealed by the Commitment (the “Survey”).

4. Inspection Period.

a. *Time.* Developer shall have until 5:00 p.m. MDT on July 15, 2026, to (the “Inspection Period”) to conduct due diligence and determine, in Developer's sole and absolute discretion, whether the Property is suitable for the Development. If the results of any of the matters referred to in this Section appear unsatisfactory to Developer for any reason, then Developer, at Developer's sole and absolute discretion, shall have the right to terminate this MOU by giving written notice to that effect to City on or before the expiration of the Inspection Period.

b. *Testing.* During the Inspection Period, at its sole expense, Developer may make any tests, surveys, inspections or obtain any audits, tests or studies of soils and subsurface conditions, including, without limitation, geotechnical investigations and environmental tests, on or about the Property to determine its suitability for construction of the Development and to determine if hazardous substances exist or have been stored on the Property.



c. *Access.* City shall permit Developer and its representatives access to the Property at reasonable times for the purpose of conducting such tests, inspections and surveys, provided that Developer reasonably restores the Property to the same condition as prior to any such entry as is commercially reasonable, ordinary wear and tear excepted.

d. *Contingencies.* In addition to the matters provided above, prior to the expiration of the Inspection Period, the following contingencies (collectively the "Inspection Contingencies") shall be satisfied:

i. In consultation with City, Developer has prepared a preliminary site plan for the Development (the "Site Plan") attached hereto as Exhibit B, depicting the proposed configuration of the various components and Required Users of the Development. The Site Plan is subject to the City's development review process and additional vetting by the parties. The parties agree to use reasonable, good faith efforts to agree upon any changes or modifications to the Site Plan.

ii. Developer shall secure a commitment for the Required Users as evidenced by executed letters of intent, leases or purchase agreements with the Required Users. Developer shall provide such materials to City's Community & Economic Development Director prior to the expiration of the Inspection Period. Such materials shall be marked as confidential and proprietary work product and City shall treat the materials as confidential financial information under the Utah Government Records Access and Management Act ("GRAMA").

iii. City, at its sole cost and expense, in coordination with Developer, shall (1) execute a Surface Use Agreement with any mineral interest holders or parties with surface rights to eliminate any surface use of the Property for mineral extraction, and (2) provide Developer with evidence reasonably satisfactory to Developer that adequate wet and dry utilities to service the Development are located in the public right-of-way immediately adjacent to the Property.

e. *Notice.* Prior to expiration of the Inspection Period, Developer shall deliver written notice to City indicating that each of the Inspection Contingencies has been waived or satisfied. If Developer fails to timely notify City that the Inspection Contingencies have been waived or satisfied, this MOU shall automatically terminate, and the parties shall be relieved of all further obligations and liability hereunder (other than those that are expressly stated to survive the termination of this MOU).

f. *Extension of Inspection Period.* If Developer has not satisfied or waived each of the Inspection Contingencies on or before the expiration of the Inspection Period, and if Developer provides evidence reasonably satisfactory to City that Developer has diligently and in good faith pursued satisfaction of each of the Inspection Contingencies, then Developer may elect to extend the Inspection Period for one additional period not to exceed 90 days by delivering written notice to City on or before the expiration of the Inspection Period.

5. Hotel. Developer shall use good faith efforts to endeavor to secure a commitment for a Hotel User. If Developer is unable to timely secure such a commitment, City may, but is not required to, waive the requirement for a Hotel User.

6. Approvals Period.

a. *Time.* Developer shall have until 180 days after the expiration of the Inspection Period (as it may be extended) (the "Approvals Period") to obtain all necessary approvals from City and any other governmental or quasi-governmental entities having jurisdiction (the "Approvals"), with conditions reasonably acceptable to Developer, necessary for the construction and use of the Development and necessary for binding, non-contingent transactions with the Required Users.

b. *Contingencies.* Prior to the expiration of the Approvals Period, the following contingencies (collectively, the "Approval Contingencies") shall be satisfied:

i. Developer shall secure and submit to City a binding commitment with each Required User, which shall include a commitment that the Required User will begin construction on or before April 15, 2028, and a commercially reasonable construction schedule indicating when the Required User will open for business no later than April 15, 2029. Such materials shall be marked as confidential and proprietary work product and City shall treat the materials as confidential financial information under GRAMA.

ii. Developer shall obtain all necessary entitlements for the Development, including final approval of final plat and site plan and including all construction/building permits. City, without waiving any of its legislative, regulatory and decision-making authority, agrees and covenants to reasonably cooperate in good faith with Developer in such a manner as to not circumvent the terms of this MOU.

c. *Notice.* Prior to expiration of the Approvals Period, Developer shall deliver written notice to City indicating that each of the Approval Contingencies has been waived or satisfied. If Developer fails to timely notify City that the Approval Contingencies have been waived or satisfied, or if Developer notifies City that it is unable to proceed with this transaction due to a failure of any of the Approval Contingencies (including, without limitation, inability to obtain the Approvals), this MOU shall terminate and the parties shall be relieved of all further obligations and liability (other than those that are expressly stated to survive the termination of this MOU).

7. Marketing. During the pendency of this MOU: (1) Developer shall continually market the Property to attract quality retail and commercial tenants, which marketing shall include Developer's standard marketing efforts, soliciting users at the annual ICSC convention, and marketing through Utah commercial property media; and (2) Developer may place Developer's brokerage and marketing signs on the Property.

8. Financing Mechanisms. Developer may file applications to form one or more financing districts (collectively the "District") for the purpose of providing financing or other assistance for the Development. Developer must comply with the Utah laws and processes required for the formation of such districts. Notwithstanding anything contained in this MOU to the contrary, any obligation of Developer under this MOU may be performed by or on behalf of the District, provided that the District will be bound by this MOU for any obligations that it undertakes on behalf of Developer.

9. Purchase Price. The purchase price for the Property shall be \$5,440,000 (\$16.50 per square foot per July 18, 2025 Appraisal).

10. Use of Bureau of Reclamation Property. The United States Bureau of Reclamation ("BOR") owns approximately 4.4 acres of real property immediately east of the Property (depicted in blue in Exhibit A-1). If Developer desires to use the BOR property for parking or other uses, City is willing to cooperate with Developer in approaching BOR and processing the necessary approval. The parties understand that neither BOR nor City is obligated to allow Developer to use the BOR property.

11. Monument Sign. City plans to install a monument sign on the Property. After the sign is installed and prior to the expiration of the Approvals Period, City will create a legal description for the plot on which the sign will be located. The plot will be excluded from the sale of the Property and the purchase price will be reduced at the rate of \$16.50 per square foot.

12. Trail Along Antelope Drive. Prior to the expiration of the Approvals Period, City will create a legal description for the existing trail along the southern boundaries of parcels 120490179 and 120490181. That area will be excluded from the sale of the Property and the purchase price will be reduced at the rate of \$16.50 per square foot.

13. Closing.

a. *Conditions Precedent*. Developer's obligation to close the transfer of the Property under this MOU shall be subject to and conditioned upon Developer's waiver or satisfaction of the Approval Contingencies.

b. *Conveyance*. At Closing, which shall occur on or before 60 days after the expiration of the Approvals Period, City shall convey to Developer title to the Property by special warranty deed. Title to the Property shall be free and clear of all liens, defects and encumbrances,



except the following "Permitted Exceptions": this MOU; easements and rights-of-way that are part of the Approvals, or are approved, accepted, or waived by Developer; and taxes and assessments not yet due and payable.

c. *Title Insurance.* Developer shall be responsible for all costs of the Title Policy and any title insurance commitments, policies or endorsements required by Developer or its mortgagees. However, City agrees to provide necessary documents to remove the standard preprinted exceptions.

d. *Condition of Property.* Except as specifically provided in this MOU or in the deed, City has not made, does not make, and specifically negates and disclaims, any representations, warranties, covenants or guarantees of any kind, whether express or implied, concerning or with respect to the presence of hazardous substances on the Property or compliance of the Property with any and all applicable environmental laws, or the value, nature, quality or condition of the water, soil and geology of the Property. Except as specifically provided in this MOU or in the deed, Developer acknowledges and agrees that the sale of the Property is made on an "as-is" basis.

14. Fees. Fees assessed, imposed and/or collected by City concerning the development of the Property are set forth in City's Consolidated Fee Schedule and shall be fixed as of the Effective Date, including without limitation, fees for taps and permits, impact fees, and other development fees. Notwithstanding anything contained in this MOU to the contrary, with respect to the Property, Developer shall not be obligated for any fees other than as set forth in the City's Consolidated Fee Schedule and/or any increases in any such fees beyond those enumerated on the City's Consolidated Fee Schedule.

15. Developer's Obligations.

a. *Cash Performance Bond.* Within 10 days after the Effective Date, Developer shall deposit with City \$100,000 cash. If Developer does not close on the Property, City shall promptly return the \$100,000 to Developer. If Developer closes timely on the Property and commences significant construction of the Development on or before April 15, 2028, City shall promptly return the \$100,000 to Developer. If Developer closes on the Property but has not commenced significant construction of the Development on or before April 15, 2028, City may forfeit and retain the \$100,000 pursuant to Section 19.c.ii.

b. *Construction.* Subject to Force Majeure (as defined below), Developer shall commence, diligently pursue and complete the construction of the Development no later than August 15, 2029. Notwithstanding any of the provisions of this MOU, prior to completion of construction, the holder of any mortgage of Developer shall not be obligated to construct or complete the improvements (or any part thereof) or to guarantee such construction or completion.



- c. *Entitlements.* Developer shall, at its sole cost and expense, obtain all necessary entitlements and approvals, including without limitation zoning, subdivision, site plan, and permits, to construct and complete the Development.
- d. *Progress Reports.* Until the last certificate of occupancy is issued for the Development, Developer shall, at the request of City and subject to GRAMA, make quarterly reports in such commercially reasonable detail as may reasonably be requested by City.
- e. *Applicable Laws.* Developer shall at all times comply with all applicable laws, including all federal, state and local statutes, regulations, ordinances, decrees and rules relating to the emission, discharge, release or threatened release of a hazardous material into the air, surface water, groundwater or land, the manufacturing, processing, use, generation, treatment, storage, disposal, transportation, handling, removal, remediation or investigation of a hazardous material, and the protection of human health and safety, including without limitation the following, as amended: the Comprehensive Environmental Response, Compensation and Liability Act; the Hazardous Materials Transportation Act; the Resource Conservation and Recovery Act; the Toxic Substances Control Act; the Clean Water Act; the Clean Air Act; the Occupational Safety and Health Act; the Solid Waste Disposal Act; the Davis Bacon Act; the Copeland Act; the Contract Work Hours and Safety Standards Act; the Byrd Anti-Lobbying Amendment; the Housing and Community Development Act; and the Energy Policy and Conservation Act.

16. Representations and Warranties.

- a. Developer represents and warrants to City that all of the following are true and correct in all material respects as of the Effective Date: this MOU has been duly authorized and executed by Developer as the legal, valid and binding obligation of Developer, and is enforceable as to Developer in accordance with its terms; the person executing this MOU on behalf of Developer is duly authorized and empowered to execute and deliver this MOU on behalf of Developer; to the actual knowledge of Developer, there is no pending or threatened litigation, administrative proceeding or other proceeding pending or threatened against Developer which, if decided or determined adversely, would have a material adverse effect on the ability of Developer to undertake its obligations under this MOU; to the actual knowledge of Developer, there is no fact or condition of the Property known to Developer that may have a material adverse effect on Developer's ability to develop the Property as contemplated; and neither the execution of this MOU nor the consummation of the transaction contemplated by this MOU will constitute a breach under any contract, agreement or obligation to which Developer is a party or by which Developer is bound or affected.
- b. City represents and warrants to Developer that all of the following are true and correct in all material respects as of the Effective Date: City is duly organized and existing under applicable law and has the right, power, legal capacity and the authority to enter into this MOU and has authorized the execution, delivery and performance of this MOU; City knows of no litigation or threatened litigation, proceeding or investigation contesting the powers of City or



its officials with respect to the Property, this MOU or the improvements that has not been disclosed to Developer; the filing or service of any such suit affecting the Property prior to the delivery of a certificate of occupancy shall be disclosed immediately by City to Developer; to City's actual knowledge, City knows of no leases, options, rights of first refusal or other encumbrances affecting title to or use of the Property except as set forth in the Commitment; to City's actual knowledge, City knows of no hazardous substances, including underground storage tanks, which have been released or discharged on the Property or adjacent property that caused contamination of the soil and/or ground water on or under the Property that has not been disclosed to Developer.

17. Indemnification. Except for pre-existing conditions and/or the mere discovery of existing conditions, Developer shall defend, indemnify, and hold City, its officers and employees, harmless from, all claims or suits for, and damages to, property and injuries to persons, including accidental death (including attorneys' fees and costs), to the extent caused by any of Developer's design, inspection and construction activities under this MOU, whether such activities or performance thereof be by Developer or anyone directly or indirectly employed or contracted with by Developer and whether such damage shall accrue or be discovered before or after termination of this MOU, except for damage or loss attributable to acts or omissions of City or its contractors or subcontractors or anyone directly or indirectly employed by City or its contractors or subcontractors.

18. Assignment.

a. Developer shall not make, create, or suffer to be made or created, any total or partial sale or transfer in any form of this MOU or any part thereof or any interest therein, or any agreement to do the same, without the prior written approval of City.

b. Notwithstanding the foregoing, the following do not require City's consent, provided they comply with this MOU and applicable law:

i. The mortgage, collateral assignment or other encumbrance of Developer's rights under this MOU;

ii. The leasing or sale of portions of the Property to retail users or the Required Users;

iii. The establishment of easements to effectuate the Approvals;

iv. The creation of an association and/or other covenants, conditions and restrictions and recordation of documents in furtherance thereof; or

v. The assignment of Developer's rights to an Affiliate, the District or an entity established by Developer for the closing, construction or financing of the improvements, including, for avoidance of doubt, any entity Developer controls.

19. Developer Default and Remedies.

a. *Default.* Each of the following is a Developer default of this MOU:

i. If Developer fails to perform any of its obligations under this MOU and fails to remedy the same within 30 days after Developer is given a written notice specifying the same; provided that, if the nature of the violation is such that it cannot reasonably be remedied within 30 days, and Developer provides evidence to the City that the violation cannot reasonably be remedied within 30 days, then the violation shall be remedied as soon as reasonably practicable, but in any case, within 90 days of the original notice of violation.

ii. If an involuntary petition is filed against Developer under a bankruptcy or insolvency law or under the reorganization provisions of any law, or when a receiver of Developer, or of all or substantially all of the property of Developer, is appointed without acquiescence, and such petition or appointment is not discharged or stayed within 90 days after the happening of such event.

iii. If Developer makes an assignment of its property for the benefit of creditors or files a voluntary petition under a bankruptcy or insolvency law or seeks relief under any other law for the benefit of debtors.

b. *Notice.* Unless necessary to protect the immediate health, safety and welfare of the City, subject to any additional notice and cure as provided in the subsections above, City shall provide Developer at least 30 days' prior written notice of its intent to take any action under this Section, during which Developer may cure the default.

c. *Remedies.* If a Developer default remains beyond applicable notice and cure, City may take such action as permitted or authorized by law, this MOU or the ordinances of the City, as City deems necessary to protect the public health, safety and welfare. City's remedies include without limitation:

i. If Closing has not occurred, termination and/or rescission of this MOU, accompanied by return of the \$100,000 cash deposit to Developer;

ii. If Closing has occurred but Developer has not commenced significant construction by April 15, 2028, forfeiture of the \$100,000 cash deposit;

iii. The refusal to issue any building permit;

iv. The revocation of any building permit previously issued under which construction related to such building permit has not commenced, except a building

permit previously issued to a party unrelated to Developer (including any user of the Development);

v. Any other remedies available at law or equity, and the exercise of one remedy shall not preclude the exercise of any other remedy, and further provided that the expiration of this MOU shall in no way limit City's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed. In no event shall Developer be liable to City or any other party for any indirect, actual, special, consequential or punitive damages of any kind, whether in contract, tort or otherwise, and whether or not such party had been advised of the possibility of such damages.

20. City Default and Remedies.

a. *Default.* The following is a City default of this MOU: If City fails to observe or perform any covenant or obligation required of it under this MOU, or if any representation or warranty made by City under this MOU is materially false when made, and City fails to remedy the same within 30 days after City is given a written notice specifying the same; provided that, if the nature of the violation is such that it cannot reasonably be remedied within 30 days, and City provides evidence to Developer that the violation cannot reasonably be remedied within 30 days, then the violation shall be remedied as soon as reasonably practicable, but in any case, within 90 days of the original notice of violation.

b. *Remedies.* If a City default occurs, Developer shall have all remedies available at law or equity, including, without limitation, specific performance, and the exercise of one remedy shall not preclude the exercise of any other remedy. Without limiting the generality of the foregoing, in the event a City default occurs, Developer may terminate this MOU upon notice given to City, without waiving any of its rights or remedies hereunder.

21. Miscellaneous.

a. *Governing Law and Venue.* The laws of the State of Utah shall govern this MOU, and the exclusive venue for any legal proceeding arising out of this MOU shall be in Davis County, Utah.

b. *No Third-Party Beneficiaries.* There are no intended third-party beneficiaries to this MOU.

c. *Severability.* If any provision of this MOU is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

d. *Governmental Immunity.* Nothing herein shall be construed as a waiver of any protections or immunities that City or its agents or employees may have under Utah law.

e. *No Joint Venture.* Notwithstanding any provision hereof, City shall never be a joint venture in any private entity or activity which participates in this MOU, and City shall never be liable or responsible for any debt or obligation of any participant in this MOU.

f. *Notice.* Notices under this MOU shall be sufficiently given if sent by regular U.S. mail, postage prepaid, addressed to the following:

Syracuse City Corporation  
1979 West 1900 South  
Syracuse, UT 84075

Hawkins Development, LLC  
7076 S. Alton Way, Suite H100  
Centennial, CO 80112

g. *Integration.* This MOU, together with all exhibits attached hereto, constitutes the entire understanding and agreement of the parties, integrates all the terms and conditions mentioned herein, and supersedes all negotiations or previous arrangements between the parties with respect to the subject matter hereof.

h. *Modification.* The MOU may only be amended or modified by mutual written consent of the parties.

i. *Recordation.* Within 30 days after the Effective Date, City will record with the Davis County Recorder a Notice of Memorandum of Understanding.

j. *Force Majeure.* No party or person shall be in breach of this MOU if such party's or person's failure to perform any of the duties under this MOU is due to Force Majeure, which means delays resulting from causes beyond the reasonable control of a that party or person, including, but not limited to, government mandated closures, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, acts of God, any delay caused by any action, inaction, order, ruling, moratorium, regulation, statute, condition or other decision of any private party or governmental or quasi-governmental agency or entity having jurisdiction over any portion of the Property or over any construction of improvements thereon or over any uses thereof, or by delays in inspections or in issuing approvals by private parties or permits by governmental or quasi-governmental agencies, or by fire, casualty, flood, adverse weather conditions such as, by way of illustration and not limitation, wind, snow storms which prevent outdoor work from being accomplished, severe rain storms or below freezing temperatures of abnormal degree or for an abnormal duration, tornadoes, earthquakes, floods, strikes, lockouts or other labor or industrial disturbance, civil disturbance, order of any government, court or regulatory body claiming jurisdiction or otherwise, act of public enemy, war, riot, sabotage, blockage, embargo, failure or inability to secure materials or labor (including labor and materials shortages caused by national weather or other national events), or other natural or civil disaster, delays caused by any dispute resolution process, any

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delays by injunctions or lawsuits concerning the overall project, or any cause whatsoever beyond the reasonable control of the party or person claiming Force Majeure, or any of such party's or person's contractors or other representatives, whether or not similar to any of the causes hereinabove stated.


k. *Days.* If the day for any performance or event provided for herein is a Saturday, Sunday or other day on which either national banks or the office of the Davis County Recorder is not open for the regular transaction of business, such day therefor shall be extended until the next day on which said banks or said office are open for the transaction of business.

In Witness whereof, the parties have executed this Memorandum of Understanding as of the Effective Date.

[Remainder of Page Left Intentionally Blank]

A handwritten signature or set of initials in blue ink, consisting of a vertical line and a curved shape below it, resembling the letters 'H' or 'K'.

Syracuse City Corporation:

  
\_\_\_\_\_  
Dave Maughan, Mayor



ATTEST:

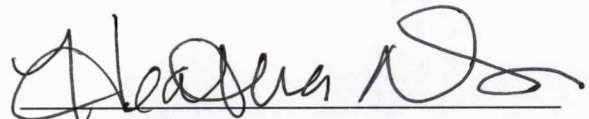
  
\_\_\_\_\_  
Cassie Z. Brown, City Recorder

APPROVED AS TO FORM:

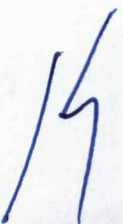
 09/16/2025  
\_\_\_\_\_  
Colin Winchester, City Attorney

STATE OF UTAH            )  
                                      ): ss  
COUNTY OF DAVIS        )


On October 15, 2025, personally appeared before me Dave Maughan, the Mayor of Syracuse City, whose identity is personally known to me, and who duly acknowledged to me that he executed the foregoing Memorandum of Understanding for the purposes therein stated.

  
\_\_\_\_\_  
Notary Public






Hawkins Development, LLC:

  
Kevin Hawkins, Manager

STATE OF Colorado )  
COUNTY OF Arapahoe ) : ss

On September 10<sup>th</sup>, 2025, personally appeared before me Kevin Hawkins, the Manager of Hawkins Development, LLC, whose identity is personally known to me, and who duly acknowledged to me that he executed the foregoing Memorandum of Understanding for the purposes therein stated.

TARA DODGE  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID# 20214026989  
MY COMMISSION EXPIRES 7/6/2029

  
Notary Public



**Exhibit A-1  
Property Map**



**City Property**

**Bureau of Reclamation ("BOR") Property**

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**Exhibit A-2**  
**Legal Descriptions**

**PARCEL 120490179**

A TRACT OF LAND SIT IN THE SW 1/4 SW 1/4 OF SEC 9-T4N-R2W, SLB&M. THE BNDRY OF SD TRACT OF LAND ARE DESC AS FOLLOWS: BEG IN THE E'LY R/W LINE OF 3000 WEST STR AS ESTABLISHED BY PROJECT NO. S-R199(229) WH PT IS 33.00 FT N 00°14'37" E ALG THE SEC LINE & 33.00 FT S 89°49'43" E & 67.02 FT N 00°14'37" E FR SW COR OF SEC 9; & RUN TH N 00°14'37" E 281.30 FT ALG SD E'LY R/W LINE; TH S 89°49'43" E 293.70 FT ALG N'LY BNDRY LINE OF SD ENTIRE TRACT; TH S 00°14'37" W 297.27 FT ALG THE E'LY BNDRY LINE OF SD ENTIRE TRACT TO THE N'LY R/W LINE OF ANTELOPE DRIVE (1700 SOUTH) AS ESTABLISHED BY PROJECT NO. S-R199(229); TH ALG SD N'LY R/W LINE THE FOLLOWING THREE (3) COURSES & DISTANCES: (1) S 89°01'32" W 152.74 FT; (2) TH N 89°49'43" W 121.97 FT; (3) TH N 44°48'19" W 26.88 FT TO THE POB. (NOTE: ROTATE ABOVE BEARINGS 00°20'25" CLOCKWISE TO EQUAL HWY BEARINGS.) CONT. 2.015 ACRES.

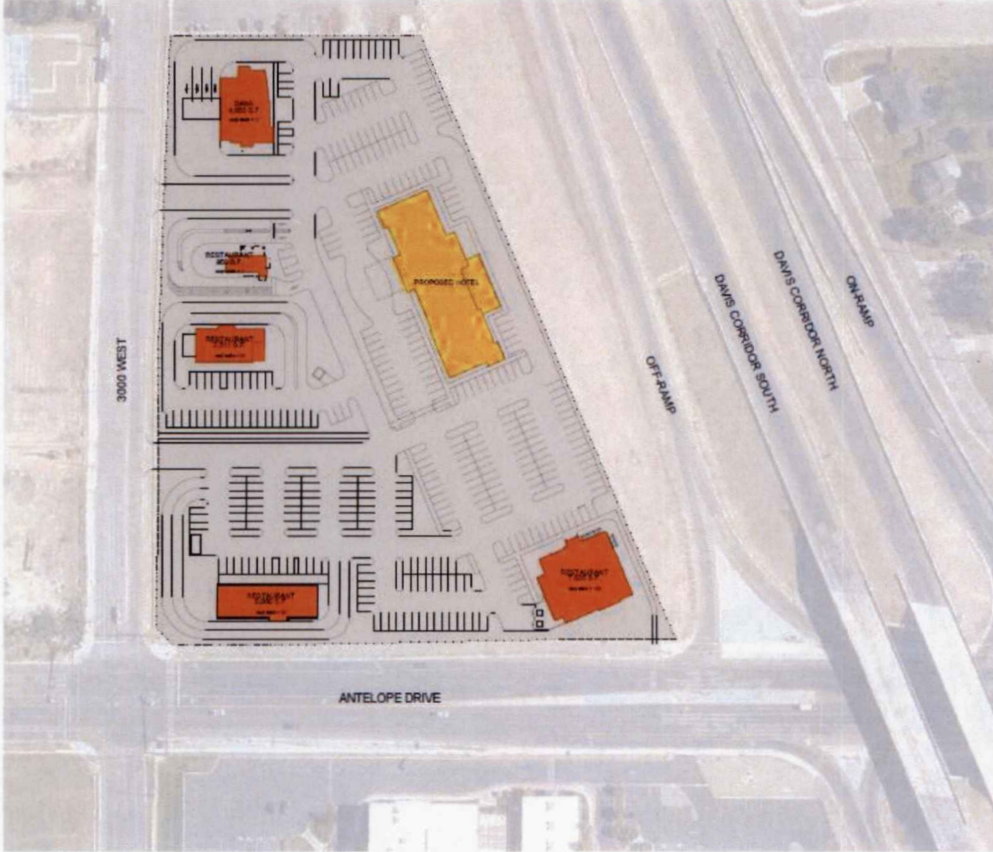
**PARCEL 120490181**


A TRACT OF LAND SIT IN THE SW 1/4 SW 1/4 OF SEC 9-T4N-R2W, SLB&M. THE BNDRY OF SD TRACT OF LAND ARE DESC AS FOLLOWS: BEG IN THE N'LY R/W & NO-ACCESS LINE OF ANTELOPE DR (1700 SOUTH) WH PT IS 326.80 FT (RECORD 4.95 CHAINS) E ALG TH SEC LINE & 84.08 FT N FR THE SW COR OF SEC 9; & RUN TH N 0°04'02" E 716.64 FT; TH S 89°55'58" E 17.46 FT; TH S 23°00'03" E 774.70 FT TO SD N'LY R/W & NO-ACCESS LINE; TH ALG SD N'LY R/W & NO-ACCESS LINE THE FOLLOWING TWO (2) COURSES & DISTANCES: (1) S 89°59'42" W 147.00 FT; (2) TH S 88°50'57" W 174.04 FT TO THE POB. (NOTE: ROTATE ABOVE BEARINGS 00°31'00" CLOCKWISE TO EQUAL HWY BEARINGS) CONT. 2.778 ACRES.

**PARCEL 120490183**

A TRACT OF LAND SIT IN THE SW 1/4 SW 1/4 SEC 9-T4N-R2W, SLB&M. THE BNDRY OF SD TRACTS OF LAND ARE DESC AS FOLLOWS: BEG IN THE E'LY RIGHT OF LINE OF 3000 WEST STR AS ESTABLISHED BY PROJECT NO. S-R199(229) PIN 11268 WH PT IS 381.32 FT N 00°14'37" E ALG THE SEC LINE & 33.00 FT S 89°45'23" E FR SW COR OF SEC 9; & RUN TH ALG SD E'LY R/W LINE THE FOLLOWING TWO (2) COURSES & DISTANCES: (1) N 00°14'37" E 56.00 FT; (2) TH N 02°14'37" E 364.01 FT; TH S 89°45'23" E 280.99 FT TO THE E'LY BNDRY LINE OF SD ENTIRE TRACT; TH S 00°14'37" W 419.79 FT ALG SD E'LY BNDRY LINE; TH N 89°45'23" W 293.70 FT ALG THE S'LY BNDRY LINE OF SD ENTIRE TRACT TO THE POB. (NOTE: ROTATE ABOVE BEARINGS 00°20'25" CLOCKWISE TO EQUAL HWY BEARINGS) CONT 2.777 ACRES.

**Exhibit B  
Site Plan**




SYRACUSE RETAIL CENTER  
Syracuse, Utah 



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**Exhibit C**  
**Approved Chick-Fil-A Substitutes**

Red Robin  
Longhorn Steakhouse  
Outback Steakhouse  
Texas Roadhouse  
Cheesecake Factory  
PF Changs  
Market Street Grill  
Goodwood Barbeque Company





# COUNCIL AGENDA

April 14, 2026

## Agenda Item #4d

Authorize Administration to execute Franchise agreement with Lumen.

### *Factual Summation*

- Please see the attached franchise agreement for Lumen. Lumen is the new company name of Century link since 2020. Any questions regarding this item can be directed at Assistant City Manager Stephen Marshall or City Attorney Colin Winchester.
- Lumen desires to provide certain telecommunication services within City and in connection therewith to establish a telecommunications network in, under, along, over, and across City's present and future streets, alleys, easements, and Public Ways, consisting of telecommunication lines, cables, and all necessary appurtenances
- With this agreement, Lumen agrees to pay a 3.5% franchise tax in accordance with the Municipal Telecommunication License Tax Act (Utah Code Ann. 10-1-401 to 10-1-410).
- **Section 5. Term of Agreement.** The first term of this Agreement shall be for a period of ten (10) years from March 10, 2026, and will continue thereafter on a year-to-year basis unless either party provides written notice to the other party one hundred twenty (120) days' notice of its intent to renegotiate the terms and conditions of this Agreement. At the end of that term, additional terms and extensions will be negotiated upon terms and conditions acceptable to both parties.
- The city has franchise agreements with other companies that provide telecommunications services in the city. This is a common practice in cities across Utah.

### *Action Items*

- Discuss recommendation for administration to execute franchise agreement with Lumen.

**FRANCHISE AGREEMENT  
QWEST CORPORATION DBA CENTURYLINK QC**

**FRANCHISE AGREEMENT** (“Agreement”) dated March 10, 2026, by and between Syracuse City, a political subdivision of the State of Utah (“City”), and Qwest Corporation dba CenturyLink QC (“Franchisee”).

**WHEREAS**, Franchisee desires to provide certain telecommunication services within City and in connection therewith to establish a telecommunications network in, under, along, over, and across City’s present and future streets, alleys, easements, and Public Ways, consisting of telecommunication lines, cables, and all necessary appurtenances; and

**WHEREAS**, City, in exercise of its management of Public Ways, grants Franchisee a non-exclusive franchise to install, operate and maintain the System in, on, over, upon, along, and across the public rights of way of the City, prescribing certain rights, duties, terms and conditions outlined in this Agreement and reasonable regulation under City’s police power; and

**WHEREAS**, this Agreement is intended to cover all Franchisee’s Facilities within City, whether existing or contemplated;

**THEREFORE**, the parties mutually agree as follows:

**Section 1. Definitions.** For the purposes of this Agreement, the following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

“Affiliate” means an entity which owns or controls, is owned or controlled by, or is under common ownership with Franchisee.

“City” means Syracuse City, Utah.

“Communication(s) Service” means the transmission of voice, data, or other telecommunications services as defined under federal law and any other communications services provided over Franchisee’s Facilities, but only to the extent such services are within City’s lawful authority to regulate.

“Communication(s) System”, “System”, or “Facilities” means Franchisee’s telecommunications system including, all cables, wires, fibers, conduits, ducts, pedestals, and any associated

converter, equipment, or other facilities within City's Public Ways designed and constructed for the purpose of providing Communication Service.

"FCC" means the Federal Communications Commission or any successor governmental entity hereto.

"Franchise" means the authorization granted by this Agreement to construct, operate and maintain Franchisee's Communication System and associated Facilities for the purpose of offering Communications Service.

"Franchisee" means Qwest Corporation dba CenturyLink QC, or the lawful successor, transferee, assignee, or affiliate thereof.

"Person" means an individual, partnership association, joint stock franchisee, trust, corporation, or governmental entity.

"Public Way" shall mean the surface of and any space above or below any public street, highway, freeway, bridge, path, alley, court, boulevard, sidewalk, parkway, lane, drive, circle, or any other public right of way including, but not limited to, public utility easements, utility strips, or rights of way dedicated for compatible uses and any temporary or permanent fixtures or improvements located thereon, now or hereafter held by City in the Service Area, which shall entitle City and Franchisee the use thereof for the purpose of installing, operating, repairing, and maintaining the Communications System. Public Way shall also mean any easement now or hereafter held by City within the Service Area for the purpose of public travel, or for utility or public service use dedicated for compatible uses, and shall include other easements or rights-of-way which within their proper use and meaning, entitle City and Franchisee the use thereof for the purposes of installing or transmitting Franchisee's Communications System over wires, cables, conductors, amplifiers, appliances, attachments, and other property as may be ordinarily and necessarily pertinent to the Communications System.

"Service Area" means the present municipal boundaries of City and shall include any future additions thereto by annexation or other legal means.

**Section 2. Authority Granted.** City hereby grants to Franchisee, subject to the terms and conditions in this Agreement, the right, privilege and authority to utilize City's Public Ways for construction and operation of Franchisee's Communications System and to acquire, construct, operate, maintain, replace, use, install, remove, repair, reconstruct, inspect, sell, lease, transfer, or to otherwise utilize in any lawful manner, all necessary equipment and facilities thereto for Franchisee's Communications System, and to provide Communications Service.

**Section 3. Construction Permits Required.** Prior to site specific location and installation of any portion of its Communications System within a Public Way, Franchisee shall apply for and obtain a construction permit pursuant to City's then existing ordinances.

Unless otherwise provided in said permit, and except under the emergency circumstances described in Section 10, Franchisee shall give City at least 48 hours' notice of Franchisee's intent to commence work in the Public Ways. Franchisee shall file plans or maps with City showing the proposed location of its Communication Facilities and pay all lawful, duly established permit and inspection fees associated with the processing of the permit. In no case shall any work commence within any Public Ways without said permit except as otherwise provided in this Agreement.

**Section 4. Grant Limited to Occupation.** Nothing contained herein shall be construed to grant or convey any right (for clarity, beyond those specified in Section 2), title, or interest in City's Public Ways to Franchisee, nor shall anything contained herein constitute a warranty of title.

**Section 5. Term of Agreement.** The first term of this Agreement shall be for a period of ten (10) years from March 10, 2026, and will continue thereafter on a year-to-year basis unless either party provides written notice to the other party one hundred twenty (120) days' notice of its intent to renegotiate the terms and conditions of this Agreement. At the end of that term, additional terms and extensions will be negotiated upon terms and conditions acceptable to both parties.

**Section 6. Non-Exclusive Grant.** This Agreement shall not in any manner prevent City from entering into other similar agreements or granting other or further franchises in, under, on, across, over, through, along or below any of City's Public Ways. However, City shall not permit any future franchisee to unreasonably physically interfere with Franchisee's Communication Facilities. If that unreasonable physical interference or disruption occurs, City Engineer will assist Franchisee and such subsequent franchisee in resolving the dispute. Further, this Agreement shall in no way prevent or prohibit City from using any of its Public Ways or affect its jurisdiction over them or any part of them, and City shall retain power to make all necessary changes, relocations, repairs, maintenance, establishment, improvement, dedication of the same consistent with City's police powers, including the dedication, establishment, maintenance, and improvement of all new Public Ways.

**Section 7. Maps and Records.** After a portion of the construction of the Communications System is complete, Franchisee shall provide City with accurate copies of as-built plans and maps in a form and content prescribed by City Engineer. These plans and maps shall be provided at no cost to City. Franchisee shall make available to City at one of Franchisee's offices, upon reasonable advance written notice of no fewer than sixty (60) days and not more often than annually, such relevant information pertinent only to enforcing the terms of this Agreement in such form and at such times as Franchisee can reasonably do so. Subject to applicable laws, any information that Franchisee provides to City, except as otherwise provided herein, is confidential and proprietary and shall not be disclosed or used for any purpose other than verifying compliance with the terms of this Agreement. Except as otherwise provided herein, any such information provided to City shall be returned to Franchisee following review,

without duplication, unless Franchisee grants City written permission to duplicate the information.

**Section 8. Work in Public Ways.** During any period of relocation, construction, or maintenance, all surface structures, if any, shall be erected and used in such places and positions within said Public Ways and other public properties so as to interfere as little as possible with the free passage of traffic and the free use of adjoining property. Franchisee shall, at all times, post and maintain proper barricades and comply with all applicable safety regulations during periods of construction as required by City's ordinances and/or the laws of the State of Utah.

Franchisee shall cooperate with City and all other persons with authority from City to occupy and use City's Public Ways in coordinating construction activities and joint trenching projects. By June 1 of each calendar year, or such other date as City and Franchisee may agree upon from year to year, Franchisee shall provide City with a schedule of its proposed construction activities in, around, or that may affect City's Public Ways. Franchisee shall also meet with City and other grantees, franchisees, permittees, and other users of City's Public Ways annually or as determined by City to schedule and coordinate construction activities. City Engineer shall coordinate all construction locations, activities and schedules to minimize public inconvenience, disruption, or damage to City's Public Ways.

If either City or Franchisee shall at any time after the installation of the Facilities, plan to make excavations in an area covered by this Agreement and as described in this section, the party planning such excavation shall afford the other party, upon receipt of written request to do so, an opportunity to share such an excavation provided that: (1) such joint use shall not unreasonably delay the work of the party causing the excavation to be made or unreasonably increase its costs; (2) such joint use shall be arranged and accomplished on terms and conditions satisfactory to both parties; and (3) either party may deny such request for safety reasons or if their respective uses of the trench are incompatible.

All Facilities constructed or installed by Franchisee pursuant to this Agreement shall be used, constructed and maintained in accordance with applicable laws and local zoning ordinances and regulations. Franchisee shall, prior to commencing new construction or major reconstruction work in Public Ways or other public places, apply for a permit from City. Construction permits shall not be unreasonably withheld, conditioned or delayed by City. Franchisee will provide plans of new Facilities to be placed in the Public Ways or other public places pursuant to a permit issued by City. Franchisee will abide by all applicable ordinances, rules, regulations and requirements of City consistent with applicable law, and City may inspect the manner of such work and require remedies as may be reasonably necessary to assure compliance.

To the extent practical and consistent with any permit issued by City, all Facilities shall be located so as to cause minimum interference with the Public Ways and shall be constructed, installed, maintained, cleared of vegetation, renovated or replaced in accordance with applicable and lawful rules, ordinances, and regulations of City. It is the policy of City to

reasonably limit the number of poles within City limits, and as such, where feasible, communications lines will be placed on existing power or communications poles to mitigate circumstances where there are poles on both sides of the road.

Franchisee shall comply with all Blue Stakes laws and rules.

**Section 9. Restoration after Construction.** Franchisee shall, after the installation, construction, relocation, maintenance, removal or repair of its Communication Facilities within the Public Ways restore the surface of said Public Ways and any other City-owned property that may be disturbed by the work to at least the same condition the Public Way or City-owned property was in immediately prior to any such installation, construction, relocation, maintenance or repair, reasonable wear and tear excepted. Franchisee agrees to promptly complete all restoration work and to promptly repair any damage caused by such work to the Public Ways or other affected areas at its sole cost and expense according to the time and terms specified in the construction permit issued by City in accordance with City's applicable ordinances.

**Section 10. Emergency Work Permit Waiver.** In the event of any emergency in which any of Franchisee's Communication Facilities located in, above, or under any Public Way break or are damaged, or if Franchisee's construction area is otherwise in such a condition as to immediately endanger the property, life, health, or safety of any individual, Franchisee shall immediately take proper emergency measures to repair its Facilities, or to cure or remedy the dangerous conditions for the protection of property, life, health, or safety of individuals without first applying for and obtaining a permit as required by this Agreement. However, this shall not relieve Franchisee from the requirement of notifying City of the emergency work and obtaining any permits necessary for this purpose after the emergency work. Franchisee shall notify City by telephone immediately upon learning of the emergency and shall apply for all required permits not later than the second succeeding day during which City Hall is open for business.

**Section 11. Relocation.** In the event that at any time during the term of this Agreement, City shall lawfully elect to alter or change any Public Way requiring the relocation of Franchisee's Facilities, then in such event, Franchisee, upon reasonable notice by City, shall remove, relay and relocate the same at its own expense; except that Franchisee shall, in all cases, have the right, in Franchisee's sole discretion, to abandon its Facilities in place, in lieu of relocation. If public funds are available for such relocation pursuant to law, Franchisee shall not be required to pay the costs of such relocation.

To the extent City requests relocation efforts from Franchisee solely for aesthetic purposes, City agrees to pay all costs associated with relocation. Franchisee shall not be required to pay for the relocation of Franchisee's Facilities, and may require advance payment for costs and expenses, to the extent such removal or relocation is requested solely for aesthetic purposes, in cases where the original location of Franchisee's Facilities was approved by City through the permitting process.

Franchisee shall, upon the request of any person holding a building moving permit issued by City, temporarily raise or lower its lines to permit the moving of the building, provided: (a) the expense of such temporary removal shall be paid in advance by the person(s) requesting the same; and (b) Franchisee is given not less than fifteen (15) business days' advance notice to arrange for such temporary line changes.

Facility relocations necessitated by private third parties shall be at the expense of such third parties, and Franchisee shall have the right and authority to require payment in advance.

**Section 12. Trimming.** Franchisee shall have the authority to trim trees upon and overhanging all streets, alleys, public utility easements, sidewalks and public places of City so as to prevent the branches of such trees from coming into contact with Franchisee's Facilities. Franchisee shall, when practical, provide notice to City and to any property owner before commencing such work. Franchisee shall not be required to provide notice in advance of such work in emergency conditions.

**Section 13. Dangerous Conditions.** Whenever construction, installation or excavation of the Communication Facilities authorized by this Agreement has caused or contributed to a condition that appears to substantially impair the lateral support of the adjoining Public Way, street, or public place, or endangers the public street, utilities or City-owned property, City Engineer may reasonably request Franchisee to take action to protect the public, adjacent public places, City-owned property, streets, utilities and Public Ways. Such action may include compliance within a prescribed time reasonably agreed to by the parties. If Franchisee fails or refuses to promptly take the actions directed by City or fails to materially comply with such directions, or if emergency conditions caused by such failure or refusal of Franchisee exist which require immediate, reasonable action to ensure public safety, City may enter upon the property and take such lawful actions as are necessary to protect the public, the adjacent streets, utilities, and Public Ways to maintain the lateral support thereof or actions reasonably regarded as necessary safety precautions, and Franchisee shall be liable to City for the direct, proportionate, reasonable costs thereof.

**Section 14. Non-Liability of City for Acts of Franchisee.** City shall not at any time become liable or responsible to any third person, firm, corporation, or individual for any damage, injury, including loss of life or loss by reason of the activities of Franchisee under this Agreement, and Franchisee hereby indemnifies City and holds it harmless against all such liabilities, loss, cost, damage, or expense which may be incurred by City by reason to the extent arising out of the activities of Franchisee under this Agreement to the maximum extent allowed by law. City shall give prompt written notice to Franchisee of any such claim, demand, or lien with respect to which City seeks indemnification; and shall permit Franchisee to assume defense of such claim, demand, or lien with legal counsel of Franchisee's choice.

**Section 15. Insurance.** Franchisee shall procure and maintain insurance against claims for injuries to persons or damages to the property which may arise from, or in connection with the

exercise of the rights, privileges, and authority granted hereunder to Franchisee, its agents, representatives, or employees. Franchisee shall provide to City for its inspection an insurance certificate or memorandum of insurance at lumen.com/moi. Such insurance certificate or memorandum shall evidence:

- Comprehensive general liability insurance with limits inclusive of umbrella or excess liability coverage of not less than (1) \$2,000,000.00 for bodily injury or death to each person; and (2) \$3,000,000 for property damages resulting from any one accident.
- Automobile liability for owned, non-owned, and hired vehicles with a limit inclusive of umbrella or excess liability coverage of \$300,000 for each person and \$500,000 for each accident.
- Workers' compensation within statutory limits.

The liability insurance policies required by this section shall be maintained by Franchisee throughout the term of this Agreement and such other periods of time during which Franchisee is operating without a franchise hereunder or is engaged in the removal of its Communication System. Payment of deductibles and self-insured retentions shall be the sole responsibility of Franchisee. The insurance required by this section shall contain a clause stating that the coverage shall apply separately to each insured against whom a claim is made or suit is brought except with respect to the limits of the insurer's liability. Franchisee's insurance shall be primary insurance with respect to City. Any insurance maintained by City, its officers, officials, employees, consultants, agents, and volunteers shall be in excess of Franchisee's insurance and shall not contribute with it.

**Section 16. Abandonment and Removal of Franchisee's Communication Facilities.** Upon the expiration or termination of the rights granted under this Agreement, Franchisee shall either, at Franchisee's sole option, remove all its Communication Facilities from City's Public Ways within ninety (90) days or abandon the Facilities in place. Upon permanent abandonment and Franchisee's agreements to transfer ownership of the Communication Facilities to City, Franchisee shall submit to City a proposal and instruments for transferring ownership to City. Any such Facilities which are not permitted to be abandoned in place which are not removed within one (1) year of receipt of said notice shall automatically become the property of City.

**Section 17. Municipal Telecommunications License Tax.** For the Franchise granted herein, Franchisee shall pay the Municipal Telecommunications License Tax, in accordance with the Utah Municipal Telecommunications License Tax Act found in Utah Code Title 10, Chapter 1, Part 4, three and a half percent (3.5%) of Franchisee's gross receipts from telecommunications services attributed to City as set forth in the Municipal Telecommunications License Tax Act, less any business license fee or business license tax enacted by City. All payments shall be made to the Utah State Tax Commission unless otherwise agreed to in writing by the Parties:

Utah State Tax Commission  
210 North 1950 West  
Salt Lake City, Utah 84134

**Section 18. Modification.** This Agreement may only be modified or amended by mutual written agreement of City and Franchisee.

**Section 19. Forfeiture and Revocation.** Subject to the following notice and cure provisions, this Agreement may be terminated for failure by Franchisee to comply with the material provisions hereof and other provisions of City's ordinances.

If City has reason to believe that Franchisee is in violation of this Agreement or other provisions of City's ordinances, the following procedures shall be followed by City:

City shall provide Franchisee with a detailed written notice by certified mail detailing the violation, the steps necessary to cure such violation, and the time period within which the violation must be cured. Within forty-five (45) days thereafter, Franchisee shall respond demonstrating that no violation occurred, that any problem has been corrected, or with a proposal to correct the problem within the specified time period.

Franchisee may request an extension of time to cure an alleged violation if construction is suspended or delayed by City or where unusual weather, natural consequences, acts of third parties, or other circumstances which are reasonably beyond Franchisee's control delay progress, except to the extent that Franchisee has, through its own actions or inactions, contributed to the delay.

If Franchisee does not timely respond to City's cure notice or commence reasonable curative activities within a reasonable timeframe, City may declare Franchisee to be in default with written notice by certified mail to Franchisee. Within thirty (30) business days after such notice to Franchisee, Franchisee may deliver to City a request for a hearing before City Council. If no such request is received, City may declare this Agreement terminated for cause.

If Franchisee files a timely written request for hearing, such hearing shall be held within thirty (30) days after City's receipt of the request. Such hearing shall be open to the public and Franchisee and other interested parties may offer written and/or oral evidence explaining or mitigating such alleged noncompliance. Within ten (10) days after the hearing, City Council on the basis of the record will make the determination as to whether there is cause for termination and whether the Agreement will be terminated. City Council may, in its sole discretion, fix an additional time period to cure violations. If the deficiency has not been cured at the expiration of any additional time period, or if City Council does not grant any additional period, City Council may, by resolution, declare the Agreement to be terminated, subject to applicable federal and state law.

If Franchisee appeals revocation and termination, such revocation shall be stayed pending judicial review by a court of competent jurisdiction so long as Franchisee is otherwise in compliance with this Agreement.

Franchisee shall not be deemed to be in default failure, violation or noncompliance with any provision of this Agreement where performance was rendered impossible due to an act of God, fire, flood, storm, or other element or casualty, theft, war, disaster, strike, lockout, boycott, prevailing war, or war preparation, or bona fide legal proceedings, beyond Franchisee's control.

**Section 20. City Ordinances and Regulations.** Nothing herein shall be deemed to direct or restrict City's ability to adopt and enforce all necessary and appropriate ordinances regulating the performance of the conditions of this Agreement, including any valid ordinance made in the exercise of its police powers in the interest of public safety and for the welfare of the public. City shall always have the authority to control the locations, elevation, manner or construction and maintenance of Facilities by Franchisee, and Franchisee shall promptly conform with all such regulations to the extent the same are not preempted by federal or state law and unless compliance would cause Franchisee to violate other requirements of the law.

**Section 21. Survival.** All the provisions, conditions and requirements of this Agreement shall be in addition to all other obligations and liabilities Franchisee may have to City at common law by statute or by contract. The provisions, conditions and requirements of Section 8 (Work in Public Ways), Section 9 (Restoration after Construction), Section 13 (Dangerous Conditions), Section 14 (Non-Liability of City for Acts of Franchisee), and Section 15 (Insurance), Section 16 (Abandonment and Removal of Franchisee's Communication Facilities) shall survive the expiration or termination of this Agreement and any renewals or extensions thereof and remain effective until such time as Franchisee removes its Communication Facilities from the Public Ways, transfers ownership of said Facilities to a third party, or abandons said System in place as provided herein. All the provisions, conditions, regulations and requirements contained in this Agreement shall further be binding upon Franchisee's heirs, successors, executors, administrators, legal representatives, and assigns, and all Franchisee's privileges, obligations and liabilities shall inure to its heirs, successors and assigns equally as if they were specifically mentioned wherever Franchisee is named herein.

**Section 22. Severability.** If any section, sentence, clause or phrase of this Agreement shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Agreement.

**Section 23. Assignment.** This Agreement may not be assigned or transferred without City's prior consent, which shall not be unreasonably withheld, conditioned or delayed, except that Franchisee may freely assign this Agreement without notice in whole or in part to a parent, subsidiary, or affiliated corporation or as part of any corporate financing, reorganization, or

refinancing. In the case of transfer or assignment as security by mortgage or other security instrument in whole or in part to secure indebtedness, such notice shall not be required unless and until the secured party elects to realize upon the collateral.

Franchisee may, without the prior written notice to City: (1) lease the Facilities or any portion thereof to another; (2) grant an indefeasible right of user interest in the Facilities or any portion thereof to another; or (3) offer to provide capacity or band width in its Facilities to another, provided that Franchisee at all times retains exclusive control over such Facilities and remains responsible for locating, servicing, repairing, relocating, or removing its Facilities pursuant to the terms and conditions of this Agreement.

**Section 24. No Waiver of Rights.** Neither City nor Franchisee shall be excused from complying with any of the terms and conditions contained herein by any failure of the other, or any of its officers, employees or agents, upon any one or more occasions, to insist upon or to seek compliance with any such terms and conditions. Each party expressly reserves any and all rights, remedies, and arguments it may have at law or equity, without limitation, and to argue, assert, and/or take any position as to the legality or appropriateness of any provision in this Agreement that is inconsistent with State or Federal law, as may be amended.

**Section 25. Notice.** Any notice or information required or permitted to be given to the parties under this Agreement may be sent to the following addresses unless otherwise specified:

City:

Syracuse City Treasurer  
1979 W 1900 S  
Syracuse, Utah 84075

With a copy to:

Syracuse City Manager  
1979 W 1900 S  
Syracuse, Utah 84075

Franchisee:

CenturyLink  
ATTN: ROW/NRE Manager  
913 14<sup>th</sup> Street  
Denver, CO 80202

With a copy to:

CenturyLink  
ATTN: Legal Department  
913 14<sup>th</sup> Street  
Denver, CO 80202

And an emailed copy to: nre.easement@lumen.com

Notice shall be deemed given upon receipt in the case of personal delivery, or three (3) days after deposit in the U.S. mail in the case of regular mail, or next day in the case of overnight delivery.

**Section 26. Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the parties as to the subject matter herein and no other agreements or understandings, written or otherwise, shall be binding upon the parties upon approval and acceptance of this Agreement. Provided further that City and Franchisee reserve all rights they may have under the law to the maximum extent possible and neither City nor Franchisee shall be deemed to have waived any rights they may have or may acquire in the future by entering into this Agreement.

**Section 27. Attorneys' Fees.** If any suit or other action is instituted in connection with any controversy arising under this Agreement, each party shall bear its own costs, expenses, and attorneys' fees.

**Section 28. Governing Law/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. The venue and jurisdiction over any dispute related to this Agreement shall be with the Second Judicial District Court in Davis County, or with respect to any federal question, with the United States District Court for the District of Utah in Salt Lake City, Utah.

**SYRACUSE CITY:**

**QWEST CORPORATION DBA CENTURYLINK QC:**

\_\_\_\_\_  
Dave Maughan  
Mayor

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Cassie Z. Brown  
City Recorder



# COUNCIL AGENDA

April 14, 2026

Agenda Item #4e Proposed Resolution R26-18, Adopt Proposed Amendments to the City Mission/Vision Statements, and KPIs.

## *Background*

Mayor Maughan previously asked the Council whether amendments are desired for the Mission and Vision Statements for the city. At the February 24, 2026 City Council work session, the council discussed found general consensus on the following amendments to the City's Mission/Vision Statements and KPIs. See attached document for redlined amendments.

## *Proposed Amendments*

### **Amend Community & Economic Development Vision Statement #3:**

**Vision Statement:** The Community & Economic Development Department takes active steps to recruit and grow the business sector of the community.

### **Key Results:**

- The city has a business-friendly environment.
- The city proactively engages with potential businesses.
- The city proactively engages with existing businesses.

### **KPIs:**

- % increase in business-related tax revenue.
- Number of new jobs annually
- Number of outreach events and discussions with business leads.
- Number of outreach events and discussions with existing businesses.
- Resources (staff time & budget) allocated to business development.

### **Amend City-Wide Vision Statement #3:**

**Vision Statement:** We foster a strong sense of community pride, involvement, and public safety through improvements, events, and services.

#### **Key Results:**

- Overall safety in the community remains high.
- The city produces and sponsors events and programs that improve the sense of community in the city.
- The city seeks out and actively recruits and communicates with residents willing to volunteer skills and talents toward city initiatives/goals.

#### **KPIs**

- Crime rate per 1,000 residents
- # of emergency preparedness classes, educational messages, trainings conducted annually
- Number of volunteers engaged in city events, programs, civic bodies
- Number of “lead” volunteer positions created.
- Social media engagement rates
- % positive ratings on citizen feedback surveys for events and customer-based services

#### ***Action Item***

Vote on whether to approve the proposed amendments to the City’s Mission/Vision Statements and KPIs.

## **RESOLUTION R26-18**

### **A RESOLUTION OF THE SYRACUSE CITY COUNCIL AMENDING BY REFERENCE CERTAIN KEY RESULTS AND KEY PERFORMANCE INDICATORS (KPIs) ASSOCIATED WITH THE CITY'S MISSION AND VISION STATEMENTS.**

**WHEREAS**, the Syracuse City Council previously adopted Resolution No. R25-20, which established Key Results and Key Performance Indicators (KPIs) aligned with the City's mission and vision statements; and

**WHEREAS**, the City Council and administration have since reviewed the effectiveness and alignment of certain mission and vision statements, Key Results, and KPIs; and

**WHEREAS**, on February 24, 2026, the City Council discussed and reached general consensus on proposed amendments to specific Community & Economic Development and City-wide vision statements, along with associated Key Results and KPIs; and

**WHEREAS**, the City Council finds that updating these statements and performance measures will enhance clarity, improve alignment with current priorities, and strengthen accountability and performance measurement across City operations; and

**WHEREAS**, the City Council has reviewed the amended document entitled "Key Results and Performance Indicators," dated April 14, 2026, and finds it to be consistent with the City's strategic goals and operational priorities;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF SYRACUSE DAVIS COUNTY, STATE OF UTAH, AS FOLLOWS:**

**SECTION 1: Amendment by Reference.** The Syracuse City Council hereby amends the previously adopted "Key Results and Performance Indicators" document by adopting the revised version dated April 14, 2026, attached hereto as Exhibit A and incorporated into this Resolution by reference. Said amendments include updates to select mission and vision statements, Key Results, and Key Performance Indicators.

**SECTION 2. Superseding Effect.** To the extent of any conflict, the amended provisions adopted herein shall supersede the corresponding provisions contained in Resolution No. R25-20, while all other provisions not specifically amended shall remain in full force and effect.

**SECTION 3. Implementation.** City administration and all departments are directed to implement and utilize the amended Key Results and KPIs in guiding internal planning, budgeting, performance evaluation, and public reporting. The document may be reviewed and updated from time to time, subject to Council approval.

**SECTION 4. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY,  
STATE OF UTAH, THIS 14<sup>th</sup> DAY OF APRIL, 2026.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Dave Maughan, Mayor



## Key Results and Performance Indicators

### Mission of the City

To provide quality, affordable services for its citizens, while promoting community pride, fostering economic development, and preparing for the future.

### City-Wide Vision Statements

**1. We are a city with well-maintained infrastructure and efficient services that meet the needs of residents and businesses.**

#### Key Results:

- City infrastructure is reliable with zero or very few unplanned service interruptions.
- City department staffing levels are competitively efficient compared to similar cities.
- Overall public satisfaction of the city remains high.

#### KPIs

- # of unplanned service outages per year (utilities, road, IT)
  - % of capital improvements in 5-yr plan with projected funding
  - # of employees per capita (or other relevant unit) vs similar cities
  - % positive ratings on customer-based services
-

## **2. We are a financially stable city that balances service quality with cost-effectiveness.**

### Key Results:

- Overall city debt per capita remains low compared to similar cities.
- The city's "rainy day" funding level targets are met or exceeded.
- The total cost of city government per capita is competitive with nearby cities.
- 3-Year projected expenses align with projected revenue

### *KPIs*

- Debt per capita rate vs similar cities
  - Debt service as a percentage of total revenue
  - Bond credit rating from rating agencies
  - General Fund reserve (rainy day fund) level
  - Total city budget and department budgets per capita vs nearby cities
  - % of projected expenses with projected funding (3-yr projection)
- 

## **3. We foster a strong sense of community pride, involvement, and public safety through improvements, events, and services.**

### Key Results:

- Overall safety in the community remains high.
- The City produces and sponsors events and programs that improve the sense of community in the city.
- The City seeks out and actively recruits and communicates with residents willing to volunteer skills and talents toward city initiatives/goals.

### *KPIs*

- Crime rate per 1,000 residents
- # of emergency preparedness classes, educational messages, trainings conducted annually
- Number of volunteers engaged in city events, programs, civic bodies
- Number of "lead" volunteer positions created.
- Social media engagement rates

- % positive ratings on citizen feedback surveys for events and customer-based services
- 

## Police

### **1. The Syracuse Police Department is a professional, well-trained, and community-oriented force that responds effectively to crime and public concerns.**

#### Key Results:

- Officers exceed state-mandated training requirements.
- The department is engaged in proactive community outreach.
- Response times meet established targets.
- A performance measurement tool ensures effective patrols

#### KPIs:

- % of officers exceeding training requirements.
  - # of hours of supervisors receiving supervisory training vs minimum standard.
  - Average years of service of officers in the department.
  - % of urgent calls responded to within target timeframe. (Refinement needed on data available)
  - % of cases assigned to investigators resolved within target timeframe.
- 

### **2. Officers are courteous, service-driven, and respected by the community.**

#### Key Results:

- The department maintains a positive public image.
- Officers receive service and courtesy training.
- The police department is active in building a positive relationship with the community.

#### KPIs:

- # of sustained complaints from the community regarding officer behavior per 1,000 population.
- % of officers with current crisis intervention training certification.
- # of community relationship actions taken by police officers.
- # of city-sponsored events with visible participation of police officers.

---

### **3. Department staffing levels are guided by clear city policies aimed at effective policing.**

#### **Key Results:**

- Staffing levels align with targets agreed upon by City Council .
- Retention efforts reduce officer turnover.

#### **KPIs:**

- % of staffing level compared to target.
- Officer turnover rate (within three years vs after three years).
- % of days minimum staffing levels were at risk.

## **Fire/EMS**

### **1. Syracuse Fire and EMS personnel are professional, well-trained, and respond quickly to emergencies with effective equipment.**

#### **Key Results:**

- Personnel training exceeds state requirements.
- Response times meet or exceed NFPA (National Fire Protection Association) standards.
- Equipment is consistently maintained and available for service.

#### **KPIs:**

- # of training hours completed compared to minimum standard.
- # of hours of supervisory training vs minimum standard.
- Average years of service of firefighters in the department.
- % of emergency calls meeting response time standards.
- % of major equipment receiving regular maintenance.
- Ratio of mutual and automatic aid given vs mutual and automatic aid received.
- # of days that major equipment is out of service
- % of capital equipment projected to be funded in 5-year replacement schedule.

---

### **2. The Fire Department is part of the community and is respected by the public.**

#### **Key Results:**

- Public satisfaction with fire services remains high.
- Fire safety and emergency readiness education is provided in schools and to adults.
- The department is visible in city-sponsored events.

**KPIs:**

- #of elementary schools receiving annual fire safety education vs total elementary schools in the city.
- % of city-sponsored events with fire department participation.
- Total estimated reach of safety education from social media and events.
- # of citizen emergency readiness trainings, educational outreach campaigns, and CERT classes offered.

## **Public Works/Utilities**

### **1. City utilities are affordable and financially sustainable.**

**Key Results:**

- Utility rates remain competitive and below state benchmarks.
- City has funding for operations and capital projects.

**KPIs:**

- Utility rates comparison to nearby cities.
- % of 5-year utility project budget funded for each utility.
- % of annual operations and capital project costs funded with utility rate and General Fund revenue.
- Rate increases vs CPI over previous 5 years
- # of hardship applications approved annually

### **2. Public Works employees prioritize customer service and proactive infrastructure maintenance.**

**Key Results:**

- The department quickly acknowledges and resolves public service requests.
- Department services are convenient to the public.

**KPIs:**

- % of service requests acknowledged and resolved within targeted timeframes (multiple SLAs).
  - Number of customer accounts with unplanned infrastructure service disruptions lasting 24 hours or more.
  - Number of online/automated applications performed annually for excavation permits and storm permits and Bluestakes requests.
  - % of snow events that snow plowing service met city standard.
- 

**3. The city has a strategic maintenance plan that ensures reliable infrastructure systems.****Key Results:**

- Infrastructure improvements follow short term (current fiscal year) and long-term (five year) plans.
- Planned projects are completed on schedule.
- All state-required management plans are followed.

**KPIs:**

- % of capital projects in the approved budget completed within targeted timeframes.
- % of Infrastructure master plans that are updated every 10 years.
- # of non-compliance violations according to state-required regulations for drinking water, sewer, and stormwater where the city is directly accountable.

## **Parks & Recreation**

**1. Syracuse City offers well-maintained parks and facilities that accommodate diverse recreational needs.****Key Results:**

- Park conditions consistently meet high standards.
- The City strives to provide recreational opportunities for all age groups

**KPIs:**

- % of parks and facilities rated "good" or better in internal inspections.
- Maintenance budget allocation per 10 acres of maintained space.

- Staffing per acreage of maintained space compared to national standard.
  - # of new programs and new recreational amenities investigated for feasibility per year.
  - # of recreation program participants in the following age groups: Pre-K, Youth, Adult, Senior.
- 

## **2. The Parks & Recreation Department provides financially sustainable recreation programs.**

### **Key Results:**

- Programs generate sufficient revenue to cover direct costs of overall programming.

### **KPIs:**

- % of recreation programs meeting or exceeding direct costs.
  - % of overall recreation program direct costs covered by all programming revenue.
- 

## **3. The city has a comprehensive improvement plan that ensures the upkeep and enhancement of park facilities.**

### **Key Results:**

- Park and Community Center improvements align with the city's park master plan.
- Projects are completed within acceptable timeframes.

### **KPIs:**

- Developed park acreage per 1,000 residents vs park master plan goal
- % of park projects completed on schedule per year.
- Park IFFP (Impact Fee Facilities Plan) updated every 5-10 years.
- % of park projects in 5-year plan with projected adequate funding.

## **Community & Economic Development**

### **1. Syracuse City has an effective strategic plan to support community and business development.**

#### **Key Results:**

- The city follows a strategic growth strategy.
- Business development is actively supported.

#### **KPIs:**

- % increase in sales tax revenue.
  - % increase in population growth.
  - Number of new businesses established annually.
  - Number of total businesses in the city.
- 

**2. The Community & Economic Development Department staff is knowledgeable, responsive, and provides effective communication with citizens and businesses.**

**Key Results:**

- Staff is well-trained and informed about regulatory changes.
- Service requests and inspections are handled efficiently.

**KPIs:**

- % of inspections completed within target timeframes.
  - % of permit applications processed on schedule.
  - % of city notices meeting legal requirements.
  - % of online service requests responded to and resolved with targeted timeframes.
  - Avg # of training hours per employee in the department annually.
  - # of applications or requests processed online.
- 

**3. The Community & Economic Development Department takes active steps to recruit and grow the business sector of the community.**

**Key Results:**

- The city has a business-friendly environment.
- The city proactively engages with potential businesses.
- The city proactively engages with existing businesses.

**KPIs:**

- % increase in business-related tax revenue.
- Number of new jobs annually
- Number of outreach events and discussions with business leads.
- Number of outreach events and discussions with existing businesses.

- Resources (staff time & budget) allocated to business development.

## **Administration**

### **1. Administration employees are knowledgeable, courteous, and transparent in their operations.**

#### **Key Results:**

- Employees receive regular training and pursue specialized education.
- Employees provide courteous service with minimal public complaints.
- City records and actions are accessible and responsive to the public.

#### **KPIs:**

- % of employees receiving training annually.
  - Average years of experience in the department.
  - % of employees with higher or specialized education.
  - % positive ratings for customer-based services.
  - % of employees receiving customer service training.
  - % of GRAMA (Government Records Access and Management Act) requests fulfilled on time.
  - % of key documents available and updated online.
  - % of city council and planning commission meetings available online.
- 

### **2. Syracuse City leverages technology to enhance communication and staff productivity, focusing on user-friendly services.**

#### **Key Results:**

- Processes and communications are increasingly online and efficient.
- New technologies improve productivity and user experience.
- Residents benefit from digital city services.

#### **KPIs:**

- % of requests/applications available online.
- Number of technology trainings provided annually.
- Estimated time and cost savings from digital improvements.

- % of residents using online services (utility billing, passports, court, records requests).
  - Number of days with unplanned IT system downtime.
  - % of IT tickets resolved within standard timeframes.
  - % of employees receiving cybersecurity training.
- 

### **3. The justice court provides fair and efficient legal services to meet the City's needs.**

#### **Key Results:**

- The court complies with all state legal standards.
- Court services are accessible and understandable to residents.
- Regular collaboration occurs between the Justice Court and City Council.

#### **KPIs:**

- % of court documents and processes available online in english and spanish.
- % compliance with state legal standards for justice court recertification.
- At least one annual meeting is held between the Justice Court Judge and City Council to discuss city needs.



# COUNCIL AGENDA

April 14, 2026

Agenda Item #5

## **Proposed resolution R26-15 restricting and regulating the use of pressure irrigation water during 2026.**

### ***Factual Summation***

- The mountain reservoirs are low this year and snowpack has hit a record low over 45 years of data collection. Snowpack is relied upon to fill reservoirs in the early spring. In wet years, overflowing reservoirs provides early runoff and delays the need to draw down water storage from the mountain reservoirs. Typically, water suppliers begin drawing from reservoir storage mid-June to mid-July. This year if spring rain is sparse, reservoir storage use will begin in May.
- All the water serving Syracuse comes from the Weber River and is delivered from two primary suppliers: Weber Basin Water Conservancy District and Davis and Weber Canal Companies. Both suppliers have a 20% water reduction and reduced delivery dates.
- Delivery dates are as follows:
  - Weber Basin: May 15<sup>th</sup> to September 15<sup>th</sup>.
  - Davis Weber: May 1<sup>st</sup> to Oct 1<sup>st</sup> (or sooner if water runs out).

### ***Resource***

- Syracuse City Code 4.25.130 describes measures that the council can establish for water conservation.
- The water season could begin May 8<sup>th</sup> and end September 18<sup>th</sup>. This allows time to fill the pipes with water and get them to full pressure. This also allows for full watering weeks when following the watering schedule.
- The quadrant watering schedule has been in use for the past five years and could be used again this year. It has proven to be very effective, when followed.
- Enforcement is necessary for a successful effort to manage the reduced water allotment.
- Water meter infrastructure is currently in construction and meter data is in early stages of development. Full implementation of meter data is not anticipated this season.
- Any questions about this agenda item may be directed at Robert Whiteley.

### ***Action Items***

Whether to adopt a resolution declaring the water begin and end dates with a watering schedule and enforcement.

## **RESOLUTION R26-15**

### **A RESOLUTION OF THE SYRACUSE CITY COUNCIL RESTRICTING AND REGULATING THE USE OF PRESSURE-IRRIGATION WATER DURING 2026**

**WHEREAS**, the City maintains a pressure-irrigation (secondary) system to its residents and customers for outdoor irrigation of grass, lawns, gardens and other landscaping; and

**WHEREAS**, the City Council, pursuant to Section 4.25.130(B) of the Syracuse Municipal Code, may enact resolutions restricting the use of pressure-irrigation water under certain circumstances; and

**WHEREAS**, the City's water suppliers are experiencing drought conditions and will be reducing the volumes to be received by recipients, resulting in a 20% reduction in the amount of water that will be delivered to the City of Syracuse from all water suppliers and a reduction in the delivery dates; and

**WHEREAS**, the City Council finds that mandatory water restrictions are necessary during the 2026 watering season due to a reduction in water volume delivered by water purveyors to the city due to drought conditions, and a reduction in the delivery season dates from water purveyors; and

**WHEREAS**, the Council finds that in order to conserve water so that all residents may utilize it in a fair and equitable manner, that enforcement of these mandatory restrictions pursuant to Chapter 4.25 of the Syracuse Municipal Code is authorized.

**WHEREAS**, the restrictions announced by this resolution will allow all residents and customers to access sufficient water and avoid wasting water by excessive watering

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Watering Restrictions.** Pursuant to Section 4.25.130 of the Syracuse Municipal Code, the following restrictions are effective during the entire 2026 watering season:

- A. The secondary water season for 2026 begins May 8, 2026 and ends September 18, 2026.
- B. No residential or other customer watering during the hours of 10:00 AM and 6:00 PM.
- C. No more than two waterings per week with limited watering run times at the beginning of the season until Memorial Day.
- D. No more than three waterings per week with limited watering run times Memorial Day to Labor Day.
- E. No more than two waterings per week with limited run times Labor Day to the end of the watering season.

- F. No watering on Sundays and no watering on a designated day of the week based upon a geographical quadrant of the city. The no watering days are midnight to midnight. Quadrants are divided by Antelope Drive and 2000 West and are as follows:
  - a. Northwest quadrant, no watering Sundays and Tuesdays
  - b. Northeast quadrant, no watering Sundays and Wednesdays
  - c. Southwest quadrant, no watering Sundays and Thursdays
  - d. Southeast quadrant, no watering Sundays and Fridays
- G. No excess water from irrigation that allows water to pool onto neighboring properties, streets or storm drains.
- H. Customers are required to repair any known leaks within fifteen days of notification.
- I. Water conservation plans are required for large-area properties and shall be filed and followed prior to water service getting turned on.
- J. This resolution does not supersede the exceptions identified in subsection 4.25.130(F) related to establishing new landscaping, attended spot-watering and use for diagnostics and maintenance of irrigation systems.
- K. Fines for water violations during the 2026 irrigation season are indicated in the consolidated fee schedule.

**Section 2. Advertisement.** The City is directed to utilize advertising methods, including its webpage, notices on utility bills, social media, or posted notices, to disseminate news of these restrictions.

**Section 3. Penalties.** The enforcement established in Section 4.25.130(G) may be undertaken by any city official.

**Section 4. Effective Date.** This resolution is effective upon its publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 14<sup>th</sup> DAY OF April, 2026.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, MMC  
City Recorder

By: \_\_\_\_\_  
Dave Maughan  
Mayor

Voting by the City Council:

|                         | “AYE” | “NAY” |
|-------------------------|-------|-------|
| Councilmember Brown     | _____ | _____ |
| Councilmember Cragun    | _____ | _____ |
| Councilmember Pollard   | _____ | _____ |
| Councilmember Robertson | _____ | _____ |
| Councilmember Watson    | _____ | _____ |

# SECONDARY WATER SEASON

May 8 - September 18, 2026



## CHECK THE CLOCK!

Daytime watering is prohibited from 10 AM - 6 PM to reduce evaporation.

### May 8 - May 24

Pick two days out of the five available days weekly.

### Memorial Day - Labor Day

Pick three days out of the five available days weekly.

### September 8 - September 18

Pick two days out of the five available days weekly.

### NORTHWEST

No watering  
Sunday and Tuesday

### NORTHEAST

No watering  
Sunday and  
Wednesday

Antelope Drive

### SOUTHWEST

No watering  
Sunday and Thursday

2000 West

### SOUTHEAST

No watering  
Sunday and Friday



SYRACUSE  
EST. CITY 1935

Secondary  
Water  
Information





# COUNCIL AGENDA

April 14, 2026

## Agenda Item #6

Public hearing: Proposed Resolution R26-16 amending the Syracuse City budget for the Fiscal Year (FY) ending June 30, 2026.

### *Factual Summation*

- Any questions about this agenda item may be directed at Assistant City Manager Stephen Marshall.

Please review the following attachments:

- a. FY2026 Budget Adjustments PDF.
- b. Capital Projects Revised project list.
- c. Vehicle and capital listing – capital project fund.

### *Background*

- Changes to **operational budgets**:

#### **General Fund – major changes**

- \$4,500 – Increase cost for jury trials.
- \$13,000 – Property, auto, and general liability insurance increase.
- \$55,425 – Increase in grants money and expense for purchase of radios, ebikes, and other equipment.
- \$25,000 – increase in budget to maintain park and rides and station 33 land.
- \$38,100 – increase in park and recreation fees charged for program registrations.

#### **All Other Funds – Significant Changes**

- \$3,200,000 - Regional Park costs – move remainder from park impact to capital fund.
- Interest income changes in various funds.
- Depreciation Expense adjustments in utility funds.
- Park Maint. Fund - \$38,000 – sale of equipment
- Street Light Fund - \$10,800 – street light utilities
- Secondary Fund - \$25,000 – Vac truck repairs
- Secondary and Culinary Water impact Fee Plan Updates – \$55,000 & \$45,000.

- Culinary Water Fund – \$25,000 savings with paperless billing
  - Culinary Water Fund - \$45,000 increase with credit card processing fees.
  - Sewer Fund – Updated revenues and expense with \$2.50 NDS increase or \$315,000.
  - Garbage fund – separated recycling revenue from waste revenue to be able to track program revenues and expenses.
  - Garbage fund – Green waste program fee adjustments
  - IT Fund – BCI Compliance Tool - \$5,000
  - MBA Fund – final closeout costs for station 32 - \$9,000
  - RDA Fund – added 30k to budget to design 1000 west realignment.
  - Capital Projects Fund – See capital projects list.
- Please review the detailed **capital projects** listing attached with this document for recommended changes. In this budget opening, we are carryover of projects from prior year that weren't completed and updates to approved projects as follows:
    - New – \$15,000 for dog park landscaping
    - Change – Move regional park project expenses to capital fund
    - Change – Purchase of land on 6-way roundabout - \$355,000

### ***Action Items***

Consider whether to approve the resolution amending the FY2025 - 2026 budget.

**RESOLUTION R26-16**

**A RESOLUTION ADJUSTING THE SYRACUSE CITY BUDGET FOR  
FISCAL YEAR ENDING JUNE 30, 2026.**

**WHEREAS**, the Uniform Budgetary Procedures set forth in State Statute 10-6-128 allow for amendments and increases to individual fund budgets; and

**WHEREAS**, on April 14th, 2026, the City Council held a public hearing to allow interested persons in attendance an opportunity to be heard for or against the proposed budgetary changes; and

**WHEREAS**, the City Council has determined that approval of the budgetary amendments will promote the orderly operation of the City;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF SYRACUSE DAVIS COUNTY, STATE OF UTAH, AS FOLLOWS:**

**SECTION 1: Amendments.** The following adjustments to the Syracuse City Budget are hereby made for the Fiscal Year 2026 operating budget.

- See attachment

**SECTION 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY,  
STATE OF UTAH, THIS 14<sup>th</sup> DAY OF APRIL, 2026.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Dave Maughan, Mayor

# Syracuse City

## FY2026 April Budget Opening



|                                                                                 | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase /<br/>(Decrease)</u> |
|---------------------------------------------------------------------------------|------------------------|-----------------------|----------------------------------|
| <b>General Fund:</b>                                                            |                        |                       |                                  |
| <u>REVENUE ADJUSTMENTS:</u>                                                     |                        |                       |                                  |
| Federal Grants                                                                  | 23,384.00              | 25,384.00             | 2,000.00                         |
| State Grants and Allotments<br>(ADF Grant, SAFG Grant, ICAC Grant, America 250) | 27,500.00              | 82,425.00             | 54,925.00                        |
|                                                                                 |                        |                       | <u>56,925.00</u>                 |
| <u>EXPENDITURE ADJUSTMENTS:</u>                                                 |                        |                       |                                  |
| <b>Justice Court</b>                                                            |                        |                       |                                  |
| Professional & Technical                                                        | 10,500.00              | 14,500.00             | 4,000.00                         |
| Juror and Witness Fees                                                          | 500.00                 | 1,000.00              | 500.00                           |
| <b>Administration</b>                                                           |                        |                       |                                  |
| Insurance                                                                       | 372,000.00             | 385,000.00            | 13,000.00                        |
| Interfund Reimbursement                                                         | (493,062.00)           | (498,278.00)          | (5,216.00)                       |
| Sundry                                                                          | 15,000.00              | 16,500.00             | 1,500.00                         |
| <b>Police Department</b>                                                        |                        |                       |                                  |
| Grant Funded Expenditures<br>(ADF Grant, SAFG Grant, ICAC Grant)                | 17,268.00              | 72,693.00             | 55,425.00                        |
| <b>Building Maintenance</b>                                                     |                        |                       |                                  |
| Professional & Technical<br>(Park & Ride Lots, Station 33 prop maint.)          | 61,000.00              | 86,000.00             | 25,000.00                        |
| <b>Streets</b>                                                                  |                        |                       |                                  |
| Salary and Wages                                                                | 909,829.00             | 932,229.00            | 22,400.00                        |
| <b>Parks and Recreation</b>                                                     |                        |                       |                                  |
| Professional & Technical<br>(Credit Card processing fees)                       | 46,900.00              | 85,000.00             | 38,100.00                        |
|                                                                                 | <u>Revenue</u>         | <u>Expenses</u>       |                                  |
| General Fund net change                                                         | 56,925.00              | 140,925.00            | (84,000.00)                      |
| Beginning fund deficit                                                          |                        |                       | (534,508.00)                     |
| Overall fund deficit reduced from fund balance                                  |                        |                       | <u>(618,508.00)</u>              |
| <b>Estimated Ending Fund Balance</b>                                            | <b>5,948,498</b>       |                       |                                  |

## Parks Impact Fee Fund

### EXPENSE ADJUSTMENTS:

|                                                                     |               |              |                     |
|---------------------------------------------------------------------|---------------|--------------|---------------------|
| Capital Outlay                                                      | 10,849,110.00 | 7,634,110.00 | <u>3,215,000.00</u> |
| (Regional Park Construction costs - move remainder to capital fund) |               |              | <u>3,215,000.00</u> |

|                                      | <u>Revenue</u>   | <u>Expenses</u> |                       |
|--------------------------------------|------------------|-----------------|-----------------------|
| PIF Fund net change                  | -                | 3,215,000.00    | 3,215,000.00          |
| Beginning fund shortage              |                  |                 | (9,914,110.00)        |
| Overall Change                       |                  |                 | <u>(6,699,110.00)</u> |
| <b>Estimated Ending Fund Balance</b> | <b>(962,364)</b> |                 |                       |

## Parks Maintenance Fund

### REVENUE ADJUSTMENTS:

|                      |   |           |                  |
|----------------------|---|-----------|------------------|
| Sale of Assets       | - | 38,000.00 | <u>38,000.00</u> |
| (Sale of Skid Steer) |   |           | <u>38,000.00</u> |

|                                      | <u>Revenue</u> | <u>Expenses</u> |                     |
|--------------------------------------|----------------|-----------------|---------------------|
| PMF Fund net change                  | 38,000.00      | -               | 38,000.00           |
| Beginning fund shortage              |                |                 | (542,235.00)        |
| Overall Change                       |                |                 | <u>(504,235.00)</u> |
| <b>Estimated Ending Fund Balance</b> | <b>68,471</b>  |                 |                     |

## Street Lighting Fund

### REVENUE ADJUSTMENTS:

|                 |          |           |                 |
|-----------------|----------|-----------|-----------------|
| Interest Income | 8,400.00 | 10,000.00 | <u>1,600.00</u> |
|                 |          |           | <u>1,600.00</u> |

### EXPENSE ADJUSTMENTS:

|                                                |           |           |                    |
|------------------------------------------------|-----------|-----------|--------------------|
| Street Light Utilities                         | 19,200.00 | 30,000.00 | <u>(10,800.00)</u> |
| (Additional lights added from new development) |           |           | <u>(10,800.00)</u> |

|                                      | <u>Revenue</u> | <u>Expenses</u> |                  |
|--------------------------------------|----------------|-----------------|------------------|
| SL Fund net change                   | 1,600.00       | (10,800.00)     | (9,200.00)       |
| Beginning fund overage               |                |                 | 53,160.00        |
| Overall Change                       |                |                 | <u>43,960.00</u> |
| <b>Estimated Ending Fund Balance</b> | <b>340,766</b> |                 |                  |

## Transportation Fund

### REVENUE ADJUSTMENTS:

|                                      |                |                 |                       |
|--------------------------------------|----------------|-----------------|-----------------------|
| Interest Income                      | 5,000.00       | 40,000.00       | <u>35,000.00</u>      |
|                                      |                |                 | <u>35,000.00</u>      |
|                                      | <u>Revenue</u> | <u>Expenses</u> |                       |
| Trans. Fund net change               | 35,000.00      | -               | 35,000.00             |
| Beginning fund shortage              |                |                 | (1,089,214.00)        |
| Overall Change                       |                |                 | <u>(1,054,214.00)</u> |
| <b>Estimated Ending Fund Balance</b> | <b>160,492</b> |                 |                       |

## Transportation Impact Fee Fund

### REVENUE ADJUSTMENTS:

|                                      |                  |                 |                       |
|--------------------------------------|------------------|-----------------|-----------------------|
| Interest Income                      | 96,000.00        | 200,000.00      | <u>104,000.00</u>     |
|                                      |                  |                 | <u>104,000.00</u>     |
|                                      | <u>Revenue</u>   | <u>Expenses</u> |                       |
| Trans. Impact Fund net change        | 104,000.00       | -               | 104,000.00            |
| Beginning fund shortage              |                  |                 | (2,484,950.00)        |
| Overall Change                       |                  |                 | <u>(2,380,950.00)</u> |
| <b>Estimated Ending Fund Balance</b> | <b>1,347,115</b> |                 |                       |

## Secondary Water Fund:

### REVENUE ADJUSTMENTS:

|                                                                             |            |            |                  |
|-----------------------------------------------------------------------------|------------|------------|------------------|
| Interest Income                                                             | 100,000.00 | 140,000.00 | 40,000.00        |
| Contributions from Subdivisions - cash<br>(Fee In lieu for new development) | -          | 25,000.00  | <u>25,000.00</u> |
|                                                                             |            |            | <u>65,000.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                                               |              |            |                     |
|-----------------------------------------------|--------------|------------|---------------------|
| Employee Benefits                             | 232,802.00   | 237,802.00 | 5,000.00            |
| Depreciation                                  | 1,125,000.00 | 870,000.00 | (255,000.00)        |
| Vehicle Expenses<br>(Vac Truck major repairs) | 32,000.00    | 57,000.00  | 25,000.00           |
|                                               |              |            | <u>(225,000.00)</u> |

|                                      |                  |                 |                     |
|--------------------------------------|------------------|-----------------|---------------------|
|                                      | <u>Revenue</u>   | <u>Expenses</u> |                     |
| Sec. Water Fund net change           | 65,000.00        | (225,000.00)    | 290,000.00          |
| Beginning fund overage               |                  |                 | 6,924,100.00        |
| Overall Change                       |                  |                 | <u>7,214,100.00</u> |
| <b>Estimated Ending Cash Balance</b> | <b>\$349,668</b> |                 |                     |

## Secondary Water Impact Fund:

### REVENUE ADJUSTMENTS:

|                   |           |           |                    |
|-------------------|-----------|-----------|--------------------|
| Interest Earnings | 84,000.00 | 55,000.00 | (29,000.00)        |
|                   |           |           | <u>(29,000.00)</u> |

### EXPENDITURE ADJUSTMENTS:

|                          |           |            |                   |
|--------------------------|-----------|------------|-------------------|
| Professional & Technical | 25,000.00 | 80,000.00  | 55,000.00         |
| Depreciation             | -         | 300,000.00 | 300,000.00        |
|                          |           |            | <u>355,000.00</u> |

|                                      |                   |                 |                       |
|--------------------------------------|-------------------|-----------------|-----------------------|
|                                      | <u>Revenue</u>    | <u>Expenses</u> |                       |
| Sec. Water Impact Fund net change    | (29,000.00)       | 355,000.00      | (384,000.00)          |
| Beginning fund shortage              |                   |                 | (1,524,938.00)        |
| Overall Change                       |                   |                 | <u>(1,908,938.00)</u> |
| <b>Estimated Ending Cash Balance</b> | <b>480,749.00</b> |                 |                       |

## Storm Water Fund:

### REVENUE ADJUSTMENTS:

|                 |          |           |                  |
|-----------------|----------|-----------|------------------|
| Interest Income | 2,000.00 | 12,000.00 | 10,000.00        |
|                 |          |           | <u>10,000.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                      |            |            |                    |
|----------------------|------------|------------|--------------------|
| Depreciation Expense | 550,000.00 | 528,000.00 | (22,000.00)        |
|                      |            |            | <u>(22,000.00)</u> |

|                                      |                  |                 |                   |
|--------------------------------------|------------------|-----------------|-------------------|
|                                      | <u>Revenue</u>   | <u>Expenses</u> |                   |
| Storm Water Fund net change          | 10,000.00        | (22,000.00)     | 32,000.00         |
| Beginning fund overage               |                  |                 | 263,045.00        |
| Overall Change                       |                  |                 | <u>295,045.00</u> |
| <b>Estimated Ending Cash Balance</b> | <b>\$213,000</b> |                 |                   |

## Storm Water Impact Fund:

### REVENUE ADJUSTMENTS:

|                        |            |            |                   |
|------------------------|------------|------------|-------------------|
| Storm Water Impact Fee | 450,000.00 | 570,000.00 | 120,000.00        |
| Interest Income        | 120,000.00 | 140,000.00 | 20,000.00         |
|                        |            |            | <u>140,000.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                      |   |            |                   |
|----------------------|---|------------|-------------------|
| Depreciation Expense | - | 135,000.00 | 135,000.00        |
|                      |   |            | <u>135,000.00</u> |

|                                                |                  |                 |                     |
|------------------------------------------------|------------------|-----------------|---------------------|
|                                                | <u>Revenue</u>   | <u>Expenses</u> |                     |
| Storm Water Impact Fund net change             | 140,000.00       | 135,000.00      | 5,000.00            |
| Beginning fund shortage                        |                  |                 | (882,335.00)        |
| Overall fund deficit to come from fund balance |                  |                 | <u>(877,335.00)</u> |
| <b>Estimated Ending Cash Balance</b>           | <b>2,937,076</b> |                 |                     |

## Culinary Water Fund:

### REVENUE ADJUSTMENTS:

|                     |           |           |                   |
|---------------------|-----------|-----------|-------------------|
| State Grant Revenue | -         | 3,825.00  | 3,825.00          |
| Interest Income     | 60,000.00 | 50,000.00 | (10,000.00)       |
|                     |           |           | <u>(6,175.00)</u> |

### EXPENDITURE ADJUSTMENTS:

|                            |              |              |                    |
|----------------------------|--------------|--------------|--------------------|
| Depreciation Expense       | 1,200,000.00 | 1,116,000.00 | (84,000.00)        |
| Office Supplies            | 110,290.00   | 85,290.00    | (25,000.00)        |
| Professional and Technical | 177,425.00   | 226,925.00   | 49,500.00          |
|                            |              |              | <u>(59,500.00)</u> |

|                                |                |                 |            |
|--------------------------------|----------------|-----------------|------------|
|                                | <u>Revenue</u> | <u>Expenses</u> |            |
| Culinary Water Fund net change | (6,175.00)     | (59,500.00)     | 53,325.00  |
| Beginning fund overage         |                |                 | 411,522.00 |

Overall fund shortage to come from fund balance 464,847.00

**Estimated Ending Cash Balance \$227,889**

## Culinary Water Impact Fund:

### REVENUE ADJUSTMENTS:

|                 |           |           |                    |
|-----------------|-----------|-----------|--------------------|
| Interest Income | 72,000.00 | 62,000.00 | (10,000.00)        |
|                 |           |           | <u>(10,000.00)</u> |

### EXPENDITURE ADJUSTMENTS:

|                      |           |            |                   |
|----------------------|-----------|------------|-------------------|
| Professional & Tech  | 25,000.00 | 70,000.00  | 45,000.00         |
| Depreciation Expense | -         | 186,000.00 | 186,000.00        |
|                      |           |            | <u>231,000.00</u> |

|                                  |                |                 |              |
|----------------------------------|----------------|-----------------|--------------|
|                                  | <u>Revenue</u> | <u>Expenses</u> |              |
| Cul Water Impact Fund net change | (10,000.00)    | 231,000.00      | (241,000.00) |
| Beginning fund shortage          |                |                 | (38,088.00)  |

Overall Change (279,088.00)

**Estimated Ending Cash Balance \$2,494,334**

## Sewer Fund:

### REVENUE ADJUSTMENTS:

|                 |           |           |                  |
|-----------------|-----------|-----------|------------------|
| Interest Income | 24,000.00 | 44,000.00 | 20,000.00        |
|                 |           |           | <u>20,000.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                      |            |            |                  |
|----------------------|------------|------------|------------------|
| Employee Benefits    | 179,349.00 | 182,549.00 | 3,200.00         |
| Depreciation Expense | 840,000.00 | 855,000.00 | 15,000.00        |
|                      |            |            | <u>18,200.00</u> |

|                         |                |                 |              |
|-------------------------|----------------|-----------------|--------------|
|                         | <u>Revenue</u> | <u>Expenses</u> |              |
| Sewer Fund net change   | 20,000.00      | 18,200.00       | 1,800.00     |
| Beginning fund shortage |                |                 | (386,428.00) |

Overall fund deficit to come from fund balance (384,628.00)

**Estimated Ending Cash Balance \$372,793**

## Garbage Fund:

### REVENUE ADJUSTMENTS:

|                       |            |            |                  |
|-----------------------|------------|------------|------------------|
| Interest Income       | 5,000.00   | 9,500.00   | 4,500.00         |
| Green Waste Recycling | 268,710.00 | 279,000.00 | 10,290.00        |
|                       |            |            | <u>14,790.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                             |            |            |                 |
|-----------------------------|------------|------------|-----------------|
| Green Waste Collection Fees | 240,431.00 | 245,000.00 | 4,569.00        |
|                             |            |            | <u>4,569.00</u> |

|                         |                |                 |           |
|-------------------------|----------------|-----------------|-----------|
|                         | <u>Revenue</u> | <u>Expenses</u> |           |
| Garbage Fund net change | 14,790.00      | 4,569.00        | 10,221.00 |
| Beginning fund overage  |                |                 | 50,278.00 |

Overall fund deficit to come from fund balance 60,499.00

**Estimated Ending Cash Balance 374,334.00**

## IT Fund

### EXPENDITURE ADJUSTMENTS:

|                                                               |            |            |                 |
|---------------------------------------------------------------|------------|------------|-----------------|
| Professional and Technical<br>(BCI audit compliance - Intune) | 188,852.00 | 193,852.00 | 5,000.00        |
|                                                               |            |            | <u>5,000.00</u> |

|                         |                |                 |             |
|-------------------------|----------------|-----------------|-------------|
|                         | <u>Revenue</u> | <u>Expenses</u> |             |
| RDA Fund net change     | -              | 5,000.00        | (5,000.00)  |
| Beginning fund shortage |                |                 | (49,300.00) |

Overall fund deficit to come from fund balance (54,300.00)

**Estimated Ending Cash Balance 36,932**

## Municipal Building Authority

### REVENUE ADJUSTMENTS:

|                 |           |           |                  |
|-----------------|-----------|-----------|------------------|
| Interest Income | 15,000.00 | 35,000.00 | 20,000.00        |
|                 |           |           | <u>20,000.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                                                       |   |          |                 |
|-------------------------------------------------------|---|----------|-----------------|
| General Admin Expenses<br>(Finish work on station 32) | - | 9,000.00 | 9,000.00        |
|                                                       |   |          | <u>9,000.00</u> |

|                         |                |                 |           |
|-------------------------|----------------|-----------------|-----------|
|                         | <u>Revenue</u> | <u>Expenses</u> |           |
| MDA Fund net change     | 20,000.00      | 9,000.00        | 11,000.00 |
| Beginning fund shortage |                |                 | (110.00)  |

Overall fund deficit to come from fund balance 10,890.00

**Estimated Ending Cash Balance 765,237.00**

## Capital Improvement Fund

### REVENUE ADJUSTMENTS:

|                                                   |           |           |                  |
|---------------------------------------------------|-----------|-----------|------------------|
| Sale of Capital Assets                            | 72,600.00 | 79,600.00 | 7,000.00         |
| Sundry                                            | 17,000.00 | 34,340.00 | 17,340.00        |
| (Fence reimbursement by developer - public works) |           |           |                  |
|                                                   |           |           | <u>24,340.00</u> |

### EXPENDITURE ADJUSTMENTS:

|                                                                 |                |                 |                     |
|-----------------------------------------------------------------|----------------|-----------------|---------------------|
| Capital Projects                                                | 1,463,500.00   | 4,678,500.00    | <u>3,215,000.00</u> |
| (Regional Park Construction costs - move from park impact fund) |                |                 | <u>3,215,000.00</u> |
| (Purchase property by 6-way roundabout)                         |                |                 |                     |
|                                                                 | <u>Revenue</u> | <u>Expenses</u> |                     |
| CIP Fund net change                                             | 24,340.00      | 3,215,000.00    | (3,190,660.00)      |
| Beginning fund shortage                                         |                |                 | (81,095.00)         |

Overall fund deficit to come from fund balance (3,271,755.00)

**Estimated Ending Cash Balance 233,908**

**CAPITAL PROJECTS PROPOSED BUDGET SUMMARY FOR FISCAL YEAR 2026**

| Project                                                                 | Class C Capital<br>204070 | Culinary<br>501670 | Secondary<br>301670 | Storm Drain<br>401670 | Sewer Capital<br>531670 | Road Impact<br>Fee 21-40-70 | Culinary<br>Impact Fee<br>51-40-70 | Secondary<br>Impact Fee<br>31-40-70 | Storm Drain<br>Impact Fee<br>41-40-70 | Recreation, Arts,<br>& Parks Tax 11-<br>40-70 | Parks, Trails, &<br>Rec Impact Fee<br>12-40-70 | Capital Fund<br>80-40-71 | Project Total       |
|-------------------------------------------------------------------------|---------------------------|--------------------|---------------------|-----------------------|-------------------------|-----------------------------|------------------------------------|-------------------------------------|---------------------------------------|-----------------------------------------------|------------------------------------------------|--------------------------|---------------------|
| 500 West Widening (2150 S to 2700 S) - 7% of \$3.9 million WFRC Grant   |                           |                    |                     |                       | \$90,000                | \$1,130,550                 |                                    |                                     |                                       |                                               |                                                |                          | \$1,220,550         |
| Additional Pumps at new secondary reservoir                             |                           |                    |                     |                       |                         |                             |                                    | \$500,000                           |                                       |                                               |                                                |                          | \$500,000           |
| New Secondary Reservoir Property Acquisition                            |                           |                    |                     |                       |                         |                             |                                    | \$670,000                           |                                       |                                               |                                                |                          | \$670,000           |
| Park Maintenance Facility including equipment                           |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               | \$270,610                                      |                          | \$270,610           |
| BMX Course and pump track                                               |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               | \$1,095,000                                    |                          | \$1,095,000         |
| Dog Park Landscaping                                                    |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                | \$15,000                 | \$15,000            |
| Fremont Park Pavilion Replacement                                       |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       | \$60,000                                      |                                                |                          | \$60,000            |
| Fremont Park Restroom Renovation                                        |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       | \$50,000                                      |                                                |                          | \$50,000            |
| 700 South Overlay (3000 West to St Andrews)                             | \$400,000                 |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$400,000           |
| 700 South 4000 West Roundabout (50% West Point/50% Syracuse)            |                           |                    |                     |                       |                         | \$1,200,000                 |                                    |                                     |                                       |                                               |                                                |                          | \$1,200,000         |
| 3000 West Road Improvements (Antelope to Fremont/Church)                | \$450,000                 |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$450,000           |
| 2500 West/SR-193 Intersection                                           |                           |                    | \$20,000            |                       |                         | \$1,100,000                 |                                    |                                     |                                       |                                               |                                                |                          | \$1,120,000         |
| Kristalyn Gardens                                                       | \$135,500                 | \$246,500          | \$199,500           |                       | \$353,000               |                             |                                    |                                     | \$178,900                             |                                               |                                                |                          | \$1,113,400         |
| 3000 West Culinary and Secondary Waterline Realignment                  |                           | \$244,000          | \$179,000           |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$423,000           |
| 4000 West Safety Sidewalk Project (For New Elementary)                  | \$135,550                 | \$100,000          |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$235,550           |
| Storm Drain Improvements - Public works / SAA school                    |                           |                    |                     | \$32,500              |                         |                             |                                    |                                     | \$74,500                              |                                               |                                                |                          | \$107,000           |
| HAFB 2MG Emergency Overflow Update                                      |                           | \$60,000           |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$60,000            |
| Round-a-bout and Fire Station realignment on 3000 West                  |                           |                    |                     |                       |                         | \$285,000                   |                                    |                                     |                                       |                                               |                                                |                          | \$285,000           |
| Trail Connection from new SAA school to 2000 West                       |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               | \$69,000                                       |                          | \$69,000            |
| WDC Betterment Project                                                  |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                | \$800,000                | \$800,000           |
| Precast concrete fence on east side of public works                     |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                | \$128,000                | \$128,000           |
| 2026 Culinary Radio Conversion                                          | -                         | \$200,000          | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$200,000           |
| Bond Payment 3 MG Culinary Tank                                         | -                         | \$222,000          | -                   | -                     | -                       | -                           | \$445,000                          | -                                   | -                                     | -                                             | -                                              | -                        | \$667,000           |
| Bond Payment Secondary Reservoir                                        | -                         | -                  | \$238,000           | -                     | -                       | -                           | -                                  | \$442,000                           | -                                     | -                                             | -                                              | -                        | \$680,000           |
| Loan Payment Secondary Meters                                           | -                         | -                  | \$220,000           | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$220,000           |
| 2026 Surface Treatments/Grant Match (if awarded)                        | \$429,000                 | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$429,000           |
| Infrastructure Improvements around Costco                               | -                         | -                  | -                   | -                     | -                       | \$1,100,000                 | -                                  | -                                   | \$1,093,935                           | -                                             | -                                              | -                        | \$2,193,935         |
| 700 South Asphalt Replacement (St Andrews to 4000 W) - W/ West Point    | \$200,000                 | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$200,000           |
| 4000 West Ditch Piping Wetland/Stream Alt Permitting (1700 S to 2700 S) | -                         | -                  | -                   | \$45,000              | -                       | -                           | -                                  | -                                   | \$105,000                             | -                                             | -                                              | -                        | \$150,000           |
| SR-193/2500 W Intersection                                              | -                         | -                  | \$20,000            | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$20,000            |
| 500 West Culinary & Secondary Abandonment                               | -                         | \$10,000           | \$10,000            | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$20,000            |
| Hammon Lane Waterline Abandonment                                       | -                         | \$50,000           | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$50,000            |
| Syracuse Reservoir West Branch Feed                                     | \$200,000                 | -                  | -                   | -                     | -                       | -                           | -                                  | \$330,000                           | -                                     | -                                             | -                                              | -                        | \$530,000           |
| 3300 West Closure/Antelope Drive Trail Phase 1                          | \$321,000                 | \$300,000          | \$80,000            | -                     | \$26,000                | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$727,000           |
| Harmony Bluff Overlay                                                   | \$100,000                 | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$100,000           |
| 2026 Utility Project Bluff Drive Subdivision                            | \$700,000                 | \$880,000          | \$240,000           | \$150,000             | \$400,000               |                             |                                    |                                     |                                       |                                               |                                                |                          | \$2,370,000         |
| Antelope Drive Trail Phase 2 Design/ROW                                 | \$192,700                 | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$192,700           |
| 2700 S 3000 W Roundabout Design/ROW/Permitting                          | -                         | -                  | -                   | -                     | -                       | \$300,000                   | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$300,000           |
| 4000 W/700 S Roundabout Design/ROW/Construction (50% West Point)        | -                         | -                  | -                   | -                     | -                       | \$800,000                   | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$800,000           |
| New/Restriping/Signage For Two New Elementary Schools                   | \$200,000                 | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | -                        | \$200,000           |
| Secondary Meter Conversion Projects                                     |                           |                    | \$8,500,000         |                       |                         |                             |                                    |                                     |                                       |                                               |                                                |                          | \$8,500,000         |
| 1000 W/2700 S Roundabout Improvement                                    |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                | \$120,000                | \$120,000           |
| Gentile Roundabout sign                                                 | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | \$30,000                 | \$30,000            |
| Gas line to Jensen Visitor Center                                       | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | \$21,000                 | \$21,000            |
| City Hall Parking Lot Light conversion to LED, Ph 1                     | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | \$68,000                 | \$68,000            |
| Parking Expansion @ Fremont Park                                        | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | \$550,000                                      | -                        | \$550,000           |
| Cemetery Improvements                                                   | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | \$176,000                | \$176,000           |
| Trail Along Antelope Dr and 3000 West - Costco                          | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | \$122,000                                      | -                        | \$122,000           |
| Founders Park Improvements (Booster Pump)                               | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | -                                              | \$120,500                | \$120,500           |
| Founders Park Four Plex Renovation (tower, sidewalks)                   | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | \$455,000                                     | -                                              | -                        | \$455,000           |
| Founders Park Lighting                                                  | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | \$300,000                                     | \$550,000                                      | -                        | \$850,000           |
| Linda Vista Playground Replacement                                      | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | \$125,000                                     | -                                              | -                        | \$125,000           |
| Regional Park Engineering and Const. Oversight                          |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               | \$177,500                                      |                          | \$177,500           |
| Regional Park Phase 1 Construction                                      | -                         | -                  | -                   | -                     | -                       | -                           | -                                  | -                                   | -                                     | -                                             | \$4,800,000                                    | \$2,845,000              | \$7,645,000         |
| Purchase land by 6 way roundabout - possible econ dev resale            |                           |                    |                     |                       |                         |                             |                                    |                                     |                                       |                                               |                                                | \$355,000                | \$355,000           |
| <b>Total Fiscal Year 2026 Projects</b>                                  | <b>\$3,463,750</b>        | <b>\$2,312,500</b> | <b>\$9,706,500</b>  | <b>\$227,500</b>      | <b>\$869,000</b>        | <b>\$5,915,550</b>          | <b>\$445,000</b>                   | <b>\$1,942,000</b>                  | <b>\$1,452,335</b>                    | <b>\$990,000</b>                              | <b>\$7,634,110</b>                             | <b>\$4,678,500</b>       | <b>\$39,636,745</b> |

**CAPITAL IMPROVEMENT FUND**  
**Fiscal Year Ending June 30, 2026**  
**Line Item Detail**

|                                                              | Requested    | City Manager/Council<br>Recommendation | Adopted<br>Budget |
|--------------------------------------------------------------|--------------|----------------------------------------|-------------------|
| <b>80-40-70 Capital equipment</b>                            |              |                                        |                   |
| Prior year budget, as modified                               |              |                                        | \$ 1,283,400      |
| Current estimates:                                           |              |                                        |                   |
| Public Works Eng Tech truck Replacement                      | 55,000       | 55,000                                 | 55,000            |
| Fire 2026 Ram 5500 Brush Truck B-4                           | 300,000      | 300,000                                | 300,000           |
| Fire Video Camera for BC Vehicle                             | 5,000        | -                                      | -                 |
| Fire Nozzle Replacement                                      | 12,000       | -                                      | -                 |
| Fire New Hire PPE (9)                                        | 72,000       | -                                      | -                 |
| Fire FEMA AFG Grant (90/10)                                  | 108,250      | 108,250                                | 108,250           |
| Police Police Vehicle                                        | 85,000       | 85,000                                 | 85,000            |
| Police Police Vehicle                                        | 85,000       | 85,000                                 | 85,000            |
| Parks Plow Mount and Salt Spreader for C.C./Library/Centenni | 7,000        | -                                      |                   |
| Fire PPE (Turnourts, Boots, Helmets, etc)                    |              |                                        | 20,000            |
| Fire 1996 Pierce Pumper Fire Engine                          |              |                                        | 40,000            |
| Total budget for account                                     | \$ 729,250   | \$ 633,250                             | \$ 693,250        |
| Amount changed from request                                  |              |                                        | \$ (36,000)       |
| Increase/(decrease) from prior year modified budget          | \$ (554,150) | \$ (650,150)                           | \$ (590,150)      |

|                                                                  |                |                |              |
|------------------------------------------------------------------|----------------|----------------|--------------|
| <b>80-40-71 Capital projects</b>                                 |                |                |              |
| Prior year budget, as modified                                   |                |                | \$ 2,660,065 |
| Current estimates:                                               |                |                |              |
| Parks & Rec 1000 W/2700 S Roundabout Improvement                 | \$ 120,000     | \$ 120,000     | \$ 120,000   |
| Public Works Gentile Roundabout sign                             | 30,000         | 30,000         | 30,000       |
| Parks & Rec Gas line to Jensen Visitor Center                    | 21,000         | 21,000         | 21,000       |
| Parks & Rec Cemetery Improvements                                | 176,000        | 176,000        | 176,000      |
| Parks & Rec Founders Park Improvements (Booster Pump)            | 128,000        | 128,000        | 120,500      |
| Parks & Rec Dog Park Landscaping                                 |                |                | 15,000       |
| Parks & Rec Regional Park Phase 1 Construction                   |                |                | 2,845,000    |
| Admin Purchase of Property by 6-way roundabout                   |                |                | 355,000      |
| Public Works City Hall Parking Lot Light conversion to LED, Ph 1 | 150,000        | 144,000        | 68,000       |
| Public Works Precast concrete fence on east side of public works | 143,000        | -              | 128,000      |
| Admin WDC Asethetic Improvements                                 |                |                | 800,000      |
| Police Workplace Improvements (Carpet/Paint/Furniture)           | 200,000        | -              | -            |
| Total budget for account                                         | \$ 968,000     | \$ 619,000     | \$ 4,678,500 |
| Amount changed from request                                      |                |                | \$ 3,710,500 |
| Increase/(decrease) from prior year modified budget              | \$ (1,692,065) | \$ (2,041,065) | \$ 2,018,435 |



# COUNCIL AGENDA

April 14, 2026

Agenda Item #7                      Public Hearing: Proposed Resolution R26-17 amending the Syracuse City Consolidated Fee Schedule.

**Factual Summation**

- Any question regarding this agenda item may be directed at Assistant City Manager, Stephen Marshall. See the attached consolidate fee schedule.
- Below is a list of proposed changes to the consolidated fee schedule:
  - **Utility Rate Changes (Effective 5/1/2026)**
    - CPI Increase on garbage requested from Robinson Waste. Total request of 2.8%. This would increase the bundled rate from \$17.14 to \$17.39 as follows:
      - Garbage: \$13.29
      - Recycling: \$4.10
      - Total Bundle Rate: \$17.39
    - Additional Black Can: Increase from \$9.85 to \$9.90.
    - Additional Blue Can: Increase from \$4.00 to \$4.10.
    - Green Waste: Increase from \$8.00 to \$8.14.

- **CED Department (Effective on April 14, 2026):**
  - Increase commercial signs fee from \$398 to \$498.
  - Add residential solar plan review fee of \$120 and inspection fee of \$300.
  - General Building Valuation increase from \$60 to 100 in all tiers.
  - Change private pool - above ground temporary to \$100.

- **Impact Fees (Effective on April 14, 2026):**
  - Annual update for storm water impact fee increases the fee from \$9,484.00 per acre to \$9,582.00. Or an increase from 0.218 per sq. ft. to 0.220 per sq. ft.
  - Annual update for public safety impact fee increases the fee as follows:

| Category        | Current Fee                  | Proposed Fee                 |
|-----------------|------------------------------|------------------------------|
| Residential     | \$934.00 per application     | \$954.00 per application     |
| Residential ADU | \$467.00 per application     | \$477.00 per application     |
| Commercial      | \$0.80 per sq ft of building | \$0.81 per sq ft of building |

**Action Items**

- Determine whether to approve the resolution adjusting the consolidated fee schedule for the items above.

**RESOLUTION NO. R25-17**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL UPDATING AND AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE BY MAKING CHANGES THROUGHOUT.**

**WHEREAS**, Syracuse City Staff has reviewed and analyzed the fees charged by the City for various services, permits and procedures and has recommended various changes to such fees as more particularly provided in the attached consolidated Syracuse City Fee Schedule; and

**WHEREAS**, the City Council has discussed the proposed changes and desires to adopt the revised Syracuse City Fee Schedule as recommended by Staff and as more particularly provided herein; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Amendment.** The Syracuse City Fee Schedule is hereby updated and amended to read in its entirety as set forth in **Exhibit "A,"** attached hereto and incorporated herein by this reference.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** The effective date of all these changes shall become effective immediately upon issuance except for the garbage utility rate will become effective May 1, 2026.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 14<sup>th</sup> DAY OF APRIL 2026.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Dave Maughan, Mayor

**Building**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                                                                                                    | Current Base Fee               | Additional Fee                              | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase                           | Additional Fee Increase |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------|-------------------|-------------------------|---------------------------------------------|-------------------------|
| <b>Bond Fees</b>                                                                                                                   |                                |                                             |                   |                         |                                             |                         |
| Performance Bond                                                                                                                   | \$100.00 per Permit            | NA NA                                       |                   |                         |                                             |                         |
| <b>Plan Check Fees</b>                                                                                                             |                                |                                             |                   |                         |                                             |                         |
| Residential All Permitted Structures                                                                                               | 40% Permit Fee                 | NA NA                                       |                   |                         |                                             |                         |
| Residential - Duplicate multi-family structure                                                                                     | 50% of original plan check fee |                                             |                   |                         |                                             |                         |
| NOTE: Applicable within 1 year of first permit issuance and within the same ICC code period                                        |                                |                                             |                   |                         |                                             |                         |
| Commercial All Permitted Structures                                                                                                | 65% Permit Fee                 | NA NA                                       |                   |                         |                                             |                         |
| Building Investigation Fee All Permitted Structures                                                                                | 100% % Permit Fee              | NA NA                                       |                   |                         |                                             |                         |
| Fire Sprinkler/Safety Plans All Permitted Structures                                                                               | \$75.00 Per Hour               | NA NA                                       |                   |                         |                                             |                         |
| Additional Plan Review Due to Revisions                                                                                            | \$60.00 Per Hour (1/2 hr min.) | NA NA                                       | \$100.00          | Per Hour (1/2 hr min.)  |                                             |                         |
| <b>General Building Valuation</b>                                                                                                  |                                |                                             |                   |                         |                                             |                         |
| Building Value from \$1-1,000.00                                                                                                   | \$60.00 Per Permit             | NA NA                                       | \$100.00          | Per Permit              | NA NA                                       |                         |
| Building Value from \$1,001-2,000                                                                                                  | \$60.00 Per Permit             | \$2.70 ea. addl. \$100 or fraction therof   | \$100.00          | Per Permit              | \$2.70 ea. addl. \$100 or fraction therof   |                         |
| Building Value from \$2,001-25,000                                                                                                 | \$87.00 Per Permit             | \$16.80 ea. addl. \$1000 or fraction therof | \$127.00          | Per Permit              | \$16.80 ea. addl. \$1000 or fraction therof |                         |
| Building Value from \$25,001-50,000                                                                                                | \$473.00 Per Permit            | \$12.11 ea. addl. \$1000 or fraction therof | \$513.00          | Per Permit              | \$12.11 ea. addl. \$1000 or fraction therof |                         |
| Building Value from \$50,001-100,000                                                                                               | \$776.00 Per Permit            | \$8.40 ea. addl. \$1000 or fraction therof  | \$816.00          | Per Permit              | \$8.40 ea. addl. \$1000 or fraction therof  |                         |
| Building Value from \$100,001-500,000                                                                                              | \$1,196.00 Per Permit          | \$6.72 ea. addl. \$1000 or fraction therof  | \$1,236.00        | Per Permit              | \$6.72 ea. addl. \$1000 or fraction therof  |                         |
| Building Value from \$501,000-1,000,000                                                                                            | \$3,884.00 Per Permit          | \$5.70 ea. addl. \$1000 or fraction therof  | \$3,924.00        | Per Permit              | \$5.70 ea. addl. \$1000 or fraction therof  |                         |
| Building Value from \$1,000,000.00+                                                                                                | \$6,734.00 Per Permit          | \$4.65 ea. addl. \$1000 or fraction therof  | \$6,774.00        | Per Permit              | \$4.65 ea. addl. \$1000 or fraction therof  |                         |
| <b>Pools, Tubs &amp; Spas</b>                                                                                                      |                                |                                             |                   |                         |                                             |                         |
| Public Pool                                                                                                                        | Bid Price ea. Unit             | NA NA                                       |                   |                         |                                             |                         |
| Private Pool - In Ground                                                                                                           | Bid Price ea. Unit             | NA NA                                       |                   |                         |                                             |                         |
| Private Pool - Above Ground Temporary                                                                                              | \$60.00 ea. Unit               |                                             | \$100.00          | ea. Unit                |                                             |                         |
| Private Pool - Above Ground Permanent                                                                                              | Bid Price ea. Unit             | NA NA                                       |                   |                         |                                             |                         |
| <b>Residential Solar Panels</b>                                                                                                    |                                |                                             |                   |                         |                                             |                         |
| Plan Review                                                                                                                        |                                |                                             | \$120.00          | Per Permit              |                                             |                         |
| Inspection Fees                                                                                                                    |                                |                                             | \$300.00          | Per Permit              |                                             |                         |
| <b>Accessory Structures</b>                                                                                                        | Construction Value ea. Unit    | NA NA                                       |                   |                         |                                             |                         |
| State Fee (Surcharge)                                                                                                              | 1% of Permit Fee               | NA NA                                       |                   |                         |                                             |                         |
| <b>Expired Permit</b>                                                                                                              |                                |                                             |                   |                         |                                             |                         |
| Less Than to 180 days                                                                                                              | 65% Building Value             | NA NA                                       |                   |                         |                                             |                         |
| Greater than 180 Days but Less Than 1 Year                                                                                         | 65% of Original Permit Cost    | NA NA                                       |                   |                         |                                             |                         |
| Greater Than 1 Year                                                                                                                | 100% of Original Permit Cost   | NA NA                                       |                   |                         |                                             |                         |
| <b>Impact Fees</b>                                                                                                                 |                                |                                             |                   |                         |                                             |                         |
| Parks, Trails, and Recreation Single Family Residence                                                                              | \$2,750.00 Per Household       |                                             |                   |                         |                                             |                         |
| Parks, Trails, and Recreation Accessory Dwelling Unit                                                                              | \$1,375.00 Per Dwelling Unit   | NA NA                                       |                   |                         |                                             |                         |
| Residential Transportation Single Family Residence                                                                                 | \$2,726.00 Per Unit            | NA NA                                       |                   |                         |                                             |                         |
| Residential Transportation Accessory Dwelling Unit                                                                                 | \$1,363.00 Per Dwelling Unit   | NA NA                                       |                   |                         |                                             |                         |
| Residential Transportation Single Family Attached / Townhomes                                                                      | \$2,082.00 Per Unit            | NA NA                                       |                   |                         |                                             |                         |
| Residential Transportation Apartment > 4 units                                                                                     | \$1,949.00 Per Unit            |                                             |                   |                         |                                             |                         |
| Residential Transportation Mobile Home, RV Park                                                                                    | \$2,058.00 Per Unit            |                                             |                   |                         |                                             |                         |
| Commercial Transportation (Please review the transportation IFA plan on our website for a complete list of commercial impact fees) |                                |                                             |                   |                         |                                             |                         |
| General Commercial                                                                                                                 | \$9,445.00 Per 1,000 sf of GFA | NA NA                                       |                   |                         |                                             |                         |
| Office/Institutional                                                                                                               | \$3,134.00 Per 1,000 sf of GFA | NA NA                                       |                   |                         |                                             |                         |
| Assisted Living                                                                                                                    | \$752.00 Per Bed               | NA NA                                       |                   |                         |                                             |                         |
| Hotel                                                                                                                              | \$2,310.00 Per Room            | NA NA                                       |                   |                         |                                             |                         |
| Industrial                                                                                                                         | \$974.00 Per 1,000 sf of GFA   | NA NA                                       |                   |                         |                                             |                         |
| Institutional Church                                                                                                               | \$9,095.00 Per 1,000 sf of GFA | NA NA                                       |                   |                         |                                             |                         |
| <b>Culinary Water</b>                                                                                                              |                                |                                             |                   |                         |                                             |                         |
| ¾" Line                                                                                                                            | \$1,204.00 Per Connection      | NA NA                                       |                   |                         |                                             |                         |
| 1" Line                                                                                                                            | \$2,008.00 Per Connection      | NA NA                                       |                   |                         |                                             |                         |
| 1½" Line                                                                                                                           | \$4,016.00 Per Connection      | NA NA                                       |                   |                         |                                             |                         |
| 2" Line                                                                                                                            | \$6,426.00 Per Connection      | NA NA                                       |                   |                         |                                             |                         |
| 3" Line                                                                                                                            | \$12,852.00 Per Connection     | NA NA                                       |                   |                         |                                             |                         |
| 4" Line                                                                                                                            | \$20,081.00 Per Connection     | NA NA                                       |                   |                         |                                             |                         |
| 6" Line                                                                                                                            | \$40,163.00 Per Connection     | NA NA                                       |                   |                         |                                             |                         |
| 8" Line                                                                                                                            | \$64,262.00 Per Connection     | NA NA                                       |                   |                         |                                             |                         |
| <b>Secondary Water - Residential</b>                                                                                               |                                |                                             |                   |                         |                                             |                         |
| 4,000-7,000sf lot                                                                                                                  | \$1,011.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 7,001-8,000sf lot                                                                                                                  | \$1,470.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 8,001-9,000sf lot                                                                                                                  | \$1,707.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 9,001-10,000sf lot                                                                                                                 | \$1,949.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 10,001-11,000sf lot                                                                                                                | \$2,196.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 11,001-13,000sf lot                                                                                                                | \$2,572.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 13,001-15,000sf lot                                                                                                                | \$3,085.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 15,001-17,000sf lot                                                                                                                | \$3,609.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 17,001-19,000sf lot                                                                                                                | \$4,143.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 19,001-21,000sf lot                                                                                                                | \$4,686.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 21,001-23,000sf lot                                                                                                                | \$5,236.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 23,001-25,000sf lot                                                                                                                | \$5,794.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 25,001-27,000sf lot                                                                                                                | \$6,358.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |
| 27,001-30,000sf lot                                                                                                                | \$7,072.00 ea. Unit            | NA NA                                       |                   |                         |                                             |                         |

**Building**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

|                                                          |                                                |       |                                     |
|----------------------------------------------------------|------------------------------------------------|-------|-------------------------------------|
| 30,001-33,000sf lot                                      | \$7,939.00 ea. Unit                            | NA NA |                                     |
| 33,001-36,000sf lot                                      | \$8,818.00 ea. Unit                            | NA NA |                                     |
| 36,001-39,000sf lot                                      | \$9,707.00 ea. Unit                            | NA NA |                                     |
| 39,001-42,000sf lot                                      | \$10,606.00 ea. Unit                           | NA NA |                                     |
| 42,001-45,000sf lot                                      | \$11,512.00 ea. Unit                           | NA NA |                                     |
| 45,001-48,000sf lot                                      | \$12,429.00 ea. Unit                           | NA NA |                                     |
| 48,001-51,000sf lot                                      | \$13,350.00 ea. Unit                           | NA NA |                                     |
| 51,001-54,000sf lot                                      | \$14,281.00 ea. Unit                           | NA NA |                                     |
| 54,001-57,000sf lot                                      | \$15,216.00 ea. Unit                           | NA NA |                                     |
| 57,001-60,000sf lot                                      | \$16,161.00 ea. Unit                           | NA NA |                                     |
| Secondary Water - Open Land in a Commercial Subdivision  | \$0.33 sf of pervious area                     | NA NA |                                     |
| Sewer - North Davis Sewer District Impact Fee            |                                                |       |                                     |
| Residential - Single Family                              | \$3,454.03 Per Unit                            | NA NA |                                     |
| Residential - Townhomes                                  | \$3,108.63 Per Unit                            | NA NA |                                     |
| Residential - Multi-Unit                                 | \$2,625.06 Per Unit                            | NA NA |                                     |
| Residential - TOD                                        | \$2,106.96 Per Unit                            | NA NA |                                     |
| Non-Residential                                          | \$656.27 Per 1,000 gallons billed              | NA NA |                                     |
| Storm Water - Residential & Commercial                   | \$9,484.00 per acre or 0.218 per sf            | NA NA | \$9,582.00 per acre or 0.220 per sf |
| Public Safety                                            |                                                |       |                                     |
| Residential                                              | \$934.00 per application                       | NA    | \$954.00 per application            |
| Residential - Accessory Dwelling Unit                    | \$467.00 per dwelling unit                     |       | \$477.00 per application            |
| Commercial                                               | \$0.80 per sf of building                      | NA    | \$0.81 per sf of building           |
| <b>Connection Fees</b>                                   |                                                |       |                                     |
| Culinary Water                                           |                                                |       |                                     |
| 3/4" Meter                                               | \$519.00 Per Connection                        | NA NA |                                     |
| 1" Meter                                                 | \$618.00 Per Connection                        | NA NA |                                     |
| 1 1/2" Meter                                             | \$1,878.00 Per Connection                      | NA NA |                                     |
| 2" Meter                                                 | \$2,114.00 Per Connection                      | NA NA |                                     |
| 3" Meter                                                 | \$2,587.00 Per Connection                      | NA NA |                                     |
| 4" Meter                                                 | \$4,241.00 Per Connection                      | NA NA |                                     |
| 6" Meter                                                 | \$7,348.00 Per Connection                      | NA NA |                                     |
| 8" Meter                                                 | \$12,582.00 Per Connection                     | NA NA |                                     |
| Secondary Water                                          |                                                |       |                                     |
| 1" Line                                                  | \$618.00 Per Connection                        | NA NA |                                     |
| 1 1/2" Line                                              | \$2,607.00 Per Connection                      | NA NA |                                     |
| 2" Line                                                  | \$2,887.00 Per Connection                      | NA NA |                                     |
| 3" Line                                                  | \$3,369.00 Per Connection                      | NA NA |                                     |
| 4" Line                                                  | \$5,135.00 Per Connection                      | NA NA |                                     |
| 6" Line                                                  | \$6,511.00 Per Connection                      | NA NA |                                     |
| 8" Line                                                  | \$7,509.00 Per Connection                      | NA NA |                                     |
| Sewer - North Davis Sewer District (Connection)          | \$240.00 per Connection                        | NA NA |                                     |
| Sewer - City Connection                                  | \$300.00 ea. Unit                              | NA NA |                                     |
| Review for 8" Main Line                                  | \$250.00                                       |       |                                     |
| <b>Inspection Fees</b>                                   |                                                |       |                                     |
| Outside of normal business hours                         | \$114.00 Per Inspection                        | NA NA |                                     |
| Re-Inspections                                           | \$100.00 Per Inspection                        | NA NA |                                     |
| Plan Changes                                             | 2 x Plan Fee                                   | NA NA |                                     |
| Inspection with no fee indicated                         | \$100.00 Per Inspection                        | NA NA |                                     |
| Additional Plan Reviews Due to Revisions                 | \$100.00 Per Inspection                        |       |                                     |
| Miscellaneous/Requested Inspections                      | \$100.00 Per Inspection                        | NA NA |                                     |
| Final Off-Site Inspection                                | \$350.00 Per Lot                               | NA NA |                                     |
| Warranty Inspections                                     |                                                |       |                                     |
| First Final Warranty                                     | \$50.00 per Project                            | NA NA |                                     |
| Final Warranty Re-inspection (if punch list is complete) | \$50.00 per Project                            | NA NA |                                     |
| Third Final Warranty                                     | \$75.00 per Project                            | NA NA |                                     |
| Fourth Final Warranty                                    | \$100.00 per Project                           | NA NA |                                     |
| 3rd Party Project or Plan Review Fee                     | Variable Fee assessed to the project applicant |       |                                     |
| <b>Sign Permit Fees</b>                                  |                                                |       |                                     |
| Sign - Building Permit                                   | \$398.00 Per Permit                            | NA NA | \$498.00 Per Permit                 |

**Community Development**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                                                         | Current Base Fee                 | Additional Fee                                         | Proposed          |                |                   |                         |
|-----------------------------------------------------------------------------------------|----------------------------------|--------------------------------------------------------|-------------------|----------------|-------------------|-------------------------|
|                                                                                         |                                  |                                                        | Proposed Base Fee | Additional Fee | Base Fee Increase | Additional Fee Increase |
| <b>Development Application Fees</b>                                                     |                                  |                                                        |                   |                |                   |                         |
| Site Plan*                                                                              |                                  |                                                        |                   |                |                   |                         |
| 0-5 Acres                                                                               | \$575.00 per Plan set            | \$55.00 per Acre                                       |                   |                |                   |                         |
| 5.01-10 acres                                                                           | \$1,585.00 per Plan set          | \$173.00 per Acre                                      |                   |                |                   |                         |
| 10.01-15 acres                                                                          | \$2,450.00 per Plan set          | \$144.00 per Acre                                      |                   |                |                   |                         |
| 15.1-20 acres                                                                           | \$3,170.00 per Plan set          | \$115.00 per Acre                                      |                   |                |                   |                         |
| > 20.1 acres                                                                            | \$3,745.00 per Plan set          | \$100.00 per Acre                                      |                   |                |                   |                         |
| Each Revised Plan*                                                                      | \$250.00 per Plan set            | \$50.00 per Lot                                        |                   |                |                   |                         |
| Site Plan Amendment (minor)                                                             | \$100.00 per Plan set            | NA NA                                                  |                   |                |                   |                         |
| Site Plan Including Conditional use                                                     | \$650.00 per Plan set            | \$55.00 per acre                                       |                   |                |                   |                         |
| <b>Residential Development Plat*</b>                                                    |                                  |                                                        |                   |                |                   |                         |
| Concept Plan Review                                                                     | \$225.00 per Plan set            |                                                        |                   |                |                   |                         |
| Revised Concept Plan                                                                    | \$75.00 per Plan set             |                                                        |                   |                |                   |                         |
| Preliminary Plan                                                                        | \$575.00 per Plan set            | \$50.00 per Lot                                        |                   |                |                   |                         |
| Each Revised Preliminary Plan                                                           | \$150.00 per Plan set            | \$15.00 per Lot                                        |                   |                |                   |                         |
| Final Plan                                                                              | \$575.00 per Plan set            | \$75.00 per Lot                                        |                   |                |                   |                         |
| Each Revised Final Plan                                                                 | \$250.00 per Plan set            | \$50.00 per Lot                                        |                   |                |                   |                         |
| * Site Plan Review includes one (1) additional corrections review after first submittal |                                  |                                                        |                   |                |                   |                         |
| <b>Staff Review Fees</b>                                                                |                                  |                                                        |                   |                |                   |                         |
| Amended Subdivision                                                                     | \$550.00 per Plan set            | \$50.00 per Lot                                        |                   |                |                   |                         |
| Residential Multi-Family                                                                | \$750.00 per Plan set            | 1.00% Bond Amount                                      |                   |                |                   |                         |
| All Additional Reviews Required by Plan Changes                                         | \$60.00 per Hour (1/2 hour min.) | \$0.00 NA                                              |                   |                |                   |                         |
| Geologic Hazards Report Review                                                          | Bid Price Per Hour               |                                                        |                   |                |                   |                         |
| <b>Administrative Fees</b>                                                              |                                  |                                                        |                   |                |                   |                         |
| Appeal to Board of Adjustments                                                          | \$350.00 per appeal              | NA NA                                                  |                   |                |                   |                         |
| Plat Recording Fee (Per County Recorders Fee Schedule)                                  | \$37.00 per Plat                 | \$1/lot + \$1/signature over 2 + \$1/each common space |                   |                |                   |                         |
| Payback or Reimbursement Agreement                                                      | \$500.00 per agreement           | NA NA                                                  |                   |                |                   |                         |
| Zoning Verification / Rebuild Letter                                                    | \$50.00 Per Letter               |                                                        |                   |                |                   |                         |
| <b>Application Fees</b>                                                                 |                                  |                                                        |                   |                |                   |                         |
| General Plan Amendment                                                                  | \$450.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Re-Zone                                                                                 | \$425.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Text Amendment to Land Use Ordinance                                                    | \$200.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Conditional Use Permit                                                                  | \$100.00 per Application         |                                                        |                   |                |                   |                         |
| Conditional Use Extension or Modification                                               | \$50.00 per Application          | NA NA                                                  |                   |                |                   |                         |
| Agricultural Protection Area Designation                                                | \$250.00 per Application         | \$25.00 NA                                             |                   |                |                   |                         |
| <b>Annexation Petition and Review</b>                                                   |                                  |                                                        |                   |                |                   |                         |
| 0-2 acres                                                                               | \$230.00 per Application         | \$173.00 per Acre                                      |                   |                |                   |                         |
| 2.1-5 acres                                                                             | \$575.00 per Application         | \$144.00 per Acre                                      |                   |                |                   |                         |
| 5.1-10 acres                                                                            | \$1,007.00 per Application       | \$115.00 per Acre                                      |                   |                |                   |                         |
| > 10 acres                                                                              | \$1,582.00 per Application       | \$87.00 per Acre                                       |                   |                |                   |                         |
| Easement Vacation Fee                                                                   | \$200.00 Per Application         | NA NA                                                  |                   |                |                   |                         |
| Car Restoration Permit                                                                  | \$25.00 per car                  | \$15.00 renewal                                        |                   |                |                   |                         |
| Public Noticing Fees                                                                    |                                  |                                                        |                   |                |                   |                         |
| Public Notice Signs                                                                     | \$20.00 Per Sign                 |                                                        |                   |                |                   |                         |
| Planning & Zoning Noticing Fees                                                         | \$100.00 Per Application         |                                                        |                   |                |                   |                         |
| Conditional Use Noticing Fees                                                           | \$50.00 Per Application          |                                                        |                   |                |                   |                         |
| <b>Business License Fees</b>                                                            |                                  |                                                        |                   |                |                   |                         |
| Home Occupation                                                                         | \$100.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Home Occupation Fire Inspection                                                         | \$50.00 per Application          |                                                        |                   |                |                   |                         |
| Home Building Fire Inspection                                                           | \$50.00 per Application          |                                                        |                   |                |                   |                         |
| Minor Business License                                                                  | \$25.00 per Application          |                                                        |                   |                |                   |                         |
| Food Truck or Mobile Business License - Originated in Syracuse                          | \$100.00 per Application         |                                                        |                   |                |                   |                         |
| Temporary Business License (6 months Max.)                                              | \$125.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Refundable Deposit - Clean up fee for temporary businesses and firework merchants       | \$1,500.00 per Application       |                                                        |                   |                |                   |                         |
| Commercial Fire Inspection                                                              | \$100.00 per inspection          |                                                        |                   |                |                   |                         |
| Commercial Building Inspection                                                          | \$100.00 per inspection          |                                                        |                   |                |                   |                         |
| <b>Commercial Business</b>                                                              |                                  |                                                        |                   |                |                   |                         |
| < 5,000 sf                                                                              | \$100.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| 5,001-10,000 sf                                                                         | \$150.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| > 10,001 sf                                                                             | \$350.00 per Application         | NA NA                                                  |                   |                |                   |                         |
| Solicitor Business License                                                              | \$45.00 per Application          | NA NA                                                  |                   |                |                   |                         |
| Sexually Oriented Business (SOB)                                                        |                                  |                                                        |                   |                |                   |                         |

**Community Development**

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|                                                                                                               |                            |                                      |
|---------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------|
| Sexually Oriented Business (SOB)                                                                              | \$950.00 per Application   | NA NA                                |
| Escort Services                                                                                               | \$950.00 per Application   | NA NA                                |
| Nude Entertainment Business                                                                                   | \$950.00 per Application   | NA NA                                |
| Nude Entertainment Employee                                                                                   | \$250.00 per Application   | NA NA                                |
| Semi-Nude Entertainment Business                                                                              | \$950.00 per Application   | NA NA                                |
| Semi-nude Entertainment Employee                                                                              | \$250.00 per Application   | NA NA                                |
| Nude Entertainment Employee (Outcall, on-site and non-performing nude entertainment/dancing agency employees) | \$250.00 per Application   | NA NA                                |
| Nude Dancing Agency                                                                                           | \$950.00 per Application   | NA NA                                |
| Semi-Nude Dancing Agency                                                                                      | \$950.00 per Application   | NA NA                                |
| Outcall Agency                                                                                                | \$950.00 per Application   | NA NA                                |
| Outcall Agency Employee (Off-site services)                                                                   | \$250.00 per Application   | NA NA                                |
| Disclosure Application investigation                                                                          | \$50.00 per Application    | NA NA                                |
| Outcall Agency Employee (Off-site services)                                                                   | \$252.00 per Application   | NA NA                                |
| Application for 2+ Licenses at one time                                                                       | \$20.00 per Application    | Higher of applicable fees            |
| Outcall Agency Employee (Off-site services)                                                                   | \$254.00 per Application   | NA NA                                |
| Alcoholic Beverages                                                                                           |                            |                                      |
| Off Premise Beer Retailer                                                                                     | \$250.00 per Application   | NA NA                                |
| On Premise Beer Retailer                                                                                      | \$350.00 per Application   | NA NA                                |
| Single Event Permit                                                                                           | \$100.00 Per Application   |                                      |
| Pawn Shops                                                                                                    | \$450.00 per Application   | NA NA                                |
| Late Payment Fees                                                                                             |                            |                                      |
| Paid after Jan 15th                                                                                           | 50.00% of renewal fee      |                                      |
| Paid after Feb. 15th                                                                                          | 75.00% of renewal fee      |                                      |
| Paid after Mar 15th                                                                                           | 100.00% of renewal fee     |                                      |
| <hr/>                                                                                                         |                            |                                      |
| <b>Excavation Permit Fees</b>                                                                                 |                            |                                      |
| NOTE: Trench Repair Fees for Excavations between October 15th and April 15th are double fee shown             |                            |                                      |
| Administrative Fee                                                                                            | \$50.00 per Application    |                                      |
| Inspection Fee                                                                                                | \$50.00 per Inspection     |                                      |
| Reinspection Fee                                                                                              | \$100.00 per Occurrence    |                                      |
| Trench Management Fee (Boring using keyhole method will not be charged a trench maintenance fee)              |                            |                                      |
| Perpendicular Asphalt Cuts                                                                                    |                            |                                      |
| Up to and less than centerline                                                                                | \$250.00 Per Cut           |                                      |
| Beyond centerline                                                                                             | \$500.00 Per Cut           |                                      |
| Parallel Asphalt Cuts                                                                                         |                            |                                      |
| Outside travel lane                                                                                           | \$10.00 Per Linear Foot    |                                      |
| Inside travel lane                                                                                            | \$20.00 Per Linear Foot    |                                      |
| Excavation pits in asphalt (Bore pits, pipe bursting pits, etc)                                               | \$2.50 Per Square Foot     |                                      |
| Bond (Refundable)                                                                                             |                            |                                      |
| Minimum bond for work in City right-of-way                                                                    | \$1,000.00 Per Application |                                      |
| Perpendicular asphalt cuts                                                                                    | \$1,000.00 Per Application |                                      |
| Parallel Asphalt Cuts (maximum bond of \$15,000)                                                              | \$1,000.00 Per Application | \$20.00 Per Linear Foot over 35 feet |
| Noncompliance of excavation permit                                                                            | \$500.00 Per day           |                                      |
| <hr/>                                                                                                         |                            |                                      |
| <b>Storm Water Activity Permit Fees</b>                                                                       |                            |                                      |
| Storm Water Permit Fees                                                                                       | \$50.00                    | Per Lot                              |
| Deposit - Storm Water Activity Permit                                                                         | \$1,000.00                 | Per application                      |
| <hr/>                                                                                                         |                            |                                      |
| <b>Floodplain Development Permit Fees</b>                                                                     |                            |                                      |
| Floodplain Permit Fee                                                                                         | \$100.00                   | Per application                      |
| Compliance Observation                                                                                        | \$150.00                   | Per occurrence                       |
| Compliance Verification                                                                                       | \$300.00                   | Per occurrence                       |

**Utilities**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                           | Current Base Fee         | Additional Fee            | Proposed          |                |
|-----------------------------------------------------------|--------------------------|---------------------------|-------------------|----------------|
|                                                           |                          |                           | Base Fee          | Additional Fee |
| <b>Utility Rates</b>                                      |                          |                           |                   |                |
| Garbage Service                                           |                          |                           |                   |                |
| Bundled Garbage and Recycling Service                     | \$17.14 per month        | N/A NA                    | \$17.39 per month |                |
| Extra Black Garbage Can (Limit 3)                         | \$9.85 per month         | NA NA                     | \$9.90 per month  |                |
| Extra Blue Recycling Can                                  | \$4.00 per month         |                           | \$4.10 per month  |                |
| Green Waste Can                                           | \$8.00 per month         | N/A N/A                   | \$8.14 per month  |                |
| New Garbage Can Set-up                                    | \$150.00 ea. Unit        | NA NA                     |                   |                |
| Replacement Cost                                          | \$90.00 per can          | NA NA                     |                   |                |
| Early Return of Extra Can(s) - less than six (6) months   | \$35.00 per can          | NA NA                     |                   |                |
| Street Lighting (Effective May 1st, 2009)                 |                          |                           |                   |                |
| Street Lighting Power Fee                                 | \$1.00 per month         | NA NA                     |                   |                |
| Purchase of New Street Lights                             | \$0.32 per month         | NA NA                     |                   |                |
| Parks Maintenance Fee                                     | \$5.73 per month         | NA NA                     |                   |                |
| Temporary Meter (New Construction)                        | \$75.00 per application  | NA NA                     |                   |                |
| New Service (Does not include impact fee)                 | \$25.00 per application  | NA NA                     |                   |                |
| Utility Account Transfer (within City limits)             | \$15.00 per request      | NA NA                     |                   |                |
| Utility Doorhanger Notice Fee                             | \$5.00 per incident      |                           |                   |                |
| Late Fee on Delinquent Accounts                           | \$20.00 per incident     | NA NA                     |                   |                |
| Request for Re-establishment of Service after Delinquency |                          |                           |                   |                |
| First Occurrence                                          | \$35.00 per request      | NA NA                     |                   |                |
| Subsequent Occurrences (Same Year)                        | \$50.00 per request      | NA NA                     |                   |                |
| After Hours Re-connection of Service                      | \$35.00 per request      | NA NA                     |                   |                |
| Deposit for Water Service                                 |                          |                           |                   |                |
| Residential                                               | \$100.00 per application | NA NA                     |                   |                |
| Commercial/Industrial/Multi-Family                        | \$100.00 per application | NA NA                     |                   |                |
| Culinary Water Service                                    |                          |                           |                   |                |
| Commercial Service                                        |                          |                           |                   |                |
| < 5,000 Gallons                                           | \$22.49 per month        | N/A N/A                   |                   |                |
| 5,001-10,000 gallons                                      | \$22.49 per month        | \$2.00 per 1,000 gallons  |                   |                |
| 10,001-15,000 gallons                                     | \$32.49 per month        | \$2.50 per 1,000 gallons  |                   |                |
| 15,001-20,000 gallons                                     | \$44.99 per month        | \$3.00 per 1,000 gallons  |                   |                |
| 20,001-25,000 gallons                                     | \$59.99 per month        | \$3.50 per 1,000 gallons  |                   |                |
| 25,001-30,000 gallons                                     | \$77.49 per month        | \$4.00 per 1,000 gallons  |                   |                |
| 30,001-35,000 gallons                                     | \$97.49 per month        | \$4.50 per 1,000 gallons  |                   |                |
| 35,001-40,000 gallons                                     | \$119.99 per month       | \$5.00 per 1,000 gallons  |                   |                |
| > 40,000 gallons                                          | \$144.99 per month       | \$5.50 per 1,000 gallons  |                   |                |
| Residential Service (with secondary water)                |                          |                           |                   |                |
| < 3,000 Gallons                                           | \$23.40 per month        | N/A N/A                   |                   |                |
| 3,001 - 6,000 gallons                                     | \$24.79 per month        | N/A N/A                   |                   |                |
| 6,001 - 9,000 gallons                                     | \$28.03 per month        | N/A N/A                   |                   |                |
| 9,001 -12,000 gallons                                     | \$28.03 per month        | \$4.66 per 1,000 gallons  |                   |                |
| 12,001 -15,000 gallons                                    | \$42.01 per month        | \$5.36 per 1,000 gallons  |                   |                |
| 15,001 -18,000 gallons                                    | \$58.09 per month        | \$6.16 per 1,000 gallons  |                   |                |
| 18,001 -21,000 gallons                                    | \$76.57 per month        | \$8.14 per 1,000 gallons  |                   |                |
| 21,001 -24,000 gallons                                    | \$100.99 per month       | \$9.36 per 1,000 gallons  |                   |                |
| 24,001 -27,000 gallons                                    | \$129.03 per month       | \$10.77 per 1,000 gallons |                   |                |
| 27,001 -30,000 gallons                                    | \$161.38 per month       | \$12.38 per 1,000 gallons |                   |                |
| > 30,000 gallons                                          | \$196.52 per month       | \$14.24 per 1,000 gallons |                   |                |
| Residential Service (without secondary water)             |                          |                           |                   |                |
| < 3,000 Gallons                                           | \$23.40 per month        | N/A N/A                   |                   |                |
| 3,001 - 6,000 gallons                                     | \$24.79 per month        | N/A N/A                   |                   |                |
| 6,001 - 9,000 gallons                                     | \$28.35 per month        | N/A N/A                   |                   |                |
| 9,001 -12,000 gallons                                     | \$28.35 per month        | \$5.13 per 1,000 gallons  |                   |                |
| 12,001 -15,000 gallons                                    | \$43.74 per month        | \$5.90 per 1,000 gallons  |                   |                |
| 15,001 -18,000 gallons                                    | \$61.44 per month        | \$6.78 per 1,000 gallons  |                   |                |
| 18,001 -21,000 gallons                                    | \$81.78 per month        | \$8.95 per 1,000 gallons  |                   |                |
| 21,001 -24,000 gallons                                    | \$108.63 per month       | \$10.30 per 1,000 gallons |                   |                |
| 24,001 -27,000 gallons                                    | \$139.53 per month       | \$11.85 per 1,000 gallons |                   |                |
| 27,001 -30,000 gallons                                    | \$175.08 per month       | \$13.62 per 1,000 gallons |                   |                |
| > 30,000 gallons                                          | \$215.94 per month       | \$15.66 per 1,000 gallons |                   |                |

**Utilities**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

|                                                                                            |                            |                                                     |
|--------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------|
| Secondary Water Service (rate based on 3/4" line size flow for any service larger than 1") |                            |                                                     |
| 3/4" line                                                                                  | \$27.44 per month          | NA NA                                               |
| 1" line                                                                                    | \$33.44 per month          | NA NA                                               |
| 1 1/2" line                                                                                | \$69.94 per month          | NA NA                                               |
| 2" line                                                                                    | \$115.05 per month         | NA NA                                               |
| 3" line                                                                                    | \$196.44 per month         | NA NA                                               |
| 4" line                                                                                    | \$426.38 per month         | NA NA                                               |
| 6" line                                                                                    | \$939.94 per month         | NA NA                                               |
| 8" line                                                                                    | \$1,661.74 per month       | NA NA                                               |
| Bulk Water                                                                                 |                            |                                                     |
| Administrative Fee                                                                         | \$30.00 per application    | NA NA                                               |
| Water Fill                                                                                 | \$6.78 per 1,000 gallons   | NA NA                                               |
| Hydrant Meter Deposit                                                                      | \$1,700.00 per application | NA NA                                               |
| Hydrant Meter Rental (rental fee paid monthly)                                             | \$30.00 per month          |                                                     |
| Late Fee                                                                                   | \$100.00 per month         | NA NA                                               |
| Hydrant Flushing                                                                           | \$250.00 per Flushing      | \$2.18 per 1,000 gallons                            |
| North Davis Sewer District - Sewer Disposal Service (Waste)                                |                            |                                                     |
| Residential                                                                                | \$24.00 per month          | NA NA                                               |
| Commercial                                                                                 | \$24.00 per month          | \$2.40 Per 1000 gallons over 5,500 gallons of water |
| Syracuse City - Sewer Maintenance Service (Waste)                                          |                            |                                                     |
| Residential                                                                                | \$7.52 per month           | NA NA                                               |
| Commercial                                                                                 | \$7.52 per month           | NA NA                                               |
| Sewer Service (Storm)                                                                      |                            |                                                     |
| Residential                                                                                | \$7.68 per month           | NA NA                                               |
| Commercial                                                                                 |                            |                                                     |
| 0 - 1 acre                                                                                 | \$9.99 per month           | NA NA                                               |
| 1.1 - 2 acres                                                                              | \$18.22 per month          | NA NA                                               |
| 2.1 - 2 acres                                                                              | \$26.39 per month          | NA NA                                               |
| 3.1 - 4 acres                                                                              | \$34.55 per month          | NA NA                                               |
| 4.1 - 5 acres                                                                              | \$42.72 per month          | NA NA                                               |
| 5.1 - 6 acres                                                                              | \$50.94 per month          | NA NA                                               |
| 6.1 - 7 acres                                                                              | \$59.11 per month          | NA NA                                               |
| 7.1 - 8 acres                                                                              | \$67.27 per month          | NA NA                                               |
| 8.1 - 9 acres                                                                              | \$75.44 per month          | NA NA                                               |
| Each additional acre                                                                       | \$9.99 per month           | NA NA                                               |
| Secondary Water - Open Land in a Residential Subdivision                                   | \$0.19 sf of pervious area | NA NA                                               |
| Public Works                                                                               |                            |                                                     |
| Sidewalk & Driveway Approach Replacement                                                   | \$45.00 per inspection     | NA NA                                               |
| Street Sweeping (Contractor failure to clean)                                              | \$515.00 per incident      | Time & Material for City Personnel                  |

**Parks & Recreation All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                                          | Current Base Fee                                   | Additional Fee                                     | Proposed |                         |
|--------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|----------|-------------------------|
|                                                                          |                                                    |                                                    | Base Fee | Additional Fee Increase |
| <b>Community Center Fees</b>                                             |                                                    |                                                    |          |                         |
| Rental - after hours fee for all activities                              | \$20.00 per hour per staff member                  |                                                    |          |                         |
| Rental - Gymnasium                                                       |                                                    |                                                    |          |                         |
| Resident                                                                 | \$125.00 per hour per gym                          | \$900.00 per 8 hours per gym                       |          |                         |
| Non-resident                                                             | \$200.00 per hour per gym                          | \$1,500.00 per 8 hours per gym                     |          |                         |
| Gym Floor Cover (if requested)                                           | \$100.00 put down / pick up each occurrence        |                                                    |          |                         |
| Rental - Classroom/Craft Room                                            |                                                    |                                                    |          |                         |
| Resident                                                                 | \$30.00 per hour per room                          | \$200.00 per 8 hours per room                      |          |                         |
| Non-resident                                                             | \$45.00 per hour per room                          | \$300.00 per 8 hours per room                      |          |                         |
| Memberships                                                              |                                                    |                                                    |          |                         |
| Children (Ages 5-13)                                                     |                                                    |                                                    |          |                         |
| Resident                                                                 | \$2.00 per day                                     | \$9.00 per month or \$50 per year                  |          |                         |
| Non-Resident                                                             | \$2.00 per day                                     | \$11.00 per month or \$76 per year                 |          |                         |
| Youth (Ages 14-17)                                                       |                                                    |                                                    |          |                         |
| Resident                                                                 | \$3.00 per day                                     | \$18.00 per month or \$110 per year                |          |                         |
| Non-Resident                                                             | \$3.00 per day                                     | \$27.00 per month or \$193 per year                |          |                         |
| Adults (Ages 18-59)                                                      |                                                    |                                                    |          |                         |
| Resident                                                                 | \$3.00 per day                                     | \$18.00 per month or \$110 per year                |          |                         |
| Non-Resident                                                             | \$3.00 per day                                     | \$27.00 per month or \$193 per year                |          |                         |
| Seniors (Ages 60+)                                                       |                                                    |                                                    |          |                         |
| Resident                                                                 | \$1.00 per day                                     | \$7.00 per month or \$42 per year                  |          |                         |
| Non-Resident                                                             | \$1.00 per day                                     | \$11.00 per month or \$76 per year                 |          |                         |
| Seniors Couples                                                          |                                                    |                                                    |          |                         |
| Resident                                                                 | n/a per day                                        | \$11.00 per month or \$70 per year                 |          |                         |
| Non-Resident                                                             | n/a per day                                        | \$20.00 per month or \$130 per year                |          |                         |
| Adult Couples                                                            |                                                    |                                                    |          |                         |
| Resident                                                                 | n/a per day                                        | \$30.00 per month or \$187 per year                |          |                         |
| Non-Resident                                                             | n/a per day                                        | \$49.00 per month or \$312 per year                |          |                         |
| Families                                                                 |                                                    |                                                    |          |                         |
| Resident                                                                 | n/a per day                                        | \$54.00 per month or \$259 per year                |          |                         |
| Non-Resident                                                             | n/a per day                                        | \$78.00 per month or \$405 per year                |          |                         |
| <b>Park Rental Fees</b>                                                  |                                                    |                                                    |          |                         |
| Park Land Rental (Concessionaire)                                        | \$250.00 per month                                 | NA NA                                              |          |                         |
| Large Special Event Rental (Whole Park including fields, pavilions, etc) | \$1,500.00 per day                                 |                                                    |          |                         |
| Athletic Fields                                                          |                                                    |                                                    |          |                         |
| Multi-Sport Field Rental                                                 | Category 1<br>\$25.00 per hour or \$150.00 per day | Category 2<br>\$20.00 per hour or \$120.00 per day |          |                         |
| Multi-Sport Field Prep                                                   | \$50.00                                            | \$50.00                                            |          |                         |
| Baseball Field Rental                                                    | \$15.00 per hour or \$100.00 per day               | NA per hour or \$100.00 per day                    |          |                         |
| Baseball/Softball Weekday Field Prep (Practice)                          | \$30.00 per field                                  | NA                                                 |          |                         |
| Baseball/Softball Weekday Field Prep (Game)                              | \$50.00 per field                                  | NA                                                 |          |                         |
| Baseball/Softball Weekend Field Prep (Practice)                          | \$50.00 per field                                  | NA                                                 |          |                         |
| Baseball/Softball Weekend Field Prep (Game)                              | \$80.00 per field                                  | NA                                                 |          |                         |
| Baseball/Softball Fence Rental                                           | \$25.00 per field                                  | NA                                                 |          |                         |
| Lights Rental                                                            | \$15.00 per hour                                   | \$15.00 per hour                                   |          |                         |
| Scoreboard Rental                                                        | \$15.00 per hour                                   | \$15.00 per hour                                   |          |                         |
| Multiple Usage Discount (after 40 hours of field rentals)                | \$15.00                                            | \$10.00                                            |          |                         |
| Equestrian Park Rental                                                   |                                                    |                                                    |          |                         |
| Resident                                                                 | \$15.00 per hour                                   | NA NA                                              |          |                         |
| Non-Resident                                                             | \$25.00 per hour                                   | NA NA                                              |          |                         |
| Volleyball Pit Rental                                                    |                                                    |                                                    |          |                         |
| Stoker Park                                                              | \$20.00 per court/per hour                         |                                                    |          |                         |
| All Other Parks                                                          | \$25.00 per day                                    |                                                    |          |                         |
| Pickleball Court Rental                                                  | \$20.00 per court/per hour                         |                                                    |          |                         |
| Tennis Court Rental                                                      | \$20.00 per court/per hour                         |                                                    |          |                         |
| Multi-Use Court Rental                                                   | \$20.00 per court/per hour                         |                                                    |          |                         |
| Boweries (except for Jensen and Legacy Parks)                            |                                                    |                                                    |          |                         |
| Parties of 150 or Less                                                   |                                                    |                                                    |          |                         |
| Resident                                                                 | \$40.00 per (4) hour period                        | \$5.00 per hour for 5+ hours                       |          |                         |
| Non-Resident                                                             | \$60.00 per (4) hour period                        | \$10.00 per hour for 5+ hours                      |          |                         |
| Electrical use (power turned on)                                         | \$15.00 per day                                    |                                                    |          |                         |
| Parties of 150 or More (Special Event)                                   |                                                    |                                                    |          |                         |
| Resident                                                                 | \$75.00 per (4) hour period                        | \$10.00 per hour for 5+ hours                      |          |                         |
| Non-Resident                                                             | \$125.00 per (4) hour period                       | \$20.00 per hour for 5+ hours                      |          |                         |

**Parks & Recreation All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

|                                    |                                                        |          |                                       |
|------------------------------------|--------------------------------------------------------|----------|---------------------------------------|
| Jensen Nature Park (Bowery)        |                                                        |          |                                       |
| Resident                           | \$50.00 per (4) hour period                            | NA       | NA                                    |
| Non-Resident                       | \$75.00 per (4) hour period                            | NA       | NA                                    |
| Jensen Park Nature Center          |                                                        |          |                                       |
| Resident - 1/2 Day                 | \$300.00 per rental                                    | NA       | NA                                    |
| Resident - Whole Day               | \$350.00 per rental                                    | NA       | NA                                    |
| Non-resident - 1/2 Day             | \$400.00 per rental                                    | NA       | NA                                    |
| Non-resident - Whole Day           | \$550.00 per rental                                    | NA       | NA                                    |
| Legacy Park                        |                                                        |          |                                       |
| Resident - Whole Day               | \$400.00 per rental                                    | NA       | NA                                    |
| Non-Resident - Whole Day           | \$550.00 per rental                                    | NA       | NA                                    |
| Cancellation Fee                   | \$5.00 per cancellation                                | 50%      | within 7 days, no refund under 3 days |
| <b>Heritage Days</b>               |                                                        |          |                                       |
| 10 x 10 Booth                      | \$80.00 per booth                                      | NA       | NA                                    |
| 10 x 20 Booth                      | \$160.00 per booth                                     | NA       | NA                                    |
| Power for Booth                    | \$12.00 per booth                                      | NA       | NA                                    |
| Roving Vendor Permit               |                                                        |          |                                       |
| Without a booth rental             | \$50.00 per permit                                     | NA       | NA                                    |
| With a booth rental                | \$25.00 per permit                                     | NA       | NA                                    |
| Parade Entry                       | \$15.00 per vehicle                                    |          |                                       |
| Late Fee                           | \$20.00 per application                                | NA       | NA                                    |
| <b>Recreation Programs</b>         |                                                        |          |                                       |
| Late Sign-up Fee                   | \$5.00 per person                                      | NA       | NA                                    |
| Merit Badge Classes                | Actual cost of materials (varies based on merit badge) |          |                                       |
| Camp Syracuse                      | \$45.00 per person                                     | \$15.00  | Additional non-resident fee           |
| Golf                               |                                                        |          |                                       |
| Tennis                             | \$55.00 per person                                     | \$15.00  | Additional non-resident fee           |
| Pickleball                         | \$25.00 per person                                     | \$5.00   | Additional non-resident fee           |
| Dodgeball                          | \$25.00 per person                                     | \$300.00 | per team                              |
| Football (Tackle)                  | \$225.00 per person                                    | NA       | NA                                    |
| Football (Flag) - 1st to 4th grade | \$75.00 per person                                     |          |                                       |
| Football (Flag) - 5th to 9th grade | \$90.00 per person                                     |          |                                       |
| Adult Basketball                   | \$351.00 per team                                      | NA       | NA                                    |
| Soccer (Fall/Spring)               | \$50.00 to \$85.00 per person                          | \$15.00  | Additional non-resident fee           |
| Baseball/Softball                  | \$50.00 to \$85.00 per person                          | \$15.00  | Additional non-resident fee           |
| Basketball                         | \$50.00 to \$85.00 per person                          | \$15.00  | Additional non-resident fee           |
| <b>Equipment Rental</b>            |                                                        |          |                                       |
| Performance Stage                  | \$900.00 per day                                       |          |                                       |

**Cemetery**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                  | Current Base Fee | Additional Fee             | Proposed<br>Base Fee | Proposed<br>Additional<br>Fee | Base Fee<br>Increase | Additional Fee<br>Increase |
|----------------------------------|------------------|----------------------------|----------------------|-------------------------------|----------------------|----------------------------|
| <b>Basic Fees</b>                |                  |                            |                      |                               |                      |                            |
| Plot Purchase                    |                  |                            |                      |                               |                      |                            |
| Resident                         | \$500.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$1,000.00       |                            |                      |                               |                      |                            |
| Plot Purchase - half/infant/urn  |                  |                            |                      |                               |                      |                            |
| Resident                         | \$250.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$500.00         |                            |                      |                               |                      |                            |
| Interment - Adult                |                  |                            |                      |                               |                      |                            |
| Resident                         | \$300.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$700.00         |                            |                      |                               |                      |                            |
| Interment - Child                |                  |                            |                      |                               |                      |                            |
| Resident                         | \$175.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$400.00         |                            |                      |                               |                      |                            |
| Interment - Urn or Infant        |                  |                            |                      |                               |                      |                            |
| Resident                         | \$100.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$200.00         |                            |                      |                               |                      |                            |
| Interment - Weekend or Holiday   |                  |                            |                      |                               |                      |                            |
| Resident                         | \$200.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$200.00         |                            |                      |                               |                      |                            |
| Disinterment                     |                  |                            |                      |                               |                      |                            |
| Resident                         | \$400.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$400.00         |                            |                      |                               |                      |                            |
| Monument Move (Flat Monument)    |                  |                            |                      |                               |                      |                            |
| Resident                         | \$50.00          |                            |                      |                               |                      |                            |
| Non-Resident                     | \$50.00          |                            |                      |                               |                      |                            |
| Monument Move (Upright Monument) |                  |                            |                      |                               |                      |                            |
| Resident                         | \$250.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$250.00         |                            |                      |                               |                      |                            |
| Position Transfer Fee            |                  |                            |                      |                               |                      |                            |
| Resident                         | \$35.00          |                            |                      |                               |                      |                            |
| Non-Resident                     | \$35.00          |                            |                      |                               |                      |                            |
| After Hours fee (3:00 p.m.)      |                  |                            |                      |                               |                      |                            |
| Resident                         | \$100.00         |                            |                      |                               |                      |                            |
| Non-Resident                     | \$100.00         |                            |                      |                               |                      |                            |
| Cemetery Certificate Replacement | \$10.00          | Per Additional Certificate |                      |                               |                      |                            |
| Cemetery Headstone Marking Fee   | \$25.00          | per time / headstone       |                      |                               |                      |                            |

**Public Safety & Public Works**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                                                           | Current Base Fee                           | Additional Fee                                                       | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase |
|-------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------------------------|-------------------|-------------------------|-------------------|
| <b>Fire Department</b>                                                                    |                                            |                                                                      |                   |                         |                   |
| Standby Service                                                                           |                                            |                                                                      |                   |                         |                   |
| Two EMT Ambulance (4 hour minimum)                                                        | \$150.00 per hour                          | plus cost of materials (transport billed according to fee schedule)  |                   |                         |                   |
| One EMT with basic equipment, no ambulance (4 hour minimum)                               | \$75.00 per hour                           | plus cost of materials                                               |                   |                         |                   |
| Four Firefighter Engine Company (4 hour minimum)                                          | \$250.00 per hour                          | plus cost of materials                                               |                   |                         |                   |
| Two Firefighter Brush Truck (4 hour minimum)                                              | \$150.00 per hour                          | plus cost of materials                                               |                   |                         |                   |
| <b>Training</b>                                                                           |                                            |                                                                      |                   |                         |                   |
| CERT (hybrid) Course Special Request                                                      | \$200.00 per class                         | plus costs of materials and equipment                                |                   |                         |                   |
| Cert Equipment (issued during class)                                                      | \$45.00 per person                         | plus costs of materials and equipment                                |                   |                         |                   |
| CPR/ First Aid Course                                                                     |                                            |                                                                      |                   |                         |                   |
| Resident                                                                                  | \$35.00 per person                         |                                                                      |                   |                         |                   |
| Non-Resident                                                                              | \$45.00 per person                         |                                                                      |                   |                         |                   |
| Skills Pass-off (blended learning)                                                        | \$20.00 per person                         |                                                                      |                   |                         |                   |
| CPR/ First Aid/ AED Special Request (up to 6 people)                                      | \$250.00 per class                         | plus cost of cards                                                   |                   |                         |                   |
| <b>Records</b>                                                                            |                                            |                                                                      |                   |                         |                   |
| Fire or EMS Report                                                                        | \$10.00 per report                         | \$15.00 per hour of research (31+ minutes)                           |                   |                         |                   |
| Fire or EMS Report with pictures                                                          | \$50.00 per report                         | \$15.00 per hour of research (31+ minutes)                           |                   |                         |                   |
| <b>Plan Reviews</b>                                                                       |                                            |                                                                      |                   |                         |                   |
| Initial Plan Submissions (includes one resubmittal)                                       |                                            |                                                                      |                   |                         |                   |
| Building, Fire Alarm System, Suppression System, Specialized System, Misc. Plan Review    | \$125.00 per plan                          | plus \$75.00 per hour after the first hour                           |                   |                         |                   |
| Plan Resubmittals (after 1st resubmittal)                                                 | \$75.00 per hour                           |                                                                      |                   |                         |                   |
| <b>Inspections</b>                                                                        |                                            |                                                                      |                   |                         |                   |
| Initial Inspection (includes one follow-up)                                               |                                            |                                                                      |                   |                         |                   |
| Water Flow, Fire Alarm System, Suppression System, Specialized System, Misc. Inspection   | \$75.00 per inspections                    | plus \$75.00 per hour after the first hour                           |                   |                         |                   |
| Re-Inspection (after first follow up or no show)                                          | \$100.00 each occurrence                   | plus \$75.00 per hour after the first hour                           |                   |                         |                   |
| <b>Fireworks</b>                                                                          |                                            |                                                                      |                   |                         |                   |
| Fireworks Sales Permit (in addition to business license)                                  | \$300.00 per location                      |                                                                      |                   |                         |                   |
| Pyrotechnics & Flame Effects - Public Display (includes one follow up inspection)         | \$150.00 per event                         |                                                                      |                   |                         |                   |
| Re-Inspection (after first follow up or no show)                                          | \$100.00 per occurrence                    |                                                                      |                   |                         |                   |
| <b>Miscellaneous</b>                                                                      |                                            |                                                                      |                   |                         |                   |
| Children's Bike Helmets                                                                   | \$10.00 each                               |                                                                      |                   |                         |                   |
| <b>False Alarm Fees - Commercial</b>                                                      |                                            |                                                                      |                   |                         |                   |
| 3rd false alarm per quarter                                                               | \$250.00                                   |                                                                      |                   |                         |                   |
| 4th false alarm per quarter                                                               | \$350.00                                   |                                                                      |                   |                         |                   |
| 5th false alarm per quarter                                                               | \$450.00                                   | \$100.00 per additional occurrence after 5th                         |                   |                         |                   |
| <b>Emergency Services</b>                                                                 |                                            |                                                                      |                   |                         |                   |
| Base Fee, Mileage, Surcharges, Special Provisions, Medical Supplies                       |                                            | As approved by the State Department of Public Safety, Bureau of EMS. |                   |                         |                   |
| Hardship Waivers for Emergency Services                                                   |                                            | As per City Council Resolution R19-06                                |                   |                         |                   |
| <b>Police Department</b>                                                                  |                                            |                                                                      |                   |                         |                   |
| <b>Fingerprinting</b>                                                                     |                                            |                                                                      |                   |                         |                   |
| Resident                                                                                  | \$10.00 per card                           |                                                                      |                   |                         |                   |
| Non-Resident                                                                              | \$15.00 per card                           |                                                                      |                   |                         |                   |
| Criminal History Background Check                                                         | \$10.00 per background check               |                                                                      |                   |                         |                   |
| <b>Police contract services (i.e. special events, interagency, etc)</b>                   |                                            |                                                                      |                   |                         |                   |
| Admin Fee - staffing costs                                                                | \$20.00 per event                          | May be charged once if it is an ongoing event                        |                   |                         |                   |
| Each officer                                                                              | \$85.00 per hour                           | 2 hour minimum                                                       |                   |                         |                   |
| <b>Police GRAMA requests</b>                                                              |                                            |                                                                      |                   |                         |                   |
| Police Report                                                                             | \$10.00 per report                         | \$15.00 per hour of research (31+ minutes)                           |                   |                         |                   |
| Police Report with Photos                                                                 | \$15.00 per email                          | \$20.00                                                              |                   |                         |                   |
| Police Report with Video                                                                  | \$35.00 per hour of research (31+ minutes) |                                                                      |                   |                         |                   |
| Good Conduct Letter Request                                                               | \$5.00 per letter                          |                                                                      |                   |                         |                   |
| Annual sex offender / child abuse registration fee                                        | \$25.00 Per Registration                   |                                                                      |                   |                         |                   |
| <b>Emergency Services</b>                                                                 |                                            |                                                                      |                   |                         |                   |
| Base Fee and Mileage Rate                                                                 |                                            | As per State approved Utah Health Department Rates                   |                   |                         |                   |
| Surcharges (Emergency, night service, off-road)                                           |                                            |                                                                      |                   |                         |                   |
| Special Provisions (wait time, non-transport)                                             |                                            |                                                                      |                   |                         |                   |
| Medical Supplies                                                                          |                                            |                                                                      |                   |                         |                   |
| Hardship Waivers for Emergency Services                                                   |                                            | As per City Council Resolution R19-06                                |                   |                         |                   |
| <b>Public Works Department</b>                                                            |                                            |                                                                      |                   |                         |                   |
| <b>Public Works contract services (i.e. staffing, capital projects, interagency, etc)</b> |                                            |                                                                      |                   |                         |                   |
| Staffing costs                                                                            | \$150.00 minimum up to 1st hour            | \$150.00 per hour after 1st hour                                     |                   |                         |                   |
| Heavy equipment costs                                                                     | \$200.00 minimum up to 1st hour            | \$200.00 per hour after 1st hour                                     |                   |                         |                   |
| Rate billed by the City includes time for mobilization and demobilization.                |                                            |                                                                      |                   |                         |                   |
| Street Light Installation Charge - Charged to new development                             | \$150.00 per light                         | Plus Actual Cost of Materials and Installation                       |                   |                         |                   |
| Street Sign Installation Charge - Charged to new development                              | \$1,000.00 Per Street Intersection         |                                                                      |                   |                         |                   |
| Traffic Evaluation Request *                                                              | \$300.00 Per application                   |                                                                      |                   |                         |                   |

\*Reimbursement may be provided if the specified area is found to be in need of correction.

**Fines**

**All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

| Fee Description                                                                                 | Current Base Fee                                       | Additional Fee                           | Proposed<br>Base Fee | Proposed<br>Additional<br>Fee | Base Fee<br>Increase | Additional Fee<br>Increase |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------|----------------------|-------------------------------|----------------------|----------------------------|
| <b>Public Works Fines</b>                                                                       |                                                        |                                          |                      |                               |                      |                            |
| Fines - Water Meter Tampering                                                                   | \$100.00 1st incident                                  | \$500.00 2nd incident                    |                      |                               |                      |                            |
| Cross Connection of Culinary & Secondary Lines<br>(No water contamination of city water supply) | \$1,000.00 per incident                                | reimbursement of city costs to remediate |                      |                               |                      |                            |
| Secondary Water Violation of Mandatory Water Restrictions                                       |                                                        |                                          |                      |                               |                      |                            |
| 1st Incident                                                                                    | \$0 Warning                                            |                                          |                      |                               |                      |                            |
| 2nd Incident                                                                                    | \$200 Applied to Utility Bill                          |                                          |                      |                               |                      |                            |
| 3rd Incident                                                                                    | \$500 Applied to Utility Bill                          |                                          |                      |                               |                      |                            |
| 4th Incident                                                                                    | \$1,000 Water Shut Off & Meter Installed               |                                          |                      |                               |                      |                            |
| Fats, Oils, and Grease (FOG) Control Violation                                                  | \$100 per day                                          |                                          |                      |                               |                      |                            |
| Water Theft                                                                                     |                                                        |                                          |                      |                               |                      |                            |
| Commercial                                                                                      | \$1,500.00 Per Incident                                |                                          |                      |                               |                      |                            |
| Non-Commercial                                                                                  | \$250.00 Per Incident                                  |                                          |                      |                               |                      |                            |
| Utility Excavation without a Permit                                                             | \$250.00 per Incident                                  | NA NA                                    |                      |                               |                      |                            |
| Stormwater Pollution – construction activity without an approved permit                         | \$500.00 per day per occurrence                        |                                          |                      |                               |                      |                            |
| Stormwater Pollution – failure to use general best management practices                         | \$500.00 per site per occurrence                       |                                          |                      |                               |                      |                            |
| Storm Water Pollution - construction stabilization control & track-out                          | \$300.00 per day per occurrence plus remediation costs |                                          |                      |                               |                      |                            |
| Storm Water Pollution - Illicit Discharge, failure to cleanup or report spills                  | \$250.00 Per Incident plus remediation costs           |                                          |                      |                               |                      |                            |
| Stormwater Pollution – failure to conduct stormwater inspections                                | \$100.00 per occurrence                                |                                          |                      |                               |                      |                            |
| Stormwater Pollution – failure to maintain stormwater records                                   | \$100.00 per occurrence                                |                                          |                      |                               |                      |                            |
| <b>Building Fines</b>                                                                           |                                                        |                                          |                      |                               |                      |                            |
| Construction Activity Without a Building Permit When Required                                   | \$100.00 per Incident                                  | NA NA                                    |                      |                               |                      |                            |
| Construction Activity Without a Building Permit When Required - Contractor                      | \$500.00 1st incident                                  | \$1,000.00 each additional incident      |                      |                               |                      |                            |
| Operating a Business Without a Certificate of Occupancy                                         | \$1,000.00 Per Day                                     |                                          |                      |                               |                      |                            |
| Occupying a Residential Unit Without a Certificate of Occupancy                                 | \$250.00 Per Day                                       |                                          |                      |                               |                      |                            |
| <b>Code Enforcement Fines</b>                                                                   |                                                        |                                          |                      |                               |                      |                            |
| Operating without a business license or permit                                                  | \$150.00 per incident                                  |                                          |                      |                               |                      |                            |
| Operating without a solicitor's license:                                                        |                                                        |                                          |                      |                               |                      |                            |
| Individual - First Offense                                                                      | \$20.00 1st Offense                                    |                                          |                      |                               |                      |                            |
| Individual - Second or Subsequent Offense                                                       | \$50.00 per incident                                   |                                          |                      |                               |                      |                            |
| Company - First Offense                                                                         | \$150.00 1st Offense                                   |                                          |                      |                               |                      |                            |
| Company - Second or Subsequent Offense                                                          | \$300.00 per incident                                  |                                          |                      |                               |                      |                            |
| Late Payment Fees                                                                               | \$20.00 per month                                      |                                          |                      |                               |                      |                            |
| Sign Reclamation fee (Illegal sign)                                                             | \$10.00 per Sign                                       | NA NA                                    |                      |                               |                      |                            |
| Sign Reclamation fee (Repeat offenses)                                                          | \$40.00 per Sign                                       | NA NA                                    |                      |                               |                      |                            |
| Noise Ordinance Violation                                                                       |                                                        |                                          |                      |                               |                      |                            |
| 1st Offense                                                                                     | \$100.00 1st incident                                  |                                          |                      |                               |                      |                            |
| 2nd Offense                                                                                     | \$250.00 2nd incident                                  |                                          |                      |                               |                      |                            |
| 3rd Offense                                                                                     | \$500.00 3rd incident                                  |                                          |                      |                               |                      |                            |
| 4th Offense                                                                                     | \$750.00 4th incident                                  |                                          |                      |                               |                      |                            |
| 5th Offense                                                                                     | \$1,000.00 Each Additional incident                    |                                          |                      |                               |                      |                            |
| Park and Trail Violations                                                                       |                                                        |                                          |                      |                               |                      |                            |
| 1st Offense                                                                                     | \$100.00 1st incident                                  |                                          |                      |                               |                      |                            |
| 2nd Offense                                                                                     | \$200.00 2nd incident                                  |                                          |                      |                               |                      |                            |
| 3rd Offense                                                                                     | \$300.00 3rd incident                                  |                                          |                      |                               |                      |                            |
| 4th Offense                                                                                     | \$400.00 4th incident                                  |                                          |                      |                               |                      |                            |
| 5th Offense                                                                                     | \$500.00 Each Additional incident                      |                                          |                      |                               |                      |                            |
| Code Enforcement                                                                                |                                                        |                                          |                      |                               |                      |                            |
| Noncompliance Fee                                                                               | \$100.00 Per Incident                                  |                                          |                      |                               |                      |                            |
| Abatement Contractor                                                                            | Contractor Rate Based Off of Acreage and Time          |                                          |                      |                               |                      |                            |
| Abatement Admin Fee                                                                             | \$75.00 Per Incident                                   |                                          |                      |                               |                      |                            |
| Lien Admin Fee                                                                                  | \$75.00 Per Incident                                   |                                          |                      |                               |                      |                            |
| <b>Police Department Fines</b>                                                                  |                                                        |                                          |                      |                               |                      |                            |
| Parking Violation Penalty Fee **                                                                |                                                        |                                          |                      |                               |                      |                            |
| Paid within 14 days of issuance                                                                 | \$30.00 per ticket                                     |                                          |                      |                               |                      |                            |
| Paid within 15 to 30 days of issuance                                                           | \$50.00 per ticket                                     |                                          |                      |                               |                      |                            |
| Paid after 30 days of issuance                                                                  | \$70.00 per ticket                                     | plus cost of collections, if applicable  |                      |                               |                      |                            |

\*\*1st time offense is eligible for a \$20.00 reduction in fee with receipt of parking information in person or electronically.

**Miscellaneous**

*All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)*

| Fee Description                                                                          | Current Base Fee                     | Additional Fee                 | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Faxes</b>                                                                             |                                      |                                |                   |                         |                   |                         |
| Local                                                                                    | \$1.00 Per Call                      | NA NA                          |                   |                         |                   |                         |
| Long Distance                                                                            | \$3.00 Per Call                      | NA NA                          |                   |                         |                   |                         |
| <b>Copies</b>                                                                            |                                      |                                |                   |                         |                   |                         |
| 8 1/2 " x 11" - single sheet B&W                                                         | \$0.25 per sheet                     | NA NA                          |                   |                         |                   |                         |
| 8 1/2 " x 11" - single sheet Color                                                       | \$0.50 per sheet                     | NA NA                          |                   |                         |                   |                         |
| 11 " x 17" - single sheet B&W                                                            | \$0.50                               |                                |                   |                         |                   |                         |
| 11 " x 17" - single sheet Color                                                          | \$1.00                               |                                |                   |                         |                   |                         |
| 24" x 36"                                                                                | \$2.00 per sheet                     | NA NA                          |                   |                         |                   |                         |
| Off-site Printing                                                                        | Actual Cost                          | NA NA                          |                   |                         |                   |                         |
| <b>Post Office Supplies</b>                                                              |                                      |                                |                   |                         |                   |                         |
| Stamps, Packages, Boxes, etc.                                                            |                                      | As per approved USPS prices    |                   |                         |                   |                         |
| Ready Post Supplies including tape, bubble wrap, and mailing cartons                     |                                      | As per approved USPS prices    |                   |                         |                   |                         |
| <b>Administrative Reports, Documents, and Fees</b>                                       |                                      |                                |                   |                         |                   |                         |
| Financial Report                                                                         |                                      |                                |                   |                         |                   |                         |
| First Copy                                                                               | No Charge per report                 | NA NA                          |                   |                         |                   |                         |
| Additional                                                                               | \$5.00 per report                    | NA NA                          |                   |                         |                   |                         |
| Budget Document                                                                          |                                      |                                |                   |                         |                   |                         |
| First Copy                                                                               | No Charge per report                 | NA NA                          |                   |                         |                   |                         |
| Additional                                                                               | \$5.00 per report                    | NA NA                          |                   |                         |                   |                         |
| Audio Recordings on CD                                                                   | \$10.00 per CD                       | NA NA                          |                   |                         |                   |                         |
| Certification of Copies                                                                  | \$2.00 per copy                      | NA NA                          |                   |                         |                   |                         |
| Administration Processing Fee                                                            | \$50.00 Per hour                     |                                |                   |                         |                   |                         |
| Administrative Citation Appeal Hearing Fee                                               | \$25.00 per appeal                   |                                |                   |                         |                   |                         |
| GRAMA Records Request                                                                    |                                      |                                |                   |                         |                   |                         |
| Records Request                                                                          | \$0.25 per page                      |                                |                   |                         |                   |                         |
| Research, compilation, editing, redaction, etc.                                          | \$0.00 per minute (first 30 min)     | \$15.00 per hour (31+ minutes) |                   |                         |                   |                         |
| Passport Photos**                                                                        | \$15.00 per photo                    | NA NA                          |                   |                         |                   |                         |
| Passport Acceptance Fee**                                                                | \$35.00 per application              | NA NA                          |                   |                         |                   |                         |
| Passport Express Mail Fee (1-2 day delivery)**                                           | \$30.00 per application              | NA NA                          |                   |                         |                   |                         |
| Notarization                                                                             | \$10.00 per stamp                    | NA NA                          |                   |                         |                   |                         |
| Subdivision Ordinance Book                                                               |                                      |                                |                   |                         |                   |                         |
| Entire Book                                                                              | \$15.00 per book                     | NA NA                          |                   |                         |                   |                         |
| Per Chapter                                                                              | \$1.50 per chapter                   | NA NA                          |                   |                         |                   |                         |
| General Plan Book                                                                        | \$15.00 per book                     | NA NA                          |                   |                         |                   |                         |
| <b>Maps (includes Zoning, General Plan, Garbage Pick-up, Master Transportation etc.)</b> |                                      |                                |                   |                         |                   |                         |
| 8 1/2 " x 11"           Size A                                                           | \$3.00 per map                       | NA NA                          |                   |                         |                   |                         |
| 11" x 17"             Size B                                                             | \$5.00 per map                       | NA NA                          |                   |                         |                   |                         |
| 22" x 34"             Size D                                                             | \$15.00 per map                      | NA NA                          |                   |                         |                   |                         |
| Map Research & Compilation                                                               | \$50.00 per hour                     |                                |                   |                         |                   |                         |
| Maps on disk                                                                             | \$10.00 per disk                     | NA NA                          |                   |                         |                   |                         |
| <b>Collections</b>                                                                       |                                      |                                |                   |                         |                   |                         |
| Returned Check Fee                                                                       | \$20.00 per check                    | NA NA                          |                   |                         |                   |                         |
| Warrant Collection Fee                                                                   | 2.75% of outstanding warrant balance |                                |                   |                         |                   |                         |
| Outside Collection Agency Fee                                                            | 25.00% of balance owed to City       |                                |                   |                         |                   |                         |
| <b>Candidate Filing Fee for Public Office</b>                                            | \$25.00 per application              | NA NA                          |                   |                         |                   |                         |
| <b>City Hall Lobby Rental *</b>                                                          |                                      |                                |                   |                         |                   |                         |
| Small Events (< 25 persons - no food present)                                            |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$100.00 per rental *                | \$35.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$150.00 per rental *                | \$40.00 per hour for staffing  |                   |                         |                   |                         |
| Small Events (< 25 persons - with food present)                                          |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$200.00 per rental *                | \$40.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$300.00 per rental *                | \$45.00 per hour for staffing  |                   |                         |                   |                         |
| Large Events (> 25 persons - no food present)                                            |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$600.00 per rental *                | \$45.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$900.00 per rental *                | \$50.00 per hour for staffing  |                   |                         |                   |                         |
| Large Events (> 25 persons - with food present)                                          |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$600.00 per rental *                | \$50.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$900.00 per rental *                | \$55.00 per hour for staffing  |                   |                         |                   |                         |
| <b>City Hall Chambers Rental *</b>                                                       |                                      |                                |                   |                         |                   |                         |
| Small Events (< 25 persons - no food present)                                            |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$200.00 per rental *                | \$35.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$300.00 per rental *                | \$40.00 per hour for staffing  |                   |                         |                   |                         |
| Large Events (< 25 persons - no food present)                                            |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$600.00 per rental *                | \$40.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$900.00 per rental *                | \$45.00 per hour for staffing  |                   |                         |                   |                         |
| <b>City Hall Lobby and Chambers Rental *</b>                                             |                                      |                                |                   |                         |                   |                         |
| Small Events (< 25 persons - no food present)                                            |                                      |                                |                   |                         |                   |                         |
| Resident                                                                                 | \$300.00 per rental *                | \$35.00 per hour for staffing  |                   |                         |                   |                         |
| Non-resident                                                                             | \$400.00 per rental *                | \$40.00 per hour for staffing  |                   |                         |                   |                         |
| Small Events (< 25 persons - with food present)                                          |                                      |                                |                   |                         |                   |                         |

**Miscellaneous****All Fees Are Effective July 1, 2025 Except As Noted (All fees paid with credit card are subject to 3% fee)**

|                                                 |                         |                               |
|-------------------------------------------------|-------------------------|-------------------------------|
| Resident                                        | \$400.00 per rental *   | \$40.00 per hour for staffing |
| Non-resident                                    | \$500.00 per rental *   | \$45.00 per hour for staffing |
| Large Events (> 25 persons - no food present)   |                         |                               |
| Resident                                        | \$700.00 per rental *   | \$50.00 per hour for staffing |
| Non-resident                                    | \$800.00 per rental *   | \$55.00 per hour for staffing |
| Large Events (> 25 persons - with food present) |                         |                               |
| Resident                                        | \$900.00 per rental *   | \$55.00 per hour for staffing |
| Non-resident                                    | \$1,000.00 per rental * | \$60.00 per hour for staffing |

**Miscellaneous**


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|               |                        |                      |
|---------------|------------------------|----------------------|
| Sale of Mulch | \$25.00 per cubic yard |                      |
| Sale of Dirt  |                        |                      |
| Resident      | \$20.00 per cubic yard | \$30.00 Delivery Fee |
| Non-resident  | \$25.00 per cubic yard | \$40.00 Delivery Fee |

\* 50% of rental fee will be refunded upon satisfactory cleanup of facility and no damages.

\*\* The Department of State also charges passport processing fees, expedited fees, and file search fees in addition to our Syracuse City processing fees. These fees are sent directly to the Department of State with the passport applications. See our website for additional information and required fees.



# COUNCIL AGENDA

## April 14, 2026

Agenda Item #8 Report on status of tentative Fiscal Year (FY) 2026-2027 budget.

### ***Background***

Please refer to the files from the budget retreat materials presented on March 27, 2026.

Below is a summary of priorities from the budget retreat. Items with 3 or more votes are highlighted in green and have been incorporated into the FY2027 budget proposal. Items with 3 or more yellow highlighted boxes were incorporated into the budget as a utility fee increase. Those items with 2 or fewer votes were removed from the budget request.

### **This first section covers the new staffing requests.**

| <b>Proposed Line Item</b>                         | <b>Total Cost</b> | <b>Abraham</b> | <b>Andrea</b> | <b>Brett</b> | <b>Julie</b> | <b>Paul</b> | <b>Count</b> |
|---------------------------------------------------|-------------------|----------------|---------------|--------------|--------------|-------------|--------------|
| 4 new crossing guards - Part-time                 | \$ 36,000         | X              | X             | X            | X            | X           | 5            |
| Park Maintenance Worker I - Full-time             | \$ 80,000         | X              | X             | X            | X            | X           | 5            |
| New Secondary Water Superintendent                | \$ 10,000         | X              | X             | X            | X            | X           | 5            |
| Park Maintenance Worker I - Full-time             | \$ 80,000         |                | X             | X            | X            | X           | 4            |
| Administrative Professional - Park Maint Facility | \$ 80,000         |                | X             | X            | X            | X           | 4            |
| Park Maintenance Worker I - Full-time             | \$ 80,000         |                |               | X            | X            |             | 2            |
| Park Maintenance Worker I - Full-time             | \$ 80,000         |                |               | X            | X            |             | 2            |
| Convert crossing guard into Crossing Guard Coord  | \$ 8,500          |                |               | X            | X            |             | 2            |
| Convert Admin Prof. to Records Supervisor         | \$ 8,000          | X              |               | X            |              |             | 2            |
| Fire Engineer - Full-time                         | \$ 108,730        |                |               | X            | X            |             | 2            |
| Firefighter III / Paramedic - Full-time           | \$ 132,310        |                |               |              | X            | X           | 2            |
| Firefighter III / Paramedic - Full-time           | \$ 132,310        |                |               |              | X            |             | 1            |
| Firefighter III / Paramedic - Full-time           | \$ 116,590        |                |               |              | X            |             | 1            |
| Firefighter III / Paramedic - Full-time           | \$ 116,590        |                |               |              | X            |             | 1            |
| Fire Engineer - Full-time                         | \$ 154,580        |                |               |              |              |             | 0            |
| Fire Engineer - Full-time                         | \$ 132,310        |                |               |              |              |             | 0            |
| Firefighter III / Paramedic - Full-time           | \$ 99,560         |                |               |              |              |             | 0            |
| Firefighter III / Paramedic - Full-time           | \$ 99,560         |                |               |              |              |             | 0            |
| Fire Inspector - Part-time                        | \$ 31,500         |                |               |              |              |             | 0            |

**This section includes operational, capital, and recruitment and retention costs.**

| <u>Proposed Line Item</u>                       | <u>Total Cost</u> | <u>Abraham</u> | <u>Andrea</u> | <u>Brett</u> | <u>Julie</u> | <u>Paul</u> | <u>Count</u> |
|-------------------------------------------------|-------------------|----------------|---------------|--------------|--------------|-------------|--------------|
| Dispatch Service Change                         | \$ 147,000        | X              | X             | X            | X            | X           | 5            |
| Dispatch Service Change                         | \$ 61,000         | X              | X             | X            | X            | X           | 5            |
| Benchmarks                                      | \$ 620,186        | X              | X             | X            | X            | X           | 5            |
| Merit Increases                                 | \$ 227,717        | X              | X             | X            | X            | X           | 5            |
| IT Capital Fund 5 Year Plan                     | \$ 160,000        | X              | X             | X            | X            | X           | 5            |
| Medical Benefit Increase                        | \$ 162,240        | X              | X             |              |              | X           | 3            |
| New AI reporting tool for police reports        | \$ 45,000         | X              | X             |              |              | X           | 3            |
| Health & Safety & Mental Health                 | \$ 15,000         | X              | X             |              |              | X           | 3            |
| Capital Fund 5 Year plan                        | \$ 780,400        |                | X             | P            | P            |             | 3            |
| Facilities Maintenance                          | \$ 25,000         | X              |               |              |              | X           | 2            |
| Fingerprint scanner replacement                 | \$ 9,500          | X              | X             |              |              |             | 2            |
| Trailer, sound system, paint walls, scoreboards | \$ 43,500         |                |               |              | X            | P           | 2            |
| Stage Rental and Increase in Fireworks show     | \$ 14,000         |                |               |              | X            | X           | 2            |
| New HRIS System                                 | \$ 45,950         | X              |               |              |              |             | 1            |

**Summary of utility fee increases from the budget retreat discussion.**

- New Secondary Water Superintendent = \$10,000 or \$0.08 per user per month. This is not an additional person but would be a promotion from within.
- Add 2 Park Maintenance Workers and Admin Professional = \$240,000 or \$1.91 per user per month on the park maintenance utility
- Add Dispatch Utility fee and move cost over from general fund = \$392,000 or \$3.09 per user per month on the new dispatch utility fee.
  - o Proposal to include the full cost of dispatch as a utility and not just the increase of \$250,000. This is recommended so we don't have split costs for dispatch between the general fund and the dispatch utility fee.

**Fund Balance**

- With the current changes to the budget discussed above, the projected budget shortfall for FY2027 is approximately \$307,000.

**Upcoming Budget Discussion Items at the April 28<sup>th</sup> work session:**

- Utah Retirement System pickup of employee contribution for public safety
- Continued discussion of our 5-year capital and equipment plan
- Continued discussion of our 5-year road and utility plan
- Continued discussion of our 5-year IT plan
- Any items “on the fence” with two votes that we want to reconsider.

***Discussion Goals***

Discuss FY2027 budget notes and adjust as council deems necessary.