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UINTAH BASIN REVITALIZATION FUND

UBRF BOARD MEETING

This meeting was held Thursday, March 12, 2026, at 1:00 PM.

The meeting was held virtually via ZOOM at <https://utah-gov.zoom.us/j/86587519475>

Information regarding this meeting can be located at

<https://www.utah.gov/pm/sitemap/notice/1063521.html>

An audio recording of this meeting is available at this link

<https://www.utah.gov/pm/files/1404385.mp3>

Pending Meeting Minutes

Board Members Present

Evan Curtis, Chairman – Governor’s Representative

Councilman Emmett Duncan - Ute Tribe Business Committee

Councilwoman Percel Cesspooch - Whiteriver Band, Ute Tribe Business Committee

Commissioner Greg Miles – Duchesne County

Commissioner John Laursen - Uintah County Commissioner (joined the meeting at 1:24 pm)

Board Members Absent

None

Staff and Guests Introduced

Paul Moberly, HCD Program Manager

Paul Tonks, Assistant Attorney General and UBRF Legal Counsel

Hillarie Murray, Ute Tribe Revitalization Manager

Stephanie Johnson, DWS Finance Manager

Tricia Davis Winter, DWS Director of HCD

Jennifer Domenici, DWS Assistant Director of HCD

Michael Mowes, HCD Program Specialist

Laurie Brummond, UBAOG Director / Duchesne County Grant Administrator

Trinna Gardner, Uintah County Grant Administrator

Gennie Bird, Uintah County Grant Administrator

Sarah Smith, DWS Contract Analyst

1. Welcome & Introductions

1.a Chairman Evan Curtis introduced himself and officially called the Uintah Basin Revitalization Fund (UBRF) Board meeting to order at 1:06 p.m. on March 12, 2026. The Chairman said that the participants in the meeting were all attending virtually and he asked the board members, staff and other attendees to introduce themselves.

2. [02:52] Approval of Minutes



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2.a The pending minutes of the meeting held October 23, 2025, were sent to the board for review prior to the meeting. The Chair asked for questions and hearing none called for a motion:

Councilman Duncan made, and Commissioner Miles seconded, a motion to approve the minutes from the UBRF Board meeting held on October 23, 2025. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch and Chairman Curtis. Absent from the vote was Commissioner Laursen.

3. [03:34] Fund Report

3.a Fund balances as of 3/10/2025

Chairman Curtis invited Stephanie Johnson to present the Fund report. Ms. Johnson read the beginning and ending balance for each grantee as well as the breakdown of what is unallocated and undedicated from the master and non-master groups. Ms. Brummond asked where canceled or unused funds would show up in the report.

3.b Contract Report

Chairman Curtis asked Mr. Moberly to review the contract report. Mr. Moberly shared that contract 24-DWS-0423 - Duchesne County - Home Delivery Meal Trucks, was completed and closed with \$19,313.70 reverted. Ms. Brummond asked about the timing from board action to being able to access funds and start work on the projects on the agenda for today and staff answered with the process and current timing. The Chairman asked how the contracts would be affected when the recent legislative changes take effect and the administration of the UBRF board moves from DWS to GOED. Ms. Winter shared that they were working through logistics. Ms. Brummond asked for the contract process to remain as close to current process as possible and expressed frustration with previous processes. Ms. Winter said that the goal is to have minimal disruption and keep processes as they currently are, where possible. The board members also expressed a desire to retain the current staff supporting the program as well as current contract process.

3.c Contracts Closing Soon

The Chair asked Mr. Moberly to give a run down on any contract closing soon and any action that needs to be taken. Mr. Moberly explained that the Tribal Elder Utility Grant is expiring at the end of June. 24-DWS-0494 - Ute Tribe - Tribal Elder Utility Bills Assistance - Expires: 6/30/2026 - Balance: \$712,512.33. He shared this information a heads up to look at taking action at the next meeting. Ms. Murray said she would work on getting that submitted for renewal.

3.d Progress Report - Road Department Building

Chairman Curtis asked Mr. Moberly to give a quick overview of the status of the road department building relocation and construction project by Duchesne County. He also invited Commissioner Miles to share any highlights he would want to add. Mr. Moberly displayed the pictures and progress report submitted by Ms. Brummond



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about the Road Department re-location and building while Commissioner Miles gave an update on the project.

4. [15:35] Board Business

4.a Annual Required Trainings (OPMA, GRAMA) provided by Paul Tonks

The Chair invited Mr. Tonks to deliver the annual OPMA and GRAMA training. Mr. Tonks reviewed the OPMA and GRAMA rules with the board. Following the presentations the board asked about closed meetings vs. executive meetings and OPMA vs. Robert's rules of order.

5. [31:19] Project Applications

Chairman Curtis acknowledged that Commissioner Laursen had joined the meeting. The Chair then explained that Mr. Moberly would be giving a summary of each project and invited the representatives of the projects to also speak to their projects as desired.

5.a [31:45] Uintah County - County Building ADA Improvement - \$1,000,000

Mr. Moberly summarized the application regarding Uintah County's request for \$1,000,000 to upgrade the north parking lot and north entrance of the County Administrative Building to incorporate ADA improvements. This project is located at 152 East 100 North and includes enhanced handicap parking, motion-activated double doors, and a new wheelchair ramp at the entrance. Commissioner Laursen was invited to add additional details. There were no comments or questions from the board. The Chair called for a motion.

Commissioner Miles made, and Councilwoman Cesspooch seconded, a motion to approve \$1,000,000 for the proposed modifications to the Uintah County, County Building as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.b [33:00] Duchesne County - County Fleet Services - \$34,400

Mr. Moberly gave an overview of the \$34,400 request by Duchesne County. The County is requesting to amend the current project amount 25-DWS-0334-03 to add an additional vehicle for Duchesne County Aging Services. The addition of \$34,400 will bring the project total to \$149,400. The purpose of this vehicle is to ensure that homebound seniors can receive the care that is needed. Daily visits in remote parts of the county will continue to take place to ensure that seniors receive the daily health care that is needed and to provide welfare checks. Commissioner Miles added to the summary. There were no questions or comments from the board. Chairman Curtis asked for a motion.

Councilman Duncan made, and Commissioner Laursen seconded, a motion to approve an additional \$34,400 to project 25-DWS-0334-03, Duchesne County - County Fleet Services, as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.c [34:13] Duchesne County - Affordable Housing Land Purchase - \$910,000

Mr. Moberly said that Duchesne County is Requesting \$910,000 to purchase 13 lots in Duchesne County for affordable housing. This project is a partnership between Uintah Basin



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Association of Governments (UBAOG) and Duchesne County to address the affordable housing crisis. The County is seeking funding for UBAOG to purchase 13 lots at \$70,000 each within the county over the next two years. This land will help address the housing crisis with the assistance of the Self-Help program. For the UBAOG to service this program, they must follow USDA criteria, which require UBAOG to own the land. This land will later be sold to eligible applicants for home ownership. Commissioner Miles added context on the land costs and need for revolving funds for their self-help housing program.

Councilwoman Cesspooch made, and Commissioner Laursen seconded, a motion to approve Duchesne County's request for \$910,000 to purchase land for their affordable housing program as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

Ms. Brummond added emotion filled words of gratitude to Duchesne and Uintah County for working to find options and solutions even with the rising costs of land for housing. She praised the Ute tribe for the work they are doing in the affordable housing space as well.

5.d [36:31] Duchesne County - Construction of Fairgrounds Restroom - \$403,200

Mr. Moberly covered Duchesne County's request for \$403,200 to increase restroom capacity inside the gated area of the Duchesne County Fairground to accommodate Seniors, children, and disabled patrons. The Duchesne County Centennial Event Center and Fairgrounds are experiencing a significant increase in year-round usage for rodeos, conferences, and community fairs. The objective of this project is to engineer and construct a modern, high-capacity restroom facility within the existing gated enclosure of the fairgrounds. This will eliminate the need for patrons to exit and re-enter the secure event area, significantly improving the visitor experience especially for the senior groups, young children, and disabled. Commissioner Miles added that this expansion will help allow for future seating expansions as well.

Councilwoman Cesspooch made, and Councilman Duncan seconded, a motion to approve Duchesne County's request for \$403,200 for construction of restrooms within the Duchesne County Centennial Event Center and Fairgrounds as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.e [41:09] Uintah County - Lucky Acres Affordable Housing Development - \$500,000

Mr. Moberly read a summary of the request to amend project 25-DWS-0335-01 Lucky Acres affordable housing development located at 1665 W 1300 S, Vernal with \$500,000 in additional funding to reflect increased costs and change orders for the remaining construction scope. Commissioner Laursen added details around the rising costs of the project and the issues that the project has encountered so far.

Commissioner Miles made, and Councilwoman Cesspooch seconded, a motion to approve the amendment to project 25-DWS-0335-01 adding another \$500,000 as requested by Uintah County and as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.



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5.f [42:40] Ute Tribe - Body Camera Acquisition - \$238,166

Request for \$238,166 to procure and deploy body-worn cameras for law enforcement and compliance personnel to enhance accountability, transparency, evidence collection, and officer/public safety. The project will cover the acquisition of body cameras, associated accessories, software, and support services required for full operational deployment. After the question was called and a motion was made and seconded the board added that this was a great and important project both to protect the citizens as well as to protect law enforcement.

Commissioner Miles made, and Commissioner Laursen seconded, a motion to approve \$238,166 requested by The Ute Tribe to acquire body cameras and equipment as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.g [43:56] Ute Tribe - IT Offsite Storage, Redundancy and Business Continuity - \$350,000

Mr. Moberly talked about the request for \$350,000 to ensure that the Tribe's critical business functions remain operational under all circumstances by implementing a fully redundant and resilient business continuity infrastructure. This includes duplication systems, securing data, and establishing procedures to minimize downtime in the event of hardware failures, cyber incidents, natural disasters, or other disruptions. Councilwoman Cesspooch added that The Tribe has been experiencing increasing complications and costs associated with cyber-attacks and this project will work to give added protection from these attacks. Additionally, she added that the data storage is critically outdated and modernization will be a part of this project. Councilman Duncan added details about the system capacity and user capacity of the old system.

Commissioner Laursen made, and Commissioner Miles seconded, a motion to approve \$350,000 requested by The Ute Tribe for IT Offsite Storage, Redundancy and Business Continuity as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.h [46:23] Ute Tribe - UITHP Operational & Technology Upgrade - \$75,000

Mr. Moberly gave a summary of the Ute Tribe request for \$75,000 to improve application intake and tracking, enhance housing data management and mapping capabilities, strengthen construction oversight for housing projects, and ensure proper storage and organization of applicant and program records for the Ute Indian Tribe Housing Department (UITHP). Councilman Duncan talked about the on going and upcoming housing projects in the work and the urgency for the application and system upgrades. Councilwoman Cesspooch explained that these upgrades will streamline the program and allow for greater efficiencies. She explained that this project will also help with tracking costs and improving the accuracy of the estimates.

Commissioner Laursen made, and Commissioner Miles seconded, a motion to approve \$75,000 requested by The Ute Tribe for operational & technology upgrades for their housing department as presented by staff. The motion passed unanimously with affirmative votes from Commissioner



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Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

5.i [49:07] Adjustments to Master Contract

Mr. Moberly explained that funds would need to make an amendment to the Master Contract, Ute Tribe - 25-DWS-0333, sufficient to cover the new projects that the Ute tribe received approval for today.

Commissioner Miles made, and Commissioner Laursen seconded, a motion to amend the Master Contract, Ute Tribe - 25-DWS-0333, as presented by staff. The motion passed unanimously with affirmative votes from Commissioner Miles, Councilman Duncan, Councilwoman Cesspooch, Commissioner Laursen and Chairman Curtis.

6. [50:08] Board Member Issues

6.a Schedule the next meeting

The Board and staff discussed availability and location for the next meeting. The group determined that the next meeting could be held May 14th around 1pm in Roosevelt.

The meeting was adjourned at 1:58 pm with a motion from Councilman Duncan.

Minutes submitted by Janell Quiroz

Minutes approved _____