

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 9th, 2026, at 5:30 p.m.
4

5 Board Members present:

6 Councilman Dan Bell, Bountiful City
7 Councilmember Dell Butterfield, West Bountiful City
8 Councilmember Gina Hirst, Centerville City
9 Councilmember Suzette Jackson, North Salt Lake City
10 John Norman, Board Appointed Representative
11 Brett Steadman, Board Appointed Representative
12 Mayor Ryan Westergard, Woods Cross City
13

14 Staff In Attendance:

15 Tif Miller, Executive Director Jayme Blakesley, District Attorney
16 Scott McDonald, Aquatics & Fitness Director Mary Gadd, Office Manager
17 Cory Haddock, Ice & Recreation Director Tyson Beck, District Clerk
18 Tom Lund, Maintenance Supervisor Olivia Earl, Intern
19

20 Others in Attendance:

21 David Burgoyne (Assistant Finance Director), Steve Carlson (Bountiful)
22

23 **WELCOME**

24
25 Chairman Westergard opened the meeting at 5:36 p.m.
26

27 **SWEARING IN OF BOARD MEMBER**

28
29 David Burgoyne administered the oath of office to Councilmember Hirst.
30

31 **CITIZEN MATTERS**

32
33 None.
34

35 **RECOGNITION OF EMPLOYEE OF THE MONTH**

36
37 Mr. Miller recognized Rheanna Jones as the employee of the month of February.
38

39 **APPROVAL OF JANUARY 12TH, 2026 BOARD MEETING MINUTES**

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41 Minutes of the Administrative Control Board Meeting held on January 12th, 2026, was
42 approved on a motion made by Councilman Bell, and was seconded by Councilmember Butterfield.
43 Board Members Bell, Butterfield, Hirst, Jackson, Norman, Steadman, and Westergard voted “aye.”
44

45 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
46 **FOR JANUARY 2026**
47

- 48 Mr. Miller highlighted the following expenditures:
- 49 • US Bank (#1) - \$1,295,400.00 for the final debt payment on a bond
 - 50 • Icebuilders Accessories (#16) – \$4,800.00 for ice skates
 - 51 • Canon Solutions America (#33) - \$19,631.03 for copier machines
 - 52 • Summit Energy (#40) - \$14,666.47 for gas supplied
 - 53 • Peaks Software (#46) - \$7,133.38 for annual fees for point-of-sale software
 - 54 • Questar (#53) – \$2,719.76 for gas supplied
 - 55 • Firetrol Protection Systems (#63) – \$2,430.00 annual fire inspection
 - 56 • Broadcast Music Inc (#82) - \$1,245.75 for facility music license
 - 57 • American National Red Cross (#119) - \$1,286.00 for
 - 58 • Intermountain Business Forms (#122) - \$16,839.51 for Thanksgiving Day race shirts
 - 59 • Pacific Fitness Products (#125) - \$34,476.00 for partial filling of an order of treadmills

60
61 Councilmember Butterfield brought up different investment option that could perhaps be
62 beneficial for the District.

63
64 Total expenditures of \$1,922,909.26 for the period of January 1, 2026, to January 31, 2026,
65 was approved on a motion made by Councilmember Butterfield, and seconded by Councilmember
66 Jakson. Board Members Bell, Butterfield, Hirst, Jackson, Norman, Steadman, and Westergard voted
67 “aye.”

68 69 **STAFF REPORT – RECREATION AND ICE DIRECTOR**

- 70
71 Cory Haddock reported on the following:
- 72 • Flag football is a popular program, limited space is available due to field availability
 - 73 • Spring baseball and soccer registrations are filling up as well
 - 74 • Ice Ribbon is weather dependent and the warm winter has been hard
 - 75 • Large demand for learn to skate hockey and interest is growing

76 77 **REVIEW AND DISCUSSION ON MISSION, VISION, AND CORE VALUES**

78
79 Mr. Miller focused on the strategic priorities portion, giving a quick description of each point.
80 Mr. Miller suggested that in future meetings setting aside time to develop goals and the steps needed
81 to achieve them.

82
83 Councilmember Jackson asked about grant opportunities for the District and Mr. Miller
84 answered that as a special district there are limited grants that can be applied for. Councilmember
85 Jackson also suggested pointing the community to other entities that are already offering programs to
86 avoid duplication. Councilmember Hirst appreciated offering low-income financial assistance for
87 programs. Mr. Norman reflected on how decisions would be made when conflicts arise for facility
88 space and shared a thought of creating tiers in how to prioritize programs and use.

89 90 **UPDATE ON POSSIBLE FUTURE PROJECT COSTS**

91
92 Mr. Miller reported that last fall he reached out to contractors but after receiving the estimates
93 he noticed that some things were not consistent. He said the estimates could still be used to assess if
94 further explorations on projects continue to be reviewed and how they may want to move forward

95 with some projects. He noted that certain projects can be grouped together and can save on costs.

96
97 Board Members asked questions and commented on the possible projects and how to fund
98 them. Mr. Miller talked about the history of some of the projects and the original bonds. Mr. Miller
99 stated that as the board sets goals that will help make some decisions on possible future projects.

100

101 **EXECUTIVE DIRECTOR REPORT**

102

103 Mr. Miller reported on the following items:

- 104 • Adding hockey on Sundays has increased rentals 18 hours for January
- 105 • Warm weather has not be great for the Ice Ribbon; chiller hasn't been replaced yet
- 106 • Daycare admissions have increased and looking at expanding options
- 107 • Setting up free city days with each city
- 108 • New non-resident daily admission rate has netted an additional \$600
- 109 • Scoreboard is operating but will be budgeting for a new one

110

111 **CLOSED SESSION**

112

113 No closed session was held.

114

115 **ADJOURNMENT**

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117 At 7:31 p.m. Councilmember Butterfield made a motion to adjourn the meeting.

118 Councilmember Jackson seconded the motion.