

Blanding Cemetery Maintenance District
Board Meeting
April 8, 2026

Attendees:

Robert Steve Colleen Liz Trent Pratt Melissa

1. Code of Ethics: **All signed Code of Ethics**
2. Fraud Risk question #6 “Does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?”
 - a. Does a board member receive this kind of training? **Yes, Pratt and Trent**
3. Fraud Risk question #8 “Does the entity have a formal internal audit function?”
 - a. No, we do not. What steps should be taken to comply? **Colleen and Melissa will draft a letter to be given to local accountants inquiring about their interest in performing an external audit every couple of years.**
4. Pratt and Steve need to complete training. Please email or print a certificate of completion for Melissa to add to the records.
 - a. [Office of the State Auditor - Training Portal](#)
5. Robert: vault discussion **Robert was approached by the local mortician who suggested that the Blanding Cemetery should consider requiring vaults. His reasoning was that it would help eliminate sunken graves. Melissa shared that Jared disagrees with that theory. Board members expressed concern about the additional cost that would be difficult for many people to afford. The board unanimously voted against the idea of requiring a vault in the Blanding Cemetery. Melissa will create a document where all board members will sign. Trent will distribute via Docusign.**

6. Memorial Day Service: Monday, May 25th 7:00 am

- a. Flag Ceremony: Utah National Guard
- b. National Anthem: Pratt will ask Jessie Black
- c. Speaker: Michael Liechty (Retired Lieutenant in the Air Force)
- d. Musical Number: no musical number this year. The program will be shorter this year so that the community can participate in the Veteran's Memorial dedication.
- e. Breakfast: Blanding Rotary Club
- f. Melissa will advertise in San Juan Record and Facebook
- g. Other? Collen suggested asking Ryan Price for next year's guest speaker.
Ryan is a Veteran and currently working with the ROTC

7. Dates for future meetings:

- a. Budget meeting: 11-18-26 12:00
- b. Financial Reports (Robert, Colleen, Melissa): 2-24-27 12:00
- c. Spring meeting: 4-14-27 12:00

8. Other: Pratt was recommended to serve on the Blanding Cemetery Board by Mayor Olsen. This recommendation needs to be approved by the County Commissioners. A letter from Mr. McDonald (SJC CAO) stated that appointments in special service districts have term limits. We may need to update our bylaws. For now, Robert will be a non-voting member unless there is a voting tie or if another member of the board is absent.