



South Weber Water Improvement District

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Emergency Maintenance

Freddy Loertscher (801) 675-1082

Perry McCorkle (801) 317-6987

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Randy Hilton (801) 675-6233

Maintenance Supervisor

Jeff Monroe (801) 726-9226

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, March 11, 2026, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Cindi Mansell, Sherry Poll, Randy Hilton, and Jeff Monroe. Maintenance: Perry McCorkle. Mr. Loertscher was excused. Also Present: Justin Nielsen, Lynn Poll, and Brandon Poll

Call Meeting to Order – Mr. Hess

Minutes approval for February 11, 2026 Board Meeting

Mr. Monroe moved to approve the February 11, 2026, Board Meeting

Minutes. Motion seconded by Ms. Mansell. Motion carried unanimously.

South Weber Gateway Project Culinary Easement Clearance Request

-Justin Nielsen from the South Weber Gateway Project came to the District meeting to request a culinary easement clearance through the South Weber Water Improvement District's easement located on the property. Mr. Nielsen explained that his company was installing a storm drain in the development, and discovered a valve connected to an 8-inch water main that hadn't been previously located on any maps. The line was apparently installed while road improvements were made prior to the 2002 Winter Olympics in Utah. The property was used as a parking lot for the Olympics. The Contractor, Mr. Nielsen, contacted the water company and South Weber City. They came and inspected the line and agreed that it was a city culinary water line. Neither the city nor UDOT wanted to see another water line stubbed. Because the location of the discovered culinary water line is located within the easement of South Weber Secondary Water Improvement District, the Contractor, and South Weber City are requesting written permission from the District Board to allow the encroachment of the culinary line within District's easement. The lines were reviewed on the maps submitted. The line is close to 60ft into the easement. The line enters the easement, turns and then comes back out. The culinary line is not near the Secondary Water lines on the property. The District's easement is a 10ft easement that runs parallel to the property. The property is private now and the District will not have further responsibility for the line.

After discussion the following motion was made:

Ms. Mansell moves that the District grant permission of the culinary water line located on the property of the South Weber Gateway Project to encroach in and through the South Weber Water Improvement District's easement as per the approved construction plans received by the South Weber Water Improvement District by email on March 9, 2026. Motion seconded by Mr. Hilton. Motion carried unanimously.

-Ms. Dahl will get a letter sent granting permission of encroachment to Mr. Nielsen and the City.

Maintenance Report and Business

- Mr. McCorkle reported some leaking antifreeze in the District work truck he drives. He has been using the other District truck and will take his in to be fixed when Mr. Loertscher returns from vacation.

-Discussion on District shut off valve replacements that were reviewed at the last Board meeting. After reviewing the bids received, Mr. McCorkle would like to recommend that the District wait another year to replace the valves in question so that the maintenance team can, during the upcoming season, inspect the valves in further detail, allowing for a more certain determination on which valves need priority replacement. The Board members agreed.

-Mr. McCorkle asked about the progress on the redraw of the 1-inch valve schematic from the Engineer. Mr. Hess will contact Mr. Reeve for an update. Mr. Hess will also check on the progress from the Engineer's bid set work for larger meter installations.

Maintenance team was excused.

Water Turn on Date and Notice

- Mr. Hess reported that Weber Basin Water is recommending the secondary water reservoirs be filled at the beginning of May and that water use not begin until May 15th due to the drought situation in the State. Weber Basin will also be reducing all contracted water amounts by 20% in 2026. Water will be truncated October 1st. The Board members all agreed to follow the recommendation from Weber Basin Water.

-Ms. Dahl will prepare a notice and send it to the District members stating that secondary water will be loaded into the system May 2nd. Members will need to make sure their valves are closed by that date. The notice will also inform customers of the May 15th water date with cautions to be frugal in their use of the water. A suggested watering schedule will be added. The District Board Members will meet on Saturday, May 2nd to check for any system leaks.

-Discussion about those who overwater. This year with so many meters in use, the District will be able to watch those who are using more than the allotted amount for their properties. If there are customers who are persistently overusing water, they will be warned, then shut off if the violations continue. Ms. Dahl will send the notice to the Board members for approval, prior to sending the notice by the 1st of April.

Poll Property 13-020-0013

-Mr. Lynn Poll and Mr. Brandon Poll appeared before the Board to discuss parcel 13-020-0013. Mr. Poll stated that the original contract on the parcel said that there would be a water line run to the parcel which he claims never happened. He ran his own lines to the property. The neighboring house to the West is also connected to the water lines Mr. Poll installed. Ms. Dahl stated that after reviewing documents, the original contract was written for 7.61 acres and there are now three parcels, one for 5.18 acres, one for 2.00 acres, and the one in question of 1.95 acres. The 2.00 acre piece has been in the system and had yearly assessments issued and paid for. The 5.18 piece and the 1.95 piece were both not in the District's system for assessments. The 5.18 acre piece was added and it was decided in 2023 by the customer to leave the 1.95 acre piece out instead of paying past assessments. Mr. Poll stated that he just listed the property for sale and thinks he can find water to bring into the District to be conveyed to the property of 1.95 acres. Mr. Hess stated that if Mr. Poll had Davis and Weber County Canal water, the District could use that to provide water the parcel. It would need to be 1 share of water which equates to 6 acre feet of D&W water. Mr. Poll will look for his certificate and get back with the District.

Review of Financials, Budget, and Invoice Approval

-Review of all monthly statements, approval of invoices, and budget review.

New Business – Board, Office Manager

-Ms. Dahl reminded the Board to consider upcoming fee increases for the May Board Meeting. Discussion about using the current CPI indexes. Ms. Dahl will add the item to the April meeting agenda to make sure the public is aware of the May Hearing. The notice could also be added to the Yearly Water Turn on Date Notice.

Adjourn

Ms. Mansell moved to adjourn the meeting. Motion seconded by Ms. Poll. Meeting adjourned at 6:32 p.m.

Respectfully submitted by the South Weber Water Improvement District Clerk on this 8th day of April 2026 for Board review and approval.

Wendy Dahl District Clerk