

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, March 31, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen and Attorney Kent Snider attended virtually. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Commissioner Lytle. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Cordell McCracken, Trevor Brooksby, Karen England with Uintah County Library, Bryan Meier with Sunrise, Jeff Shipton

Present Online or by Phone: Jordynn Hewitt, Representative Lynn Sitterud with Senator Curtis.

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the March 24, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes from March 24, 2026 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA and MBA: No new updates reported at this time.

Sheriff Office, EMS, Code Enforcement, Airports: Nothing new was reported at this time.

Water Treatment Plant: Moving on with repurposing the old building. There are items that are on the agenda for today.

Clinic: Construction is delayed. In the meantime side projects are being completed.

Roads: The Road Department has been working on Browns Park roads.

Tourism: The YESCO billboard sign for tourism is up near exit 6 in Evanston.

Citizen Comment: There were no citizen comments.

Recess at 9:30 am for MBA. Back From Recess at 10:16 am.

Legislation

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated March 27, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated March 25, 2026 in the amount of \$14,142.31 for the County. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: There was no Reimbursement Register.

County Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed from March 19, 2026 to March 25, 2026 for Daggett County Zion's Checking in the amount of \$174,868.61 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: Commissioner Lytle has been in contact with the Bureau of Reclamation regarding the drought and the flow of the river and output.

POLICY AND LEGISLATION

Uintah County Library Book Mobile Update: The Commission expressed positive support for the Bookmobile. While more research is needed to identify specific funding options, Commissioner Lytle made a motion to support the program with a commitment contingent upon

finding those funding solutions. Commissioner Asay second the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Resolution #26-05: A Resolution Declaring The Existence Of A Drought Emergency In Daggett County: Commissioner Lytle motioned to approve Resolution #26-05. Commissioner Tippets seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of CIB 1 Year List: This has been tabled for another week.

Discussion And Consideration Of Review And Allocation Of Administrative Fees For Special Revenue Funds: This has been tabled until after a Work meeting next Wednesday the 8th.

Discussion And Consideration Of Purchase Order In The Amount Of \$7,573.92 To Wheeler Machinery For Grader Teeth: Commissioner Lytle motioned to approve the Purchase Order To Wheeler Machinery For \$7,573.92 For Grader Teeth. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Work Release #2026-1 Daggett County / Dutch John Wastewater Improvements Project 2026: This matter will be tabled until Trevor Brooksby can follow up on some questions and consult with Attorney Kent Snider.

Closed Session was needed.

Commissioner Lytle motioned to go into closed session for the purpose of purchase, exchange or lease of real property. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed session 11:25 am.

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Back to open Session at 12:36 pm.

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 12:37 pm.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle