

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, March 31, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallasen attended online. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:30 am by Board Member Tippetts.

Present In Person: Peggy White, Cordell McCracken, Karen England with Uintah County Library, Bryan Merier with Sunrise, Trevor Brooksby, Jeff Shipton

Present Online or by Phone: Jordynn Hewitt, Representative Lynn Sitterud with Senator Curtis.

Approve MBA Minutes: The MBA minutes from Tuesday, March 24, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for March 24, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Quick update, water is flowing through the system. The 7 day testing for drinking water is almost complete.

New Clinic: Some issues came up with the storm drain. Due to those issues concrete work has been delayed. Hoping for the end of this week or beginning of next week to start the concrete work. Side projects are underway in the meantime.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated March 27, 2026 and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the MBA Open Invoice Register dated March 25, 2026 in the amount of \$5,674.97. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

Yes	No	Abstained	Absent
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Board Member Tippets: X
Board Member Lytle: X
Board Member Asay: X

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Disbursement Summary dated March 19, 2026 to March 25, 2026 in the amount of \$11,504.19. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Policy and Legislation

Discussion And Consideration Of Change Order #10 In The Amount Of \$63,595.94 For The Daggett County Health, Business And Community Center: Time was given to Jesse Platt. There was some discussion. Board Member Lytle motioned to approve the Change Order #10 in the Amount Of \$63,595.94 for the Daggett County Health, Business And Community Center. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Discussion And Consideration Of Change Order #11 In The Amount Of \$11,318.26 For The Daggett County Health, Business And Community Center: Time was given to Jesse Platt. There was some discussion. Board Member Lytle Motioned to approve the Change order #11 in the amount Of \$11,318.26 for the Daggett County Health, Business And Community Center. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Discussion And Consideration Of Water Treatment Plant Change Order #5 In The Amount Of \$76,598.50 For Roofing: There was some discussion. Board Member Lytle motioned to approve the Water Treatment Plant Change Order #5 in the amount Of \$76,598.50 for roofing. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Discussion And Consideration Of Work Release #2026-1 For Daggett County / Dutch John Wastewater Improvements Project 2026: There was some discussion. This item will be tabled until Attorney Kent Snider can provide guidance.

Correspondence / Calendar: Health, Business and Community Center work meeting is on Thursday at 10:00 am.

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 10:16 am.

/s/Matt Tippets
Board Member/Matt Tippets

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle