

**DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA**  
**Tuesday, April 7, 2026 AT 9:30 A.M.**  
**Daggett County Courthouse (95 North 1st West; Manila, UT 84046)**  
**Public Access Is Available Through Electronic Means At**  
[meet.google.com/ewi-tjgt-axg](https://meet.google.com/ewi-tjgt-axg)

**9:30 A.M. STANDING BUSINESS**

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
  - a. Water Treatment Plant Project
  - b. New Clinic Building Project
  - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

**POLICY AND LEGISLATION**

- 1. Discussion And Consideration Of Final CIB 1 Year List  
Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code\*\*

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, March 31, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallasen attended online. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:30 am by Board Member Tippetts.

**Present In Person:** Peggy White, Cordell McCracken, Karen England with Uintah County Library, Bryan Merier with Sunrise, Trevor Brooksby, Jeff Shipton

**Present Online or by Phone:** Jordynn Hewitt, Representative Lynn Sitterud with Senator Curtis.

**Approve MBA Minutes:** The MBA minutes from Tuesday, March 24, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for March 24, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

### Issue Updates

**Water Treatment Plant:** Quick update, water is flowing through the system. The 7 day testing for drinking water is almost complete.

**New Clinic:** Some issues came up with the storm drain. Due to those issues concrete work has been delayed. Hoping for the end of this week or beginning of next week to start the concrete work. Side projects are underway in the meantime.

**Citizen Comments:** No citizen comments at this time.

**MBA Cash Summary and MBA Accounts Receivable Report:** The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated March 27, 2026 and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**MBA Open Invoice Register:** The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the MBA Open Invoice Register dated March 25, 2026 in the amount of \$5,674.97. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

Yes	No	Abstained	Absent
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Board Member Tippets: X  
Board Member Lytle: X  
Board Member Asay: X

The motion carried.

**MBA Disbursement Summary:** The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Disbursement Summary dated March 19, 2026 to March 25, 2026 in the amount of \$11,504.19. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

### Policy and Legislation

**Discussion And Consideration Of Change Order #10 In The Amount Of \$63,595.94 For The Daggett County Health, Business And Community Center:** Time was given to Jesse Platt. There was some discussion. Board Member Lytle motioned to approve the Change Order #10 in the Amount Of \$63,595.94 for the Daggett County Health, Business And Community Center. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Discussion And Consideration Of Change Order #11 In The Amount Of \$11,318.26 For The Daggett County Health, Business And Community Center:** Time was given to Jesse Platt. There was some discussion. Board Member Lytle Motioned to approve the Change order #11 in the amount Of \$11,318.26 for the Daggett County Health, Business And Community Center. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Discussion And Consideration Of Water Treatment Plant Change Order #5 In The Amount Of \$76,598.50 For Roofing:** There was some discussion. Board Member Lytle motioned to approve the Water Treatment Plant Change Order #5 in the amount Of \$76,598.50 for roofing. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Discussion And Consideration Of Work Release #2026-1 For Daggett County / Dutch John Wastewater Improvements Project 2026:** There was some discussion. This item will be tabled until Attorney Kent Snider can provide guidance.

**Correspondence / Calendar:** Health, Business and Community Center work meeting is on Thursday at 10:00 am.

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 10:16 am.

DRAFT

**Daggett County MBA**

Presiding Officer:

Budget:

Population:

Entity Phone:

4357843154

Entity Email:

larinda@daggettcountry.org

Priorities:

1. --

**Projects** [Add New Project](#)

Short-Term (1 Year)

Project Name	County	Project Status	Priority	Project Type	Project Sub-Type	Total Cost	Options
Airport improvement	Daggett	Not Started	1	Housing & Community Development		\$1,111,112	
Property Acquisition		In Progress	2	Housing & Community Development		\$1,000,000	
Daggett county Rodeo		In Progress	3	Economic Development	Tourism	\$90,000	
Bike and Pedestrian Path		Not Started	4	Parks & Recreation		\$2,000,000	
Ski Resort NEPA Study		Not Started	5	Economic Development	Tourism	\$500,000	
Jail Improvements		Not Started	6	Public Facilities	City Halls & Administrative Buildings	\$150,000	
Shooting Range		Not Started	7	Housing & Community Development	Neighborhood Improvements	\$500,000	

Airport Improvement	Not Started	8	Economic Development		\$150,000
Water Distribution and Treatment Project	Not Started	9	Drinking Water	Distribution	\$4,000,000
Sewer System Improvements in Town of Dutch John	Not Started	10	Wastewater & Sewer	Collection	\$4,000,000
Airport Pavement Preservation	Not Started	11	Public Facilities	Maintenance Facilities	\$50,000

**Medium-Term (2-5 Years)**

No projects.

**Long-Term (5+ Years)**

No projects.

**Completed**

Project Name	County	Project Type	Project Sub-Type	Total Cost	Options
Community health & Social Svcs Authority - BA BA priority 2-1-2024		Public Facilities		\$7,233,000	

Presented by: State of Utah

**County of Daggett**  
**Cash Summary**  
**All Bank Accounts as of 04/02/2026**

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	(\$122,658.07)
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,559,641.10
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$181,721.35
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$403,622.19
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$11,984.35
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$39,844.61
Zions Checking	19.1122	Zions Checking - General	\$313,512.21
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$464,742.08
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$553,505.56
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$4,514.54
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$645,584.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$498,058.82
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$10,644.43
Zions Checking	32.1122	Cash - checking Zions FD 32	\$19,588.78
Zions Checking	33.1122	Cash - checking - Zions Fd	\$46,677.94
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$1,024,834.99
Zions Checking	35.1122	Zions Checking	(\$20,352.14)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$257,714.36
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,506,238.56)
Zions Checking	47.1122	Zions Checking - General	\$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$53,511.05
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$15,778.20
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$21,418.40
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$34,142.04
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$30,743.95
Zions Checking	77.1122	Cash - checking - Zions Fd 77	(\$196.53)
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$1,083.05
Zions Checking	81.1122	Zions Checking - General	\$1.70
			<b>\$4,670,834.64</b>
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$9,133.50
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			<b>\$416,807.28</b>
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$6,008.08
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			<b>\$27,074.14</b>
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,788.51
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$18.21
			<b>\$20,806.72</b>
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$194.26
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,779.03
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,499.98
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,406,054.77
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$869,530.76
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$124,215.51
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$25,377.77
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$122,793.27
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$167,169.43
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$10,690.85
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$36.48
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$856.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	(\$892.84)

**County of Daggett  
Cash Summary  
All Bank Accounts as of 04/02/2026**

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<u>Bank Account</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	(\$1,913.60)
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	(\$0.02)
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$0.03
			<u>(\$1,913.59)</u>
<b>General Ledger Cash Total:</b>			<u><u>\$7,895,914.82</u></u>

**County of Daggett  
Cash Summary  
All Bank Accounts as of 04/02/2026**

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Description	Amount
Zions Checking	\$4,670,834.64
PTIF 2259 General Accounts	\$416,807.28
PTIF 2552 General Fund	\$27,074.14
PTIF 2772 Farm & Ranch Protection	\$20,806.72
PTIF 2834 General Fund	\$194.26
PTIF 3465 General Fund	\$23,779.03
PTIF 3932 General Fund	\$12,499.98
PTIF 5583 Daggett County RDA Fund	\$1,406,054.77
PTIF 5610 Daggett County Redevelopment #1	\$869,530.76
PTIF 8676 Water Revenue Bond	\$124,215.51
PTIF 8699 WT Bond Reserve Account	\$25,377.77
PTIF 8700 WT 2015 Replacement Account	\$122,793.27
Zions Tax Collection 026134668	\$167,169.43
PTIF 3200 Motor Vehicle	\$10,690.85
UNDEPOSITED PAYMENTS	(\$1,913.59)
<b>General Ledger Cash Total:</b>	<b>\$7,895,914.82</b>

### Accounts Receivable Report for Commission

Who:	Fund:	What:	How Much:	Received:	Notes:
UDOT	50	Advertising Invoice for SR-43 Trail	\$1,320.00		Followed up w/ Larry Montoya 04/01/2026
State of Utah	45	Water Tank	\$15,351.73		Submitted 02/20/2026, Followed up w/ Bryan Meier 04/02/2026
State of Utah	30	SHSP Grant	\$6,119.80		Submitted 02/24/2026, Followed up w/ Katie 04/02/2026
CIB	45	Manila Health Clinic	\$1,340,076.03		Followed up w/ Brenda Malmgren 04/02/2026
CIB	45	Dutch John Tank & Treatment Plant	\$46,740.54		Submitted 03/27/2026
Daggett County Treasurer	10	1st Quarter Property Tax Payments	\$31,875.03		
Daggett County Treasurer	33	1st Quarter Property Tax Payments	\$6,798.35		

**Municipal Building Authority of Daggett County**

**Open Invoice Register - 4/3/2026**

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
HBC Center App 009	Hadfield Construction LLC	3/31/26	3/31/26	\$ 400,259.17			
				\$ 400,259.17	454100.740	MBA Capital outlay	Community Health & Social Services Project General Construction thru 03/31/2026
ARIV1008763B	Sunrise Engineering, Inc.	12/8/25	12/8/25	\$ 360.00			
				\$ 360.00	454100.740	MBA Capital outlay	Water Treatment Plant Professional Services through November 29, 2025 - remaing balance on invoice
ARIV1011303	Sunrise Engineering, Inc.	2/28/26	2/28/26	\$ 11,818.75			
				\$ 11,818.75	454100.740	MBA Capital outlay	Water Treatment Plant Construction Services through 02/28/2026
	<b>Vendor Total:</b>			<b>\$ 12,178.75</b>			
S-INV105923	Westech Engineering, Inc.	3/30/26	3/30/26	\$ 128,111.40			
				\$ 128,111.40	454100.740	MBA Capital outlay	Water Treatment Plant GAC System & Altapac System 10% with Completion of INstallation
	<b>Total</b>			<b>\$ 540,549.32</b>			
				\$ 540,549.32	454100.740	MBA Capital outlay	
				<b>\$ 540,549.32</b>		<b>Total</b>	

GL Account Summary

**Municipal Building Authority of Daggett County**  
**Disbursement Summary**  
**Zions Checking - 03/25/2026 to 04/03/2026**

<b>Payee Name</b>	<b>Reference No.</b>	<b>Payment Date</b>	<b>Payment Amount</b>	<b>Void Date</b>	<b>Void Amount</b>	<b>Source</b>
Benedict's Market	101056	3/31/2026	\$ 22.98			Purchasing
Mountain West Propane Inc.	101059	3/31/2026	\$ 4,469.68			Purchasing
Mountainland Supply	101060	3/31/2026	\$ 36.98			Purchasing
Vernal Winnelson Co	101066	3/31/2026	\$ 785.33			Purchasing
<b>Total</b>			<b>\$ 5,314.97</b>		<b>\$ -</b>	

**Daggett County MBA**

Presiding Officer:

Budget:

Population:

Entity Phone:

4357843154

Entity Email:

larinda@daggettcountry.org

Priorities:

1. --

**Projects** [Add New Project](#)

Short-Term (1 Year)

Project Name	County	Project Status	Priority	Project Type	Project Sub-Type	Total Cost	Options
Airport improvement	Daggett	Not Started	1	Housing & Community Development		\$1,111,112	
Property Acquisition		In Progress	2	Housing & Community Development		\$1,000,000	
Daggett county Rodeo		In Progress	3	Economic Development	Tourism	\$90,000	
Bike and Pedestrian Path		Not Started	4	Parks & Recreation		\$2,000,000	
Ski Resort NEPA Study		Not Started	5	Economic Development	Tourism	\$500,000	
Jail Improvements		Not Started	6	Public Facilities	City Halls & Administrative Buildings	\$150,000	
Shooting Range		Not Started	7	Housing & Community Development	Neighborhood Improvements	\$500,000	

Airport Improvement	Not Started	8	Economic Development		\$150,000
Water Distribution and Treatment Project	Not Started	9	Drinking Water	Distribution	\$4,000,000
Sewer System Improvements in Town of Dutch John	Not Started	10	Wastewater & Sewer	Collection	\$4,000,000
Airport Pavement Preservation	Not Started	11	Public Facilities	Maintenance Facilities	\$50,000

**Medium-Term (2-5 Years)**

No projects.

**Long-Term (5+ Years)**

No projects.

**Completed**

Project Name	County	Project Type	Project Sub-Type	Total Cost	Options
Community health & Social Svcs Authority - BA BA priority 2-1-2024		Public Facilities		\$7,233,000	

Presented by: State of Utah