

**DAGGETT COUNTY COMMISSION AND RDA MEETING AGENDA**  
**Tuesday, April 7, 2026 AT 9:00 A.M.**  
**Daggett County Courthouse (95 North 1st West; Manila, UT 84046)**  
**Public Access Is Available Through Electronic Means At**  
[meet.google.com/ewi-tjqt-axg](https://meet.google.com/ewi-tjqt-axg)

**9:00 A.M. STANDING BUSINESS FOR DAGGETT COUNTY COMMISSION & RDA**

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Invocation And Pledge of Allegiance
- C. Motion To Go In And Out of Redevelopment Agency Meeting
- D. Review of Minutes
- E. Issues Updates – Discussion Only
  - a. Redevelopment Agency (RDA)
  - b. Municipal Building Authority
  - c. Affordable/Workforce Housing
  - d. EMS/EMT Sheriff's Office Updates
  - e. Airports
  - f. Clinic Updates
  - g. Roads
  - h. Code Enforcement Issues
  - i. Legislation
  - j. Tourism
  - k. Citizen Comments - 5 minutes
- F. Cash Summary Report & Accounts Receivable Report
- G. Open Invoice Register & Reimbursement Register
- H. Disbursement Summary
- I. Correspondence
- J. Commission Calendar Review

**DAGGETT COUNTY COMMISSION POLICY AND LEGISLATION**

- 1. 9:30 AM Recess For MBA Meeting
- 2. 10:00 AM Opening & Discussion And Consideration Of Closed Bids For Dutch John Airport 2026 Pavement Preservation Project
- 3. Discussion And Consideration Of Single Event Permit And \$1,000.00 Donation To SingleFly Fundraiser
- 4. Discussion And Consideration Of Final CIB 1 Year List
- 5. Discussion And Consideration Of Daggett County Ordinance 26-10: An Ordinance Of The Daggett County Commission Amending Daggett County Ordinance 25-21 " Establishing Salaries For 2026" And Adjusting The County Assessors Annual 2026 Salary
- 6. Discussion And Consideration Of Daggett County Ordinance 26-11: An Ordinance Of The Daggett County Commission Amending Daggett County Ordinance 25-21 " Establishing Salaries For 2026" And Adjusting The County Auditor's Annual 2026 Salary
- 7. Discussion And Consideration Of Daggett County Jail Filming Fee
- 8. Discussion And Consideration Of Daggett County Ordinance 26-06: An Ordinance Adopting Changes To The Daggett County General Plan To Add Water Conservation Plan In Compliance With SB 110(2022) And §17-27a-401 Of Utah Code
- 9. Discussion And Consideration Of Daggett County Ordinance 26-07: An Ordinance Adopting Changes To Title 8, Chapter 15 Of The Daggett County Code Regarding Short Term Rentals
- 10. Discussion And Consideration Of FY27 Contract For Utah State Courts

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code\*\*

**REDEVELOPMENT AGENCY (RDA) POLICY & LEGISLATION**

- a) Closed Session For Discussion Of Items Permitted By § 52-4-205 of State Code\*\*

**COMMITTEE/MAINTENANCE REPORTS**

- 1) Mechelle Miller – Dept. Of Public Safety – Emergency Management
- 2) Justice Court Updates.
- 3) Board And Committee Updates
- 4) U.S. Forest Service Updates

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

\*\*Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, March 31, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen and Attorney Kent Snider attended virtually. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Commissioner Lytle. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Cordell McCracken, Trevor Brooksby, Karen England with Uintah County Library, Bryan Meier with Sunrise, Jeff Shipton

**Present Online or by Phone:** Jordynn Hewitt, Representative Lynn Sitterud with Senator Curtis.

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                         | Yes | No | Abstained | Absent |
|-------------------------|-----|----|-----------|--------|
| Commissioners Tippetts: | X   |    |           |        |
| Commissioner Lytle:     | X   |    |           |        |
| Commissioner Asay:      | X   |    |           |        |

The motion carried.

**Approve Minutes:** Minutes from the March 24, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes from March 24, 2026 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

## **Issue Updates**

**RDA and MBA:** No new updates reported at this time.

**Sheriff Office, EMS, Code Enforcement, Airports:** Nothing new was reported at this time.

**Water Treatment Plant:** Moving on with repurposing the old building. There are items that are on the agenda for today.

**Clinic:** Construction is delayed. In the meantime side projects are being completed.

**Roads:** The Road Department has been working on Browns Park roads.

**Tourism:** The YESCO billboard sign for tourism is up near exit 6 in Evanston.

**Citizen Comment:** There were no citizen comments.

**Recess at 9:30 am for MBA. Back From Recess at 10:16 am.**

## **Legislation**

**Cash Summary and Accounts Receivable Reports:** The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated March 27, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated March 25, 2026 in the amount of \$14,142.31 for the County. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Reimbursement Register:** There was no Reimbursement Register.

**County Disbursement Summary:** The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed from March 19, 2026 to March 25, 2026 for Daggett County Zion's Checking in the amount of \$174,868.61 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Calendar /Correspondence:** Commissioner Lytle has been in contact with the Bureau of Reclamation regarding the drought and the flow of the river and output.

## **POLICY AND LEGISLATION**

**Uintah County Library Book Mobile Update:** The Commission expressed positive support for the Bookmobile. While more research is needed to identify specific funding options, Commissioner Lytle made a motion to support the program with a commitment contingent upon

finding those funding solutions. Commissioner Asay second the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Discussion And Consideration Of Resolution #26-05: A Resolution Declaring The Existence Of A Drought Emergency In Daggett County:** Commissioner Lytle motioned to approve Resolution #26-05. Commissioner Tippetts seconded the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Discussion And Consideration Of CIB 1 Year List:** This has been tabled for another week.

**Discussion And Consideration Of Review And Allocation Of Administrative Fees For Special Revenue Funds:** This has been tabled until after a Work meeting next Wednesday the 8th.

**Discussion And Consideration Of Purchase Order In The Amount Of \$7,573.92 To Wheeler Machinery For Grader Teeth:** Commissioner Lytle motioned to approve the Purchase Order To Wheeler Machinery For \$7,573.92 For Grader Teeth. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Discussion And Consideration Of Work Release #2026-1 Daggett County / Dutch John Wastewater Improvements Project 2026:** This matter will be tabled until Trevor Brooksby can follow up on some questions and consult with Attorney Kent Snider.

**Closed Session was needed.**

Commissioner Lytle motioned to go into closed session for the purpose of purchase, exchange or lease of real property. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Closed session 11:25 am.**

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     | X   |    |           |        |

The motion carried.

**Back to open Session at 12:36 pm.**

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 12:37 pm.

**County of Daggett**  
**Cash Summary**  
**All Bank Accounts as of 04/02/2026**

| Bank Account                              | Account No. | Account Name                          | Amount                |
|-------------------------------------------|-------------|---------------------------------------|-----------------------|
| Zions Checking                            | 10.1122     | Zions Checking - General              | (\$122,658.07)        |
| Zions Checking                            | 11.1122     | Cash - checking - Zions Fd 11         | \$1,559,641.10        |
| Zions Checking                            | 12.1122     | Cash - checking - Zions Fd 12         | \$181,721.35          |
| Zions Checking                            | 13.1122     | Cash - checking - Zions Fd 13         | \$403,622.19          |
| Zions Checking                            | 15.1122     | Zions Checking - General              | \$6,302.46            |
| Zions Checking                            | 17.1122     | Cash - Checking - Zions Fd 17         | \$11,984.35           |
| Zions Checking                            | 18.1122     | Cash - Checking - Zions Fd 18         | \$39,844.61           |
| Zions Checking                            | 19.1122     | Zions Checking - General              | \$313,512.21          |
| Zions Checking                            | 20.1122     | Cash-Checks-Zions fd 20               | \$3,667.26            |
| Zions Checking                            | 22.1122     | Cash - checking Zions Fd 22           | \$464,742.08          |
| Zions Checking                            | 23.1122     | Cash - checking - Zions Fd 23         | \$553,505.56          |
| Zions Checking                            | 24.1122     | Cash - checking - Zions Fd 24         | \$4,514.54            |
| Zions Checking                            | 25.1122     | Cash - checking - Zions Fd 25         | \$645,584.39          |
| Zions Checking                            | 27.1122     | Cash - checking - Zions Fd 27         | \$3,745.51            |
| Zions Checking                            | 28.1122     | Cash - checking - Zions Fd 28         | \$498,058.82          |
| Zions Checking                            | 30.1122     | Cash - Checking - Zions Fd 30         | \$10,644.43           |
| Zions Checking                            | 32.1122     | Cash - checking Zions FD 32           | \$19,588.78           |
| Zions Checking                            | 33.1122     | Cash - checking - Zions Fd            | \$46,677.94           |
| Zions Checking                            | 34.1122     | Cash-Checking-Zions Fd 34             | \$1,024,834.99        |
| Zions Checking                            | 35.1122     | Zions Checking                        | (\$20,352.14)         |
| Zions Checking                            | 37.1122     | Zions Checking - Combined             | \$24,787.35           |
| Zions Checking                            | 40.1122     | Cash - checking - Zions Fd 40         | \$257,714.36          |
| Zions Checking                            | 45.1122     | Cash - Checking - Zions Fd 45         | (\$1,506,238.56)      |
| Zions Checking                            | 47.1122     | Zions Checking - General              | \$19,791.16           |
| Zions Checking                            | 49.1122     | Checking - Zions Fd 49                | \$58,472.72           |
| Zions Checking                            | 50.1122     | Cash-Checking-Zions Fd 50             | \$53,511.05           |
| Zions Checking                            | 72.1122     | Cash - checking - Zions Fd 72         | \$15,778.20           |
| Zions Checking                            | 74.1122     | Cash - checking - Zions Fd 74         | \$21,418.40           |
| Zions Checking                            | 75.1122     | Cash - checking - Zions Fd 75         | \$34,142.04           |
| Zions Checking                            | 76.1122     | Cash - checking - Zions Fd 76         | \$30,743.95           |
| Zions Checking                            | 77.1122     | Cash - checking - Zions Fd 77         | (\$196.53)            |
| Zions Checking                            | 78.1122     | Cash - checking - Zions Fd 78         | \$10,643.39           |
| Zions Checking                            | 80.1122     | Cash - checking - Zions Fd 80         | \$1,083.05            |
| Zions Checking                            | 81.1122     | Zions Checking - General              | \$1.70                |
|                                           |             |                                       | <b>\$4,670,834.64</b> |
| PTIF 2259 General Accounts                | 10.1151     | PTIF 2259 General                     | \$9,133.50            |
| PTIF 2259 General Accounts                | 11.1151     | PTIF 2259 General                     | \$255,562.97          |
| PTIF 2259 General Accounts                | 12.1151     | PTIF 2259 General                     | \$47,991.00           |
| PTIF 2259 General Accounts                | 13.1151     | PTIF 2259                             | \$103,949.81          |
| PTIF 2259 General Accounts                | 50.1151     | PTIF 2259 General                     | \$170.00              |
|                                           |             |                                       | <b>\$416,807.28</b>   |
| PTIF 2552 General Fund                    | 10.1161     | PTIF 2552 General Fund                | \$6,008.08            |
| PTIF 2552 General Fund                    | 28.1161     | PTIF 2552 Home Sales                  | \$21,066.06           |
|                                           |             |                                       | <b>\$27,074.14</b>    |
| PTIF 2772 Farm & Ranch Protection         | 10.1162     | PTIF 2772 General Fund                | \$20,788.51           |
| PTIF 2772 Farm & Ranch Protection         | 47.1162     | PTIF 2772 General Fund                | \$18.21               |
|                                           |             |                                       | <b>\$20,806.72</b>    |
| PTIF 2834 General Fund                    | 10.1153     | PTIF 2834 General Fund                | \$194.26              |
| PTIF 3465 General Fund                    | 10.1163     | PTIF 3465 General Fund                | \$23,779.03           |
| PTIF 3932 General Fund                    | 10.1154     | PTIF 3932 General Fund                | \$12,499.98           |
| PTIF 5583 Daggett County RDA Fund         | 25.1151     | PTIF 5583 Daggett County RDA          | \$1,406,054.77        |
| PTIF 5610 Daggett County Redevelopment #1 | 25.1158     | PTIF 5610 Daggett County RDA          | \$869,530.76          |
| PTIF 8676 Water Revenue Bond              | 28.1168     | PTIF 8676 Water Revenue Bond          | \$124,215.51          |
| PTIF 8699 WT Bond Reserve Account         | 28.1169     | PTIF 8699 WT Bond Reserve Account     | \$25,377.77           |
| PTIF 8700 WT 2015 Replacement Account     | 28.1170     | PTIF 8700 WT 2015 Replacement Account | \$122,793.27          |
| Zions Tax Collection 026134668            | 81.1130     | Zions Checking - Tax Collection       | \$167,169.43          |
| PTIF 3200 Motor Vehicle                   | 81.1131     | PTIF 3200 Motor Vehicle               | \$10,690.85           |
| UNDEPOSITED PAYMENTS                      | 10.1175     | Cash clearing                         | \$36.48               |
| UNDEPOSITED PAYMENTS                      | 12.1175     | Cash clearing                         | \$0.02                |
| UNDEPOSITED PAYMENTS                      | 25.1175     | Cash Clearing                         | \$856.33              |
| UNDEPOSITED PAYMENTS                      | 28.1175     | Cash clearing                         | (\$892.84)            |

**County of Daggett  
Cash Summary  
All Bank Accounts as of 04/02/2026**

| <b>Bank Account</b>               | <b>Account No.</b> | <b>Account Name</b> | <b>Amount</b>         |
|-----------------------------------|--------------------|---------------------|-----------------------|
| UNDEPOSITED PAYMENTS              | 33.1175            | Cash clearing       | (\$1,913.60)          |
| UNDEPOSITED PAYMENTS              | 40.1175            | Cash Clearing       | \$0.01                |
| UNDEPOSITED PAYMENTS              | 72.1175            | Cash clearing       | (\$0.02)              |
| UNDEPOSITED PAYMENTS              | 74.1175            | Cash clearing       | \$0.03                |
|                                   |                    |                     | <b>(\$1,913.59)</b>   |
| <b>General Ledger Cash Total:</b> |                    |                     | <b>\$7,895,914.82</b> |

**County of Daggett  
Cash Summary  
All Bank Accounts as of 04/02/2026**

| Description                               | Amount                |
|-------------------------------------------|-----------------------|
| Zions Checking                            | \$4,670,834.64        |
| PTIF 2259 General Accounts                | \$416,807.28          |
| PTIF 2552 General Fund                    | \$27,074.14           |
| PTIF 2772 Farm & Ranch Protection         | \$20,806.72           |
| PTIF 2834 General Fund                    | \$194.26              |
| PTIF 3465 General Fund                    | \$23,779.03           |
| PTIF 3932 General Fund                    | \$12,499.98           |
| PTIF 5583 Daggett County RDA Fund         | \$1,406,054.77        |
| PTIF 5610 Daggett County Redevelopment #1 | \$869,530.76          |
| PTIF 8676 Water Revenue Bond              | \$124,215.51          |
| PTIF 8699 WT Bond Reserve Account         | \$25,377.77           |
| PTIF 8700 WT 2015 Replacement Account     | \$122,793.27          |
| Zions Tax Collection 026134668            | \$167,169.43          |
| PTIF 3200 Motor Vehicle                   | \$10,690.85           |
| UNDEPOSITED PAYMENTS                      | (\$1,913.59)          |
| <b>General Ledger Cash Total:</b>         | <b>\$7,895,914.82</b> |

## Accounts Receivable Report for Commission

| Who:                     | Fund: | What:                               |  How Much: | Received: | Notes:                                                      |
|--------------------------|-------|-------------------------------------|---------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------|
| UDOT                     | 50    | Advertising Invoice for SR-43 Trail | \$1,320.00                                                                                  |           | Followed up w/ Larry Montoya 04/01/2026                     |
| State of Utah            | 45    | Water Tank                          | \$15,351.73                                                                                 |           | Submitted 02/20/2026, Followed up w/ Bryan Meier 04/02/2026 |
| State of Utah            | 30    | SHSP Grant                          | \$6,119.80                                                                                  |           | Submitted 02/24/2026, Followed up w/ Katie 04/02/2026       |
| CIB                      | 45    | Manila Health Clinic                | \$1,340,076.03                                                                              |           | Followed up w/ Brenda Malmgren 04/02/2026                   |
| CIB                      | 45    | Dutch John Tank & Treatment Plant   | \$46,740.54                                                                                 |           | Submitted 03/27/2026                                        |
| Daggett County Treasurer | 10    | 1st Quarter Property Tax Payments   | \$31,875.03                                                                                 |           |                                                             |
| Daggett County Treasurer | 33    | 1st Quarter Property Tax Payments   | \$6,798.35                                                                                  |           |                                                             |

**County of Daggett**  
**Reimbursement Register**  
**Payroll Period: 03/15/2026 to 03/28/2026**

| <u>Employee No.</u> | <u>Employee</u>  | <u>Payroll Date</u> | <u>Amount</u>   | <u>Reimbursement</u> | <u>Ledger Account/Project</u>               | <u>Activity</u> |
|---------------------|------------------|---------------------|-----------------|----------------------|---------------------------------------------|-----------------|
| T32                 | Tate, Matthew R. | 03/28/2026          | 104.40          | Inspections Mileage  | 104180.232 - P&Z building inspector mileage |                 |
|                     |                  |                     | <b>\$104.40</b> |                      |                                             |                 |

**Daggett County**  
**Open Invoice Register - 4/3/2026**

| Invoice No.      | Vendor                                | General<br>Ledger Date | Due Date | Amount           | Account No.   | Account Name.                                 | Description                       |
|------------------|---------------------------------------|------------------------|----------|------------------|---------------|-----------------------------------------------|-----------------------------------|
| 19FH-XXRC-QXV3   | Amazon Capital Services               | 3/27/26                | 3/27/26  | \$ 41.74         |               |                                               |                                   |
|                  |                                       |                        |          | \$ 41.74         | 754510.250    | Park Equip repair & maintenance               | Sander Pads & Assembly            |
| 1F9N-PR4F-YKHQ   | Amazon Capital Services               | 3/30/26                | 3/30/26  | \$ (33.97)       |               |                                               |                                   |
|                  |                                       |                        |          | \$ (33.97)       | 104122.250    | JP ct M equip supplies & maint                | Return camera                     |
| 1HT9-7XNY-XLMN   | Amazon Capital Services               | 4/1/26                 | 4/1/26   | \$ 17.36         |               |                                               |                                   |
|                  |                                       |                        |          | \$ 17.36         | 104141.240    | Auditor office supplies                       | Gel ink refills                   |
| 1Q9F-CN6D-FPLH   | Amazon Capital Services               | 3/19/26                | 3/19/26  | \$ 361.76        |               |                                               |                                   |
|                  |                                       |                        |          | \$ 361.76        | 104148.614    | IT/GIS \$1-\$999 inventory                    | Sophos Switch - 8 Port Power Cord |
|                  | <b>Vendor Total:</b>                  |                        |          | <b>\$ 386.89</b> |               |                                               |                                   |
| 3.16.2026        | Anderson, Emily                       | 3/16/26                | 3/16/26  | \$ 350.00        |               |                                               |                                   |
|                  |                                       |                        |          | \$ 350.00        | 324550.917.08 | Burbot Bash Expenditures                      | Freeze the Gorge Donation         |
| 287312198810X032 |                                       |                        |          |                  |               |                                               |                                   |
| 82026            | AT&T Mobility LLC (FirstNet)          | 3/20/26                | 3/20/26  | \$ 488.41        |               |                                               |                                   |
|                  |                                       |                        |          | \$ 53.99         | 104131.280    | HR telephone/internet                         | Phone/Data                        |
|                  |                                       |                        |          | \$ 52.09         | 104148.280    | IT/GIS telephone                              | Phone/Data                        |
|                  |                                       |                        |          | \$ 290.49        | 104210.280    | Sheriff telephone                             | Phone/Data                        |
|                  |                                       |                        |          | \$ 40.04         | 104216.280    | CEM phone                                     | Phone/Data                        |
|                  |                                       |                        |          | \$ 51.80         | 174219.280    | Victim Advocate telephone                     | Phone/Data                        |
| 2026-3           | Chavez, B Jill                        | 4/1/26                 | 4/1/26   | \$ 1,500.00      |               |                                               |                                   |
|                  |                                       |                        |          | \$ 1,500.00      | 104122.310    | JP ct Professional Services -<br>Remote Clerk | Remote Clerk - March 2026         |
| 26C2175          | Chemtech-Ford, LLC                    | 3/27/26                | 3/27/26  | \$ 32.00         |               |                                               |                                   |
|                  |                                       |                        |          | \$ 32.00         | 284420.451    | DJ Water Treatment                            | Colilert AP                       |
| 4.2.2026         | Daggett County                        | 4/2/26                 | 4/2/26   | \$ 5,445.54      |               |                                               |                                   |
|                  |                                       |                        |          | \$ 5,445.54      | 134415.320    | FS roads 25% admin fee                        | 25% admin fee FS roads            |
| 3.30.2026        | Flaming Gorge Community<br>Foundation | 3/30/26                | 3/30/26  | \$ 5,000.00      |               |                                               |                                   |
|                  |                                       |                        |          | \$ 5,000.00      | 234191.917.03 | TRT DL Invitational                           | DL Invitational Sponsorship       |

**Daggett County**  
**Open Invoice Register - 4/3/2026**

| Invoice No. | Vendor                     | General<br>Ledger Date | Due Date | Amount              | Account No. | Account Name.           | Description                                         |
|-------------|----------------------------|------------------------|----------|---------------------|-------------|-------------------------|-----------------------------------------------------|
| 010P69030   | Kenworth Sales Company     | 3/25/26                | 3/25/26  | \$ 76.08            |             |                         |                                                     |
|             |                            |                        |          | \$ 76.08            | 114415.251  | BRoads Equipment Repair | Brakclean case                                      |
| 241486      | Mountain West Propane Inc. | 3/4/26                 | 3/4/26   | \$ 389.64           |             |                         |                                                     |
|             |                            |                        |          | \$ 389.64           | 104210.270  | Sheriff Utilities       | Propane                                             |
| 244780      | Mountain West Propane Inc. | 3/24/26                | 3/24/26  | \$ 412.80           |             |                         |                                                     |
|             |                            |                        |          | \$ 412.80           | 114415.270  | BRoads Utilities        | Propane                                             |
| 244781      | Mountain West Propane Inc. | 3/24/26                | 3/24/26  | \$ 595.20           |             |                         |                                                     |
|             |                            |                        |          | \$ 595.20           | 104162.270  | BldgGrnds utilities     | Propane                                             |
| 244783      | Mountain West Propane Inc. | 3/24/26                | 3/24/26  | \$ 111.36           |             |                         |                                                     |
|             |                            |                        |          | \$ 111.36           | 104162.270  | BldgGrnds utilities     | Propane                                             |
|             | <b>Vendor Total:</b>       |                        |          | <b>\$ 1,509.00</b>  |             |                         |                                                     |
| 56101       | Outside Interactive, Inc.  | 3/20/26                | 3/20/26  | \$ 6,495.00         |             |                         |                                                     |
|             |                            |                        |          | \$ 6,495.00         | 234191.540  | TRT Marketing           | National Park Trips Yellowstone 3.20.2026 1/2 pg Ad |
| 3.31.2026   | Zions Bankcard Center      | 3/31/26                | 3/31/26  | \$ 14,625.48        |             |                         |                                                     |
|             |                            |                        |          | \$ 14,625.48        | 102140      | Credit Card Payable     | March 2026 Statement                                |
|             | <b>Total</b>               |                        |          | <b>\$ 35,908.40</b> |             |                         |                                                     |

|    |           |            |                                            |
|----|-----------|------------|--------------------------------------------|
| \$ | 14,625.48 | 102140     | GL Account Summary                         |
| \$ | (33.97)   | 104122.250 | Credit Card Payable                        |
| \$ | 1,500.00  | 104122.310 | JP ct M equip supplies & maint             |
| \$ | 53.99     | 104131.280 | JP ct Professional Services - Remote Clerk |
| \$ | 17.36     | 104141.240 | HR telephone/internet                      |
| \$ | 52.09     | 104148.280 | Auditor office supplies                    |
| \$ | 361.76    | 104148.614 | IT/GIS \$1-\$999 inventory                 |
| \$ | 706.56    | 104162.270 | BldgGrnds utilities                        |
| \$ | 389.64    | 104210.270 | Sheriff Utilities                          |
| \$ | 290.49    | 104210.280 | Sheriff telephone                          |

**Daggett County**  
**Open Invoice Register - 4/3/2026**

| Invoice No. | Vendor | General     |          | Amount              | Account No.   | Account Name.                   | Description |
|-------------|--------|-------------|----------|---------------------|---------------|---------------------------------|-------------|
|             |        | Ledger Date | Due Date |                     |               |                                 |             |
|             |        |             |          | \$ 40.04            | 104216.280    | CEM phone                       |             |
|             |        |             |          | \$ 76.08            | 114415.251    | BRoads Equipment Repair         |             |
|             |        |             |          | \$ 412.80           | 114415.270    | BRoads Utilities                |             |
|             |        |             |          | \$ 5,445.54         | 134415.320    | FS roads 25% admin fee          |             |
|             |        |             |          | \$ 51.80            | 174219.280    | Victim Advocate telephone       |             |
|             |        |             |          | \$ 6,495.00         | 234191.540    | TRT Marketing                   |             |
|             |        |             |          | \$ 5,000.00         | 234191.917.03 | TRT DL Invitational             |             |
|             |        |             |          | \$ 32.00            | 284420.451    | DJ Water Treatment              |             |
|             |        |             |          | \$ 350.00           | 324550.917.08 | Burbot Bash Expenditures        |             |
|             |        |             |          | \$ 41.74            | 754510.250    | Park Equip repair & maintenance |             |
|             |        |             |          | <b>\$ 35,908.40</b> |               | <b>Total</b>                    |             |

**Daggett County**  
**Disbursement Summary**  
**Zions Checking - 03/25/2026 to 04/03/2026**

| Payee Name                           | Reference No. | Payment Date | Payment Amount       | Void Date | Void Amount | Source     |
|--------------------------------------|---------------|--------------|----------------------|-----------|-------------|------------|
|                                      | 402261200     | 4/2/2026     | \$ 50,830.65         |           |             | Paycheck   |
| Adorama Inc.                         | 101054        | 3/31/2026    | \$ 1,099.00          |           |             | Purchasing |
| Amazon Capital Services              | 101055        | 3/31/2026    | \$ 252.71            |           |             | Purchasing |
| Chemtech-Ford, LLC                   | 101057        | 3/31/2026    | \$ 387.00            |           |             | Purchasing |
| Moon Lake Electric Association, Inc. | 101058        | 3/31/2026    | \$ 135.63            |           |             | Purchasing |
| Smith Hartvigsen, PLLC               | 101061        | 3/31/2026    | \$ 2,709.00          |           |             | Purchasing |
| Town of Dutch John                   | 101062        | 3/31/2026    | \$ 60.00             |           |             | Purchasing |
| Tricounty Health                     | 101063        | 3/31/2026    | \$ 25.00             |           |             | Purchasing |
| Uintah County                        | 101064        | 3/31/2026    | \$ 350.00            |           |             | Purchasing |
| US Postal Service (CMRS-FP)          | 101065        | 3/31/2026    | \$ 2,000.00          |           |             | Purchasing |
| Vernal Winnelson Co                  | 101066        | 3/31/2026    | \$ 52.53             |           |             | Purchasing |
| Johnson Mark LLC                     | 101068        | 4/2/2026     | \$ 559.80            |           |             | Payroll    |
| Olympus Law Group, PLLC              | 101069        | 4/2/2026     | \$ 150.00            |           |             | Payroll    |
| Bureau of Reclamation                | ACH 4/3/26    | 4/3/2026     | \$ 7,071.44          |           |             | Purchasing |
| EFTPS                                | ACH 4/3/26    | 4/3/2026     | \$ 14,562.04         |           |             | Payroll    |
| HealthEquity                         | ACH 4/3/26    | 4/3/2026     | \$ 6,244.46          |           |             | Payroll    |
| Public Employees Health Program      | ACH 4/3/26    | 4/3/2026     | \$ 38,310.04         |           |             | Purchasing |
| The Bancorp Bank                     | ACH 4/3/26    | 4/3/2026     | \$ 12,808.88         |           |             | Purchasing |
| Utah Retirement Systems              | ACH 4/3/26    | 4/3/2026     | \$ 12,542.36         |           |             | Payroll    |
| Utah State Tax Commission            | ACH 4/3/26    | 4/3/2026     | \$ 2,496.86          |           |             | Payroll    |
| <b>Total</b>                         |               |              | <b>\$ 152,647.40</b> |           | <b>\$ -</b> |            |

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**Fwd: Advanced Air Mobility Toolkit | TAKE THE SURVEY!**

1 message

---

**Larinda Isaacson** <larindai@daggettcountry.org>  
To: Vicki Tanner <vtanner@daggettcountry.org>

Wed, Apr 1, 2026 at 10:22 AM

This should go under Correspondence for next weeks packet too.  
Thanks,  
Larinda

----- Forwarded message -----

From: **Utah Department of Transportation | Aeronautics Division** <airmobility@utah.gov>  
Date: Tue, Mar 31, 2026 at 9:11 AM  
Subject: Advanced Air Mobility Toolkit | TAKE THE SURVEY!  
To: Brian <braymond@daggettcountry.org>

[View this email in your browser](#)



## Advanced Air Mobility Toolkit



The Utah Department of Transportation (UDOT) is developing a toolkit for cities and counties in Utah to equip them with needed tools to address advanced air mobility (AAM) considerations in their communities.

AAM is a new form of transportation that uses electric aircraft to safely and seamlessly move people and packages. AAM is a term for emerging aviation technologies enabled by increased automation and cleaner energy sources like electric and hydrogen. It covers a wide variety of aircraft types from small drones to piloted aircraft. Operations typically range up to 250 miles and can include emergency and disaster response, shuttle and commuter services, package delivery, and much more.

As communities around the world adopt air mobility solutions, UDOT is considering what this new transportation mode could mean for Utahns across the state.

## Getting off the Ground



UDOT has developed a questionnaire to seek input from local government partners regarding the resources they want in an AAM toolkit. This questionnaire assesses how local and regional governments across Utah understand and perceive uncrewed aircraft systems (UAS/drones), larger aircraft (air taxis and air cargo), and the supporting ecosystem (infrastructure, airspace integration, weather, and governance) needed to operate safely

and at scale.

The toolkit supports implementation of [Senate Bill 96, Advanced Air Mobility Amendments](#), passed during the 2025 General Session of the Utah Legislature. S.B. 96 directs UDOT to develop an AAM toolkit for political subdivisions, including model ordinances, best practices, and planning resources. Your feedback will directly inform the toolkit design. It will also help to inform planning, policy coordination, and decision-making for real-world air mobility applications such as public safety, emergency response, logistics, and other commercial or industrial operations.

## TAKE THE QUESTIONNAIRE

## On Your Radar



The AAM toolkit will include comprehensive, user-friendly resources to assist cities and counties in understanding, anticipating, and regulating AAM in their communities. It will be designed to help cities and counties in Utah draft ordinances and make informed land-use decisions. The toolkit is currently being developed and will be finalized by July 2026. The toolkit will include the following elements:

- **Resource Directory**  
A detailed list of key contacts, federal and state regulations, and online resources for ongoing municipal support.
- **AAM 101 Guide**  
An introductory guide defining AAM and explaining the roles and responsibilities of federal (FAA), state (UDOT), and local governments.

- **Sample Vertiport Ordinance**  
A flexible, modifiable template for a municipal ordinance that addresses vertiport siting, zoning, design standards, and permitting.
- **Land-Use and Zoning Best Practices**  
Guidance on integrating AAM infrastructure into existing land-use plans, considering factors like community impact, accessibility, and public safety.
- **Environmental and Noise Mitigation Strategies**  
A section providing technical information and best practices for mitigating potential environmental impacts, particularly noise pollution from AAM operations.
- **Public Safety and Emergency Preparedness Guide**  
A component that outlines how local First responders can prepare for and address AAM-related incidents.

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Questions? Email [airmobility@utah.gov](mailto:airmobility@utah.gov) or call 833-819-6776, option 4.

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Our mailing address is:

135 2400 W, Salt Lake City, UT 84116

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You can [update your preferences](#) or [unsubscribe](#)

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**GOEO: RDA Yearly Project Area Reporting REMINDER**

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RDA Utah &lt;rda@utah.gov&gt;

Tue, Mar 31, 2026 at 11:51 AM

To: "braymond@daggettcountry.org" &lt;braymond@daggettcountry.org&gt;

Spencer J. Cox  
GovernorDeidre M. Henderson  
Lieutenant GovernorJefferson Moss  
Executive Director

Redevelopment Agency Representatives,

Thank you for your attention to ongoing reporting requirements to the Governor's Office of Economic Opportunity (GOEO). Your organization is receiving this letter as a reminder for upcoming reporting requirements to GOEO in accordance with Utah Codes [§17C-1-603](#) and [§11-41-104](#).

**Due June 30, 2026**

- **RDA project area reporting ([§17C-1-603](#))**  
You can access the project area reporting database to complete your submission(s) here: <https://goedcommunity.utah.gov/RDA/s/>. It is required that you submit one report per project area. You can find training and documentation here: <https://goedcommunity.utah.gov/RDA/s/contactsupport>
- New this year: county auditors submitted some of the needed reporting data to GOEO ahead of time. You can access these reports by county at the follow website: <https://goed.my.site.com/RDA/s/county-auditor-reports>. (You will need to log-in to access the site).

**Due August 1, 2026**

- **FY26 retail sales tax reporting ([§11-41-104](#))**  
The FY25 retail sales tax reporting will be available on or before May 15, 2026. You can submit your retail sales tax report through the GOEO portal here: <https://goed.my.salesforce-sites.com/econ/>. The report is listed under Funding Opportunities. Please note you will log in with the same username and password.

**Due upon receipt**

- **RDA database administration fee ([§17C-1-603](#))**  
A \$500 invoice for database administration will be mailed this week. Please submit payment as soon as possible.

***To ensure effective communication, please keep your contact information, including your email and mailing addresses, updated in our database.***

We hope that your redevelopment agency is successful in meeting your community's goals and that you're able to share the outcomes with us on our portal. Please contact me with your questions or concerns.

Best Regards,

**ALLISON JAMES-GARCIA**  
Community Initiatives Manager  
m 801 580 2333

??????[BUSINESS.UTAH.GOV](http://BUSINESS.UTAH.GOV)



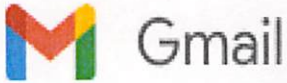
## **Governor's Office of Economic Opportunity**

*Note: All communications not protected under UCA 63G-2-305 may be subject to public disclosure.*

RDA Database

1 801 538 8680 | [business.utah.gov](http://business.utah.gov) | 60 East South Temple, Suite 300, Salt Lake City, Utah 84111-1041

LIFE  
**UTAH**  
ELEVATED



Vicki Tanner <vtanner@daggettcountry.org>

---

## PCI Survey Coordination – Manila Airport

2 messages

---

**Alberto Albejjani** <aalbejjani@appliedpavement.com>

Sat, Mar 28, 2026 at 12:58 PM

To: "clerk@daggettcountry.org" <clerk@daggettcountry.org>, "braymond@daggettcountry.org" <braymond@daggettcountry.org>

Cc: Kristen Canopy <kcanopy@appliedpavement.com>, Yixuan Wen <ywen@appliedpavement.com>

Good Afternoon,

My name is Alberto Albejjani, and I am with Applied Pavement Technology (APTech). We have been contracted by the Utah Department of Transportation (UDOT) to conduct a Pavement Condition Index (PCI) survey, also referred to as a PCI inspections at Manila Airport.

Two colleagues of mine (copied on this email) are planning to be on site at Manila on Monday, April 20 to complete the survey. Please note that our schedule is highly dependent on factors that are out of our control, such as weather and airport traffic, which makes it possible for it to shift slightly. We will notify you promptly of any changes.

The inspections will include all airside pavement areas, both movement and non-movement. They will operate a vehicle on the airfield equipped with a beacon and radio, following standard give-way protocols to ensure no disruption to traffic. They have extensive experience working on airfields nationwide and will maintain clear communication with local traffic.

Could you please advise of any requirements for gaining access to the airfield, such as a gate codes or protocols? If you have any questions, feel free to contact me at 217-600-9938.

Thank you,

**Alberto Albejjani, E.I.T.\***  
**Engineering Associate III**

---

Applied Pavement Technology, Inc.  
1908 South First Street, Suite 201 | Champaign, Illinois 61820  
Main Office: (217) 398-3977 | Cell: (217) 600-9938

[www.appliedpavement.com](http://www.appliedpavement.com)

[aalbejjani@appliedpavement.com](mailto:aalbejjani@appliedpavement.com)

\*IL



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**Larinda Isaacson** <larindai@daggettcountry.org>

Wed, Apr 1, 2026 at 10:35 AM

To: Vicki Tanner <vtanner@daggettcountry.org>

Please put this under correspondence for next weeks packet. Thank you,

[Quoted text hidden]

## **Notice to Contractors**

Sealed proposals will be received by Daggett County by the Daggett County Clerk, 95 North 1st West (PO Box 400); Manila, Utah, 84046 until 3:30 p.m., April 6, 2026 for the Daggett County Dutch John Airport 2026 Pavement Preservation Project in Daggett County. Electronic submittals of the proposal will not be accepted, and the contractor is responsible for ensuring that proposals are delivered on time. Proposal forms, plans, and specifications are on file and may be examined at the following locations:

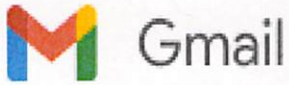
Daggett County Court House, 95 North 100 West, Manila, Utah, 84046

CIVCO Engineering, Inc., 1256 West 400 South Suite 1, Vernal, Utah 84078

Phone 1-435-789-5448

Specifications, proposal forms, and plans may be obtained only from CIVCO Engineering, Inc. at the above location. Each bidder must submit a bid bond from an approved surety company licensed in Utah and in good standing on forms provided by the surety company; or in lieu thereof, cash, certified check, or cashier's check for not less than 5% of the total amount of the bid, made payable to the Daggett County as evidence of good faith and a guarantee that if awarded the contract, the bidder will execute the contract and finish the contract bonds as required. The Daggett County reserves the right to reject any and or all bids. Bids will be opened during the County Commission meeting on April 7, 2026 and award will be finalized at the meeting.

The project consists of approximately 20 tons of crack sealing, 40,000 square yards of emulsified slurry seal coat, and 135 gallons of pavement markings on the Dutch John Airport runway. The crack sealing is to be completed by June 5, 2026 and the surface treatment and pavement markings are to be completed by August 28, 2026.



Vicki Tanner <vtanner@daggettcounty.org>

---

## Fwd: 2026 Singlefly

1 message

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**Larinda Isaacson** <larindai@daggettcounty.org>  
To: Vicki Tanner <vtanner@daggettcounty.org>

Wed, Apr 1, 2026 at 10:47 AM

This needs to go on the agenda.  
Discussion and Consideration of \$1000.00 donation and permit for Singlefly Fundraiser.

----- Forwarded message -----

From: **Oscar Mold** <oscarmold@hotmail.com>  
Date: Fri, Mar 27, 2026 at 10:51 AM  
Subject: 2026 Singlefly  
To: Larinda Isaacson <larindai@daggettcounty.org>

Hello and Happy Friday 😊

We are holding our annual Singlefly fundraiser and wanted to send you the single event permit that needs to be signed asap. I have also included our invoice if you are still wanting to donate as well.

Thank you for your help  
Holly Mold



**SKM\_C450i26032710380.pdf**  
114K



Single Fly Aug 6-7, 2026

3/27/26

To: Daggett County-Larinda Isaacson

|                        |        |
|------------------------|--------|
| Donation for Singlefly | \$1000 |
| Total                  | \$1000 |
| Due                    | \$1000 |

Mail payment to:  
Trout Unlimited  
c/o Travis Mold  
1691 S 500 E  
Vernal UT 84078

**Thank You!**

# SINGLE EVENT PERMIT

## Local Consent

**PURPOSE:** Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises. **Authority:** Utah Code 32B-9-201

Daggett county, ☐ City ☐ Town ☒ County  
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Flaming Gorge Resort

Event Name: Trout Unlimited Single Fly

Event location address: 1100 E Flaming Gorge  
Street city state zip

On the 6<sup>th</sup> day(s) of August, 2026  
dates month year

during the hours of 4-11 pm, pursuant to the provision of Utah Code 32B-9 for  
define hours from and to

the sale of (Check all that apply): ☒ Beer ☐ Heavy Beer ☒ Wine ☐ Flavored Malt Beverages ☐ Liquor

We are recommending this entity as conducting a civic or community enterprise\* ☐ Yes ☐ No

☐ NOT providing a recommendation

**\*As Part of local consent required by 32B-9-201 (1) (c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise.** A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**Daggett County MBA**

Presiding Officer:

Budget:

Population:

Entity Phone:

4357843154

Entity Email:

larinda@daggettcountry.org

Priorities:

1. --

**Projects** [Add New Project](#)

## Short-Term (1 Year)

| Project Name             | County  | Project Status | Priority | Project Type                    | Project Sub-Type                      | Total Cost  | Options |
|--------------------------|---------|----------------|----------|---------------------------------|---------------------------------------|-------------|---------|
| Airport improvement      | Daggett | Not Started    | 1        | Housing & Community Development |                                       | \$1,111,112 |         |
| Property Acquisition     |         | In Progress    | 2        | Housing & Community Development |                                       | \$1,000,000 |         |
| Daggett county Rodeo     |         | In Progress    | 3        | Economic Development            | Tourism                               | \$90,000    |         |
| Bike and Pedestrian Path |         | Not Started    | 4        | Parks & Recreation              |                                       | \$2,000,000 |         |
| Ski Resort NEPA Study    |         | Not Started    | 5        | Economic Development            | Tourism                               | \$500,000   |         |
| Jail Improvements        |         | Not Started    | 6        | Public Facilities               | City Halls & Administrative Buildings | \$150,000   |         |
| Shooting Range           |         | Not Started    | 7        | Housing & Community Development | Neighborhood Improvements             | \$500,000   |         |

|                                                 |             |    |                      |                        |             |
|-------------------------------------------------|-------------|----|----------------------|------------------------|-------------|
| Airport Improvement                             | Not Started | 8  | Economic Development |                        | \$150,000   |
| Water Distribution and Treatment Project        | Not Started | 9  | Drinking Water       | Distribution           | \$4,000,000 |
| Sewer System Improvements in Town of Dutch John | Not Started | 10 | Wastewater & Sewer   | Collection             | \$4,000,000 |
| Airport Pavement Preservation                   | Not Started | 11 | Public Facilities    | Maintenance Facilities | \$50,000    |

Medium-Term (2-5 Years)

No projects.

Long-Term (5+ Years)

No projects.

Completed

| Project Name                                                       | County | Project Type      | Project Sub-Type | Total Cost  | Options |
|--------------------------------------------------------------------|--------|-------------------|------------------|-------------|---------|
| Community health & Social Svcs Authority - BA BA priority 2-1-2024 |        | Public Facilities |                  | \$7,233,000 |         |

Presented by: State of Utah

DAGGETT COUNTY  
ORDINANCE 26- 10

AN ORDINANCE OF THE DAGGETT COUNTY COMMISSION AMENDING DAGGETT  
COUNTY ORDINANCE 25-21 "ESTABLISHING SALARIES FOR 2026" AND  
ADJUSTING THE COUNTY ASSESSOR'S ANNUAL 2026 SALARY.

**WHEREAS**, Daggett County is a public municipality charged with the governance, operation, management, and regulation of Daggett County, for the use, benefit, and safety of the public and residents; and

**WHEREAS**, the Daggett County Commission finds that it is in the best interests of Daggett County, its employees, residents, guests and visitors that certain rules and regulations need to be established and adopted.

**WHEREAS**, the Daggett County Commission has assigned the Daggett County Assessor additional job responsibilities and duties which include assuming the role as Project Manager for the Daggett County Health, Business, and Community Center, which is currently under construction. In addition to the Daggett County Assessor's statutory duties and responsibilities, for 2026 the Daggett County Assessor shall also:

- o Act as a liaison between the County, the CIB Board and the Contractor.
- o Oversee Project Planning & Execution.
- o Develop project goals, schedules, and budgets.
- o Manage projects from inception to completion.
- o Oversee job cost tracking, project accounting, revenue recognition, cash flow, and financial reporting.
- o Contract & Vendor Management: Negotiate subcontracts, manage vendor performance, and ensure compliance with contract terms.
- o Risk & Change Management: Identify project risks, develop mitigation plans, and process change orders.
- o Serve as the main point of contact for the County, architects, engineers, and subcontractors, facilitating regular progress updates.
- o Site Safety & Quality Control.
- o Coordinate with the general contractor and subcontractors to maintain a safe job site (e.g., OSHA compliance) and high-quality construction standards.

**WHEREFORE**, in compliance with Utah Code §17-66-402 and in accordance with established public meeting requirements and Utah Code §17-66-401, the Daggett County Commission held a public hearing on April 7, 2026 to discuss and receive public comment regarding a compensation increase for the County Assessor for the 2026 budget year, and now after discussion and consideration, and upon the recommendation from the County Attorney, the Daggett County Commission now formally amends County Ordinance 25-21 to adjust the County Auditor's 2026 annual compensation from \$67,053.00 to \$\_\_\_\_\_.

**NOW THEREFORE**, by the Governing Body (Daggett County Commission) of Daggett County, State of Utah as follows:

**SECTION 1: PURPOSE.**

The purpose of this ordinance is to amend Daggett County Ordinance 25-21 and adjust the annual 2026 salary for the Daggett County Assessor. The reason for said adjustments is because the Assessor has been assigned additional duties and responsibilities as the Project Manager for the Daggett County Health, Business, and Community Center, which is currently under construction. To properly compensate the Assessor for the additional responsibilities and time commitments, and in compliance with Utah Code §17-66-402 the Daggett County Commission desires to amend Daggett County Ordinance 25-21 which established the County Assessor's annual salary prior to his appointment as Daggett County's Health, Business, and Community Center Project Manager.

**SECTION 2: AUTHORITY.**

The Daggett County Commission adopts this ordinance pursuant to Title 1, Chapter 1, Section 3 of the Daggett County Code and other authorities and provisions of Utah Statutory and Common laws as applicable.

**SECTION 3: PROVISIONS.**

Pursuant to §17-53-208(3) U.C.A. this ordinance shall take effect fifteen (15) days after it is adopted and signed by the Daggett County Commission.

**SECTION 4: EXISTING SECTIONS NOT AFFECTED.**

No change to the remainder of Daggett County Ordinance 25-21 is intended or made hereby, and the remaining provisions of Daggett County Ordinance 25-21 shall remain in full force and effect.

**SECTION 5: ADOPTION**, Daggett County Ordinance 25-21 is hereby amended to adjust the County Auditor's 2026 annual compensation from \$67,053.00 to \$\_\_\_\_\_.

PASSED AND ADOPTED BY THE DAGGETT COUNTY COMMISSION this the

\_\_\_\_\_ day of \_\_\_\_\_, 2026.

|                            | AYE   | NAY   | ABSENT | ABSTAIN |
|----------------------------|-------|-------|--------|---------|
| Commissioner Matt Tippetts | _____ | _____ | _____  | _____   |
| Commissioner Jack Lytle    | _____ | _____ | _____  | _____   |
| Commissioner Randy Asay    | _____ | _____ | _____  | _____   |

ATTEST:  
  
COMMISSIONERS

DAGGETT COUNTY  
BOARD OF

\_\_\_\_\_  
Matt Tippetts,  
Chairman

\_\_\_\_\_  
Larinda Isaacson  
County Clerk

Approved as to Form

\_\_\_\_\_  
Kent E. Snider  
Daggett County Attorney

DAGGETT COUNTY  
ORDINANCE 26- 11

AN ORDINANCE OF THE DAGGETT COUNTY COMMISSION AMENDING DAGGETT  
COUNTY ORDINANCE 25-21 "ESTABLISHING SALARIES FOR 2026" AND  
ADJUSTING THE COUNTY AUDITOR'S ANNUAL 2026 SALARY.

**WHEREAS**, Daggett County is a public municipality charged with the governance, operation, management, and regulation of Daggett County, for the use, benefit, and safety of the public and residents; and

**WHEREAS**, the Daggett County Commission finds that it is in the best interests of Daggett County, its employees, residents, guests and visitors that certain rules and regulations need to be established and adopted.

**WHEREAS**, in past years the Daggett County Auditor has also acted as the Personnel, Payroll, and Human Resource Officer for the County, and the County has compensated the County Auditor an additional \$30,000.00 for her additional job responsibilities. Some of those duties and responsibilities included:

- o Establishing and administering personnel systems.
- o Maintaining and updating the Personnel Policy Manual.
- o Administering the hiring process, applications and notices for new positions.
- o Administering payroll and all payroll reports.
- o Completing and filing Worker's Compensation Claims.
- o Filing Disability Claims.
- o Filing Grievances for employees.
- o Completing and filing of Unemployment Claims.
- o Coordinating Health Insurance Claims and Reimbursement.
- o Administering Utah State Retirement contributions for all employees.

**WHEREFORE**, to remain in compliance with Utah Code §17-66-402 and in accordance with established public meeting requirements and Utah Code §17-66-401, the Daggett County Commission held a public hearing on April 7, 2026 to discuss and receive public comment regarding an adjustment in the County Auditor's 2026 annual salary, and now after discussion and consideration, and upon the recommendation from the County Attorney, the Daggett County Commission now formally amends County Ordinance 25-21 to adjust the County Auditor's 2026 annual compensation from \$67,053.00 to \$93,195.00. It should be noted that this adjustment does not change the actual amount the County Auditor will receive. It only adjusts the compensation for services performed as the County's Human Resource Officer from the HR department to the County's Auditor's salary.

**NOW THEREFORE**, by the Governing Body (Daggett County Commission) of Daggett County, State of Utah as follows:

**SECTION 1: PURPOSE.**

The purpose of this ordinance is to amend Daggett County Ordinance 25-21 and adjust the annual 2026 salary for the Daggett County Auditor. The reason for said adjustments is because of the Auditor's additional duties as the County's Personnel, Payroll, and Human Resource Officer. To be in compliance with Utah Code §17-66-402 the Daggett County Commission desires to amend Daggett County Ordinance 25-21 which established the County Auditor's 2026 annual salary without showing the salary the Auditor received for her services as the County's Human Resource Officer.

**SECTION 2: AUTHORITY.**

The Daggett County Commission adopts this ordinance pursuant to Title 1, Chapter 1, Section 3 of the Daggett County Code and other authorities and provisions of Utah Statutory and Common laws as applicable.

**SECTION 3: PROVISIONS.**

Pursuant to §17-53-208(3) U.C.A. this ordinance shall take effect fifteen (15) days after it is adopted and signed by the Daggett County Commission.

**SECTION 4: EXISTING SECTIONS NOT AFFECTED.**

No change to the remainder of Daggett County Ordinance 25-21 is intended or made hereby, and the remaining provisions of Daggett County Ordinance 25-21 shall remain in full force and effect.

**SECTION 5: ADOPTION**, Daggett County Ordinance 25-21 is hereby amended to adjust the County Auditor's 2026 annual compensation from \$67,053.00 to \$93,195.00.

**PASSED AND ADOPTED BY THE DAGGETT COUNTY COMMISSION** this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

|                            | AYE   | NAY   | ABSENT | ABSTAIN |
|----------------------------|-------|-------|--------|---------|
| Commissioner Matt Tippetts | _____ | _____ | _____  | _____   |
| Commissioner Jack Lytle    | _____ | _____ | _____  | _____   |
| Commissioner Randy Asay    | _____ | _____ | _____  | _____   |

ATTEST:

COMMISSIONERS

DAGGETT COUNTY  
BOARD OF

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Matt Tippetts,  
Chairman

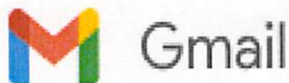
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Larinda Isaacson  
County Clerk

Approved as to Form

---

Kent E. Snider  
Daggett County Attorney



Peggy White &lt;pwhite@daggettcountry.org&gt;

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**Jail Filming**

2 messages

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**Peggy White** <pwhite@daggettcountry.org>  
To: "hbuhler04@gmail.com" <hbuhler04@gmail.com>  
Cc: Jordynn Hewitt <jhewitt@daggettcountry.org>

Wed, Apr 1, 2026 at 10:47 AM

Hello Hayden,

Sorry for the late reply on this. I had to involve our commissioners as the building is for sale.

A few questions that they have:

1. How long will you need to use the building?
2. What is the beginning date?
3. Do you have insurance for the staff?
4. How many people are involved?

The building has power but no plumbing currently.

Hopefully we can make this all work!

Thank you for your interest.

--

**Peggy White**

Commissioners Assistant

Economic Development Tourism Director

**435-784-3218 EXT: 134**

**Cell 307-747-0668**

[pwhite@daggettcountry.gov](mailto:pwhite@daggettcountry.gov)

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**Hayden Buhler** <hbuhler04@gmail.com>  
To: Peggy White <pwhite@daggettcountry.org>

Wed, Apr 1, 2026 at 10:51 AM

No worries at all, thank you for getting back to me! I would need the building for around 10 hours on April 19th. We plan to shoot from 10am to 8pm and we would have a crew of around 15 people. I can definitely provide a certificate of insurance for the production if needed! Thanks so much again for your help!

[Quoted text hidden]

--

Hayden Buhler



95 North 1st West, Manila Utah 84046

March 23, 2026

**Letter of Recommendation to the Daggett County Commissioners  
Ordinance changes to the Daggett County General Plan  
To Add A Water Conservation Plan**

The Daggett County Planning and Zoning Board held several work sessions prior to this date and a public hearing on March 19, 2026 regarding the Utah State Code requirements in 17-27a-403 (now 17-79-403) requiring the addition of a Water Conservation Plan into the Daggett County General Plan.

March 19, 2026 the Planning and Zoning Board held a public meeting regarding the draft of the Daggett County Water Conservation Plan. After final review and discussion Tamara Twitchell motioned to approve the Daggett County Water Conservation Plan addition to the Daggett County General Plan and recommend it to the County Commission. Allan seconded the motion, all in favor, motion carried.

Daggett County Planning & Zoning Board

Chad Reed, Chair  
Allan Wood, Vice Chair  
Tamara Twitchell  
Carrie Poulsen, alternate

Commissioners

Matt Tippets, Chairman  
[mtippets@daggettcountry.org](mailto:mtippets@daggettcountry.org)  
Randy Asay  
[rasay@daggettcountry.org](mailto:rasay@daggettcountry.org)  
Jack Lytle  
[jlytle@daggettcountry.org](mailto:jlytle@daggettcountry.org)  
435-784-3218

Assessor

Jesse Platt  
[jplatt@daggettcountry.org](mailto:jplatt@daggettcountry.org)  
435-784-3222 X 120

Deputy Assessor/DMV

Tamara Twitchell  
[ttwitchell@daggettcountry.org](mailto:ttwitchell@daggettcountry.org)  
435-784-3222 X121

Planning and Zoning

Carrie Poulsen  
[cpoulsen@daggettcountry.org](mailto:cpoulsen@daggettcountry.org)  
435-784-3222 X230

# **DAGGETT COUNTY**

## **WATER CONSERVATION PLAN 2025**

### **Introduction:**

Daggett County's rapid growth and finite water resources require a coordinated approach to land use and water management. This Water Conservation Plan integrates state legislative requirements, local values, and regional water realities into the County's General Plan, as required under SB 110 (2022) and Utah Code 17-27a-401. This plan is intended to address the concerns of both Daggett County and the State of Utah while complying with the State of Utah Water Conservation Plan Act.

Daggett County remains one of the last undeveloped and scenic frontiers in the west. It's the smallest in population and income of all the counties in Utah, though within the County lies this vast landscape of beauty and history. With around 2 million visitors a year coming to take in the rich amenities and "sense of place," the County encourages continual long range planning practices to secure the preservation of this vast landscape. Over 90% of the lands in the County are Public.

Daggett County works with the smaller regional water companies to manage Daggett County's water demands. Except for the Town of Dutch John, Daggett County does not provide utility services, including water to residents. Water is provided by the Town of Manila Water District, or other smaller water districts, or serviced by wells or springs.

### **REGIONS:**

Daggett County is diverse in uses, growth potential, municipal positioning, and geographic influence. With this diversity comes an understanding that each different region of the County may need to have a different focus on water use. The County recognizes the following regions:

- Region of Birch Creek;
- Region of Lucerne Valley;
- Region of Recreation/Resort Specific;
- Region of Dutch John Valley;
- Region of Clay Basin;
- Region of Browns Park;

The Birch Creek area is a small area on the Utah/Wyoming border in the northwestern part of Daggett County. It is accessible through Wyoming or the Ashley National Forest and is an area that has close ties to the land, with agriculture, hunting, timber and recreational use being the historical uses of the area. Water for Birch Creek area is mainly furnished to residents by springs and wells. Irrigation water is provided by Birch Creek and Interstate Canal companies. Culinary water is provided by either wells or springs.

The Lucerne Valley Region is made up of several communities. The Town of Manila is at the heart of most commercial businesses in this region as well as home to most of the town's and county's municipal offices. The Town of Manila is located along the northern edge of Daggett County, just south of the Wyoming Border. Irrigation water is provided by Sheep Creek and Peoples Canal companies. Culinary water is supplied by The Town of Manila Water System, springs or wells.

The region of recreation/resort specific is broken apart and includes locations within and surrounded by the Flaming Gorge National Recreational Area lands. This is a smaller region of the county that is diverse in usage by mainly servicing camping, hunting, fishing, wildlife viewing, and other recreational direct needs. These communities are located deep within the public lands and particularly in heavy use areas of recreational interest. These communities, Flaming Gorge Pines, Flaming Gorge Acres, Flaming Gorge Resort are mainly serviced by wells and springs and the Greendale Water System. If culinary water is not provided by the Greendale Water system it may be provided by either wells or springs. Culinary water for Red Canyon Lodge, Red Canyon Visitor Center and campgrounds are serviced by a spring managed by the U.S. Forest Service. Irrigation water is provided by the Greendale Irrigation Company.

Dutch John is a small community located in Eastern Daggett County, Utah, about 4 miles Northeast of the Flaming Gorge Dam on Highway 191. The Community was platted and constructed beginning in 1957 by the United States Bureau of Reclamation, (BOR) to house workers constructing the Flaming Gorge Dam. After the Dam's construction in 1964, the community became home to a smaller number of dam maintenance and operations personnel as well as employees of the United States Forest Service and the Utah State Division of Wildlife resources.

The Dutch John townsite and its buildings continued to be owned by the Bureau of Reclamation (BOR) until 1998, when the community was privatized. Buildings and properties were sold to individual landowners, and undeveloped land in the community was transferred to Daggett County. Culinary water is provided by the Daggett County/Dutch John Water System.

Clay Basin is located in the northwestern region of the County and is primarily used for grazing lands and the energy industry. The main facility is a gas storage and service operation located at the northwestern part of the region. There is a small residential community located here which is one of the oldest in the county and presently is associated with the energy industry. This also serves as a gateway to the Browns Park Region for travelers from Rock Springs and within Daggett County. Possibly more so than other regions, new proposals will need to look at public lands issues for this region and the Browns Park Region. The Clay Basin area is served by the Mountain West Pipeline Culinary Water System.

The Region of Browns Park is rich in history and in the center of the valley runs the World Famous Green River and a corridor of recreation and wildlife amenities. Culinary water for residents is provided by wells.

## **Canal Companies within Daggett County/Agriculture Section:**

Canal and irrigation companies are outside of Daggett County's jurisdiction but are influenced by private shareholders. Canal safety plans are protected by law and held private by the irrigation companies. The canals generally are maintained by individual canal companies and a good amount of drainage water has unrestricted access to dump into canals. As of 2017, the largest canal companies operating within Daggett County include:

### **CANAL COMPANIES:**

#### **Sheep Creek Irrigation Company:**

In order to conserve water Sheep Creek Canal Company has piped the entire canal system from Longs Park to Manila. Since the 1870's when Daggett County first saw an influx of families, residents have been relying on irrigation to cultivate crops and sustain their lives and lifestyles. The Sheep Creek Irrigation Company (SCIC) was established in 1899 to deliver irrigation water to users along the north slope of the eastern Uinta Mountains. The SCIC system consists of 22 miles of mountain canals and provides irrigation for approximately 11,400 acres of agricultural land. (Bureau of Reclamation 2013).

#### **Peoples Canal Company: Piped from Henry's Fork:**

Controversies due to the price of water shares lead landowners to split from the Sheep Creek Canal Company and form the Peoples Canal Company. Construction of People's canal began in 1899, the same year the Company was incorporated and filed for appropriated water rights covering 2300 acres. The canal system was completed in 1902 and with delivery beginning in 1903. The water rights are a direct flow right diverted from Henry's Fork in Wyoming. However, the majority of acreage serviced by Peoples' is in Daggett County.

#### **Interstate Canal Company:**

The Interstate Irrigation & Reservoir Company was incorporated in Utah in 1916 with appropriated water rights dating 1926. The Company owns stored water rights in the Beaver Meadow Reservoir, completed in 1922, and Island Lake. Interstate's water rights originate in Summit County, the canal system runs through Daggett County and primarily services acreage in Sweetwater County, Wyoming.

Birch Creek Canal: No plan at this time.

#### **Greendale Canal:**

In the process to pipe from Moose Pond to Greendale. The Greendale canal was developed in the early 1900's to provide irrigation water to homesteaders in the Greendale, Utah area with water rights dating back to 1917 from multiple surface water sources.

Daggett County ranchers and farmers work with USDA and FSA in implementing and installing water equipment and irrigation systems in order to conserve water in agricultural use.

## **WATER SYSTEMS**

### **Manila Garden Club:**

The Manila Garden Club has 40 water shares, 35 current members and possible 8-10 new hookups. Water conservation is controlled by not allowing flood irrigation, sprinklers only.

### **WYCOTAH Water:**

WYCOTAH has 100 shares of water and only allows 4 sprinklers to run at a time per lot. The company is also in the process of seeking grant money to pipe the line to control water loss. WYCOTAH is in the process of applying for grants in order to pipe the canal to help conserve water.

### **The Daggett County/Dutch John Water System<sup>1</sup> :**

The water system provides culinary water to the area in and around Dutch John, Utah near Flaming Gorge Reservoir and is sourced from the Flaming Gorge Reservoir. This includes water to the Flaming Gorge Dam, three campgrounds within Ashley National Forest, Dutch John Airport, and all residents and businesses within Dutch John. As of 2021 the Daggett County/Dutch John water system had 127 connections. Dutch John is seeing growth and there is potential for significant growth in the future that will increase demands put on the water system. Dutch John has a high tourist market in the summer months adding to the peak demands on the system. The tourist market is expected to increase in the area as growth continues in surrounding areas. The current water conservation plan employs a tiered rate structure.

- **Demographics Current Equivalent Residential Connects (ERCs)**

With the current connections that are on the Dutch John system (127), we can determine what the current needs of the system are. The usage in the water system and calculating ERCs is unique to the Dutch John area. The water system serves a mix of full time residents and part time residents, either in primary or secondary residencies. The system also supplies water to government and institutional connections that have either seasonal and/or full time use. Commercial connections make up seasonal campgrounds and cabins to small part time operations, as well as a School and Church. When calculating ERC base values, it is also important to consider how future growth may take place and how ERC values will affect the future needs of the water system. The current land use plan allows for a variety of options for future growth which means that planning for future demands on the water system should allow for flexibility as growth occurs. Analysis of use in the Dutch John water system usage does not yield clear patterns of use like it does in many other water systems. For example, isolating winter month residential use shows an average daily water use per connection of 70 gpd in contrast to the state suggested standard of 400 gpd per residential connection.

Commercial connections also show similar variety in use. Following analysis of the current usage data, using the state recommended 400 gpd for residential connections will yield the best results for planning as this usage does reflect anticipated use when a majority of the residences in

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<sup>1</sup> Dutch John Water-Preliminary Engineering Report 2021

Dutch John are occupied and using water. Commercial connections also have a wide range of daily use, but in general, the daily use is about 25% higher than residential use; thus this report will use a commercial ERC rate of 1.25. It should be noted that determining impact on the system from future commercial connections should be done on an individual connection basis and follow standards shown in Utah Administrative Code R-309-510-7. ERCs will be used in this report to analyze current and future needs through the different sections of the analysis. Recommendations are based upon existing and projected needs with the ERC numbers shown for the system.

Water usage estimates and projections are divided into two categories: indoor use and outdoor use. Indoor use is estimated using the meter data for residential and non-residential connections calculated when outdoor use is not expected to be used. Outdoor use is calculated using peak flow meter data to determine what outdoor use is during the summer months.

#### *Equivalent Residential Connections*

| ERC Connection by Type |             |                |            |
|------------------------|-------------|----------------|------------|
| Category               | Connections | ERC/Connection | Total ERCs |
| Residential            | 103         | 1.0            | 103        |
| Non-Residential        | 24          | 1.25           | 30         |
| <b>TOTAL</b>           |             |                | <b>133</b> |

- **User Rate and Impact Fee Analysis:**  
Currently, the Dutch John operations are funded through user rates, hook-up fees, interest, and taxes. These funds are used for capital improvements and for the day-to-day operations of the system.

#### *Base Rate Calculation*

|                 | Residential              | Small Commercial | Medium Commercial | Large Commercial    |
|-----------------|--------------------------|------------------|-------------------|---------------------|
| Connections     | 103                      | 11               | 3                 | 10                  |
| Base Rate       | \$82.00                  | \$164.00         | \$328.00          | \$656.00            |
| Monthly Revenue | \$8,446.00               | \$1,804.00       | \$984.00          | \$6,560.00          |
|                 | Yearly Base Rate Revenue |                  |                   | <b>\$213,528.00</b> |

- **Existing Rate Structure:**  
The current rate structure was put into place in 2020. The structure separates the uses for residential, small commercial, medium commercial, and large commercial. Each category has a Base rate and 3 tiers. The current rate structure is set up in a way to encourage water

conservation. As usage goes up rates increase incrementally as shown in the table below. The Modified Adjusted Gross income (MAGI) for Dutch John is 58,400. The average bill (\$1,429 annually) for Dutch John is 2.45% of the MAGI. This puts the rate above the maximum affordable water bill as has been set by the Utah state tax commission (1.75%).

Existing Rate Structure:

| Residential Rates      |              |              |            | Medium Commercial Rates |              |              |            |
|------------------------|--------------|--------------|------------|-------------------------|--------------|--------------|------------|
|                        | Lower Limit: | Upper Limit: | Cost/1,000 |                         | Lower Limit: | Upper Limit: | Cost/1,000 |
| Base Rate:             | 0            | 12           | \$82.00    | Base Rate:              | 0            | 36           | \$328.00   |
| Tier 1:                | 12           | 24           | \$1.50     | Tier 1:                 | 36           | 72           | \$1.50     |
| Tier 2:                | 24           | 36           | \$2.50     | Tier 2:                 | 72           | 108          | \$2.50     |
| Tier 3:                | 36           | 9,999,999    | \$5.50     | Tier 3:                 | 108          | 9,999,999    | \$5.50     |
| Tier 4:                |              |              |            | Tier 4:                 |              |              |            |
| Small Commercial Rates |              |              |            | Large Commercial Rates  |              |              |            |
|                        | Lower Limit: | Upper Limit: | Cost/1,000 |                         | Lower Limit: | Upper Limit: | Cost/1,000 |
| Base Rate:             | 0            | 24           | \$164.00   | Base Rate:              | 0            | 54           | \$656.00   |
| Tier 1:                | 24           | 48           | \$1.50     | Tier 1:                 | 54           | 108          | \$1.50     |
| Tier 2:                | 48           | 72           | \$2.50     | Tier 2:                 | 108          | 162          | \$2.50     |
| Tier 3:                | 72           | 9,999,999    | \$5.50     | Tier 3:                 | 162          | 9,999,999    | \$5.50     |
| Tier 4:                |              |              |            | Tier 4:                 |              |              |            |

- Future Improvement Impact Fees:**

Currently there are no impact fees associated with Dutch John Water.

Future Impact fees for Dutch John Water could be applied to new connections in the system to supplement the cost of eligible projects in the system. The maximum impact fee that can be applied depends on how much of a project cost is associated with future growth and impact on the system. Impact fees can also be used to pay for impact fee studies for the system. Currently, Dutch John Water is making payments on one water improvement project from 2016. For future projects that Dutch John Water does to improve the system, it is expected that portions of those projects would be impact fee eligible. The eligibility of these projects are dependent upon the scope of each project and when the project is completed.

The Table below shows growth potential rates over a 40 year period. Multiple percentage calculations are presented for planning purposes. The second table shows zoning regulation lot size requirements.

#### Compounding Growth Rates

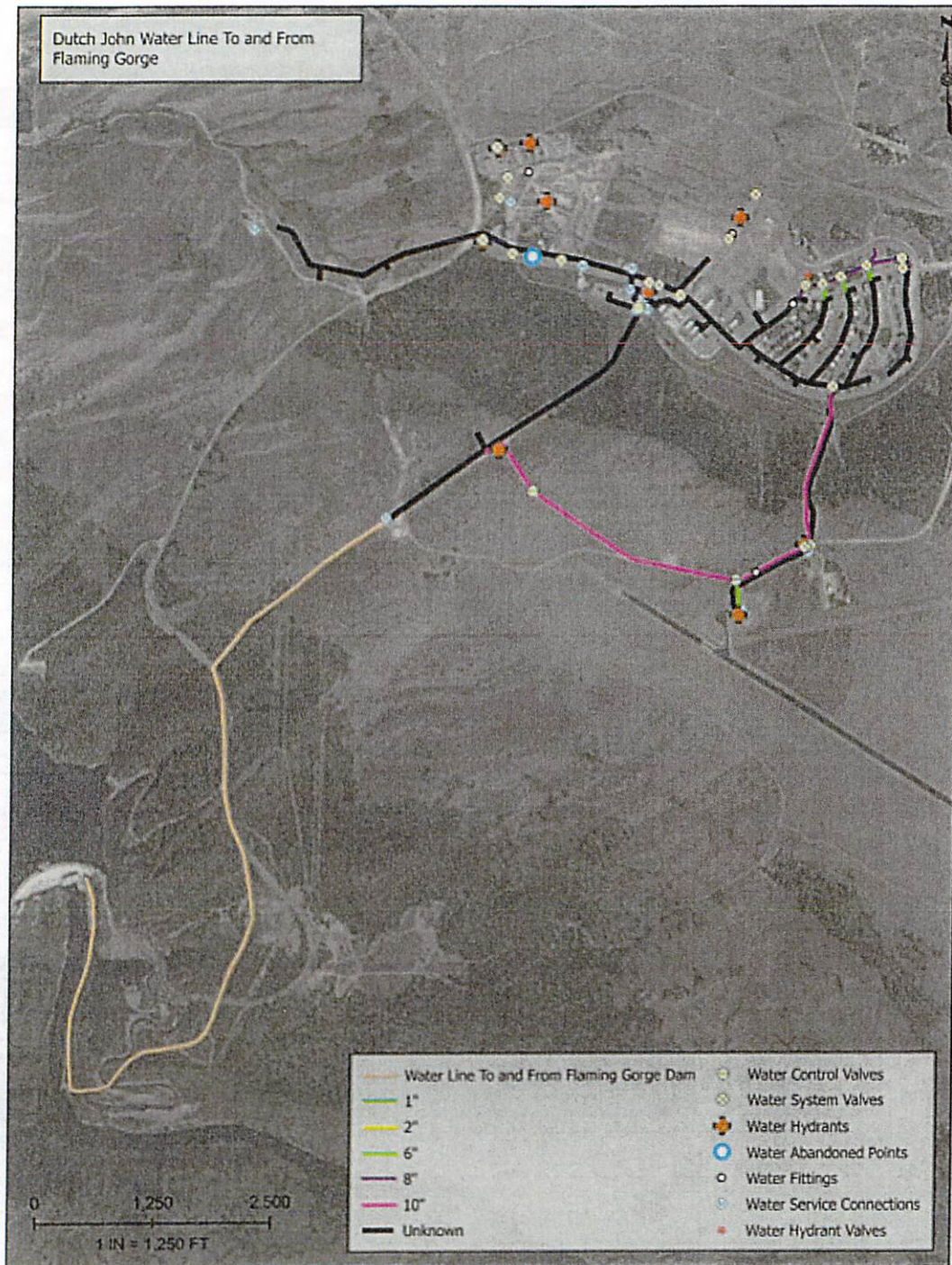
| Dutch John Water ERCs Compounding Growth Rate |      |      |      |      |      |      |      |
|-----------------------------------------------|------|------|------|------|------|------|------|
| years                                         |      |      |      |      |      |      |      |
|                                               |      |      |      |      |      |      |      |
| percentage                                    | 2021 | 2026 | 2031 | 2041 | 2051 | 2061 | 2071 |
| 1.0%                                          | 133  | 139  | 146  | 161  | 178  | 197  | 217  |
| 1.5%                                          | 133  | 142  | 153  | 178  | 206  | 239  | 278  |
| 2.0%                                          | 133  | 146  | 161  | 196  | 239  | 291  | 355  |
| 2.5%                                          | 133  | 149  | 169  | 216  | 277  | 354  | 454  |
| 3.0%                                          | 133  | 153  | 177  | 238  | 320  | 431  | 579  |
| 4.0%                                          | 133  | 161  | 195  | 289  | 428  | 634  | 938  |
| 5.0%                                          | 133  | 168  | 215  | 350  | 570  | 929  | 1514 |
| 6.1%                                          | 133  | 177  | 238  | 431  | 778  | 1405 | 2537 |

For purposes of this report, we use the state average (highlighted above in RED)

#### Zoning Parcel Requirements

| Zoning and Available Acreage |            |                                                                                                                                                                                     |
|------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Zones                        | Lot Size   | Available Acres                                                                                                                                                                     |
| R-1                          | .28 acre   | There are 2211 acres available for future development. Additionally, there are 330 acres of SITLA land adjacent to Dutch John Town that could be Privatized for future development. |
| RurR                         | 1 acre     |                                                                                                                                                                                     |
| ResR                         | Determined |                                                                                                                                                                                     |
| R-2                          | .28 acre   | Based on the available acres for development, with an average lot size being determined at 1 acre                                                                                   |
| R-3                          | Exist      |                                                                                                                                                                                     |
| C                            | Determined |                                                                                                                                                                                     |
| LI                           | Determined |                                                                                                                                                                                     |
| Potential Future Hook-Ups    |            | Total 2541                                                                                                                                                                          |

*Bureau of Reclamation's Waterlines between Dutch John Treatment Plant and Flaming Gorge Dam*



This Map shows the water lines (orange) that come from the Flaming Gorge Dam to the treatment plant and goes back to the Dam as treated water in a separate line

- **Water Source Analysis:**

The water for the Dutch John system comes from a single source, the Flaming Gorge Reservoir. The water is supplied by the Bureau of Reclamation (BOR), pumped from the Flaming Gorge Dam to the Daggett County Dutch John Treatment Plant. The Bureau of Reclamation (BOR) uses 2 pumps located at the dam to provide this water to the treatment plant. The pumps run one at a time alternating their use on a weekly basis and give redundancy to the source supply. When a pump needs to be replaced, Daggett County will purchase that new pump. The pump provides 425-435 gallons per minute. Dutch John Treatment Plant currently has a process in which they treat approximately 60,000 gallons every other day during the winter. During late spring, summer, and early fall months, Dutch John Water treats approximately 125,000 gallons daily.

The water pipeline coming from Flaming Gorge Dam was built in the late 1950's to supply water to the town of Dutch John, during the dam's construction. A new 8-inch line was installed in the 1980s while the existing line is used to supply treated water back to the dam from Dutch John. The existing line also supplies culinary water to campgrounds along the route and facilities at the dam, including the visitors center at Flaming Gorge Dam. The water supply, through agreement in the Dutch John Federal Property Disposition and Assistance Act of 1998 (Privatization Act), is supplied and dependent on the BOR and the piping system coming from the Flaming Gorge Dam. The BOR is the owner of the pipeline that supplies water to the treatment plant and any repairs or upgrades would be at their expense. The system is old and outdated. A new water pump station owned by Dutch John Water, located outside the dam for water take out, would put the supply of raw water into the hands of the Dutch John water system. This would, however, put more operation and maintenance costs on the Dutch John water system users but 11 Daggett County, Dutch John Sunrise Engineering Inc. Preliminary Engineering Report removes dependency on the BOR for water. New lines that would run to the treatment plant would need to be included in the cost. This could be a long-term goal. Currently, water is being received with little to no issues. The current pumps flow at a constant rate of 425-435 gpm, and water is treated at that rate when the pumps are on. There are some options to reduce the output rate at the dam from a variable frequency pump to a change in pump sizes. This would be done so less water is supplied at a time to the plant, allowing to keep one train of the treatment plant running at a time but not over-pressurizing the main.

There are some water wells drilled in the Dutch John area. This has been reviewed as an option for culinary water. However, due to the depths of the known wells and the chance of not having consistent or enough flow as well as a large supply of water already being available, we do not think this is a viable

- **Water Source Alternatives:**

There are some alternatives which have been looked at for source water regarding Dutch John.

- A well could be drilled; however, due to the depths of that well and the size needed for the town, this does not seem like a good alternative. Additionally, with ground water a second source would be needed to meet the state requirement for ground water redundancy. It would be unknown if a well would still need to be treated, because of the

close proximity to the lake the well could be influenced by ground water still requiring treatment.

- A new pump station located at Flaming Gorge Dam could be an option in the future to pump water to the treatment plant. A new line would need to be run from Flaming Gorge Reservoir to either tie into the existing line, which is the BOR's, or a completely new line ran to the treatment plant. This would alleviate the need to be dependent on the BOR for water.
- Dutch John water could cooperate with the planning and funding of a new waterline from Flaming Gorge Dam to the treatment plant. • An additional study can be done to determine if Variable Frequency pumps could be an option for the BOR. The installation of SCADA at the Dam could also make the process easier for Dutch John Water.option at this point. line from the dam.
- Dutch John Water can continue to pay the BOR for water received. When one pump fails, a new pump can be purchased and replaced by the BOR. The water lines to and from the dam are now owned and maintained by the BOR.
- Additional Variable Flow Rate pumps could be installed at the dam taking some of the pressure off the source lines, this would require more pumps than are currently being used to make a system like this work.
- Having an emergency pump and enough lay flat lines to pump water from the reservoir.

- **Water Source Recommendations:**

It may be necessary in the future to install a new pump station and install new waterlines to the treatment plant. The cost for a new pump station and taking ownership of a new waterline as well as the operations and maintenance of a new facility of this type would be more than the current cost paid to the BOR for water pumping and maintenance. A water well is an unsure option in the Dutch John Area. Based on other wells drilled in the area, it is unsure if enough water could be obtained from a well. At this time, as the cost to receive pumped water from the BOR is reasonable, it is recommended to continue getting water from the BOR, and to evaluate the current need for VFR pumps at the dam site. Manufacturing engineers could be a good resource for this evaluation and requirements to make this a viable direction. It is also recommended that Dutch John Water begins discussions with the BOR about future replacement of the waterline from Flaming Gorge Dam to the treatment plant. The purchase of an emergency pump and lines will give some level of redundancy to the supply. This would be used in the event of a supply line failure where water cannot be received from the BOR.

- **Current Water Storage Analysis:**

Dutch John has more need of storage capacity in the summer months as users begin to irrigate their yards. With so many properties currently being used for vacation or secondary residences, there is much less use of water in the winter months. As mentioned above, we use the state recommendation for the planning purposes because of the high level of seasonal use in the area. There are different ways in which growth can occur in the Dutch John area depending on the way the county and the town would direct. As this area could attract more permanent residents,

it is important to look at the possibility of all permanent residencies, both in what already exists and in planning for the future. For those reasons, we make some assumptions for storage needs as well. Based on the current ERCs and a 2% growth rate, there is enough water storage now and for the next 25 years. If Dutch John continues to grow at that rate in approximately 23 years more storage will be necessary for Dutch John. If the area is developed at a faster rate than the state average, additional water storage will be needed sooner than that. When the system reaches approximately 190 ERCs there will be a need for additional storage capacity. Other measures could be taken to address the high usage during the summer months from irrigation.

- **Dutch John Water Storage Analysis:**

Water Storage Dutch John Water has a 500,000-gallon concrete storage tank that was built in 2016 used for the storage of treated water. The storage capacity of treated water meets the needs of the Dutch John system during peak flows. During the low usage months, the water kept in the tank is maintained at its lowest allowable limit, so water does not sit in the tank. Only during the Peak months is the entirety of the tank storage utilized.

- **Future Water Storage Analysis:**

The water model shows that all the towns private property can deliver water through the current gravity and pump infrastructure of the system. Water could be delivered to the 6768 foot elevation point with the current pumps. If development occurs in the Northern most area of Dutch John, it may be beneficial to develop a second tank, which would develop gravity feed to the current pumped areas of Dutch John. This would take pressure off the pumping system. Water Storage Alternatives Being dependent on an old source system presents some challenges. Some options that have been evaluated are:

- Building a second water storage tank. This could be necessary in the future; however, Dutch John currently, for most of the year, only utilizes a portion of the already available storage potential.
- Build a second tank used as a flow regulation tank to store untreated water. This is used to keep untreated water on-site to regulate flow. This creates some security with the source issues of an old infrastructure that is owned by the BOR not Dutch John Water. Water Storage Recommendations Dutch John Water sees the need to be prepared for a line failure. Having an emergency storage of raw water on hand using a 1 million gallon flow regulation tank would keep the area in water for a long period of time in the event that the BOR lines fail with age. It has been suggested by Dutch John water that 5 days of peak use storage would be preferred to take into account the possibility of breakdowns. If this type of event happens the irrigation of the town would be regulated giving enough water supply to the town for approximately 1 Month at a minimal flow. Using an emergency pump in connection with this recommendation would keep Dutch John in water during a situation where water is unobtainable through the BOR. With the addition of a flow regulation tank, water treatment can be better controlled and regulated. Water can be treated at a more consistent rate thus helping with some of the issues that Dutch John faces with the current treatment type and flow.

Conservation efforts are supported by the following ongoing measures:

- Distributing water conservation tips to each connected household and business with monthly billing reports.
- Reviewing the Water Master Plan every five years, which includes a review of this Water Conservation Plan.
- Analyzing per capita usage to ensure the ongoing achievement of conservation goals.
- It is recommended that Daggett County adopt the Town of Manila's existing conservation plan.

Compliance with public outreach goals will be regularly assessed. If goals are not met, additional measures to improve performance—such as hiring a dedicated water conservation manager—will be discussed. To promote water conservation, the Dutch John/Daggett County Water System utilizes a three-tiered water rate structure. These rates will be reviewed and updated at least every five years.

#### **Greendale Water System:**

Currently does not have any written directives in regard to water conservation.

#### **Town of Manila Water System:<sup>2</sup>**

The Town of Manila serves as the primary provider of culinary water for the west side of Flaming Gorge, with its service area extending into Sweetwater County, Wyoming.

The water system includes:

- Three supply wells.
- Four storage tanks.
- Distribution lines ranging from 2 to 12 inches in diameter (specifically 2, 3, 4, 6, 8, 10, and 12-inch lines).

A significant portion of the service area consists of seasonal residents due to the proximity to Flaming Gorge Reservoir. Consequently, water demand is extremely high during the summer months due as a result of increased tourism. The main priority for the water system is maintaining a consistent water supply during this peak summer period.

The Town of Manila has implemented its own Culinary Water Conservation Plan 2025, which Daggett County acknowledges and has integrated into the comprehensive Daggett County Water Conservation Plan 2025.

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<sup>2</sup> *Town of Manila Culinary Water Conservation Plan 2025*

For residents not served by the Manila Water District, culinary water is sourced from private wells, springs, or other local water districts.

Irrigation water is supplied by the Sheep Creek and Peoples Canal companies.

- **Effect of Permitted Development on Water Demand and Water Infrastructure for Current and Future Developments:**

Historically the unincorporated area of Daggett County has been dominated by open space and agricultural land. As population and development pressure increased, an effort was made to offer zoning designation which blended new development with existing land uses and conditions. Smaller acreage agricultural zones and residential zones allowed landowners and developers to create residential lots which ranged most typically from one acre to five acre lot sizes. Most residential development in the unincorporated area of Daggett County is limited by septic density (acreage) requirements, and the ability for the applicant to prove access to culinary water.

Regional water systems are becoming increasingly restrictive with their ability to allow new connections. Infrastructure and storage capacities were designed to meet specific needs in many cases, often driven by the needs of the development. Land use applications and residential building permits within Daggett County require consultations and issuance of "Will Serve" letters from the presiding water authority, to ensure all new development can be supported.

In case of land ownership outside of a platted subdivision, property owners are required to have enough acreage to satisfy septic density requirements and proof of at least one Equivalent Domestic Unit (EDU) for water to drill a well. Daggett County requires proof of these requirements from Tri County Health and testing of the water from Tri County Health to ensure it is safe for culinary use. Again, the end result in this scenario is a larger acreage lot to satisfy septic requirements, and the ability to drill a well with appropriate protection area, to support the permitted uses of the zone.

Daggett County works closely with local water providers in adopting ordinances which support efforts to reduce water demand regionally. In all development activities, direct consultation with the appropriate water district is required before any new connections are permitted. This ensures the local water provider can review plans and ensure the project will not impact their ability to service existing uses.

The Town of Manila implemented Ordinance 06-12-25 an ordinance implementing adequate public facilities for the Town of Manila.

**Water Conservation Goal and Implementation Plan and Methods of reducing water demand in future developments:**

In 2019, the Utah Department of Natural Resources released regional municipal and industrial (M&I) water conservation goals. These goals assessed current water usage as of 2015 and outlined efforts to

reduce water consumption by 2030. DNR projected water usage for 2040 and 2065, based on anticipated efforts to reduce water consumption.<sup>3</sup> The goals center on four key efforts.

- Reducing new lots sizes, as determined by both market forces and state or local elected officials setting land use policy;
- Adopting water-efficient practices and landscaping changes, including reductions in grass, as determined by both market forces and state or local elected officials through landscaping and water restricting ordinances;
- Installing secondary water meters and smart controllers on outdoor irrigation systems, as determined by water consumers through market forces and state or local elected officials;
- Increasing water pricing, as determined by municipal water retailers and state policies.

The regional goal for Daggett County, the Green River Region, is 234 gallons per capita per day. This equates to an 18% reduction in water usage between 2015 and 2030.

In compliance with state requirements, Daggett County will adopt the regional water conservation goal of an 18% reduction in per capita use from 2015 to 2030. The system will also prepare to meet future goal projections of 21% in 2040 and 2065. Daggett County will work to achieve this goal by enforcing its county codes regarding water use, maintaining a financially feasible water system, and continuing its public conservation education program.

State waterwise guidelines recommend that all new developments adhere to the following landscaping standards:

- No turf is allowed in park strips or areas less than 8 feet wide.
- Landscaping for a new single-family dwelling should be completed as soon as possible. Turf area on the lot shall be limited to 45% of the total landscape area up to 10,000 sq ft. No more than 50% of front and side yard landscaping may be lawn. (This does not apply to lots with less than 250 sq. ft. of landscape area.)
- Follow Utah State Code 17-79-615 Water Wise Landscaping—County Landscaping regulations.

#### **Implementation Measures:**

Daggett County should consider adopting these landscaping guidelines as county ordinances for all new developments. The Daggett County Planning and Zoning Board will consider the ordinance and, if appropriate, draft and propose it to the Daggett County Commission. In addition, agency facilities should follow these guidelines and use efficient irrigation and smart controller technology. Daggett County should also consider creating and adopting a drought contingency plan. Publish water conservation tips in the County Newsletter. Proper management of public land watersheds which supply the majority of the agriculture, domestic, and industrial water use in this water-short area is critical.

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<sup>3</sup> *Town of Manila Culinary Water Conservation Plan 2025*

Daggett County will support all reasonable water conservation efforts. Daggett County encourages water conservation and programs offered by State and local partners.

**Source Sizing and Growth Planning Coordination:**

The Daggett County Water Conservation Plan serves as a foundational document for understanding how population growth, housing trends, and water use projections influence infrastructure needs and long-term supply planning.

**Water Quality and Hydrology:**

**County Policy**

- Daggett County values clean, healthy drinking water.
- The County supports finding local solutions to water quality and hydrological concerns.
- Daggett County encourages actions by individuals, groups,, and local governments aimed at improving water quality and hydrology.
- Water quality is valued both for human and ecological function.

**Land Use Policy Integration:**

- Daggett County supports land use planning to ensure thoughtful use of resources
- Land use planning is valued as a method of intelligent growth and economic development .
- Areas outside town limits allow greater flexibility in land uses.

**Desired Future Conditions/Objectives**

- Adopt Ultra-Water efficiency standards.
- Preserve and protect utility routes to serve the growing population.
- Ensure water infrastructure is carefully planned and protected to meet future needs.
- Maintain a vibrant economy alongside natural amenities and recreational opportunities.
- Ensure resource management involves County participation.
- Coordinate land use planning with economic development.
- Work cooperatively with municipalities and other agencies on count wide land use plans.

**Management Actions:**

- Seek cooperating agency status on federal plans affecting the County.
- Maintain a current Resource Management Plan to guide decisions.
- Support data gathering and research to improve planning quality.

## **DAGGETT COUNTY CODE:**

Daggett County Minor and Major Subdivision Ordinance 8-8D-1-2: EVIDENCE OF AVAILABILITY OF NECESSARY SERVICES and 8-8C-5: EVIDENCE OF AVAILABILITY OF NECESSARY SERVICES state the information to be required to be presented when with a minor or major subdivision application, necessary to establish the availability of basic services to the proposed subdivision:

New building permits 8-8H-2: **WATER, SEWAGE AND ROAD REQUIREMENTS:**

As required by this section, all applications for a building permit, excepting agricultural buildings as exempt by State law, shall comply with the following requirements for the provision of basic infrastructure and service:

### **A. Water Requirements:**

1. The hauling of water to meet the water and fire protection requirements of this chapter for the issuance of a building permit is prohibited and shall not be accepted by the County as a method of providing any building or structure with water and fire protection services.
2. The Tri-County Health Department shall be considered the County's expert in evaluating the proposed water supply system. It shall be the responsibility of the applicant to provide information and materials as required by the Tri- County Health Department.
3. In all cases where a proposed building, use or structure will require culinary water and the proposed building, use or structure will not be connected to an existing and approved public water supply, approval for the culinary water system must be obtained from the Tri-County Health Department.

## **DAGGETT COUNTY CODE ENFORCEMENT:**

Daggett County's code states in section 4-6-2: **WATERING RESTRICTIONS:**

No individual, business, company or entity shall water yards, gardens, trees, shrubs, flowers or other landscaping around the home or property from the hours of ten o'clock (10:00) A.M. to six o'clock (6:00) P.M. with the exception of those using personal wells or irrigation water. Those using alternate means of watering are required to install a permanent sign indicating such. (Ord. 02-09B, 10-1-2002)

## **Conclusion:**

Daggett County's future depends on a careful balance between growth, land use, and water resource stewardship. As Daggett County grows the County must continue to pursue a proactive, collaborative, and adaptive approach to water use and preservation. This plan integrates conservation targets, land use policies, and infrastructure standards to ensure that new development is matched with reliable, sustainable water supplies.

Through close coordination with the water districts, municipalities, state and federal partners, the County is aligning land use decisions with long-term water planning. By establishing rigorous source sizing standards, adopting ultra-efficient development practices, and prioritizing outdoor water conservation , Daggett County is safeguarding its water resources while maintaining economic vitality and quality of life.

The strategies and policies outlined in this element are not static; they will be revisited and refined as growth, technology, water availability and climate conditions evolve. Daggett County reaffirms its commitment to resilience, sustainability, and protection of this critical resource helps ensure the excellent quality of life for the current and future residents.

draft

DAGGETT COUNTY  
ORDINANCE 26- 06

AN ORDINANCE OF THE DAGGETT COUNTY COMMISSION ESTABLISHING A WATER  
CONSERVATION PLAN FOR DAGGETT COUNTY.

**WHEREAS**, Daggett County is a public municipality charged with the governance, operation, management, and regulation of Daggett County, for the use and benefit of the public; and

**WHEREAS**, the Daggett County Commission finds that it is in the best interests of the public health, safety, and welfare of the residents, guests and visitors that certain rules and regulations need to be established and adopted.

**WHEREAS**, The Daggett County Commission recognizes the County's projected growth and development and the County's finite water resources.

**WHEREAS**, Pursuant to Utah SB 110 (2022) and Utah Code §17-79-403, Daggett County is required to adopt a Water Conservation Plan that complies with the State of Utah Water Conservation Plan.

**WHEREAS**, in accordance with established public meeting requirements, on March 19, 2026, the Daggett County Planning and Zoning Board held a public hearing regarding the requirements of Utah Code §17-27a-403 (now known as §17-79-403), and the need to amend the Daggett County General Plan to include a Water Conservation Plan, and after discussion and consideration the Daggett County Planning and Zoning Board has formally recommended for approval the attached "Daggett County Water Conservation Plan 2025".

**NOW THEREFORE**, by the Governing Body (Daggett County Commission) of Daggett County, State of Utah as follows:

**SECTION 1: PURPOSE.**

The purpose of this ordinance is to fulfill the requirements of Utah SB 110 (2022) and Utah Code §17-79-403, as well as Daggett County's charge to promote the public health, safety and welfare of the residents, guests, and visitors of Daggett County. This ordinance amends the Daggett County General Plan to include the Daggett County Water Conservation Plan 2025. A copy of which is attached as Addendum A.

**SECTION 2: AUTHORITY.**

The Daggett County Commission adopts this ordinance pursuant to Title 1, Chapter 1, Section 3 of the Daggett County Code and other authorities and provisions of Utah Statutory and Common laws as applicable.

**SECTION 3: PROVISIONS.**

Pursuant to §17-53-208(3) U.C.A. this ordinance shall take effect fifteen (15) days after it is adopted and signed by the Daggett County Commission.

**SECTION 4: EXISTING SECTIONS NOT AFFECTED.**

No change to the remainder of the Daggett County General Plan shall remain in full force and effect.

**SECTION 5: ADOPTION,** The Daggett County General Plan is amended to include the Daggett County Water Conservation Plan 2025.

PASSED AND ADOPTED BY THE DAGGETT COUNTY COMMISSION this the

\_\_\_\_\_ day of \_\_\_\_\_, 2026.

|                            | AYE   | NAY   | ABSENT | ABSTAIN |
|----------------------------|-------|-------|--------|---------|
| Commissioner Matt Tippetts | _____ | _____ | _____  | _____   |
| Commissioner Jack Lytle    | _____ | _____ | _____  | _____   |
| Commissioner Randy Asay    | _____ | _____ | _____  | _____   |

ATTEST:

COMMISSIONERS

DAGGETT COUNTY  
BOARD OF

\_\_\_\_\_  
Matt Tippetts,  
Chairman

\_\_\_\_\_  
Larinda Isaacson  
County Clerk

Approved as to Form

\_\_\_\_\_  
Kent E. Snider  
Daggett County Attorney



95 North 1st West, Manila Utah 84046

March 23, 2026

**Letter of Recommendation to the Daggett County Commissioners  
Ordinance changes to the Daggett County Short Term Rental Code  
Title 8 Chapter 15**

The Daggett County Planning and Zoning Board held several work sessions and a public hearing on March 19, 2026 regarding the proposed changes to the Daggett County Short Term Rental Code. The proposed changes are either highlighted in red or struck out in the attached draft. Tamara Twitchell spoke regarding the proposed changes in the code. Mr. Reed asked for public comments. Mr. Brown with Tri County Health stated that the short term rentals have approved drinking and wastewater systems.

On March 19, 2026 the Planning and Zoning Board held a public meeting regarding the same changes. After discussion Tamara Twitchell motioned to approve the changes in the Short Term Rental Ordinance and recommend it to the County Commission. Allan seconded the motion, all in favor, motion carried.

Daggett County Planning & Zoning Board

Chad Reed, Chair  
Allan Wood, Vice Chair  
Tamara Twitchell  
Carrie Poulsen, alternate

Commissioners

Matt Tippets, Chairman  
[mtippets@daggettcountry.org](mailto:mtippets@daggettcountry.org)  
Randy Asay  
[rasay@daggettcountry.org](mailto:rasay@daggettcountry.org)  
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435-784-3222 X230



95 North 1st West, Manila Utah 84046

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Tamara Twitchell  
Carrie Poulsen, alternate

Commissioners

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## **Chapter 15**

### **Short Term Rentals**

#### **Section:**

**8-1-1: Title**

**8-15-2: Definitions**

**8-15-3: Conditional Use Permit Required**

**8-15-4: Application Requirements**

**8-15-5: Conditions for Approval**

**8-15-6: Parking Regulations**

**8-15-7: Standard Requirements**

**8-15-8: Prevention of Noise, Trespass; Prohibited Activities**

**8-15-9: Required Posting**

**8-15-10: Owner, Property Manager Responsibilities**

**8-15-11: Renewal Of Conditional Use Permit**

**8-15-12: Revocation Or Modification Of Permit; Valid Objection**

**8-15-13: Violations;Penalty**

## **8-15-1: TITLE:**

The rules and regulations and process contained within this chapter shall be known as the *SHORT TERM RENTAL ORDINANCE*. (Ord. 17-18, 8-8-2017)

## **8-15-2: DEFINITIONS:**

The following words and phrases shall have the definitions and meanings set forth below. If any words or phrases are defined elsewhere in this Code, and there is a contradiction as to their meaning, the definitions set forth in this section shall control this chapter.

**APPLICATION:** The application for a short term rental shall be a conditional use permit.

**COMPLETE APPLICATION:** An application that has satisfied all of the submittal requirements set forth in this chapter and otherwise complies with all of the criteria required for the issuance of a short term rental conditional use permit.

**FLOOR PLAN:** A level by level plan of the rental property with labeling of all enclosed spaces within the structure and dimensions, including, without limitation, all sleeping areas.

**GUESTROOM:** A room which is designed for occupancy by one (1) or more guests for sleeping purposes, but having no cooking facilities and not including dormitories.

**NIGHTLY/SHORT TERM RENTAL (STR):** The rental of a dwelling unit or a portion thereof for less than thirty (30) days to a single person. Nightly rental does not include the use of a dwelling for commercial uses.

**OWNER:** The owner of record, recorded in the Daggett County Recorder's Office, of the residence for which a short term rental conditional use permit is sought or has been issued to. The owner may be a person or any form of business entity recognized by the State of Utah. If the owner is a form of business entity, the business entity shall maintain current registration with the Utah Department of Commerce.

**PARKING SPACE:** An area with a width of not less than nine feet (9') and a length of not less than eighteen feet (18') located within the designated garages, or on impermeable surfaces such as asphalt, concrete or gravel.

**PROPERTY MANAGEMENT COMPANY:** The owner's designated agent for renting the property, if any.

**PROPERTY OR SHORT TERM RENTAL PROPERTY:** All such residences or dwelling units used for short term rental purposes. A recreational vehicle shall not serve as a short term rental.

**SLEEPING AREA:** Any room that has a bed, bunk beds, daybed or other furniture for sleeping, including, and without limitation, a pull-out couch or futon. To be a valid sleeping area, the sleeping area shall have appropriate exits, ceiling heights and windows. A sleeping area shall require a minimum of one hundred (100) square feet of floor space.

TRANSIENT: Occupancy of a dwelling unit or sleeping unit for not more than thirty (30) days.

USE WITH CRITERIA: The land use approval process contained in the Daggett County ordinances; provided, however, if there are any conflicts, contradictions or differences between the process and requirements set out in the County ordinances and the process and requirements set out in this chapter, the terms and conditions in this chapter shall control.

VALID OBJECTION: An objection based on:

- A. The owner's objective failure to file a complete application; or
- B. The owner's failure to meet any of the required criteria for the issuance of a short term rental conditional use permit. (Ord. 17-18, 8-8-2017)

### **8-15-3: CONDITIONAL USE PERMIT REQUIRED:**

It shall be unlawful for any person to rent for less than thirty (30) days a residence without possessing and maintaining a STR conditional use permit as required by this chapter. For this chapter, the word permit shall mean the same as STR conditional use permit. Only the owner(s), as defined in section 8-15-2 of this chapter, shall be allowed to hold a permit. A residence providing short term rentals, when allowed as a conditional use, shall be approved only in accordance with this title, and the conditions for this use as stated in this chapter.

- A. Term Of Permit: All permits issued for short term rentals shall be good for one (1) year from the date of issue and ~~will automatically terminate and must be may need to be~~ **unless renewed annually**
- B. Additional Permits Not Permitted: The owner of a single-family dwelling for which a short term rental permit is sought shall not hold a permit to operate another short term rental unit within the County boundaries.
- C. Issuance To Owner: Conditional use permits shall only be issued to the owner(s) of the property.
- D. Maintenance: Each owner and ~~his~~ **their** agent renting or leasing a short term residential rental unit shall maintain that unit in a condition fit for human habitation and in accordance with this chapter, **International Fire Code**, and the rules of the Tri-County Health Department. Each short term residential rental unit shall have electrical systems, heating, sanitation plumbing, and hot and cold water.
- E. Safety, FIRE and Tri County Health Inspection; Fees: Each unit shall pass all required inspections by the County building inspector, Flaming Gorge Fire & EMS District and Tri County Health ,if required. and pay the appropriate fees for said inspections.
- F. Sale Or Transfer Of Property: In the event of a sale or other transfer of any property containing a permit as a short term rental unit, the purchaser or transferee of the property shall be required to apply for a new Daggett County business license and State Sales Tax license within forty five

(45) days of the date of purchase or transfer. In the event that the purchaser or transferee fails to apply for the new licenses within said forty five (45) days, the conditional use permit will be forfeited and the owner must reapply for a short term conditional use permit.

- G. Register ~~Of~~ of Guests Required: Each short term residential rental property owner shall keep a register of guests. Such registration or list shall include the names and addresses of all guests and be available for inspection by the building inspector or law enforcement at any time.
- H. Homeowners' Associations: Owners must comply with all Homeowners' Association (HOA) Rules and Regulations. If short term rentals are not allowed, then said HOA rules shall apply.
- I. Zones Permitted: Short term rental units are a conditional use in all zones allowing residential use. (Ord. 17-18, 8-8-2017)
- J. Short Term Rental Permits will only be issued to a point of no more than 25 within the county at any given time.

#### **8-15-4: APPLICATION REQUIREMENTS:**

- A. Application Required; Fees: The application for a conditional use permit for short term rental of residential property must be filled out completely and all required fees paid before the application will be considered.
- B. Conditions For Approval Stated On Application: The conditions for approval will be questioned on application and must be met in order to be considered for a conditional use permit.
- C. Initial Inspections; Fees: An initial safety and **fire** inspection of the property by the building inspector and **Fire Marshall** shall be a part of this application. Said safety and **fire** inspection must be completed and applicable fees for said inspection must be paid before the application can be considered.
- D. Proof Of Ownership: Proof of ownership for said unit.
- E. Unit Insurance: Proof of valid insurance for each unit being licensed for short term rentals.
- F. Liability Insurance: Proof of valid liability insurance for the following: owner, property management company **and/ or all other associated entities.** ~~any other entity.~~
- G. Floor, Site Plans: Floor plan and site plan, including the parking area with each parking space mapped out, drawn to scale with dimensions.
- H. Zone, Address: Zone designation and street address for each unit.
- I. Business License: **Upon approval of a Conditional Use Permit,** a Daggett County business license is required **before occupancy.**

- J. State Tax Number: The application in the name of the owner or property management company, must include a valid State tax number for remittance of transient lodging taxes.  
<https://tax.utah.gov/sales/transientroom>
- K. Acknowledgement: A signed acknowledgement on the application, that the owner, property management company and/or owner's agent, if any, have read all of the County's regulations and code pertaining to the operation of a short term rental.
- L. Certification: The owner shall sign the application certifying the accuracy of the information submitted and agreeing to comply with all regulations. If there is a property management company or other agent of the owner managing the short term rental, the agent or authorized officer of the property management company, or both, shall also sign the application certifying the accuracy of the information submitted and agreeing to comply with all regulations. (Ord. 17-18, 8-8-2017)

### **8-15-5: CONDITIONS FOR APPROVAL:**

- A. Business License Required; Taxes: A Daggett County business license shall be obtained before occupancy and after approval of the conditional use permit. Sales and transient room taxes must be collected and remitted to the proper authority. Daggett County business licenses shall be renewed annually.
- B. Occupancy: No more than two (2) occupants per bedroom shall be allowed, unless otherwise allowed by Tri County Health if wastewater is serviced by a septic system, and total occupants of the dwelling cannot exceed the number allowed by the International Building Code and or the International Residential Code.
- C. Fire Escape Plan: A fire escape plan shall be developed in accordance with the International Residential Code.
- D. Passage Of Safety, Fire and Tri County Health, if required for wastewater and potable water systems, Inspections:
- E. Notification To Guests: A notification to guests shall be prepared and shall contain the residence rules and the fact that the residence is being rented under a conditional use permit that may be revoked if guest actions lead to complaints from neighbors of the residence.
- F. Notification To Real Property Owners: Upon receipt of a completed short term residential conditional use permit application, the Planning Commission shall notify all persons with real property within three hundred feet (300') of the proposed short term residential rental unit location.
- G. Denial With Valid Objections: The application may be denied by the Planning Commission with valid objections.

H. Public Hearing: No public hearing ~~need be held~~ **is required**; however, a hearing may be held ~~when~~ **if** the Planning Commission ~~shall deem~~ **determines** a hearing to be necessary and in the public interest.

1. The Planning Commission may hold the hearing.
2. The Planning Commission shall have a record of the hearing, together with a report of findings and recommendations relative thereto, for its consideration of the proposed conditional uses.
3. Such hearing, if deemed necessary, shall be held not more than sixty (60) days from the date of the application. The particular time and place shall be established by the Planning Commission, **and posted in accordance with the Utah Public Meetings Act.**
4. The Planning Commission shall publish a notice of hearing in accordance with Utah State Code. Failure of property owners to receive notice of said hearing shall in no way affect the validity of action taken. (Ord. 17-18, 8-8-2017)

## **8-15-6: PARKING REGULATIONS:**

The owner of any property permitted as a short term rental unit shall provide off street parking for the guests in accordance with the following:

- A. Generally: Required parking areas and access to parking areas shall be maintained and available for use at all times. All vehicles belonging to overnight occupants shall be parked on the property and shall not be parked on any adjacent property, street or public rights-of-way. Vehicles, including all motorized vehicles and such vehicles' trailers, RVs, boats, motorhomes, etc., shall be parked in a designated parking area. Each trailer parked at a licensed property shall be considered a vehicle.
- B. Number Required:
  1. Parking shall be provided, at a minimum, of one (1) vehicle per bedroom. Tandem spaces on a driveway may be used.
  2. The number of vehicles allowed by the occupants of a short term rental home shall be restricted to the number of parking spaces provided by the owner.
- C. Spaces Available; Obstructions: All parking spaces shown on site plan shall be available for parking and shall not be blocked or otherwise unavailable due to storage of materials or for any other reasons. Snow shall be removed as outlined in State and local codes. (Ord. 17-18, 8-8-2017)

### **8-15-7: STANDARD REQUIREMENTS:**

Any property that contains a dwelling which is permitted as a short term rental shall conform to the following standards:

- A. Requirements Generally: Structures shall be properly maintained, painted and kept in good repair, and grounds and landscaped areas shall be properly maintained and grass watered in order that the use in no way detracts from the general appearance of the neighborhood;
- B. Appearance Of Dwelling: The use of a dwelling as a short term rental does not in any way change the appearance of the dwelling or property for residential purposes;
- C. Residential Code Applicability: Each sleeping room must meet the current International Residential Code for egress and be equipped with smoke and CO detectors; and
- D. Trash: Trash collection which ensures that trash containers are not left at the curb for any period in excess of twenty four (24) hours and the property must be kept free of all accumulated garbage, refuse and weeds. All large boxes must be collapsed and trash bagged and placed in the appropriate receptacles. (Ord. 17-18, 8-8-2017)

E. In order to satisfy basic public health and safety standards, each incidental short-term rental must contain, but not limited to:

- 1. One operable fire extinguisher;
- 2. One operable smoke detector in each bedroom, in the major living areas, and on each floor;
- 3. An operable carbon monoxide detector on each floor installed per the manufacturer's specifications.

### **8-15-8: PREVENTION OF NOISE, TRESPASS; PROHIBITED ACTIVITIES:**

The owner of any dwelling permitted as a short term rental property shall be responsible to ensure that guests or occupants of the short term rental do not:

- A. Noise: Create noises that by reason of time, nature or intensity of duration are out of character with noises customarily heard in the surrounding residential neighborhood.

- B. Privacy: Interfere with the privacy of surrounding residents or trespass onto surrounding residential properties.
- C. Pets, Animals: Allow pets or animals to create noise, roam the streets, trespass on neighboring properties or create a mess that is not cleaned up by the owner or custodian of the pet or animal.
- D. Disorderly, Illegal Conduct: Engage in any disorderly or illegal conduct, including illegal consumption of drugs and alcohol.
- E. Exceed Occupancy: Occupancy beyond the specified number allowed in the permit.
- F. Outdoor Sleeping: Outdoor sleeping of individuals, which exceeds the occupancy permitted.
- G. Sales Of Alcohol: No alcoholic beverages shall be sold on the premises.
- H. Cooking In Guestrooms: No cooking facilities shall be allowed in guestrooms.
- I. Signs: All signs shall be in accordance with County ordinances. (Ord. 17-18, 8-8-2017)

### **8-15-9: REQUIRED POSTING:**

The following information must be posted in a clear, concise and unambiguous manner and in a conspicuous location inside any dwelling permitted as a short term rental unit:

- A. Business License: A copy of the rental unit business license;
- B. Conditional Use Permit: A copy of the conditional use permit;
- C. Owner, Property Manager Information: The name, address, and phone number of the owner or property manager;
- D. Fire Extinguishers Location: The location of all fire extinguishers;
- E. Fire Escape Plan: A fire escape plan shall be developed and graphically displayed in each guestroom;
- F. List Of Rules: A list of all rules applicable for short term rental property;
- G. Maximum Occupancy: The maximum occupancy of the short term rental property and the maximum number of vehicles allowed;
- H. Nameplate Sign: One (1) nameplate sign not to exceed twelve inches by eighteen inches (12" x 18") made of durable weather resistant material containing the name and telephone number of the owner or the owner's designated agent, as defined herein, who will be responsible for receiving and resolving complaints regarding activities on the property and the

conduct of its occupants and guests, who can be contacted twenty four (24) hours a day, shall be permanently and conspicuously attached to the building near the front entrance. Such nameplates shall not contain any advertising. (Ord. 17-18, 8-8-2017)

### **8-15-10: OWNER, PROPERTY MANAGER RESPONSIBILITIES:**

The following rules and regulations shall apply to any dwelling for which a short term rental property conditional use permit has been issued:

- A. Requested Information To Personnel; Complaints: The owner or property manager shall provide information on current occupants to police, emergency, City or County personnel as requested. The owner or other person designated as the property manager shall respond to complaints and concerns within one (1) hour of any phone call or other notification. Failure of the owner or property manager to respond in a timely manner may result in a violation and possible fines to the conditional use permit holder and property owner.
- B. Effect Of Requirements: The requirements of this section shall be in effect throughout the time a short term rental property conditional use permit is in effect on the property, regardless of whether the property is occupied by the owner, nonpaying guests of the owner or paying guests of the owner. The County finds that, given the practical difficulty of determining whether or not the occupants are paying guests, enforcement of the requirements contained in this section shall be based on whether the property is permitted as a short term rental unit.
- C. Inspections: An inspection of a short term rental property for compliance with these regulations will be performed at the time of conditional use permit review. Additional inspections may be performed with a twenty four (24) hour notice to the permit holder/property manager if deemed necessary by the County.
- D. Collection Of Taxes: The owner of any dwelling licensed as a short term rental property shall be required to collect and remit on a timely basis transient lodging taxes. (Ord. 17-18, 8-8-2017)

### **8-15-11: RENEWAL OF CONDITIONAL USE PERMIT:**

- A. Taxes: Sales taxes and transient room taxes must have been collected and remitted in a timely manner to the proper authorities.
- B. Complaints: Documented complaints must be minimal and must have been successfully addressed by the owner in a timely manner. Original complaints should be reported and/or documented to the owner at the time of violation using the County form available from the Planning Commission. A copy must be submitted to the Planning Commission within thirty (30) days by the aggrieved party. In the case of a complaint involving immediate health or safety concerns, 911 should be called before contacting the owner. Recurring and/or unresolved complaints could instigate an investigation and/or revocation of the conditional use permit.
- C. List Maintained: Owner must maintain a list of rental dates, renters and their addresses.

- D. Annual Application; Time For Submittal: Applications for renewal are due annually and must be submitted two (2) months prior to expiration. No property shall be rented on a short term basis without a current conditional use permit and **Daggett County business license**.
- E. Compliance; Inspection: The short term residential rental unit shall meet all conditions of this chapter and other applicable ordinances and laws. There shall be an initial inspection of the premises by the County building inspector and **Daggett County Fire Marshall**, and one (1) follow up if necessary **and an annual inspection by the Daggett County Fire Marshal**.
- F. ~~Exception: The Planning Commission may deem it unnecessary for the owner of the short term rental property to renew the conditional use permit if all ordinances, rules and regulations have been complied with and there have been no complaints filed against said property for a period of two (2) consecutive years. All other regulations must be complied with on an annual basis. (Ord. 17-18, 8-8-2017)~~ **Submit a written certification to the Planning and Zoning Administrator that:**
1. The facts as stated in the original application have not materially changed or explaining any changes and:
  2. includes payment of a renewal fee.
- G. Business License: ~~A copy of the current County business license shall be included with the conditional use permit renewal application.~~ **Upon completion and renewal of the conditional use permit a Daggett County business license must be obtained before occupancy of guests.**

## **8-15-12: REVOCATION OR MODIFICATION OF PERMIT; VALID OBJECTION:**

- A. Public Meeting: If there is cause to believe that grounds exist for revocation or modification of an approved conditional use permit for a short term rental, the Planning Commission shall hold a public meeting and question the modification or revocation of a conditional use permit granted under the terms and the provisions of this chapter.
- B. Findings, Conditions: A conditional use permit may be modified or revoked if the Planning Commission finds, **by a preponderance of the evidence**, that one (1) or more of the following conditions exist:
1. The conditional use permit was obtained in a fraudulent manner.
  2. The use which the conditional use permit was granted has now ceased for at least twelve (12) consecutive calendar months.

3. One (1) or more of the conditions of the conditional use permit have not been met.
  4. Upon discovery of an immediate health hazard to renters, the Code Enforcement Officer can suspend the short term rental conditional use permit until the hazard has remedied and the property has been inspected.
- C. Nuisance: Additionally, the Planning Commission, without the consent of the owner, may modify the conditions under which a conditional use permit was originally approved, if the Planning Commission finds that the use or related development constitutes or is creating a demonstrated nuisance. (Ord. 17-18, 8-8-2017)

### **8-15-13: VIOLATIONS; PENALTY:**

- A. Misdemeanor: Any owner of any dwelling in a residential, rural or agriculture zone within the County who allows or permits occupation of said dwelling as a short term rental, as defined herein, without having first obtained a business license and a conditional use permit in accordance with the provisions of this chapter, shall be guilty of a Class C misdemeanor and, upon conviction thereof, shall be subject to penalty as provided in section 1-4-1 of this Code. Every violator shall be deemed guilty of a separate offense for each day such violation is permitted to exist after official notice has been given.
- B. Separate Offense: Violation of any provision of this chapter regulating short term rental unit shall constitute a separate offense for each day said violation occurs or continues.
- C. Guest Violators: Any person who occupies a short term rental property as a guest and who violates any local ordinance or State law shall be subject to arrest, issuance of a citation or other criminal process in accordance with all State, Federal or local statutes, rules or ordinances.
- D. Multiple Violations; Revocation: In the event of three (3) or more violations of this chapter are committed by any owner or guest, or any combination of the two (2), within any twelve (12) month period, the Planning Commission may, depending on the nature or extent of the violation, proceed with revocation of the conditional use permit for any short term rental unit in accordance with the provisions of the conditional use permit legislation and this chapter.
- E. Imposition: The procedures for imposition of penalties for violations shall be as per section 8-3-8, "Violations And Penalty", of this title. (Ord. 17-18, 8-8-2017)

DAGGETT COUNTY  
ORDINANCE 26- 67

AN ORDINANCE OF THE DAGGETT COUNTY COMMISSION ENACTING AMENDMENTS TO  
TITLE 8, CHAPTER 15 OF THE DAGGETT COUNTY CODE, GOVERNING “SHORT TERM  
RENTALS” AND ESTABLISHING PENALTIES FOR VIOLATION.

**WHEREAS**, Daggett County is a public municipality charged with the governance, operation, management, and regulation of Daggett County, for the use, benefit, and safety of the public and residents; and

**WHEREAS**, the Daggett County Commission finds that it is in the best interests of the public health, safety, and welfare of the residents, guests and visitors that certain rules and regulations need to be established and adopted, and penalties be established for violations thereof.

**WHEREAS**, in accordance with established public meeting requirements, on March 19, 2026, the Daggett County Planning and Zoning Board held a public hearing regarding the proposed changes to Title 8, Chapter 15, of the Daggett County Code, and after discussion and consideration and upon the recommendations of the Tri-County Health Department, the Daggett County Planning and Zoning Board now formally recommends for approval the attached changes to Title 8, Chapter 15, of the Daggett County Code (“Short Term Rentals”)

**NOW THEREFORE**, by the Governing Body (Daggett County Commission) of Daggett County, State of Utah as follows:

**SECTION 1: PURPOSE.**

The purpose of this ordinance is to fulfill the requirement of government to promote the public health, safety and welfare of the residents, guests, and visitors of Daggett County. This ordinance enacts changes to Title 8, Chapter 15 of the Daggett County Code. The intent of this ordinance is to create ordinances to govern “Short Term Rentals” within Daggett County, and to more effectively provide for the health safety and welfare of the citizens, guests and visitors of Daggett County.

**SECTION 2: AUTHORITY.**

The Daggett County Commission adopts this ordinance pursuant to Title 1, Chapter 1, Section 3 of the Daggett County Code and other authorities and provisions of Utah Statutory and Common laws as applicable.

**SECTION 3: PROVISIONS.**

Pursuant to §17-53-208(3) U.C.A. this ordinance shall take effect fifteen (15) days after it is adopted and signed by the Daggett County Commission.

**SECTION 4: EXISTING SECTIONS NOT AFFECTED.**

No change to the remainder of Title 8 or any other Title, Chapter, or Section in the Daggett County Code is intended or made hereby, and said code Title, Chapter, and

Sections shall remain in full force and effect.

SECTION 5: **ADOPTION**, "Title 8, Chapter 15, Sections 8-1-1 through 8-15-13 of the Daggett County Code as outlined in the attached Addendum A.

PASSED AND ADOPTED BY THE DAGGETT COUNTY COMMISSION this the

\_\_\_\_\_ day of \_\_\_\_\_, 2026.

|                            | AYE   | NAY   | ABSENT | ABSTAIN |
|----------------------------|-------|-------|--------|---------|
| Commissioner Matt Tippetts | _____ | _____ | _____  | _____   |
| Commissioner Jack Lytle    | _____ | _____ | _____  | _____   |
| Commissioner Randy Asay    | _____ | _____ | _____  | _____   |

ATTEST:

COMMISSIONERS

DAGGETT COUNTY  
BOARD OF

\_\_\_\_\_  
Matt Tippetts,  
Chairman

\_\_\_\_\_  
Larinda Isaacson  
County Clerk

Approved as to Form

\_\_\_\_\_  
Kent E. Snider  
Daggett County Attorney

**STATE OF UTAH**  
**ADMINISTRATIVE OFFICE OF THE COURTS**

**CONTRACT NO. 242276**  
**AMENDMENT NO. 2**

WHEREAS, Daggett County, a political subdivision of the State of Utah, is designated by Utah Code § 78A-5-111(2), as located within the Eighth District, and

WHEREAS, § 78A-5-111(4), provides that at the request of the Judicial Council, the County or Municipality shall provide staff for the District Court in county seats of municipalities under contract with the Administrative Office of the Courts, and

WHEREAS, § 78A-5-109(2), provides that the Judicial Council may contract with the County in a county seat or with the local government in municipalities other than a county seat for the actual and necessary expenses of the District Court, and

WHEREAS, § 78A-5-111(4)(d), provides that each May 01 preceding the General Session of the Legislature, the County or Municipality shall submit a budget request to the Judicial Council, the Governor, and the Legislative Fiscal Analyst for services to be rendered as part of the contract under § 78A-5-111(4)(b) for the fiscal year immediately following the Legislative session. The Judicial Council shall consider this information in developing its budget request. The Legislative Fiscal Analyst shall provide the Legislature with the County's or Municipality's original estimate of expenses. By June 15, preceding the State's fiscal year, the County and the State Court Administrator shall negotiate a contract to cover expenses in accordance with the appropriation approved by the Legislature. The contracts may not include payments for expenses of service of process, indigent defense costs, or other costs or expenses provided by law as an obligation of the County or Municipality.

NOW THEREFORE, in consideration of the mutual covenants recited below, the A.O.C. and Daggett County agree to the following:

**A. Nature and Purpose of Agreement**

This agreement establishes a contractual relationship between the A.O.C. and Daggett County for the purpose of meeting the statutory obligations and responsibilities cited above.

Employees or officials of Daggett County will not be considered employees of the State of Utah or of the A.O.C.

This agreement will constitute the complete method and terms of payment by the State to Daggett County in full satisfaction of the requirements set forth above except that reimbursement by the State to Daggett County for witness and trial juror's fees and mileage for attendance in criminal cases, when provided by law, will be in like manner to the method of payment for such expenses in the District Court.

**B. Term of Agreement**

This agreement will be for a period of one fiscal year commencing on July 01, 2026, and ending on June 30, 2027, and thereafter will continue in full force and effect from year to year upon the same terms and conditions herein, except that the amount of payment may be adjusted from year to year based upon workload measures, projected costs, and legislative appropriation upon written notice to that effect from the A.O.C to Daggett County and acceptance by Daggett County no later than June 01, 2026, and each succeeding June 1<sup>st</sup> thereafter.

**C. Modification**

Modifications to this agreement will not be binding except upon written agreement by both parties hereto which will then become incorporated herein and made part of this agreement.

**D. Services and Expenses**

In consideration of the statutory provisions cited above and the payments provided herein, Daggett County agrees to provide all necessary clerical personnel, supplies, and other expenses as required for the operation and function of the District Court as determined by the District Judge and/or the District Trial Court Executive, which will include but not be limited to books, subscriptions, clerical and judicial office expenses and supplies, equipment supplies and maintenance, telephone, data processing, clerical personnel salaries and benefits and bailiff services. Bailiff services will be provided under a separate contract.

**E. Payment**

For and in consideration of the statutory provisions cited above and the services and expenses provided to the District Court by Daggett County as identified in Appendix A attached herewith, the State of Utah will pay to Daggett County by and through the A.O.C an amount not to exceed \$39,803.18 for the fiscal year 2026-2027. Payment will be made in twelve equal installments beginning July 2026. Except for that payment for the twelfth month of the fiscal year may be adjusted as necessary by the A.O.C to ensure the total payment for the fiscal year does not exceed the total appropriation approved by the Utah State Legislature. Receipts and expenditure records must be maintained by the County for all expenditures listed in Appendix A and made in support of the District Court. Such receipts and records must be made available to the A.O.C upon request for audit purposes, or to another official state agency that may audit the records and receipts of the County to verify District Court expenditures.

F. Personal Services

The Daggett County Clerk will serve as clerk of the District Court and provide the necessary clerical staff personnel for the court's operation, who will all remain employees of the County, and be subject to certification by the A.O.C. Expenditure for such personal services must be identified in the annual expenditure report submitted by the County to the A.O.C. as an itemized cost setting forth the number of full and part-time employees, together with the title, salary, and benefits of each for which payment is requested.

G. Capital Outlay

Daggett County must provide the necessary furniture, furnishings, equipment, and utilities for the District Court operation without payment for such costs by the State of Utah except for the lease of court space.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
City/County Official

Approved as to availability of funds:

\_\_\_\_\_  
Budget Manager, A.O.C.

\_\_\_\_\_  
Facilities Manager, A.O.C.

Approved as to form:

Keisa Williams

\_\_\_\_\_  
General Counsel, A.O.C.

\_\_\_\_\_  
Utah State Finance

**APPENDIX A**

Contract No. 242276  
Amendment 2  
Effective Date 07-01-2026 through 06-30-2027  
County of Daggett

|            |                                       |          |                    |
|------------|---------------------------------------|----------|--------------------|
| <b>I</b>   | <b>Materials &amp; Supplies</b>       |          |                    |
|            | Office Expenses & Supplies            |          | \$0.00             |
|            | (including printing)                  |          |                    |
|            | Equipment Supplies                    |          | \$0.00             |
|            | & Maintenance                         |          |                    |
|            | Telephone                             |          | \$263.97           |
|            | Postage                               |          | \$38.48            |
|            | Photocopier & Fax Expenses            |          | \$9.29             |
|            | Credit Card:                          |          |                    |
|            | Monthly Charge Fees                   |          | \$470.75           |
|            | Other Miscellaneous                   |          | \$0.00             |
|            | <i>Total Materials &amp; Supplies</i> |          | <u>\$782.49</u>    |
| <b>II</b>  | <b>Clerical Support</b>               |          |                    |
|            |                                       | FTE 0.25 |                    |
|            | Salaries & Benefits                   |          | \$10,254.40        |
|            | <i>Sub-Total of Items I &amp; II</i>  |          | <u>\$11,036.89</u> |
| <b>III</b> | <b>Lease of Court Space</b>           |          |                    |
|            | Square Footage                        | 3,137    |                    |
|            | Rate \$                               | 9.17     | \$28,766.29        |
| <b>IV</b>  | <i>Total Agreement</i>                |          | <u>\$39,803.18</u> |