Draft Minutes - Town of Spring Lake

Council Meeting Agenda

Meeting to be Held

April 1, 2026 – 6:00 P.M.

3744 West 12240 South

Spring Lake, Utah 84651

NOTICE IS HEREIN GIVEN THAT THE COUNCIL OF THE TOWN OF SPRING LAKE WILL HOLD A TOWN COUNCIL MEETING ON WEDNESDAY APRIL 1, 2026, AT 6:00 PM. JOIN US DIGITALLY AT
https://us06web.zoom.us/j/87420444945?pwd=l8kJXzxIg3QqSiwHrwaoWaJoV0nwft.1

1. CALL THE MEETING TO ORDER/ROLL CALL: MAYOR WADE MENLOVE

Councilmembers Present: Mayor Menlove, Councilmember Bascom, Councilmember Judd, Councilmember Marsh, Councilmember Charles.
Staff Present: Local Administrative Advisor, Spencer Foster, Deputy Recorder Brenda Warner.
Public Present: Sign-in sheet uploaded as attachment to the minutes.
Mayor Menlove: Told two stories about the Schoolhouse he is working on and asked that it shouldn't be recorded in the minutes because it is embarrassing.

2. OPENING CEREMONIES

    a. PLEDGE OF ALLEGIANCE: BY INVITATION

Councilmember Judd: Led those in attendance at the Pledge of Allegiance.

    b. PRAYER/MOMENT OF SILENCE: BY INVITATION

Councilmember Bascom: Offered a prayer to begin the meeting.

PUBLIC COMMENT

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO BRING FORWARD TO THE COUNCIL ANY ITEM THAT THEY WISH TO DISCUSS. PLEASE KEEP YOUR COMMENTS TO THREE MINUTES MAXIMUM.

Citizen Comment (Recording Unclear): Citizen introduced herself to those in attendance. Has been in Spring Lake for 30 years and is happy to meet those she doesn't know.

PUBLIC HEARINGS

3. PUBLIC HEARING – RESOLUTION NO. 26-06 ADOPTING A FEE SCHEDULE FOR BUILDING PERMIT PROCESSES

Spencer Foster: Explained how the public hearing for the fee schedule item works and that the council will be talking about it specifically between themselves during the agenda action items section of the meeting. This time is for the public to offer their comments and suggestions to the council.
Mayor Menlove: Asked if it is appropriate to bring the fee schedule up on the projector for those in attendance to see.
Spencer Foster: It's up to you if you want to do that.
Mayor Menlove: Explained what the fee schedule is for and that it is only for building permits. Explained how this fee schedule came to be. Went through the fee schedule and explained it with examples of evaluations of projects and how

that would work for setting a building permit fee in this schedule. Explained the ICC building valuation process to those in attendance as well. Emphasized how the fees for this table were calculated based on neighboring communities throughout the county. Pointed out how the building permit fee is based on valuation of the project and went through an example of how this all would work. Explained that this public hearing is only for amending the moratorium to allow repairs, upgrades, and remodels but not for new construction and the building permit processes for these only.

Kelly Warner: This would only include building and not septic or wells, right? This would only pertain to building.

Mayor Menlove: It would include things like septic systems, but septic systems do have to go through the County to be approved and built. Reminded everyone that this fee schedule is only for existing structures.

Kelly Warner: Was thinking that this is overdue.

Mayor Menlove: Eventually, the Town will adopt something for new construction as well.

Kelly Warner: Joked that the fees need to be more.

Mayor Menlove: This would only include the building permit fees. If the town implements a contract for inspections, the costs of those would be a part of these permit fees.

Councilmember Charles: It wouldn't include any septic because that would go through the County and would be applied separately through them.

Jason Knapp: Asked the Mayor to help him understand how a roof replacement would apply in the fee schedule.

Mayor Menlove: That's a good question because a roof replacement isn't exactly spelled out in this fee schedule.

Councilmember Charles: Explained that it would probably be under the minimum fee schedule section based on the valuation of the project.

Mayor Menlove: Agreed on this. Told everyone about being asked by the County for the total cost of his project straight up and that was how they determined the building permit cost for a past project he did with the county.

Councilmember Charles: Jason did make a good point because it doesn't cover the roof repair on the fee schedule.

Jason Knapp: Maybe this is a point for another day when the moratorium is lifted, but what about things like a new barn being put up? Would that be a carport.

Mayor Menlove: On the specific building permit document we created it has a place for the total valuation of the project. That's how the town would work with a project like this. They would just do it off the valuation of the project. That would be provided for whoever oversees the process and that person would make the decision on the building permit fee.

Jason Knapp: Outside of the stated methodology, the applicant would provide the total valuation and that's how it would work.

Mayor Menlove: Also wondered about the difference between an applicant doing this themselves versus paying someone else to do the project and how this will change things. Would the applicant just state how much the cost of the project is for them to do and put that on the permit documentation?

Joy Benson: Explained that when she did a project, her contractor got the permit for them and just charged them that cost as a part of the project.

Mayor Menlove: A citizen asked a question about square footage, but it was unclear on the recording who asked the question. The mayor answered the question and stated that there is nothing in the fee schedule that says anything about charging the applicant via a square footage calculation. The fee is based on cost valuation. Pointed out that the ICC building valuation is a regional calculation.

Jason Knapp: Imagine that the ICC data is updated periodically. Would we have to have a hearing to adopt a new fee schedule?

Spencer Foster: Yes, you would have to adopt a new fee schedule to update these fees. That's why it's good to check on things every couple of years and update your fee schedules accordingly if they update theirs.

Mayor Menlove: This would be based on the most recent ICC schedules.

Brenda Warner: Since we adopted the county code, how would this compare to the county.

Mayor Menlove: Explained that he didn't compare these to the county. He didn't see the county's fee schedule but would assume that it's similar.

Councilmember Charles: Is this ICC or IBC that we are talking about?

Mayor Menlove: It should be ICC.

Councilmember Charles: ICC is what you use for building evaluations, and it's updated every six months. It's updated twice each year for cities. IBC is updated on a three-year cycle. ICC is what's commonly used for fees like this.

Mayor Menlove: Councilmember Marsh found the fee schedule for the county and is going to make a quick comparison. Any other comments or questions.
Citizen Comment: This roofing issue is one of the most common things that is going to affect the whole town. Everyone has got to have safe roofs. It's going to come up sooner or later.
Mayor Menlove: What we talked about is that when you go to the county, they are just going to ask you for the valuation of your project. We are going to do the same thing and go off that. Unless your valuation doesn't make sense.
Jason Knapp: Asked about the 100 minimum on the schedule. But what does the town do, a re-inspection fee if needed. How would the town deal with this?
Mayor Menlove: That's a good question. Didn't think we addressed this question in the document. Asked how the town would approach adding this to the document.
Spencer Foster: You could adopt the document with any recommended changes. And then when you sign the resolution you will adopt that resolution with any recommended changes.
Brenda Warner: You talked about this in a past meeting. It would be $100 additional for each re-inspection.
Mayor Menlove: Thinks that it's wise to put this change into the document and resolution for re-inspections. Explained the County's fee schedule and how it differs from the fee schedule that was created for the Town. The county has fees that are a little bit lower, at least what was found by Councilmember Marsh on AI tools.
Layne Batty: Doesn't think the fees should be higher than the county's fees.
Brenda Warner: That's what she was wondering about, if they are adopting the county's layout.
Jason Knapp: One difference between the town and the county is that the town will have to contract with a company and the county has a designated employee that they can just send out for this.
Citizen Comment: In the state code it says that to have an inspection, the project must be ready for the inspection before forcing an inspector to go out and perform this. Otherwise, the inspector can charge the individual additional fees based on the state code's language.
Jason Knapp: Thinks that for many of the individuals in Spring Lake, there was an expectation that things would remain similar to those of the County (fees, taxes, etc.). Unless there's a radical difference in why it should cost more for citizens of Spring Lake, then his recommendation would be to go with the county's fees and then change as needed down the road.
Brenda Warner: As far as brand-new construction, she doesn't think they will see a lot of that, but for repairs and such this may be more common.
Mayor Menlove: Did a comparison based on the information that Councilmember Marsh found. It may cost citizens a couple hundred dollars more with the fee schedule that the mayor came up with. He stated that he isn't opposed to going in and changing the fee schedule to match the county if needed. Believes that the ICC standards are common and that the county will be similar in their methodology of setting their fees with these standards. Brought up Payson's fee schedule and that for smaller homes Payson is cheaper, but then for bigger homes Payson is more expensive. Once again, he stated that he has no problems with going with the county's fee schedule if needed.
Brenda Warner: We sold incorporation on keeping things the same. So, we could try this until we run into a problem.
Mayor Menlove: Any other discussion. Another question was asked by a citizen, but the recording cut out. The mayor explained that the town is trying to get this fee schedule in place so that they can amend the moratorium to allow for some things. Explained that the Planning Commission is working on the General Plan and that the moratorium will probably not be ended until this General Plan process is completed. The Town is hoping that the General Plan can be put in place by the end of May, but they can't say for sure.
Jason Knapp: From the Planning Commission perspective, the first of May would be aggressive, but the end of May would be more realistic.
Mayor Menlove: This would be in line with the six-month moratorium. There are some individuals that want to do some construction, but they are just waiting. Some friendly banter went between the mayor and citizens based on this moratorium and General Plan conversation. No other comments. Mayor closed the public hearing at this time.

AGENDA ACTION ITEMS

TOWN COUNCIL MAY TAKE ACTION ON THE FOLLOWING AGENDA ITEMS

4. DISCUSSION AND POTENTIAL ACTION – APPROVAL OF MINUTES FROM MARCH 18, 2026.

Mayor Menlove: These minutes were sent out for review by the council. Any comments or questions about these?
Councilmember Marsh: Made a motion that the council approve the minutes from the March 18, 2026, meeting.
Councilmember Bascom: Seconded the motion.
Vote: All in favor say I. Vote unanimous in favor of the motion. Motion carried and the minutes were approved.

5. DISCUSSION AND POTENTIAL ACTION – RESOLUTION NO. 26-04 AUTHORIZING THE MAYOR TO SIGN A CONTRACT FOR BUILDING INSPECTION SERVICES

Mayor Menlove: This may look like it's a little bit out of order because if they don't pass the ordinance to amend the moratorium then it may not make sense to contract with a building inspector yet. Does it matter which order we take these items?
Spencer Foster: It doesn't matter.
Mayor Menlove: Asked councilmember Charles to give a reminder about the conversation with Staheli and Associates. He gave a summary of Randy Spadafora's fees and costs for services. Randy is one of Santaquin's inspectors and does Goshen's inspections on the side.
Councilmember Charles: Gave a reminder of what Staheli and Associates details would be if the town went with them. Fee structure would be an hourly rate. Under every scenario he ran, they came out cheaper than Randy overall. They also have two individuals who could do the inspections rather than only relying on one.
Councilmember Marsh: Stated that Staheli would be better overall cost wise and more reliable because of having two people to do the inspections rather than one.
Mayor Menlove: Stated that an average plan review for Staheli would be between $300-400.
Citizen Comment: Asked if the town would object to individuals going out and getting their own inspectors.
Mayor Menlove: Stated the reasons for the town wanting to get its own inspector vs. allowing citizens to get their own inspectors. The more the town has discussed this, the more the town has leaned toward contracting with their own inspector.
Citizen Comment: Compared this situation with Orem and they told him that he could get his own if he needed to.
Mayor Menlove: Explained that this happened to him as well with another city and project he was working on.
Councilmember Charles: Explained that they are trying to limit the town's liability and work with the constraints that the town is facing with lack of staff. Also, it feels like Staheli would be more reliable for what the town's needs would be.
Councilmember Judd: Down the road, can they amend this resolution if they need to, correct?
Spencer Foster: This is solely a resolution that allows the mayor to go out and get a contract for inspection services.
Mayor Menlove: Thinks that where Staheli has two individuals that this might be a good idea.
Councilmember Marsh: Or we could make it so it the applicant needs to they could also go through a third party if they need that option as well.
Mayor Menlove: Good discussion, any other comments on this? Or are we ready to vote on this?
Councilmember Charles: One last comment is, do we need anything in there that limits not changing uses of a property. We really don't state that because we don't have any zoning in place yet. Started talking about another item on the agenda because he thought we had switched topics.
Spencer Foster: Stated that the question Councilmember Charles discussed will be put in their zoning codes in the future. Tried to explain that the town will have to have zoning in place before a project is started for new construction and that an upgrade or remodel aren't going to be able to increase the footprint of the home. Clarified what Councilmember Charles was trying to ask in this situation.
Councilmember Charles: He's wondering if there needs to be something in Ordinance No. 26-03 that limits the property to existing uses or something like that to protect the town until actual zoning gets put in place.
Mayor Menlove: Wondering if they need to discuss this when they go to the other agenda item.
Councilmember Charles: Thought the council had switched to discussing this already. Thought we went out of order.
Spencer Foster: We are still talking about the resolution to allow the Mayor to get a contract.
Brenda Warner: We can adopt this and change it later, right?
Spencer Foster: Correct, you can adopt at any time and make changes later.
Councilmember Marsh: Made a motion that the Town approve Resolution 26-04.
Councilmember Charles: Seconded the motion.

Vote: All in favor say I. Vote was unanimous. Motion carried and resolution passed.

6. DISCUSSION AND POTENTIAL ACTION – RESOLUTION NO. 26-05 PUTTING A PERMITTING PROCESS IN PLACE FOR BUILDING UPGRADES, REMODELS, AND REPAIRS

Mayor Menlove: Brought up the process documents on the screen and showed the citizens these documents and how they would work. The documents they want to pass at this time would only be for upgrades, remodels, and repairs at this time. Explained the different sections of the permitting documents. Includes all sorts of questions that would trigger the applicant to stay with the town or go to the county.
Kerry Warner: Asked if the town is going to require a permit for a metal shed that you go out and buy that's already built and you just place that on your property.
Mayor Menlove: There is a document that the town will create that explains when citizens would need a building permit versus when they would not need one. In the situation of the metal shed, you would not need a building permit to buy one of these and install it on your property. If it's less than 200 sq. ft. you don't need a permit to install it unless it has electricity in it. If it has electrical you should get a permit. Procedures documents for repairs, remodels, and upgrades shown to the community once again.
Councilmember Marsh: Asked a question about the word "Demolish" and this being required for getting a permit.
Brenda Warner: Joked about having a tractor accident to demolish something.
Councilmember Marsh: This is based on the state's building code, correct? We can't change this as a result.
Kerry Warner: Understands that when people demolish part of their house and it's a load bearing wall this can get dangerous and if it is done wrong could cause problems in the future.
Councilmember Marsh: Expressed a concern with the fact that you can install something that's less than 200 sq. ft. but can you tear something down that's less than 200 sq. ft.?
Mayor Menlove: If it required or did not require a permit to put it up, then it probably didn't or shouldn't require a permit to tear it down in his opinion.
Von Menlove: Told the council about a project that cost him about $8-10k to demolish this.
Mayor Menlove: If the council passes a resolution, what does the council need to do to just go in and change some wording in their process? Do you have to have a resolution to change that?
Spencer Foster: You would just amend the resolution with the changes at an upcoming resolution. It's a simple process to do this. Tried to make this resolution simple because he stated that the council will probably be changing things a lot at the beginning of getting everything set up. It's easy to change a resolution. An ordinance is more difficult to change.
Councilmember Charles: Does the council need to mention the document that points out when permits are required versus when they aren't.
Spencer Foster: You can mention it as part of your motion and approved the resolution upon completion of anything you are planning on adding to the documents.
Councilmember Marsh: Brought up that not having a permit is a Class B Misdemeanor. This is part of the state code though.
Spencer Foster: Correct. You can regulate more heavily than the code, but you can't go below in strictness to the code.
Councilmember Judd: Questioned the word "quick" in the sentence "quick review" and stated that he thinks the council should take "quick" out so there's no confusion in what this means.
Mayor Menlove: Stated his opinion on why the word quick was in there. Took out the word "quick" from the document.
Councilmember Judd: Asked who the permit coordinator is.
Mayor Menlove: Good question. They need to determine who is going to be doing the permits for the town. They could change this to the recorders and add "or designee" to the language to allow them more freedom for this process. Also asked the council if they wanted to reach out and convince someone in the town to volunteer to be a building official. This process would then go through the building official or do they want to have this process go through the town recorder.
Councilmember Charles: To him that's why they are going to contract a building inspector. Maybe they do need another volunteer, so they don't burden their recorders more. But this volunteer would be more of a clerk rather than an expert so they can just handle the permits and send them to the experts afterwards.
Brenda Warner: We could just have the recorder email it to Staheli.
Councilmember Charles: He's trying not to volunteer the recorder, but it makes sense to do this.

Becca Batty: Typed online that she "is game" to do this responsibility.
Mayor Menlove: Thinking that they use the recorder and train them on how to do this. Then if they see if they are overwhelmed, they can do something else with this process.
Councilmember Charles: If they aren't overwhelming their recorders this is the cleanest way to do the process for this.
Mayor Menlove: They would need to change permit coordinator in the documents to town recorder to clean up the process. He will go through and change the document to read recorder or designee into the document. Any other questions about this?
Councilmember Marsh: When we talk about filing things, are we going to have the ability to make things digitally filed as well to make this easier for everyone.
Mayor Menlove: We should. Brought up another document that says the applicant will have to submit digital documents. Also, discussed what the submissions would include for repairs, upgrades, or remodels. Asked if the council would want to include anything that shows the applicants were required to get a document with any other company involved in the project. This would be the submittal requirements. When they come in to file an application, the recorder would provide them with the application and submittal requirements. The recorder would also provide them with documents that tell them whether they need a permit or not for the project. The recorder should be familiar enough to provide them with the documents they need and put them on the path they need to be on for their project. This process wouldn't have to go to the planning commission or town council after it's approved. The council can pass a motion tonight that says they will adopt the resolution and document with the recommended changes discussed, if the council agrees. He already took out the word "quick" from the document.
Spencer Foster: If he's removed that word that's fine. They can go off the clean documents for the exhibits.
Mayor Menlove: Questioned what remodel means and how extensive a remodel is. When is a permit required versus when one isn't. Is everyone comfortable with how the resolution is read?
Councilmember Charles: Thinks so. Pointed out the changes: Change the permit coordinator to town recorder, remove the word "quick" in quick review, adopt the "do I need a building permit" document in final form.
Mayor Menlove: Also, at the top of the document, it says Town of Spring Lake Building Department. Do we need to change that?
Spencer Foster: You can just do Town of Spring Lake for this.
Mayor Menlove: What about the location for submitting permits and the process? Should they keep the address for the party barn or what?
Spencer Foster: I don't know where they are submitting these things.
Jason Knapp: Right now, the address for the party barn is ok.
Mayor Menlove: Thinks that if these are being submitted through the town recorder, contact information for the town recorder should be included in the document. It comes down to someone calling the recorder and saying they need a permit.
Councilmember Charles: Should we establish a phone line for the city, so they aren't giving out anyone's personal phone numbers? And probably a city email address for the town recorders as well.
Spencer Foster: You should be getting something established for this. If we have time, we have an update for you about setting up a town drive that we'll share with you as well.
Mayor Menlove: Any other changes?
Councilmember Charles and Councilmember Judd: Just wanted to make sure they talk about where the updated zoning is in addition to protecting the town from people trying to change their homes into ADUs or apartments before any zoning is put in place. This should go under Item 8 on the agenda, the ordinance amendment. Basically, what they are wanting to do is add that the repairs, remodel, or upgrade will not allow increase of occupancy levels.
Councilmember Bascom: Made a motion to approve resolution No. 26-05 with the recommended changes discussed by the council.
Councilmember Charles: Seconded the motion.
Vote: All in favor say I. Vote unanimous. Motion carried and resolution passed.

7. DISCUSSION AND POTENTIAL ACTION – RESOLUTION NO. 26-06 ADOPTING A FEE SCHEDULE FOR BUILDING PERMIT PROCESSES

Mayor Menlove: We've already discussed this quite a bit. I don't think we need much more discussion about this.
Councilmember Charles: He looked at the county's fee schedule to Jason Knapp's point. He brought up the official fee schedule and the county's schedule would cost more than the fee schedule that the mayor set up. Said they can go through it and check the math, but if they go with the schedule that the mayor created, they would be less than the county now.
Councilmember Marsh: Used AI to find the information they were discussing before, so this could have been inaccurate on his part.
Spencer Foster: AI likes to make stuff up sometimes.
Councilmember Charles: Explained where he found the fee schedule and how he performed the math for an example. What the mayor was trying to do with blending the rates to come up with an average is appropriate. If they can add the stated value to the resolution for those projects that aren't specified, then he is good with the resolution and fee schedule.
Spencer Foster: And re-inspections too? I want to point out that the inspection company will be able to give future advice and allow them to have future numbers to track if their fees are reasonable or need to be increased down the road.
Councilmember Charles: Thinks they need to add re-inspections as well.
Mayor Menlove: So, do they need to add in language about only having an inspection of the project is ready and if they must do a re-inspection that cost should be on the individual?
Councilmember Judd: That's a code requirement and they have already adopted Utah Code, so he thinks they are covered with this.
Mayor Menlove: Asked if they are ready for a motion now?
Councilmember Judd: Made a motion to adopt Resolution 26-06 assuming that it is less than the county's fee schedule and go off the town's created schedule, and if a re-inspection is required the applicant is required to pay that re-inspection fee.
Councilmember Charles: Seconded the motion.
Vote: All in favor say I. Vote unanimous. Motion carried and resolution passed.

8. DISCUSSION AND POTENTIAL ACTION – ORDINANCE NO. 26-03 AMENDING INTERIM LAND USE CONTROLS TO PROVIDE LIMITED EXEMPTIONS TO THE MORATORIUM FOR CERTAIN IMPROVEMENTS TO LEGALLY EXISTING STRUCTURES

Mayor Menlove: This is the ordinance that has been worked on for a few weeks now. There were some concerns about occupancy brought up by Councilmember Charles and Judd that they wanted to add to this ordinance. This ordinance hasn't changed much since it was initially created and brought up a few weeks ago. Any additional concerns about this.
Councilmember Charles: Just want to ensure that the occupancy discussion is covered in this ordinance.
Mayor Menlove: Brought up that the ordinance already sort of already covers what was discussed earlier by the council.
Councilmember Charles: Thinks we are good with how the ordinance is written.
Mayor Menlove: Emphasized that the recorder will oversee deciding on some things and that if they don't know the answer, the recorder will need to reach out to the council to clear up any questions.
Councilmember Marsh: Made a motion to approve Ordinance No. 26-03.
Councilmember Judd: Seconded the motion.
Vote: All in favor say I. Vote unanimous. Motion carried and ordinance passed.

WORK SESSION/TRAINING

9. DISCUSSION – SPRING LAKE'S INITIAL BUDGET PROCESS, PUBLIC HEARINGS ARE NEEDED FOR ADOPTION

Spencer Foster: Pointed out that the Town needs to adopt an initial budget to be able to legally spend money. Adopting a budget requires public hearing. Wasn't sure how quickly the town would be ready to adopt this initial budget, but Carrie and the Mayor will need to be the ones who set this up. They are doing training on Friday afternoon to discuss budgeting and Truth in Taxation processes as well. Sent an example budget from Ogden Valley for the Mayor and Council to review. How they set their budget was they went off the feasibility study to create their line items and predict things. Where Spring Lake

already knows some of the taxes they are getting, they could do a projection for three months based on what they are already receiving from the State.
Mayor Menlove: Would we include the funding from Utah County as well?
Spencer Foster: Yes, that would be a revenue source you would include in your budget. Your budget would also have to be balanced. Explained what this means. Also went into the extra that can roll over into their next budget year and how that works. Carrie probably knows a lot about this as well.
Mayor Menlove: He is going to get started on this with Carrie's help and see what he can come up with for the next meeting.
Spencer Foster: Reminded the council that a public hearing is required for them to adopt anything. This is a 7-day notice requirement.
Mayor Menlove: Will have something for discussion at the next council meeting and then at the following meeting the Town will try to adopt the budget.
Spencer Foster: Discussion item next time and an action item at the following meeting.
Councilmember Marsh: Brought up a burn permit.
Mayor Menlove: Told Councilmember Marsh to chat with Chief Spencer from Payson and he will be able to help him figure that out.

REPORTS

10. MAYOR
11. TOWN COUNCIL
12. STAFF MEMBERS

Spencer Foster: The last item is that we talked to the state about getting a google drive set up for the town and they will qualify for this if they want to utilize all the services from the Cyber Center. The Cyber Center said yes to this agreement. The mayor just needs to sign the MOU from the Cyber Center to start onboarding in this process.
Mayor Menlove: Pointed out that all the services are free but that they may need to discuss all the services with the council.
Spencer Foster: Recommended that the town move forward with this and not wait to talk about it in two weeks so they can get things done and going. If they want to end the agreement, they will make a resolution and cancel the services down the road.
Mayor Menlove: Will point out some boundary issues they are facing as a town at the next council meeting as well. Also gave an update on the ballot box situation. Looked at two spots and the best spot is off Spring Lake Road, just south of the big cage. The town is responsible for putting in a 3-by 4-foot piece of cement and then the county would install the ballot box afterwards. They just need to double check on the property.

13. PLANNING COMMISSION
14. OTHER

CLOSED MEETING

POSSIBLE MOTION TO ENTER INTO CLOSED MEETING FOR THE PURCHASE, EXCHANGE, OR LEASE OF PROPERTY; PENDING OR REASONABLY IMMINENT LITIGATION; THE CHARACTER, PROFESSIONAL COMPETANCE, OR THE PHYSCIAL OR MENTAL HEALTH OF AN INDIVIDUAL; OR THE DEPLOYMENT OF SECURITY PERSONNEL, DEVICES, OR SYSTEMS.

ADJOURNMENT

Mayor Menlove: Made a motion to adjourn.
Councilmember Marsh: Seconded the motion.
Vote: All in favor say I. Vote was unanimous. Motion carried and meeting was adjourned.

Spencer Foster, Temporary Town Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the Town at 801-310-9632 or by email at sfoster@magutah.gov at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The Town does hereby certify that the above notice and agenda has been posted at the designated meeting place, the springlakeutah.gov website, and the Utah Public Notice Website.