



TREMONTON CITY LIBRARY BOARD MEETING

January 28, 2026

Meeting held at Garland City Office

72 North Main Street

Garland, Utah

Tremonton Library Board Members Present:

Kim Griffiths, Library Director

Becca Ashby, Chairperson

Mike Garrett, Vice Chairperson

Oria Burningham, Board Member

Brad Janssen, Board Member

Rick Jeppesen, Board Member

Hayley Kearl, Board Member

Colby Page, Board Member

Rebecca Jeppesen, Librarian-Secretary

Members Absent:

Shari Oyler, City Council Representative

Annette Macfarlane, Secretary

LIBRARY BOARD TRAINING

6:00 p.m.

Rachel Lenahan, from Utah State Library, trained the Tremonton and Garland Library Boards on governance, ethics, strategic plans, policy making, finances, public relations, and continuing education.

TREMONTON LIBRARY BOARD MEETING

Chairperson Becca Ashby called the Tremonton Library Board Meeting to order at 7:01 p.m.

The meeting was held in the Garland City Court Room at 72 North Main Street, Garland, Utah.

Those in attendance were Tremonton Library Director Kim Griffiths, Tremonton Board

Chairperson Becca Ashby, Tremonton Board Vice Chairperson Mike Garrett, Tremonton Board

Members Oria Burningham, Brad Janssen, Rick Jeppesen, Hayley Kearl, Colby Page, Tremonton

Librarian-Secretary Rebecca Jeppesen, and Tremonton Lead Librarian Stephanie Parker.

1. Welcome

Tremonton Chairperson Ashby opened the meeting.

2. Approval of Agenda

Nobody had any corrections, so the agenda was unanimously approved.

3. Approval of Minutes from October 15, 2025

Nobody had any corrections, so the minutes were unanimously approved.

4. New Business

a. Review 2026 Strategic Goals

The library board reviewed and discussed the 2026 Strategic Goals.

b. Discuss Collection Development Policy

Director Griffiths will need to add an AI statement on whether the board wants to add AI books or not to the library's collection.

c. Introduce New Staff

Corbin Hill is over technology and teen programming. Ashley Sills is over teen programming. Tara Stander is over adult programming. Averi Van Tassell will be the official photographer for the library.

d. Discuss New Shed

The city council has approved funding for a storage shed next to the library. Director Griffiths will need to get three new bids when spring arrives, after determining where the sprinklers are located.

5. Unfinished Business

a. Discuss Open Meeting Training

Six members still need to complete the Open Meeting Training. Becky will email them the link. Certificates of completion will be emailed to Becky.

b. Discuss New Strategic Goals Plan for 2027-2029

Lead Librarian Parker presented posters with sticky notes for goal ideas in six areas: Community Partnerships/outreach, Children's Services, Teen Services,

Adult/Senior Services, Public Relations/Marketing, and Technology. Library board members placed colored dots on their three favorite ideas for each category.

c. Discuss Summer Reading Party

This year's summer reading party is scheduled for Friday, May 29th. Games, activities, and hot dogs will be provided from 4:00-6:00. A fun foam activity will take place at 7:00, and there will be a drive-in movie at the fairgrounds. The theme is "Unearth a Good Story," and the staff is planning an Indiana Jones theme.

6. Board Reports

a. Library Director's Report

In November, 186 children participated in a Thankful Feathers Seek and Find, 42 children enjoyed craft take and makes, 70 children completed STEAM take and make projects, 108 children and parents attended storytimes, 5 adults participated in a book club discussion on Zoom, and 15 adults attended craft classes.

In December, 157 children found reindeer hidden around the library, 366 enjoyed Christmas craft take and makes, 35 children completed STEAM take and make projects, 58 children and parents attended storytimes, 7 individuals met K.D. Capener during an author visit, 9 adults participated in a book club discussion on Zoom, 14 adults attended craft classes, 63 families completed a 12 Days of Christmas activity, and 78 people attended a Christmas Open House.

In January, 35 children completed STEAM take and make projects, 112 children and parents attended storytimes, 11 tweens participated the our STEAM club, 28 teens enjoyed a game night, and 9 adults participated in a book club discussion on Zoom.

b. Business Items for the Next Board Meeting

250 Celebration Activities
Collection Development Policy
Summer Reading Party
2027-2029 Strategic Goals

7. Calendar Items

- a. Next Library Board Meeting will be held on April 8, 2026
- b. 13+ and Adult Creative Bug Crafts on February 10 & 24 @ 6-7 p.m. (*Senior Ctr*)
- c. Adult Computer Help Classes on Wednesdays @ 2-4 p.m. (*Senior Center*)
- d. Children's Storytime and Craft on Fridays @ 10 a.m.
- e. Children's STEM Take'n Make Kits available on 2nd and 4th Saturdays

- f. Adult Book Club with monthly book provided by library (*Facebook*)
 - g. Adult Book Club Discussion on first Tuesday of month @ 7:30 p.m. (*ZOOM*)
 - h. Family Cookie Decorating activity on February 9th @ 6:30-8:00 (*Senior Center*)
 - i. Teen Karaoke and Valentine Card Craft on February 13 @ 6-7:30
 - j. Adult Reading Challenge: January 1 – March 31
 - k. Teen “Read for the Gold” Reading Challenge: January 1-February 28
 - l. Children’s Reading Challenge: January 1 – February 28
8. Public comments: This is an opportunity to address the Library Board regarding your concerns or ideas. Please limit your comments to three minutes.

There were no public comments.

9. Adjournment

Nobody had any other things to discuss, so the meeting was unanimously adjourned.

The meeting adjourned at 8:21 p.m.

The undersigned duly acting and appointed Library Director and Library Board Chairperson for the Tremonton Library Board hereby certify that the foregoing is a true and correct copy of the minutes for the Library Board Meeting held on the above referenced date. Minutes were prepared by Rebecca Jeppesen.

Kim Griffiths, Library Director

Becca Ashby, Chairperson

Rebecca Jeppesen, Librarian-Secretary